



Big Bear Fire Authority

BIG BEAR FIRE AUTHORITY
October 10, 2023, Regular Board Meeting
5:00 p.m.

BOARD OF DIRECTORS

Board Chair Bynette Mote
Vice Chair Bob Rowe
Director Michael Eagleson
Director Rick Herrick
Director Perri Melnick
Director Randall Putz
Director John Russo
Director Kendi Segovia
Director Larry Walsh
Director Al Ziegler

STAFF

Fire Chief Jeff Willis
Assistant Chief/Fire Marshal Mike Maltby
Director of Business Services Kristin Mandolini
Board Secretary Chardelle Smith
Authority Counsel Joseph Sanchez
Assistant Authority Counsel Nicholas Norvell

NOTICE IS HEREBY GIVEN, that a Regular Meeting of the Big Bear Fire Authority will be held on Tuesday, October 10, 2023, at 5:00 p.m. This meeting will be held at the Big Bear Fire Department, Station 281, located at 41090 Big Bear Boulevard, Big Bear Lake, CA; said meeting being called pursuant to Section 54953 of the Government Code of the State of California to consider the following matters:

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Big Bear Fire Authority's Administrative Office will be closed on Thursday, November 23, 2023, in observance of Thanksgiving, and will reopen on Monday, November 27, 2023 at 8:00 a.m.

PRESENTATIONS

- Introduction of newest Board Director, Michael Eagleson
Speaker: Jeff Willis, Fire Chief

- CERT
Speaker: Jeff Willis, Fire Chief
- Hazard Abatement Update
Speaker: Jeff Willis, Fire Chief
- Big Bear Fire Department Website
Speaker: Chardelle Smith, Board Secretary
- Fire in the Valley
Speaker: Mark Durban

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

GENERAL PUBLIC COMMENT - *Members of the public who wish to comment on topics not included on the agenda or comment on agenda items are invited to provide comments. Please note that State law prohibits the Authority from taking action on items not listed on the agenda. There is a three-minute maximum time limit when addressing the Board; this time limit may be shortened by the Chair to accommodate a large number of speakers.*

CHIEF'S REPORT

FINANCE OFFICER'S REPORT

Speaker: Kristin Mandolini, Director of Business Services

FIRE AUTHORITY CONSENT CALENDAR

- FA1. Approval of Demands – Check Issue Date 05/01/23 through 06/30/23 in the amount of \$2,150,442.92**
- FA2. Approval of Meeting Minutes from the August 8, 2023, Regular Meeting of the Big Bear Fire Authority**
- FA3. Approval of Meeting Minutes from the August 8, 2023, Special Meeting of the Big Bear Fire Authority**
- FA4. Approval of Meeting Minutes from the August 22, 2023, Special Meeting of the Big Bear Fire Authority**
- FA5. Approval of Meeting Minutes from the September 6, 2023, Special Meeting of the Big Bear Fire Authority**
- FA6. Approval of Revised Meeting Minutes from the May 17, 2023, Special Meeting of the Big Bear Fire Authority**

FA7. Approval of Resolution No. BBFA2023-005 appointing Chardelle Smith as Board Secretary

FA8. Receive and File Big Bear Fire Department Monthly Activity Report for June and July, 2023.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person can be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

None

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA9. Introduction of Ordinance BBFA2023-002 Establishing Cost Recovery Fees and Charges

Board consideration and discussion of introducing and waiving first reading to adopt the updated Cost Recovery Fees and Charges and set a public hearing for second reading and adoption of Ordinance No. BBFA-2023-002 at the Fire Authority meeting of December 12, 2023.

Speaker: Jeff Willis, Fire Chief

FA10. Appointment of Vacant Seat on Fire Code Appeals Board for Remainder of 2023

Board consideration of the Board Chair selecting one member from the Fire Authority Board to fill the vacant sit in the Fire Code Appeals Board.

Speaker: Board Chair Mote

FA11. 2024 Meeting Calendar

Board consideration of approving the proposed 2024 Regular Board Meeting Calendar and adding two Budget Workshops on April 24 and May 15, 2024.

Speaker: Chardelle Smith, Interim Board Secretary

COMMITTEE REPORTS

A Fire Authority Administrative Committee meeting was held on:

- September 6, 2023
 - In attendance was Vice Chair Rowe, Director Herrick, Director Segovia, and Director Walsh
- September 25, 2023
 - In attendance was Vice Chair Rowe, Director Herrick, Director Segovia, and Director Walsh
- October 4, 2023
 - In attendance was Vice Chair Rowe, Director Segovia, and Director Walsh

DIRECTORS' CLOSING COMMENTS**ADJOURN**

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 5th day of October, 2023.



Chardelle Smith
Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Chardelle Smith at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: October 10, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

SUBJECT: CHIEF'S REPORT

APPARATUS UPDATE

- The mid-point inspection for the Pierce Mid Mount Tower was completed Sept 11-13. This inspection was extremely valuable in assuring the apparatus will be constructed to BBFD specification and time line.
- The final inspection for the Pierce Mid Mount Tower is scheduled to be completed on or before the first week in November. This provides a projected arrival of the Tower in Ontario, CA for final tool mounting at South Coast Fire Equipment sometime around year end.
- The second Type-I Engine plans were released to manufacturing on September 1st. Total construction time from that date is approximately 16 weeks until final inspection. This is the last large apparatus purchase per the 2020 3-year fleet replacement plan.
- The contract for the construction of the new ambulance was signed on September 11th. Braun/Northwest(manufacturer) honored the original bid from April 19, 2023. This resulted in approximately 12% savings in spite of being 52 days after the 90-day proposal expiration. The estimated build time for this ambulance is 500-550 days.
- ME-282 began experiencing major mechanical issues on October 30, 2022. This issue was intermittent, however over time became worse. Approximately 6 months was spent attempting to diagnose and repair this unit. In May of 2023, the engine manufacturer's Engineers requested the unit be brought to their repair facility for a second time. The unit remains at their facility to this day with no reliable repair result, as of yet.
- Floor personnel have begun winter preparations for our fleet. This includes evaluation and sizing of chains for all apparatus, repairs to large snow removal equipment buckets, service of snowblowers, and service and inspection of the snowcat and snow mobiles.

- Work continues with consultant DTA regarding possible establishment of a community facilities district (CFD.) If created, the CFD will increase firefighter staffing in response to new large structures, that when built, exceed current daily firefighter staffing models. I plan to work with the Administrative Committee on initial findings with intent to bring this discussion to the Board at the December 12, 2023, regular meeting.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: October 10, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Kristin Mandolini, Director of Business Services *KM*

SUBJECT: June 30, 2023 FINANCE REPORT

JUNE FINANCIALS – 100% Through the Year

Big Bear Fire Authority

Revenues

- Revenues exceeded the budget by 1% at the conclusion of the 2022-23 fiscal year.

Expenses

- Expenses are over budget by 1% as the result of winter storm expenses and an increase in utility expenses.

Big Bear Fire Authority
Operating Budget Variance Report
June 30, 2023

	Annual Budget	YTD Total	Variance	%
<i>Revenue</i>				
Property Tax Revenue	12,221,006	12,446,605	225,599	102%
Current Service Charges	4,762,811	4,398,507	(364,304)	92%
Interagency Revenues	1,141,300	1,413,019	271,719	124%
Use of Money and Property	194,344	187,843	(6,501)	97%
Other Revenue	12,900	7,378	(5,522)	57%
Total Revenue	18,332,361	18,453,352	120,991	101%
<i>Expenses</i>				
Salaries & Benefits	14,983,320	14,841,545	(141,775)	99%
Supplies	329,124	367,661	38,537	112%
Professional Services	899,550	951,306	51,756	106%
Maintenance and Equipment	953,131	990,695	37,564	104%
Utilities	193,000	251,668	58,668	130%
Other Expenditures	583,833	712,092	128,259	122%
Total Expenses	17,941,958	18,114,966	173,008	101%
Capital Expenditures	219,500	140,614	(78,886)	64%

