



**BIG BEAR LAKE FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
OCTOBER 10, 2023 – 4:30 P.M.**

BOARD OF DIRECTORS

Board Chair Bynette Mote
Vice Chair Kendi Segovia
Board Member Rick Herrick
Board Member Perri Melnick
Board Member Randall Putz

STAFF

Fire Chief Jeff Willis
Assistant Chief/Fire Marshal Mike Maltby
District Counsel Stephen Deitsch
Director of Business Services Kristin Mandolini
Board Secretary Chardelle Smith

NOTICE IS HEREBY GIVEN, that the Big Bear Lake Fire Protection District will conduct a Regular Meeting on Tuesday, October 10, 2023, at 4:30 p.m. This meeting will be held in the Emergency Operations Conference Room at Big Bear Fire Department located at 41090 Big Bear Boulevard, Big Bear Lake, California; said meeting being called pursuant to Section 54953 of the Government Code of the State of California for the purpose of considering the following matters:

AGENDA

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting in order to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Protection District's Administrative Office will be closed on Thursday, November 23, 2023, in observance of Thanksgiving, and will reopen on Monday, November 27, 2023, at 8:00 a.m.

PRESENTATIONS – None

GENERAL PUBLIC COMMENT: *Public comment is permitted at this time only on consent calendar items and other matters not listed on the posted agenda that are within the subject matter jurisdiction of the Fire District. Please note that State law prohibits the Fire District Board from taking any action on items not listed on the agenda. There is a three-minute maximum time limit when*

addressing the Board during this time period. Public comment on items listed on the posted agenda will be taken at the time each item is called for discussion.

CONSENT CALENDAR

FP1. Approval of Meeting Minutes from the June 13, 2023, Regular Meeting of the Big Bear Lake Fire Protection District.

ITEMS REMOVED FROM THE CONSENT CALENDAR**PUBLIC HEARING**

None

DISCUSSION/ACTION ITEMS


FP2. Fire Protection District 2024 Meeting Calendar

Board consideration of approving the proposed 2024 Regular Board Meeting Calendar.

Speaker: Chardelle Smith, Board Secretary

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 5th day of October, 2023.



Chardelle Smith, Board Secretary

The Big Bear Lake Fire Protection District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Chardelle Smith at 909/866-7566, ext. 221. Notification 48 hours prior to the meeting will enable the Fire District to make reasonable arrangements to ensure accessibility to this meeting.

**BIG BEAR LAKE FIRE PROTECTION DISTRICT
MINUTES FOR THE REGULAR MEETING OF
June 13, 2023**

A Special Meeting of the Big Bear Lake Fire Protection District was called to order by Board Chair Mote at 4:30 p.m., Tuesday, June 13, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Kendi Segovia
 Director Perri Melnick
 Director Randall Putz

Absent: Director Rick Herrick

Others Present: Jeff Willis, Fire Chief
 Mike Maltby, Assistant Chief/Fire Marshal
 Chardelle Smith, Board Secretary

OPEN SESSION

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Assistant Chief Maltby

ROLL CALL

Please Note: The Chair may, at his or her discretion, taken items out of order at the meeting in order to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS

The Administrative office will be closed Tuesday, July 4, 2023, in observance of Independence Day and will reopen on Wednesday, July 5, 2023, at 8:00 a.m.

PRESENTATIONS

None

PUBLIC COMMUNICATIONS

None

CONSENT CALENDAR

FP1. Approval of Meeting Minutes from the April 11, 2023, Special Meeting of the Big Bear Lake Fire Protection District.

FP2. Resolution Adopting the Fiscal Year 2023-2024 Appropriations Limit for the Big Bear Lake Fire Protection District.

Board consideration of adopting Resolution No. FP2023-03 establishing the Appropriations Limit for Fiscal Year 2023-2024 for the Big Bear Lake Fire Protection District in Accordance with Provisions of Division 9 of Title 1 of the California Government Code.

Action: Motion by Director Melnick, seconded by Vice Chair Segovia, to approve the Consent Calendar as follows:

AYES: Melnick, Putz, Segovia, and Mote
NOES: None
ABSENT: Herrick
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

PUBLIC HEARING

FP3. Resolution to Adopt the Fiscal Year 2023-2024 Big Bear Lake Fire Protection District Budget

Board consideration of conducting a public hearing and approving Resolution No. FP2023-02 adopting the Big Bear Lake Fire Protection District Budget for Fiscal Year 2023-2024.

Action: At the hour of 4:33 p.m., Board Chair Mote opened the public hearing. There being no public comment, Board Chair Mote closed the public hearing at the hour of 4:33 p.m.

Action: Motion by Director Melnick, seconded by Board Chair Segovia, approving staff recommendation to adopt Resolution No. FP2023-002 adopting the Fiscal Year 2023-2024 Big Bear Lake Fire Protection District Budget.

Motion was approved by the following vote:

AYES: Melnick, Putz, Segovia, and Mote
NOES: None
ABSENT: Herrick
ABSTAIN: None

DISCUSSION/ACTION ITEMS

None

DIRECTORS CLOSING COMMENTS

None

ADJOURNMENT

There being no further business to come before the Fire Protection District at this session, Board Chair Mote adjourned the meeting at 4:34 p.m.

Chardelle Smith
Board Secretary



AGENDA REPORT

Item No. FP2

MEETING DATE: October 10, 2023

TO: Board Chair and Directors of Big Bear Lake Fire Protection District

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary *CS*

SUBJECT: **FIRE PROTECTION DISTRICT 2024 MEETING CALENDAR**

BACKGROUND

Staff is proposing the 2024 Fire Protection District Meeting Calendar after looking for potential scheduling conflicts with other relevant local agency Boards to include Big Bear Fire Authority, The City of Big Bear Lake, and Big Bear Community Services District.

DISCUSSION

The proposed 2024 calendar is consistent with prior years and follows the proposed 2024 Fire Authority Board Meeting Calendar. The Fire Protection District has adopted a standard of meeting the second Tuesday of the month in February, April, June, and October.

RECOMMENDATION

Staff recommends the Board approve the proposed 2024 Meeting Calendar for the Fire Protection District which meets the second Tuesday of the month in February, April, June, and October, 2024.

Attachment A: Proposed 2024 Meeting Calendar

2024

Big Bear Lake Fire Protection District : 4:30 p.m. Big Bear Fire Authority: 5:00 p.m.

Big Bear Fire Authority Board Workshop: 4:30 p.m.

ATTACHMENT A

JANUARY						
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FEBRUARY						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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Fire Authority FA Board Workshop Fire Protection District Holidays