Accounts Payable

Checks by Date - Detail by Check Number

User: kmandolini
 Printed: 10/2/2023 8:55 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	Melnick 03MAY2023b	Perri Melnick FPD/BBFA Board Mtg & Budget Workshop	05/03/2023	360.00
Total for this ACH Check for Vendor Melnick:				360.00
ACH	Mote 03MAY2023c	Bynette Mote FPD/BBFA Board Mtg & Budget Workshop	05/03/2023	360.00
Total for this ACH Check for Vendor Mote:				360.00
ACH	PutzR 03MAY2023d	Randall Putz FPD/BBFA Board Mtg & Budget Workshop	05/03/2023	360.00
Total for this ACH Check for Vendor PutzR:				360.00
ACH	SegoK 03MAY2023f	Kendi Segovia FPD/BBFA Board Mtg & Budget Workshop	05/03/2023	360.00
Total for this ACH Check for Vendor SegoK:				360.00
ACH	02EDD	California State Employment Development PR Batch 00001.06.2023 State Unemployment I PR Batch 00001.06.2023 State Income Tax	06/09/2023 PR Batch 00001.06.2023 Stat PR Batch 00001.06.2023 Stat	13.00 17,353.68
Total for this ACH Check for Vendor 02EDD:				17,366.68
ACH	IRS	Department Of Treasury PR Batch 00001.06.2023 Medicare Employer PR Batch 00001.06.2023 Federal Income Tax PR Batch 00001.06.2023 Medicare	06/09/2023 PR Batch 00001.06.2023 Med PR Batch 00001.06.2023 Fed PR Batch 00001.06.2023 Med	4,718.28 43,506.90 4,804.54
Total for this ACH Check for Vendor IRS:				53,029.72
ACH	winsl JUNSTATE23a	Scanner 1 FS284 July-Sept Rent	06/14/2023	8,941.26
Total for this ACH Check for Vendor winsl:				8,941.26
ACH	02EDD	California State Employment Development PR Batch 00001.05.2023 State Income Tax PR Batch 00001.05.2023 State Unemployment I	05/12/2023 PR Batch 00001.05.2023 Stat PR Batch 00001.05.2023 Stat	14,308.55 26.81
Total for this ACH Check for Vendor 02EDD:				14,335.36
ACH	IRS	Department Of Treasury PR Batch 00001.05.2023 Medicare PR Batch 00001.05.2023 Federal Income Tax PR Batch 00001.05.2023 Medicare Employer	05/12/2023 PR Batch 00001.05.2023 Med PR Batch 00001.05.2023 Fed PR Batch 00001.05.2023 Med	4,245.74 35,554.14 4,245.74
Total for this ACH Check for Vendor IRS:				44,045.62
ACH	02EDD	California State Employment Development	06/23/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00002.06.2023 State Unemployment I	PR Batch 00002.06.2023 Stat	158.75
		PR Batch 00002.06.2023 State Income Tax	PR Batch 00002.06.2023 Stat	15,755.30
		Total for this ACH Check for Vendor 02EDD:		15,914.05
ACH	IRS	Department Of Treasury	06/23/2023	
		PR Batch 00002.06.2023 Medicare Employer	PR Batch 00002.06.2023 Med	4,520.69
		PR Batch 00002.06.2023 Federal Income Tax	PR Batch 00002.06.2023 Fed	39,307.55
		PR Batch 00002.06.2023 Medicare	PR Batch 00002.06.2023 Med	4,606.95
		Total for this ACH Check for Vendor IRS:		48,435.19
ACH	Melnick 23MAY2023b	Perri Melnick BBFA May 2023 Budget Meeting	05/23/2023	130.00
		Total for this ACH Check for Vendor Melnick:		130.00
ACH	Mote 23MAY2023c	Bynette Mote BBFA May 2023 Budget Meeting	05/23/2023	130.00
		Total for this ACH Check for Vendor Mote:		130.00
ACH	PutzR 23MAY2023e	Randall Putz BBFA May 2023 Budget Meeting	05/23/2023	130.00
		Total for this ACH Check for Vendor PutzR:		130.00
ACH	SegoK 23MAY2023h	Kendi Segovia BBFA May 2023 Budget Meeting	05/23/2023	130.00
		Total for this ACH Check for Vendor SegoK:		130.00
ACH	02EDD	California State Employment Development	05/26/2023	
		PR Batch 00002.05.2023 State Income Tax	PR Batch 00002.05.2023 Stat	14,605.09
		PR Batch 00002.05.2023 State Unemployment I	PR Batch 00002.05.2023 Stat	26.80
		Total for this ACH Check for Vendor 02EDD:		14,631.89
ACH	IRS	Department Of Treasury	05/26/2023	
		PR Batch 00002.05.2023 Medicare	PR Batch 00002.05.2023 Med	4,548.69
		PR Batch 00002.05.2023 Medicare Employer	PR Batch 00002.05.2023 Med	4,543.80
		PR Batch 00002.05.2023 Federal Income Tax	PR Batch 00002.05.2023 Fed	36,315.22
		Total for this ACH Check for Vendor IRS:		45,407.71
14502	ZieglerA 03MAY2023h	Al Ziegler BBFA Board Mtg & Budget Workshop	05/03/2023	260.00
		Total for Check Number 14502:		260.00
14503	AllStar 247164	All Star Fire Equipment Supply Hoses	05/03/2023	3,141.10
		Total for Check Number 14503:		3,141.10
14504	BVElect APRStatement23b	Bear Valley Electric FS 281 Electric Service	05/03/2023	2,949.90
		Total for Check Number 14504:		2,949.90
14505	BVElect APRStatement23a	Bear Valley Electric FS 285 Electric Service	05/03/2023	580.89

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14505:	580.89
14506	55BBCSD APRStatement23c	Big Bear City CSD TC Dumpster Service	05/03/2023	191.67
			Total for Check Number 14506:	191.67
14507	55BBCSD APRStatement23e	Big Bear City CSD FS 283 Dumpster Service	05/03/2023	191.67
			Total for Check Number 14507:	191.67
14508	55BBCSD APRStatement23d	Big Bear City CSD FS 282 Dumpster Service	05/03/2023	295.14
			Total for Check Number 14508:	295.14
14509	55BBCSD 23-1008	Big Bear City CSD Annual Storm Water Permit	05/03/2023	434.50
			Total for Check Number 14509:	434.50
14510	Ticer 03MAY2023i	Blake Ticer Transfer Meal Reimbursement	05/03/2023	15.00
			Total for Check Number 14510:	15.00
14511	CarQuest APRStatement23f	CJTK LLC Fleet Parts/Supplies	05/03/2023	24.12
			Total for Check Number 14511:	24.12
14512	CompAir 00041166	Compressed Air Specialties Inc FS 282 Annual Air Compressor SVC/Parts/Repa	05/03/2023	4,326.04
			Total for Check Number 14512:	4,326.04
14513	CompAir 00041162	Compressed Air Specialties Inc FS 281 Annual Air Compressor SVC	05/03/2023	2,735.85
			Total for Check Number 14513:	2,735.85
14514	52Confir 2023-100 2023-100	Consolidated Fire Agencies ISD Radio/Pager Costs ISD Radio/Pager Costs	05/03/2023	4,520.02 13,560.06
			Total for Check Number 14514:	18,080.08
14515	caltool DG5385	CTWS LLC FS 281 Oxygen	05/03/2023	158.00
			Total for Check Number 14515:	158.00
14516	caltool DG5386	CTWS LLC FS 282 Oxygen	05/03/2023	122.00
			Total for Check Number 14516:	122.00
14517	DLL 79414682	De Lage Landen Financial Services, INC Office Copier Lease	05/03/2023	582.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14517:	582.95
14518	DLL 79663337	De Lage Landen Financial Services, INC Office Copier Lease	05/03/2023	555.19
			Total for Check Number 14518:	555.19
14519	DLL 79117860	De Lage Landen Financial Services, INC Office Copier Lease	05/03/2023	636.01
			Total for Check Number 14519:	636.01
14520	Duthie A113212 A113213 A113263 A113264 A113265 S113117	Duthie Power Services Generator Annual Service FS 281 130kw Generator Annual Service FS 282 Generator Annual Service FS 281 25kw Generator Annual Service FS 283 Generator Annual Service FS 284 Generator Repairs FS 281	05/03/2023	738.76 613.75 674.08 659.64 659.64 1,963.40
			Total for Check Number 14520:	5,309.27
14521	MountWat 94623-472	Eric Heino Bottled Water Service/Dispenser Rental	05/03/2023	56.00
			Total for Check Number 14521:	56.00
14522	Frontier APRStatement23i	Frontier Communications FS 282 AUX Bldg Phone Service	05/03/2023	71.04
			Total for Check Number 14522:	71.04
14523	Frontier APRStatement23h	Frontier Communications FS 282 Phone Service	05/03/2023	71.65
			Total for Check Number 14523:	71.65
14524	Frontier APRStatement23g	Frontier Communications FS 281 Fax Line	05/03/2023	57.54
			Total for Check Number 14524:	57.54
14525	Frontier APRStatement23j	Frontier Communications FS 283 Phone Service	05/03/2023	214.16
			Total for Check Number 14525:	214.16
14526	ICEMA 23-037	Inland Counties Emergency Medical Agenc FY 22/23 4th Quarter Admin Fees	05/03/2023	4,707.90
			Total for Check Number 14526:	4,707.90
14527	GreenJo 03MAY2023	John Green BBFA Board Mtg & Budget Workshop	05/03/2023	260.00
			Total for Check Number 14527:	260.00
14528	WalshLa 03MAY2023g	Larry Walsh BBFA Board Mtg & Budget Workshop	05/03/2023	260.00
			Total for Check Number 14528:	260.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14529	MercTire 90897 91130 91156	Lawson's Inc Ambulance Fleet Maintenance MA-9506 Ambulance Fleet Maintenance MA-8211 Ambulance Fleet Maintenance MA-9506	05/03/2023	49.00 22.00 240.00
Total for Check Number 14529:				311.00
14530	LNCurtis INV695680	L.N. Curtis & Sons Inc Airbag Kit - Rescue282	05/03/2023	8,380.75
Total for Check Number 14530:				8,380.75
14531	LNCurtis INV697776	L.N. Curtis & Sons Inc Fire Hooks - T281	05/03/2023	205.89
Total for Check Number 14531:				205.89
14532	Ninjio NMS-43309	Ninjio LLC Computer Protection Training	05/03/2023	75.00
Total for Check Number 14532:				75.00
14533	HerrR 03MAY2023a	Rick Herrick FPD/BBFA Board Mtg & Budget Workshop	05/03/2023	360.00
Total for Check Number 14533:				360.00
14534	RRowe 03MAY2023e	Robert Rowe BBFA Board Mtg & Budget Workshop	05/03/2023	260.00
Total for Check Number 14534:				260.00
14535	SafetyK 91608036	Safety-Kleen Systems, Inc. Fleet Parts / Washer Service	05/03/2023	238.10
Total for Check Number 14535:				238.10
14536	SBCFuel FLT22/23 - 159 FLT22/23 - 159	San Bernardino County - Fleet Managemen Fuel Fuel	05/03/2023	5,639.12 2,314.31
Total for Check Number 14536:				7,953.43
14537	Shredit 8003783381	Shred-It USA Shredding Service - 50 Boxes	05/03/2023	808.12
Total for Check Number 14537:				808.12
14538	SourTech IN1072506	SourceTech Holdings, Inc. Maintenance Contract Renewal/Check Printer	05/03/2023	333.55
Total for Check Number 14538:				333.55
14539	TacFire 202301 202301	Tactical Fire Equipment, LLC 21/22 Engine Equipment 21/22 Engine Equipment Sales Tax Payable	05/03/2023	9,369.87 -633.39
Total for Check Number 14539:				8,736.48
14540	BBTeleph 12991	Vatch Arouchian Outdoor Emergency FS Phones	05/03/2023	74.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14547:	9,679.32
14548	Ameritas may liab	Ameritas Life Insurance Corp PR Batch 00001.05.2023 Vision ER	05/12/2023 PR Batch 00001.05.2023 Visi	1,232.20 172.32
			Total for Check Number 14548:	1,404.52
14549	02FranTx	Franchise Tax Board PR Batch 00001.05.2023 California Tax Disburs	05/12/2023 PR Batch 00001.05.2023 Cali	100.00
			Total for Check Number 14549:	100.00
14550	Kaiser may liab	Public Agency Coalition Enterprise. ATTN PR Batch 00001.05.2023 Health ER Kaiser	05/12/2023 PR Batch 00001.05.2023 Hea	11,924.90 501.76
			Total for Check Number 14550:	12,426.66
14551	Keenan may liab	Keenan & Associates PR Batch 00001.05.2023 Health ER EPO	05/12/2023 PR Batch 00001.05.2023 Hea	84,292.35 9,610.53
			Total for Check Number 14551:	93,902.88
14552	Lincoln	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.05.2023 Lincoln Roth Flat Amo PR Batch 00001.05.2023 Lincoln 457 Flat Amou PR Batch 00001.05.2023 Lincoln 457 Percentagi	05/12/2023 PR Batch 00001.05.2023 Linc PR Batch 00001.05.2023 Linc PR Batch 00001.05.2023 Linc	75.00 325.00 696.78
			Total for Check Number 14552:	1,096.78
14553	MidAmeri	MidAmerica Admin & Retirement Solution PR Batch 00001.05.2023 Apple 457 Paid Call Pe	05/12/2023 PR Batch 00001.05.2023 App	257.41
			Total for Check Number 14553:	257.41
14554	NatRetSo	Nationwide Retirement Solution PR Batch 00001.05.2023 Nationwide Roth Flat PR Batch 00001.05.2023 Nationwide Roth Perce PR Batch 00001.05.2023 Nationwide Flat Amou PR Batch 00001.05.2023 Nationwide Percentage	05/12/2023 PR Batch 00001.05.2023 Nati PR Batch 00001.05.2023 Nati PR Batch 00001.05.2023 Nati PR Batch 00001.05.2023 Nati	10.00 378.88 2,700.00 5,183.27
			Total for Check Number 14554:	8,272.15
14555	SBCProFF	San Bernardino County Professional Firefig PR Batch 00001.05.2023 Union Dues Local 935	05/12/2023 PR Batch 00001.05.2023 Uni	2,826.60
			Total for Check Number 14555:	2,826.60
14556	ReliStan	Reliance Standard Life Insurance Co. PR Batch 00001.05.2023 Life and AD and D ER PR Batch 00001.05.2023 Long Term Disability PR Batch 00001.05.2023 Short Term Disability	05/12/2023 PR Batch 00001.05.2023 Life PR Batch 00001.05.2023 Lon PR Batch 00001.05.2023 Sho	702.00 817.34 1,184.99
			Total for Check Number 14556:	2,704.33
14557	SBCERA	SBC Employees' Retirement Association PR Batch 00001.05.2023 SBCERA ER Cont. T2 PR Batch 00001.05.2023 SBCERA ER Contribu PR Batch 00001.05.2023 Survivor SBCERA ER	05/12/2023 PR Batch 00001.05.2023 SBC PR Batch 00001.05.2023 SBC PR Batch 00001.05.2023 Surv	7,147.28 99,941.42 22.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00001.05.2023 SBCERA EE Adjustme	PR Batch 00001.05.2023 SBC	86.27
		PR Batch 00001.05.2023 SBCERA EE Tier 2	PR Batch 00001.05.2023 SBC	17,761.73
		PR Batch 00001.05.2023 Survivor SBCERA Em	PR Batch 00001.05.2023 Surv	22.75
		PR Batch 00001.05.2023 SBCERA EE General T	PR Batch 00001.05.2023 SBC	570.02
		PR Batch 00001.05.2023 SBCERA EE Safety Ti	PR Batch 00001.05.2023 SBC	11,157.08
	may liab			13,969.36
			Total for Check Number 14557:	150,678.66
14558	Texas	Texas Life Insurance Company	05/12/2023	
		PR Batch 00001.05.2023 Texas Life Ins Post Tax	PR Batch 00001.05.2023 Texa	161.99
		PR Batch 00002.04.2023 Texas Life Ins Post Tax	PR Batch 00002.04.2023 Texa	161.99
			Total for Check Number 14558:	323.98
14559	AmazNew	Amazon Capital Services	05/10/2023	
	1RCF-7V7R-P1PH	Office Supplies		242.69
	1RCF-7V7R-P1PH	General Household		62.34
	1RCF-7V7R-P1PH	Charging Cables/Voice Recorder		111.94
			Total for Check Number 14559:	416.97
14560	AmazNew	Amazon Capital Services	05/10/2023	
	199M-DFKX-ML34	Software/Other Peripherals		1,451.22
	199M-DFKX-ML34	Building Maintenance		710.79
	199M-DFKX-ML34	Batteries		41.94
	199M-DFKX-ML34	Office Supplies		356.65
	199M-DFKX-ML34	Fleet Maintenance		1,504.10
			Total for Check Number 14560:	4,064.70
14561	AmazNew	Amazon Capital Services	05/10/2023	
	1M97-FHPW-P7G9	General Household		19.37
	1M97-FHPW-P7G9	Fleet Maintenance		53.87
			Total for Check Number 14561:	73.24
14562	RodrA	Andrew Rodriguez	05/10/2023	
	10MAY2023b	Transfer Meal Reimbursement		10.86
			Total for Check Number 14562:	10.86
14563	ATT	AT&T	05/10/2023	
	APR23Statek	Long Distance Phone Service		66.55
			Total for Check Number 14563:	66.55
14564	BVElect	Bear Valley Electric	05/10/2023	
	APR23Stated	Boulder Bay FS Electric Service		120.56
			Total for Check Number 14564:	120.56
14565	55BBCSD	Big Bear City CSD	05/10/2023	
	3	TC Electric Service Paradise Yard		463.75
			Total for Check Number 14565:	463.75
14566	Grizzly	Big Bear Grizzly	05/10/2023	
	APR23Statee	Public Hearing Notice		181.50
			Total for Check Number 14566:	181.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14567	BBPaint APR23Statej	Big Bear Paint Center Building Maintenance FS 281	05/10/2023	69.77
Total for Check Number 14567:				69.77
14568	Bound APR23Stateq	Bound Tree Medical, LLC Medical Supplies Restock	05/10/2023	1,340.18
Total for Check Number 14568:				1,340.18
14569	BCarp 10MAY2023	Brandon Carpenter Transfer Meal Reimbursement	05/10/2023	10.26
Total for Check Number 14569:				10.26
14570	JPIARegi APR23Statel APR23Statel APR23Statel APR23Statel	California JPIA Annual Liab/WC Program PMT 2022/23 Annual Liab/WC Program PMT 2022/23 Annual Liab/WC Program PMT 2022/23 Annual Liab/WC Program PMT 2022/23	05/10/2023	11,367.00 3,789.00 51,783.00 17,261.00
Total for Check Number 14570:				84,200.00
14571	CarsC 10MAY2023c	Chris Carson Serving Heroes Chaplain Reimbursement	05/10/2023	99.00
Total for Check Number 14571:				99.00
14572	04DWP APR23Stateg	CBBL Dept of Water FS 281 Water Service	05/10/2023	294.51
Total for Check Number 14572:				294.51
14573	04DWP APR23Statei	CBBL Dept of Water Boulder Bay FS Water Service	05/10/2023	48.75
Total for Check Number 14573:				48.75
14574	04DWP APR23Stateh	CBBL Dept of Water Moonridge FS Water Service	05/10/2023	48.75
Total for Check Number 14574:				48.75
14575	04DWP APR23Statef	CBBL Dept of Water FS 281 Fire Sprinkler System Water Service	05/10/2023	9.85
Total for Check Number 14575:				9.85
14576	TrujC 10MAY2023a	Christopher Trujillo Transfer Meal Reimbursement	05/10/2023	12.85
Total for Check Number 14576:				12.85
14577	DataT 150039	Citation / Permits Processing Center Citation Processing	05/10/2023	268.00
Total for Check Number 14577:				268.00
14578	caltool 785833 786931	CTWS LLC FS 281 Oxygen FS 282 Oxygen	05/10/2023	246.39 406.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14578:	652.47
14579	Duthie A113318	Duthie Power Services Generator Annual Service FS 285	05/10/2023	600.80
			Total for Check Number 14579:	600.80
14580	Frontier APR23Statec	Frontier Communications FS 283 Phone Service	05/10/2023	214.16
			Total for Check Number 14580:	214.16
14581	Frontier APR23Stateb	Frontier Communications FS 282 AUX Bldg Phone Service	05/10/2023	71.04
			Total for Check Number 14581:	71.04
14582	Frontier APR23State	Frontier Communications FS 281 Fax Line	05/10/2023	57.54
			Total for Check Number 14582:	57.54
14583	Frontier APR23Statea	Frontier Communications FS 282 Phone Service	05/10/2023	71.65
			Total for Check Number 14583:	71.65
14584	LifeAssi APR23Statep	Life Assist Inc Medical Supplies Restock	05/10/2023	3,163.67
			Total for Check Number 14584:	3,163.67
14585	LNCurtis INV700705	L.N. Curtis & Sons Inc ME 282	05/10/2023	7,976.70
			Total for Check Number 14585:	7,976.70
14586	LNCurtis INV702198	L.N. Curtis & Sons Inc Ropes ME 282	05/10/2023	5,943.26
			Total for Check Number 14586:	5,943.26
14587	DIY 23273	Lumber City Corp Hardware Supplies	05/10/2023	848.34
			Total for Check Number 14587:	848.34
14588	MissLin APR23Stateo	Mission Linen Supply Shop Linen Service	05/10/2023	96.24
			Total for Check Number 14588:	96.24
14589	Ninjio NMS-44586	Ninjio LLC Computer Protection Training	05/10/2023	75.00
			Total for Check Number 14589:	75.00
14590	KBHR 1340004096	Parallel Broadcasting Inc Radio Public Service Messaging - AMB	05/10/2023	231.40
			Total for Check Number 14590:	231.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14591	Neopost APR23Statem	Quadient Finance USA,Inc Postage	05/10/2023	327.24
Total for Check Number 14591:				327.24
14592	Haupt APR23Statem	Ralph W. Haupt INC Fuel	05/10/2023	141.33
Total for Check Number 14592:				141.33
14593	MountBev 29681	Randy J. Spitz Beverage Service/Supplies	05/10/2023	138.50
Total for Check Number 14593:				138.50
14594	HotSpots 4166910	South Coast AQMD Annual AQMD Hot Spots Program Fee	05/10/2023	153.23
Total for Check Number 14594:				153.23
14595	AutoZone 3529	AutoZone Fleet Parts/Supplies T281	05/17/2023	8.82
Total for Check Number 14595:				8.82
14596	BVElect AprilStmnt23	Bear Valley Electric Moonridge FS Electric Service	05/17/2023	163.84
Total for Check Number 14596:				163.84
14597	55BBCSD AprilStmnt23f	Big Bear City CSD FS 282 Water Service	05/17/2023	859.73
Total for Check Number 14597:				859.73
14598	55BBCSD AprilStmnt23g	Big Bear City CSD FS 282 AUX Bldg Water Service	05/17/2023	409.51
Total for Check Number 14598:				409.51
14599	MeleB 17May2023	Brittany Melendez Transfer Meal Reimbursement	05/17/2023	8.58
Total for Check Number 14599:				8.58
14600	Charter AprilStmnt23e	Charter Communications FS 282 Enterprise Internet/Voice	05/17/2023	481.86
Total for Check Number 14600:				481.86
14601	Charter AprilStmnt23a	Charter Communications Control Account - Enterprise Services	05/17/2023	589.79
Total for Check Number 14601:				589.79
14602	Charter AprilStmnt23f	Charter Communications FS 283 Enterprise TV	05/17/2023	135.60
Total for Check Number 14602:				135.60
14603	Charter AprilStmnt23d	Charter Communications FS 281 Enterprise Internet/Voice	05/17/2023	481.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14603:	481.86
14604	Charter AprilStmnt23b	Charter Communications FS 281 Enterprise Internet	05/17/2023	1,374.00
			Total for Check Number 14604:	1,374.00
14605	Charter AprilStmnt23c	Charter Communications FS 281 Enterprise TV	05/17/2023	132.40
			Total for Check Number 14605:	132.40
14606	Chino 2023-007	Chino Valley Fire District Pierce Aftermarket Product Training	05/17/2023	1,400.00
			Total for Check Number 14606:	1,400.00
14607	VelaC 17May2023a 17May2023b	Christopher Velasquez Transfer Meal Reimbursement Transfer Meal Reimbursement	05/17/2023	25.57 13.19
			Total for Check Number 14607:	38.76
14608	DataT 151161	Citation / Permits Processing Center Citation Processing	05/17/2023	336.00
			Total for Check Number 14608:	336.00
14609	52Confir 2023-083	Consolidated Fire Agencies IBR 900Router w/WiFi	05/17/2023	7,504.37
			Total for Check Number 14609:	7,504.37
14610	KVLtires 1-199975	KVL Tires INC Fleet Maintenance/Tires AC 2801	05/17/2023	1,209.49
			Total for Check Number 14610:	1,209.49
14611	MercTire 91251	Lawson's Inc AC 2801 Maintenance	05/17/2023	140.00
			Total for Check Number 14611:	140.00
14612	StapR 17May2023b	Robert Stapp Transfer Meal Reimbursement	05/17/2023	15.00
			Total for Check Number 14612:	15.00
14613	Robertso 261180	Robertson's Ready Mix LTD FS 282 Maintenance	05/17/2023	147.89
			Total for Check Number 14613:	147.89
14614	WardZac 17MAY23c	Zachary Ward Transfer Meal Reimbursement	05/17/2023	20.00
			Total for Check Number 14614:	20.00
14615	SafetyK 90814783	Safety-Kleen Systems, Inc. Service Parts Washer	05/17/2023	243.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14615:	243.86
14616	SafetyK 90378936	Safety-Kleen Systems, Inc. Service Parts Washer	05/17/2023	246.82
			Total for Check Number 14616:	246.82
14617	SafetyK 89473321	Safety-Kleen Systems, Inc. Service Parts Washer	05/17/2023	236.62
			Total for Check Number 14617:	236.62
14618	FirstAid C-1943	Accurate First Aid Services, LLC FS 282 Onsite First Aid & Compliance Service	05/23/2023	46.48
			Total for Check Number 14618:	46.48
14619	FirstAid C-1942	Accurate First Aid Services, LLC FS 283 Onsite First Aid & Compliance Service	05/23/2023	75.63
			Total for Check Number 14619:	75.63
14620	FirstAid C-1941	Accurate First Aid Services, LLC TC Onsite First Aid & Compliance Service	05/23/2023	53.93
			Total for Check Number 14620:	53.93
14621	ZieglerA 23MAY2023j	Al Ziegler BBFA May 2023 Budget Meeting	05/23/2023	130.00
			Total for Check Number 14621:	130.00
14622	AllStar 247466	All Star Fire Equipment Rubbish Hook	05/23/2023	131.83
			Total for Check Number 14622:	131.83
14623	Atkinson 681588	Atkinson, Andelson, Loya, Ruud & Romo Legal Fees/Rodriguez	05/23/2023	1,997.50
			Total for Check Number 14623:	1,997.50
14624	BVElect April23Stated	Bear Valley Electric FS 282 AUX Bldg Electric Service	05/23/2023	447.33
			Total for Check Number 14624:	447.33
14625	BVElect April23Statee	Bear Valley Electric FS 283 Electric Service	05/23/2023	336.76
			Total for Check Number 14625:	336.76
14626	BVElect April23Statec	Bear Valley Electric FS 282 Electric Service	05/23/2023	1,137.01
			Total for Check Number 14626:	1,137.01
14627	Ticer 23MAY2023	Blake Ticer Transfer Meal Reimbursement	05/23/2023	15.00
			Total for Check Number 14627:	15.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14628	VelaC 23MAY2023i	Christopher Velasquez Transfer Meal Reimbursement	05/23/2023	18.30
Total for Check Number 14628:				18.30
14629	ConnPump 26612	Connelly Pumping Services, LLC FS 284 Holding Tank Pumping Service	05/23/2023	200.00
Total for Check Number 14629:				200.00
14630	Cypher C-23-123843	Cypheron Healthcare Solutions Ambulance Billing	05/23/2023	9,358.60
Total for Check Number 14630:				9,358.60
14631	GlobStar 50841396	Globalstar INC and Subsidiary Satellite Phone Service	05/23/2023	130.47
Total for Check Number 14631:				130.47
14632	GreenJo 23MAY2023a	John Green BBFA May 2023 Budget Meeting	05/23/2023	130.00
Total for Check Number 14632:				130.00
14633	RussoJ 23MAY2023g	John J Russo BBFA May 2023 Budget Meeting	05/23/2023	130.00
Total for Check Number 14633:				130.00
14634	WalshLa 23MAY2023i	Larry Walsh BBFA May 2023 Budget Meeting	05/23/2023	130.00
Total for Check Number 14634:				130.00
14635	LNCurtis INV706912	L.N. Curtis & Sons Inc ME 282	05/23/2023	328.75
Total for Check Number 14635:				328.75
14636	CounTeam 86672	Nancy K. Bohl Inc Employee Support Services	05/23/2023	500.00
Total for Check Number 14636:				500.00
14637	RRowe 23MAY2023f	Robert Rowe BBFA May 2023 Budget Meeting	05/23/2023	130.00
Total for Check Number 14637:				130.00
14638	SWGAs April23State	Southwest Gas Corporation Boulder Bay FS Natural Gas Service	05/23/2023	17.16
Total for Check Number 14638:				17.16
14639	SWGAs April23Statea	Southwest Gas Corporation Moonridge FS Natural Gas Service	05/23/2023	262.81
Total for Check Number 14639:				262.81
14640	SWGAs April23Statej	Southwest Gas Corporation FS 282 Natural Gas Service	05/23/2023	377.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14640:	377.58
14641	SWGAs April23Statek	Southwest Gas Corporation FS 283 Natural Gas Service	05/23/2023	184.34
			Total for Check Number 14641:	184.34
14642	SWGAs April23Stateh	Southwest Gas Corporation Training Center # B Natural Gas Service	05/23/2023	11.00
			Total for Check Number 14642:	11.00
14643	SWGAs April23Stateg	Southwest Gas Corporation Training Center # C Natural Gas Service	05/23/2023	53.41
			Total for Check Number 14643:	53.41
14644	SWGAs April23Statel	Southwest Gas Corporation FS 285 Natural Gas Service	05/23/2023	115.54
			Total for Check Number 14644:	115.54
14645	SWGAs April23Stateb	Southwest Gas Corporation FS 281 Natural Gas Service	05/23/2023	1,142.89
			Total for Check Number 14645:	1,142.89
14646	SWGAs April23Statei	Southwest Gas Corporation FS 282 AUX BLDG Natural Gas Service	05/23/2023	237.64
			Total for Check Number 14646:	237.64
14647	TGuyon 23MAY2023k	Tyler Guyon Transfer Meal Reimbursement	05/23/2023	14.27
			Total for Check Number 14647:	14.27
14648	VeriWire 9934723592	Verizon Wireless Cell Phone Service	05/23/2023	2,306.98
			Total for Check Number 14648:	2,306.98
14649	WillJo 23MAY2023a	Jordon Willis Education/Training Reimbursement	05/23/2023	721.50
			Total for Check Number 14649:	721.50
14650	02FranTx	Franchise Tax Board PR Batch 00002.05.2023 California Tax Disburs	05/26/2023 PR Batch 00002.05.2023 Cali	100.00
			Total for Check Number 14650:	100.00
14651	Lincoln	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.05.2023 Lincoln 457 Percentag PR Batch 00002.05.2023 Lincoln 457 Flat Amou PR Batch 00002.05.2023 Lincoln Roth Flat Amc	05/26/2023 PR Batch 00002.05.2023 Linc PR Batch 00002.05.2023 Linc PR Batch 00002.05.2023 Linc	606.56 325.00 75.00
			Total for Check Number 14651:	1,006.56
14652	MidAmeri	MidAmerica Admin & Retirement Solution PR Batch 00002.05.2023 Apple 457 Paid Call P	05/26/2023 PR Batch 00002.05.2023 App	223.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14652:	223.56
14653	NatRetSo	Nationwide Retirement Solution	05/26/2023	
		PR Batch 00002.05.2023 Nationwide Roth Perce	PR Batch 00002.05.2023 Nati	290.18
		PR Batch 00002.05.2023 Nationwide Flat Amou	PR Batch 00002.05.2023 Nati	2,700.00
		PR Batch 00002.05.2023 Nationwide Roth Flat	PR Batch 00002.05.2023 Nati	10.00
		PR Batch 00002.05.2023 Nationwide Percentage	PR Batch 00002.05.2023 Nati	5,766.46
			Total for Check Number 14653:	8,766.64
14654	SBCProFF	San Bernardino County Professional Firefig	05/26/2023	
		PR Batch 00002.05.2023 Union Dues Local 935	PR Batch 00002.05.2023 Uni	2,826.60
			Total for Check Number 14654:	2,826.60
14655	SBCERA	SBC Employees' Retirement Association	05/26/2023	
		PR Batch 00002.05.2023 SBCERA ER Cont. T2	PR Batch 00002.05.2023 SBC	7,147.28
		PR Batch 00002.05.2023 Survivor SBCERA Em	PR Batch 00002.05.2023 Surv	22.75
		PR Batch 00002.05.2023 Survivor SBCERA ER	PR Batch 00002.05.2023 Surv	22.75
		PR Batch 00002.05.2023 SBCERA EE Tier 2	PR Batch 00002.05.2023 SBC	17,859.07
		PR Batch 00002.05.2023 SBCERA ER Contribu	PR Batch 00002.05.2023 SBC	99,171.88
		PR Batch 00002.05.2023 SBCERA EE Adjustme	PR Batch 00002.05.2023 SBC	86.27
		PR Batch 00002.05.2023 SBCERA EE Safety Ti	PR Batch 00002.05.2023 SBC	10,850.05
		PR Batch 00002.05.2023 SBCERA EE General	PR Batch 00002.05.2023 SBC	570.02
			Total for Check Number 14655:	135,730.07
14656	AmazNew 1YY4-XRC6-CN3L-	Amazon Capital Services Office Supplies	05/31/2023	
			Total for Check Number 14656:	7.54
14657	BVElect May2023StateD	Bear Valley Electric FS 285 Electrical Service	05/31/2023	
			Total for Check Number 14657:	519.80
14658	55BBCSD May 2023StateD	Big Bear City CSD FS 285 Water Service	05/31/2023	
			Total for Check Number 14658:	237.42
14659	BCarp 31MAY2023	Brandon Carpenter Transfer Meal Reimbursement	05/31/2023	
			Total for Check Number 14659:	8.63
14660	BustR 22-202760	Richard Busto Ambulance Billing Overpayment	05/31/2023	
			Total for Check Number 14660:	1,453.07
14661	TrujC 31May2023a	Christopher Trujillo Transfer Meal Reimbursement	05/31/2023	
			Total for Check Number 14661:	10.18
14662	DLL 79948778	De Lage Landen Financial Services, INC Office Copier Lease	05/31/2023	
			Total for Check Number 14662:	555.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14663	Ubeltco 4271	Ecir Inc Uniform Belt	05/31/2023	32.20
Total for Check Number 14663:				32.20
14664	Frontier May2023StateB	Frontier Communications FS282 Phone Service	05/31/2023	2.23
Total for Check Number 14664:				2.23
14665	Frontier May2023StateA	Frontier Communications FS282 Aux Bldg Phone Service	05/31/2023	0.78
Total for Check Number 14665:				0.78
14666	Frontier May2023StateC	Frontier Communications FS283 Phone Service	05/31/2023	1.56
Total for Check Number 14666:				1.56
14667	Frontier May2023State	Frontier Communications FS281 Faxline	05/31/2023	0.87
Total for Check Number 14667:				0.87
14668	Ludecke 62010	Ludecke's Electrical Service, Inc. FS 281 Electrical Work	05/31/2023	145.00
Total for Check Number 14668:				145.00
14669	NAPA BB 31May2023d 31May2023d	NAPA Auto Parts Fleet Parts/Supplies Fleet Parts/Supplies	05/31/2023	1,081.81 29.61
Total for Check Number 14669:				1,111.42
14671	Butc 2305-044207 2305-044207	Pinon Enterprises INC Building Maintenance Fleet Maintenance	05/31/2023	55.79 10.16
Total for Check Number 14671:				65.95
14672	MountBev 29690	Randy J. Spitz Beverage Service/Supplies	05/31/2023	233.45
Total for Check Number 14672:				233.45
14673	SBCSheri EVOC23-05-002	San Bernardino County Sheriff's Dept Emergency Services Drivers Training	05/31/2023	1,820.00
Total for Check Number 14673:				1,820.00
14674	EntRovin 31May2023c	The Aby Manufacturing Group INC Investigator Badge	05/31/2023	145.43
Total for Check Number 14674:				145.43
14675	WaltW 31May2023e	William Walthers License Renewal Reimbursement	05/31/2023	300.00
Total for Check Number 14675:				300.00
14676	KeouZ	Zachary Keough	05/31/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	31May2023f	License Renewal Reimbursement		250.00
			Total for Check Number 14676:	250.00
14677	AmeriFid	American Fidelity Assurance	06/09/2023	
		PR Batch 00001.06.2023 Am Fidelity After Tax	PR Batch 00001.06.2023 Am	754.57
		PR Batch 00002.05.2023 Am Fidelity After Tax	PR Batch 00002.05.2023 Am	754.57
		PR Batch 00001.06.2023 Life Ins Flight	PR Batch 00001.06.2023 Life	111.54
		PR Batch 00002.05.2023 Long & Short Term Di	PR Batch 00002.05.2023 Lon	42.38
		PR Batch 00001.06.2023 Long & Short Term Di	PR Batch 00001.06.2023 Lon	312.96
		PR Batch 00002.05.2023 Am Fidelity Pre Tax	PR Batch 00002.05.2023 Am	457.70
		PR Batch 00002.05.2023 Life Ins Flight	PR Batch 00002.05.2023 Life	11.50
		PR Batch 00001.06.2023 Am Fidelity Pre Tax	PR Batch 00001.06.2023 Am	457.70
	june liab			29.32
			Total for Check Number 14677:	2,932.24
14678	AmerFlex	American Fidelity Assurance Company	06/09/2023	
		PR Batch 00002.05.2023 Am Fidelity FSA Full	PR Batch 00002.05.2023 Am	435.41
		PR Batch 00001.06.2023 Am Fidelity FSA Full	PR Batch 00001.06.2023 Am	435.41
			Total for Check Number 14678:	870.82
14679	Ameritas	Ameritas Life Insurance Corp	06/09/2023	
		PR Batch 00001.06.2023 Dental ER	PR Batch 00001.06.2023 Den	7,317.64
	june liab			175.76
			Total for Check Number 14679:	7,493.40
14680	Ameritas	Ameritas Life Insurance Corp	06/09/2023	
		PR Batch 00001.06.2023 Vision ER	PR Batch 00001.06.2023 Visi	1,182.56
	june liab			547.04
			Total for Check Number 14680:	1,729.60
14681	02FranTx	Franchise Tax Board	06/09/2023	
		PR Batch 00001.06.2023 California Tax Disburs	PR Batch 00001.06.2023 Cali	592.20
			Total for Check Number 14681:	592.20
14682	Kaiser	Public Agency Coalition Enterprise. ATTN	06/09/2023	
		PR Batch 00001.06.2023 Health ER Kaiser	PR Batch 00001.06.2023 Hea	11,924.90
	june liab			501.76
			Total for Check Number 14682:	12,426.66
14683	Keenan	Keenan & Associates	06/09/2023	
		PR Batch 00001.06.2023 Health ER EPO	PR Batch 00001.06.2023 Hea	80,087.75
	June liab			13,815.13
			Total for Check Number 14683:	93,902.88
14684	Lincoln	Lincoln National Life Insurance Co (5H-26	06/09/2023	
		PR Batch 00001.06.2023 Lincoln Roth Flat Amc	PR Batch 00001.06.2023 Linc	75.00
		PR Batch 00001.06.2023 Lincoln 457 Percentag	PR Batch 00001.06.2023 Linc	606.56
		PR Batch 00001.06.2023 Lincoln 457 Flat Amou	PR Batch 00001.06.2023 Linc	325.00
			Total for Check Number 14684:	1,006.56
14685	MidAmeri	MidAmerica Admin & Retirement Solution	06/09/2023	
		PR Batch 00001.06.2023 Apple 457 Paid Call P	PR Batch 00001.06.2023 App	169.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14685:	169.40
14686	NatRetSo	Nationwide Retirement Solution	06/09/2023	
		PR Batch 00001.06.2023 Nationwide Roth Flat	PR Batch 00001.06.2023 Nati	10.00
		PR Batch 00001.06.2023 Nationwide Flat Amou	PR Batch 00001.06.2023 Nati	2,250.00
		PR Batch 00001.06.2023 Nationwide Roth Perce	PR Batch 00001.06.2023 Nati	359.60
		PR Batch 00001.06.2023 Nationwide Percentage	PR Batch 00001.06.2023 Nati	5,277.94
			Total for Check Number 14686:	7,897.54
14687	SBCProFF	San Bernardino County Professional Firefig	06/09/2023	
		PR Batch 00001.06.2023 Union Dues Local 935	PR Batch 00001.06.2023 Uni	2,826.60
			Total for Check Number 14687:	2,826.60
14688	ReliStan	Reliance Standard Life Insurance Co.	06/09/2023	
		PR Batch 00001.06.2023 Short Term Disability	PR Batch 00001.06.2023 Sho	1,184.99
		PR Batch 00001.06.2023 Life and AD and D ER	PR Batch 00001.06.2023 Life	702.00
		PR Batch 00001.06.2023 Long Term Disability	PR Batch 00001.06.2023 Lon	817.34
	juen liab			-108.03
			Total for Check Number 14688:	2,596.30
14689	SBCERA	SBC Employees' Retirement Association	06/09/2023	
		PR Batch 00001.06.2023 SBCERA EE Safety Ti	PR Batch 00001.06.2023 SBC	11,023.71
		PR Batch 00001.06.2023 Survivor SBCERA ER	PR Batch 00001.06.2023 Surv	21.84
		PR Batch 00001.06.2023 SBCERA ER Cont. T2	PR Batch 00001.06.2023 SBC	7,147.28
		PR Batch 00001.06.2023 Survivor SBCERA Em	PR Batch 00001.06.2023 Surv	21.84
		PR Batch 00001.06.2023 SBCERA EE Adjustme	PR Batch 00001.06.2023 SBC	86.27
		PR Batch 00001.06.2023 SBCERA EE Tier 2	PR Batch 00001.06.2023 SBC	17,700.69
		PR Batch 00001.06.2023 SBCERA ER Contribu	PR Batch 00001.06.2023 SBC	99,291.09
		PR Batch 00001.06.2023 SBCERA EE General	PR Batch 00001.06.2023 SBC	570.02
			Total for Check Number 14689:	135,862.74
14690	Texas	Texas Life Insurance Company	06/09/2023	
		PR Batch 00002.05.2023 Texas Life Ins Post Tax	PR Batch 00002.05.2023 Texe	161.99
		PR Batch 00001.06.2023 Texas Life Ins Post Tax	PR Batch 00001.06.2023 Texe	161.99
			Total for Check Number 14690:	323.98
14691	Thomgas 3151108731	AmeriGas FS 284 Propane	06/07/2023	
			Total for Check Number 14691:	1,708.41
14692	BVElect 8JUN23StateG	Bear Valley Electric FS 281 Electric Service	06/07/2023	
			Total for Check Number 14692:	2,324.06
14693	55BBCSD 8JUN23StateC	Big Bear City CSD FS 282 Dumpster Service	06/07/2023	
			Total for Check Number 14693:	295.14
14694	55BBCSD 8JUN23StateA	Big Bear City CSD FS 283 Dumpster Service	06/07/2023	
			Total for Check Number 14694:	191.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14695	55BBCSD 8JUN23StateB	Big Bear City CSD TC Dumpster Service	06/07/2023	191.67
Total for Check Number 14695:				191.67
14696	Grizzly 08JUN23B	Big Bear Grizzly Public Service Ads	06/07/2023	266.00
Total for Check Number 14696:				266.00
14697	Bound 8JUN23State	Bound Tree Medical, LLC Medical Supplies Restock	06/07/2023	4,675.35
Total for Check Number 14697:				4,675.35
14698	04DWP 8JUNStateK	CBBL Dept of Water Moonridge FS Water Service	06/07/2023	48.75
Total for Check Number 14698:				48.75
14699	04DWP 8JUNStateJ	CBBL Dept of Water Boulder Bay FS Water Service	06/07/2023	48.75
Total for Check Number 14699:				48.75
14700	04DWP 8JUNStateL	CBBL Dept of Water FS 281 Fire Sprinkler System Water Service	06/07/2023	9.85
Total for Check Number 14700:				9.85
14701	04DWP 8JUNStateM	CBBL Dept of Water FS 281 Water Service	06/07/2023	280.43
Total for Check Number 14701:				280.43
14702	DiazC 08JUN23E	Cesar Diaz Transfer Meal Reimbursement	06/07/2023	28.02
Total for Check Number 14702:				28.02
14703	Charter 8JUNStateQ	Charter Communications FS 281 Enterprise TV	06/07/2023	132.40
Total for Check Number 14703:				132.40
14704	Charter 8JUNStateP	Charter Communications FS 281 Enterprise Internet	06/07/2023	1,374.00
Total for Check Number 14704:				1,374.00
14705	Charter 8JUNStateR	Charter Communications FS 281 Enterprise Internet/Voice	06/07/2023	481.86
Total for Check Number 14705:				481.86
14706	Charter 8JUNStateO	Charter Communications Control Acct - Enterprise Services	06/07/2023	589.80
Total for Check Number 14706:				589.80
14707	Charter 8JUNStateS	Charter Communications FS 282 Enterprise Internet/Voice	06/07/2023	481.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14707:	481.86
14708	Charter 8JUNStateT	Charter Communications FS 283 Enterprise TV	06/07/2023	135.60
			Total for Check Number 14708:	135.60
14709	VelaC 08JUN23C	Christopher Velasquez Transfer Meal Reimbursement	06/07/2023	12.15
			Total for Check Number 14709:	12.15
14710	caltool 8JUN23StateF	CTWS LLC FS 281 Oxygen	06/07/2023	162.80
			Total for Check Number 14710:	162.80
14711	caltool 8JUN23StateE	CTWS LLC FS 282 Oxygen	06/07/2023	139.40
			Total for Check Number 14711:	139.40
14712	Duthie S114511	Duthie Power Services Generator Replacement Parts	06/07/2023	6,470.00
			Total for Check Number 14712:	6,470.00
14713	MountWat 94623-835	Eric Heino Bottled Water Service/Dispenser Rental	06/07/2023	48.00
			Total for Check Number 14713:	48.00
14714	Lance 57003	Lance, Soll & Lunghard, LLP 2023 BBFA Interim Audit	06/07/2023	4,750.00
			Total for Check Number 14714:	4,750.00
14715	LifeAssi 8JUN23StateD	Life Assist Inc Medical Supplies Restock	06/07/2023	3,667.23
			Total for Check Number 14715:	3,667.23
14716	MissLin 8JUN23StateI	Mission Linen Supply Shop Linen Service	06/07/2023	232.37
			Total for Check Number 14716:	232.37
14717	RioHondo 08JUN23A	Rio Hondo College Dykesten AH330 All Hazards Training	06/07/2023	139.00
			Total for Check Number 14717:	139.00
14718	StapR 08JUN23D	Robert Stapp Transfer Meal Reimbursement	06/07/2023	30.00
			Total for Check Number 14718:	30.00
14719	Robertso 8JUN23StateH	Robertson's Ready Mix LTD FS 282 Ground Maintenance	06/07/2023	314.37
			Total for Check Number 14719:	314.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14720	SBCFuel FLT 22/23 - 176 FLT 22/23 - 176	San Bernardino County - Fleet Managemen Fuel Fuel	06/07/2023	2,640.61 5,915.30
Total for Check Number 14720:				8,555.91
14721	NAPA 8JUN23StateN 8JUN23StateN 8JUN23StateN	Superior Automotive Warehouse Fleet Parts / Supplies Fleet Parts / Supplies Fleet Parts / Supplies	06/07/2023	577.83 5,667.58 1,876.13
Total for Check Number 14721:				8,121.54
14722	TargetSo INV72930	TargetSolutions Learning, LLC Annual Training Platform Renewal	06/07/2023	6,980.88
Total for Check Number 14722:				6,980.88
14723	BBTeleph 13019	Vatch Arouchian Outdoor Emergency FS Phones	06/07/2023	74.00
Total for Check Number 14723:				74.00
14724	ModSpace 9017774426	Williams Scotsman, Inc. FS 281 Temp Office Space Rental	06/07/2023	653.06
Total for Check Number 14724:				653.06
14725	WardZac 08JUN23B	Zachary Ward Transer Meal Reimbursement	06/07/2023	15.81
Total for Check Number 14725:				15.81
14726	APlumb N-1930-B	A Plumbing & Heating Inc FS 281 Back Flow Maintenance	06/14/2023	280.00
Total for Check Number 14726:				280.00
14727	AllVall 43886	All Valley Environmental Sump/Vacuum Waste Service	06/14/2023	225.00
Total for Check Number 14727:				225.00
14728	AmazNew 1PDQ-9GT6-91TJ 1PDQ-9GT6-91TJ 1VRQ-FPFR-34W9 1VRQ-FPFR-34W9 1VRQ-FPFR-34W9 1VRQ-FPFR-34W9 1VRQ-FPFR-34W9 1VRQ-FPFR-34W9 1VWT-T6LV-6H7W 1VWT-T6LV-6H7W 1VWT-T6LV-6H7W 1VWT-T6LV-6H7W	Amazon Capital Services Office Supplies General Household Supplies Software/Peripherals Office Supplies Fleet Maintenance Bldg Maintenance General Household Supplies General Household Supplies Equipment Maintenance Office Supplies Fleet Maintenance	06/14/2023	316.19 111.35 956.97 350.15 133.09 35.22 186.89 969.90 48.47 20.46 92.64
Total for Check Number 14728:				3,221.33
14729	AutoZone 3538	AutoZone Parts for ME282	06/14/2023	17.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14729:	17.23
14730	BadBear 62318	Bad Bear Sportswear Uniform Embroidery	06/14/2023	204.73
			Total for Check Number 14730:	204.73
14731	BVElect JUNSTATE23h	Bear Valley Electric Boulder Bay FS Electric Service	06/14/2023	126.35
			Total for Check Number 14731:	126.35
14732	55BBCSD 23-1009	Big Bear City CSD Side Fund Loan	06/14/2023	4,415.00
			Total for Check Number 14732:	4,415.00
14733	55BBCSD 23-1009	Big Bear City CSD Side Fund Loan	06/14/2023	57,241.00
			Total for Check Number 14733:	57,241.00
14734	55BBCSD JUNSTATEc	Big Bear City CSD FS283 Water Service	06/14/2023	115.21
			Total for Check Number 14734:	115.21
14735	55BBCSD JUNSTATEb	Big Bear City CSD Training Center Water Service	06/14/2023	85.98
			Total for Check Number 14735:	85.98
14736	55BBCSD 9	Big Bear City CSD General Support Services CSD	06/14/2023	31,200.00
			Total for Check Number 14736:	31,200.00
14737	55BBCSD 10	Big Bear City CSD TC Electric Service	06/14/2023	311.98
			Total for Check Number 14737:	311.98
14738	Grizzly JUNSTATE23f	Big Bear Grizzly Public Notices	06/14/2023	536.25
			Total for Check Number 14738:	536.25
14739	Grizzly JUNSTATE23g	Big Bear Grizzly Public Notices	06/14/2023	136.99
			Total for Check Number 14739:	136.99
14741	SmitC 14JUNE23a	Chardelle Smith June Board Meeting	06/14/2023	109.18
			Total for Check Number 14741:	109.18
14742	TrujC 14JUN23	Christopher Trujillo Transfer Meal Reimbursement	06/14/2023	30.00
			Total for Check Number 14742:	30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14743	DataT 152330	Citation / Permits Processing Center Citation Processing	06/14/2023	300.00
Total for Check Number 14743:				300.00
14744	CarQuest JUNSTATE23g JUNSTATE23g	CJTK LLC Fleet Maintenance Fleet Maintenance	06/14/2023	57.80 19.06
Total for Check Number 14744:				76.86
14745	Cummins JUNSTATE23e	Cummins Inc. ME-4813 Repairs	06/14/2023	5,884.98
Total for Check Number 14745:				5,884.98
14746	Cypher c-23-95169	Cypheron Healthcare Solutions Ambulance Billing Service	06/14/2023	13,723.17
Total for Check Number 14746:				13,723.17
14747	Cypher c-23-149678	Cypheron Healthcare Solutions Ambulance Billing Service	06/14/2023	11,088.99
Total for Check Number 14747:				11,088.99
14748	Granicus 166654	Granicus Website Design & Implimentation	06/14/2023	6,200.00
Total for Check Number 14748:				6,200.00
14749	Granit 0026870-IN	Granitize Products, Inc Fleet Maintenance	06/14/2023	381.33
Total for Check Number 14749:				381.33
14750	DIY JUNSTATEi JUNSTATEi	Lumber City Corp Fleet Maintenance Blding Maintenance	06/14/2023	8.23 560.36
Total for Check Number 14750:				568.59
14751	MissLin 519476098	Mission Linen Supply Shop Linen Service	06/14/2023	49.63
Total for Check Number 14751:				49.63
14752	KBHR 1350004096	Parallel Broadcasting Inc Radio Public Service Messaging	06/14/2023	249.20
Total for Check Number 14752:				249.20
14753	Neopost JUNSTATE23 JUNSTATE23	Quadient Finance USA,Inc Fire Postage Ambulance Postage	06/14/2023	458.00 42.00
Total for Check Number 14753:				500.00
14754	MountBev 29698	Randy J. Spitz Beverage Service/Supplies	06/14/2023	136.66
Total for Check Number 14754:				136.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14755	SafeL 32286117	Safe Life Defense Tactical Body Armor	06/14/2023	2,129.39
Total for Check Number 14755:				2,129.39
14756	EntRovin 0170226-IN	The Aby Manufacturing Group INC Badges	06/14/2023	742.00
Total for Check Number 14756:				742.00
14757	RawlC 21-201583	The Rawlings Company Patient Refund	06/14/2023	3,683.39
Total for Check Number 14757:				3,683.39
14758	VictMoto 627581	Victorville Motors MA 1520353	06/14/2023	1,781.74
Total for Check Number 14758:				1,781.74
14759	USBank MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD MAY2023CALCRD	US Bank Corporate Payment Systems Vehicle Scanning Tool/ Halligan Force Hook Office Supplies General Household Supplies 2 Dump Runs Transponders/Travel Adv Support Stamps.com Software License Renewals/Computer Equipmer Postage OnStar Employee Appreciation Uniforms/Boots/Embroidery Snow Guards/Rescue Equipment/Hose Clips Board Meeting/Chief Meeting/Budget Meeting License Renewals/Training Courses/Wildland Fi Newspapers/Pubications	06/14/2023	3,043.74 423.04 618.84 26.78 1,148.24 24.99 1,894.20 223.66 49.99 202.55 2,453.96 18,003.91 452.92 1,412.97 42.00
Total for Check Number 14759:				30,021.79
14760	02FranTx	Franchise Tax Board PR Batch 00002.06.2023 California Tax Disburs	06/23/2023 PR Batch 00002.06.2023 Cali	100.00
Total for Check Number 14760:				100.00
14761	Lincoln	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.06.2023 Lincoln 457 Percentag PR Batch 00002.06.2023 Lincoln 457 Flat Amou PR Batch 00002.06.2023 Lincoln Roth Flat Amc	06/23/2023 PR Batch 00002.06.2023 Linc PR Batch 00002.06.2023 Linc PR Batch 00002.06.2023 Linc	742.74 325.00 75.00
Total for Check Number 14761:				1,142.74
14762	MidAmeri	MidAmerica Admin & Retirement Solution PR Batch 00002.06.2023 Apple 457 Paid Call Pa	06/23/2023 PR Batch 00002.06.2023 App	500.33
Total for Check Number 14762:				500.33
14763	NatRetSo	Nationwide Retirement Solution PR Batch 00002.06.2023 Nationwide Roth Perce PR Batch 00002.06.2023 Nationwide Percentage PR Batch 00002.06.2023 Nationwide Flat Amou PR Batch 00002.06.2023 Nationwide Roth Flat	06/23/2023 PR Batch 00002.06.2023 Nati PR Batch 00002.06.2023 Nati PR Batch 00002.06.2023 Nati PR Batch 00002.06.2023 Nati	408.88 4,899.19 2,700.00 10.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14763:	8,018.07
14764	SBCProFF	San Bernardino County Professional Firefig PR Batch 00002.06.2023 Union Dues Local 935	06/23/2023 PR Batch 00002.06.2023 Uni	2,826.60
			Total for Check Number 14764:	2,826.60
14765	SBCERA	SBC Employees' Retirement Association PR Batch 00002.06.2023 SBCERA EE Adjustme PR Batch 00002.06.2023 SBCERA EE General T PR Batch 00002.06.2023 Survivor SBCERA Em PR Batch 00002.06.2023 SBCERA EE Safety Ti PR Batch 00002.06.2023 SBCERA EE Tier 2 PR Batch 00002.06.2023 SBCERA ER Contribu PR Batch 00002.06.2023 SBCERA ER Cont. T2 PR Batch 00002.06.2023 Survivor SBCERA ER	06/23/2023 PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 Surv PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC PR Batch 00002.06.2023 SBC	86.27 570.02 22.75 11,595.62 17,647.60 101,261.12 7,147.28 22.75
			Total for Check Number 14765:	138,353.41
14766	MidAmeri 2023 HRA	MidAmerica Admin & Retirement Solution	06/26/2023	178,904.67
			Total for Check Number 14766:	178,904.67
14767	AirExcha	Air Exchange, Inc	06/29/2023	72,507.92
			Total for Check Number 14767:	72,507.92
14768	AirExcha	Air Exchange, Inc 282 Exhaust System	06/29/2023	43,005.76
			Total for Check Number 14768:	43,005.76
14769	AirExcha	Air Exchange, Inc 283 Exhaust System	06/29/2023	21,704.96
			Total for Check Number 14769:	21,704.96
14770	AirExcha	Air Exchange, Inc 281 Exhaust System	06/29/2023	113,126.93
			Total for Check Number 14770:	113,126.93
14771	AllStar 248264	All Star Fire Equipment Equipment	06/29/2023	1,847.95
			Total for Check Number 14771:	1,847.95
14772	BVElect 28JuneState	Bear Valley Electric FS 284 Electric Service	06/29/2023	9.14
			Total for Check Number 14772:	9.14
14773	BVElect 28JuneStateD	Bear Valley Electric FS 285 Electric Service	06/29/2023	606.92
			Total for Check Number 14773:	606.92
14774	BVElect 28JuneStateA	Bear Valley Electric FS 282 Electric Service	06/29/2023	1,408.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14774:	1,408.12
14775	BVElect 28JuneStateE	Bear Valley Electric Moonridge FS Electric Service	06/29/2023	53.39
			Total for Check Number 14775:	53.39
14776	BVElect 28JuneStateC	Bear Valley Electric FS 283 Electric Service	06/29/2023	565.38
			Total for Check Number 14776:	565.38
14777	BVElect 28JuneStateB	Bear Valley Electric FS 282 AUX Bldg Electric Service	06/29/2023	525.84
			Total for Check Number 14777:	525.84
14778	BBK 28June23g	Best Best & Krieger General Matters & Correspondence	06/29/2023	984.00
			Total for Check Number 14778:	984.00
14779	BBK 28June23j	Best Best & Krieger General Matters & Correspondence	06/29/2023	8,030.00
			Total for Check Number 14779:	8,030.00
14780	BBK 28June23h	Best Best & Krieger General Matters & Correspondence	06/29/2023	214.40
			Total for Check Number 14780:	214.40
14781	BBK 28June23i	Best Best & Krieger General Matters & Correspondence	06/29/2023	94.20
			Total for Check Number 14781:	94.20
14782	55BBCSD 28JuneStateS	Big Bear City CSD FS 283 Dumpster Service	06/29/2023	191.67
			Total for Check Number 14782:	191.67
14783	55BBCSD 28JuneStateR	Big Bear City CSD TC Dumpster Service	06/29/2023	191.67
			Total for Check Number 14783:	191.67
14784	55BBCSD 28JuneStateQ	Big Bear City CSD FS 282 Dumpster Service	06/29/2023	295.14
			Total for Check Number 14784:	295.14
14785	CardP	Cardio Partners Inc Training Mannequin	06/29/2023	5,995.96
			Total for Check Number 14785:	5,995.96
14786	TrujC 28June23e	Christopher Trujillo Transfer Meal Reimbursement	06/29/2023	14.01
			Total for Check Number 14786:	14.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14787	CarQuest	CJTK LLC Fleet Maintenance ME282 Fleet Maintenance MA282	06/29/2023	30.41 42.15
Total for Check Number 14787:				72.56
14788	ConnPump 26670	Connelly Pumping Services, LLC FS 284 Holding Tank Pumping Service	06/29/2023	200.00
Total for Check Number 14788:				200.00
14789	DLL 80222408	De Lage Landen Financial Services, INC Office Copier Lease	06/29/2023	555.19
Total for Check Number 14789:				555.19
14790	Ubeltco 4305	Ecir Inc Uniform Belts	06/29/2023	52.79
Total for Check Number 14790:				52.79
14791	CovaE 28June23 28June23a	Elijah Covarrubio State Certification Reimbursement EMT Re-Certification Reimbursement	06/29/2023	250.00 70.00
Total for Check Number 14791:				320.00
14792	EnriqR 28June23c	Rickie Enriquez Transfer Meal Reimbursement	06/29/2023	10.20
Total for Check Number 14792:				10.20
14793	GlobStar 52420781	Globalstar INC and Subsidiary Satellite Phone Service	06/29/2023	130.47
Total for Check Number 14793:				130.47
14794	Image200 611546	Image 2000 Copier Toner	06/29/2023	14.75
Total for Check Number 14794:				14.75
14795	ChanJo 28June23d	Joanne Chan Transfer Meal Reimbursement	06/29/2023	11.70
Total for Check Number 14795:				11.70
14796	LNCurtis INV16320	L.N. Curtis & Sons Inc Thermal Imaging Camera New Engine 282	06/29/2023	1,395.50
Total for Check Number 14796:				1,395.50
14797	M&MMech 28JuneStateO	M&M Mechanical Services Inc. PM A/C Service FS 281,282,283	06/29/2023	960.00
Total for Check Number 14797:				960.00
14798	CounTeam 86884	Nancy K. Bohl Inc Employee Support Services Contract	06/29/2023	500.00
Total for Check Number 14798:				500.00
14799	CounTeam	Nancy K. Bohl Inc	06/29/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	86884	New Employee Psych Testing		300.00
			Total for Check Number 14799:	300.00
14800	Butc 28JuneStateP	Pinon Enterprises INC Misc Repairs @ FS281,282,283,285	06/29/2023	700.40
			Total for Check Number 14800:	700.40
14801	MountBev 29708	Randy J. Spitz Beverage Service/Supplies	06/29/2023	195.00
			Total for Check Number 14801:	195.00
14802	LaVoR 28June23a	Roger LaVoire Mileage Reimbursement	06/29/2023	100.95
			Total for Check Number 14802:	100.95
14803	SafeL 32292928	Safe Life Defense Tactical Body Armor	06/29/2023	668.16
			Total for Check Number 14803:	668.16
14804	03Weight 28June23h	San Bernardino County Weights & Measure Reg/Permit Fees	06/29/2023	319.31
			Total for Check Number 14804:	319.31
14805	ScanH 23-54973	Scan Health Plan Ambulance Billing Reimbursement	06/29/2023	347.13
			Total for Check Number 14805:	347.13
14806	SWGAs 28JuneStateK	Southwest Gas Corporation Moonridge FS Natural Gas Service	06/29/2023	123.14
			Total for Check Number 14806:	123.14
14807	SWGAs 28JuneStateG	Southwest Gas Corporation FS 282 Natural Gas Service	06/29/2023	203.93
			Total for Check Number 14807:	203.93
14808	SWGAs 28JuneStateI	Southwest Gas Corporation FS 283 Natural Gas Service	06/29/2023	65.88
			Total for Check Number 14808:	65.88
14809	SWGAs 28JuneStateM	Southwest Gas Corporation TC #C Natural Gas Service	06/29/2023	23.08
			Total for Check Number 14809:	23.08
14810	SWGAs 28JuneStateN	Southwest Gas Corporation FS 285 Natural Gas Service	06/29/2023	45.47
			Total for Check Number 14810:	45.47
14811	SWGAs 28JuneStateH	Southwest Gas Corporation FS 282 AUX Bldg Natural Gas Service	06/29/2023	71.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14811:	71.90
14812	SWGAs 28JuneStateL	Southwest Gas Corporation TC #B Natural Gas Service	06/29/2023	11.00
			Total for Check Number 14812:	11.00
14813	SWGAs 28JuneStateJ	Southwest Gas Corporation Boulder Bay FS Natural Gas Service	06/29/2023	11.00
			Total for Check Number 14813:	11.00
14814	SWGAs 28JuneStateF	Southwest Gas Corporation FS 281 Natural Gas Service	06/29/2023	478.97
			Total for Check Number 14814:	478.97
14815	Teleflex 9507065860	c/oTeleflex Funding,LLC Teleflex, LLC EZ-10 25mm Bone Marrow Needles	06/29/2023	605.13
			Total for Check Number 14815:	605.13
14816	UpandGo 1900	Up And Going Exercise Equipment Repair	06/29/2023	575.00
			Total for Check Number 14816:	575.00
14817	VeriWire 9937087746	Verizon Wireless Cell Phone Service	06/29/2023	1,475.19
			Total for Check Number 14817:	1,475.19
14818	WillJ 7002594	Jeff Willis Uniform Patch Sew-on Reimbursement	06/29/2023	15.00
			Total for Check Number 14818:	15.00
14819	WardZac 28June23b	Zachary Ward Transfer Meal Reimbursement	06/29/2023	20.00
			Total for Check Number 14819:	20.00
			Report Total (333 checks):	2,150,442.92

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
August 8, 2023**

A Regular Meeting of the Big Bear Fire Authority was called to order by Board Chair Mote at 5:06 p.m., Tuesday, August 8, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director Rick Herrick
 Director Perri Melnick
 Director Randall Putz
 Director John Russo
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent:

Others Present: Jeff Willis, Fire Chief
 Mike Maltby, Assistant Chief/Fire Marshal
 Kristin Mandolini, Director of Business Services
 Chardelle Smith, Board Secretary
 Nicholas Norvell, Assistant Authority Counsel

OPEN SESSION

CALL TO ORDER

Moment of Silence: Observed in Honor of Director John Green

Pledge of Allegiance: Led by Assistant Authority Counsel Norvell

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority's Administrative Office will be closed:

- Monday, September 4, 2023, in observance of Labor Day, and will reopen on Tuesday, September 5, 2023, at 8:00 a.m.

At the July 21st LifeStream Blood Drive, held at station 281, 12 donors registered with 3 of them being first time donors. Out of the 12 donors, a total of 15 units were collected.

PRESENTATIONS

1. Presentation of a Proclamation recognizing Director John Green

Chief Willis presented a proclamation in honor of Director John Green.

Director Herrick mentioned how he misses Director Green, his leadership, and friendship.

Director Putz stated he was a good man and we were all better because of him.

2. Fire Hazard Abatement Program Status

Chief Willis presented a power point presentation with current information and stats on the Fire Hazard Abatement program.

Discussion was held regarding inspections between state, federal, schools, and government agency properties. It was noted the duplicate inspections between the City of Big Bear Lake and Big Bear Fire was resolved.

GENERAL PUBLIC COMMENT – *Members of the public who wish to comment on topics not included on the agenda or comment on agenda topics are invited to provide comments in either of the methods described above.*

Two public comments were received via email and read into the record by Board Chair Mote.

Keenan Warner, Big Bear City: Despite what Bynette or Diane say, I am not a trouble maker. I reside on Heritage Trail in Big Bear City. Thank you for the opportunity to address the board about my concerns. I recently received a notice of violation regarding 11 juniper bushes running along the street. When we moved to Big Bear in 2010, we are advised from our realtor to find out from our local fire dept what we could plant and what rules were permitted and what was not. We were informed that junipers were a particular problem because of the oil it contains and its highly flammable possibilities. I understand that. We were also told that planting them so far away from our cabin, it would not present a fire hazard to our home. The plants in questions are at least 100 feet from our cabin or any tree, so we planted 11 of them. When we received our violation notice, I was told I had to remove them anyway. I then contacted the County and was told based on my detail description on where they are located and their ability to locate my property and property lines, they are not on my property, but were on County property, due to a dedicated public right of way. I was also told one of the reasons for notification was because the plants would be an obstacle to vehicles if they needed to leave the road. My question is, what about other obstacles like mail boxes, boulders, water and power boxes, and other impediments along the easement. I would appreciate clarifications as to whether or not I have to remove them if they are not on my property. I would also like to know if other residents of Big Bear Lake and Big Bear City have to remove all their junipers on their property and if not, why. Also, I would appreciate knowing if there is an appeal process. If that fails, is their financial assistance from the City and or Fire Authority in as

much as I was told in 2010, that this would not be a problem of planting them along the easement. Thank you for the opportunity to address the Board and hopefully answer the questions I had asked.

Chief Willis responded.

Christie Walker, Baldwin Lake (received via email): I received a three-page citation for my 2.2 acres in Baldwin Lake, as did all my neighbors before any postcard or other warnings were sent out. I was given 30 days to clear 10 feet on two roads, thin the forest, thin the native vegetation, and remove decorative grasses near my home. IMPOSSIBLE to do in 30 days. I applied for a grant, which allowed for an extension. While the grant process was underway, my husband and I cleared, by hand, the 10 feet along Chaparral Road, and the grasses around our house. Once we had the grant information, the bid was \$4500 to clear the 10 feet along Baldwin Lake Road and to thin the rabbitbrush. The grant would pay 20 percent. This did not include limbing up trees or thinning. We cannot afford this. We tried calling other contractors but no one is available.

Problem #1 The fire department has cited everyone all at once, overwhelming the local landscapers and contractors who can do this work. Even if you can afford to hire someone, there is no one available. Rolling out the program in waves would have made more sense.

Problem #2 Drought-tolerant and native plants are being targeted. These are the plants that can withstand drought conditions. Pulling these plants is in direct conflict with waterwise landscaping, which the DWP has been promoting for the last 20 years. I understand removing the plants next to your home, but 2 acres worth?

Problem #3 Removing trees based on math and spacing, doesn't take into account that our pinon pines are dying off naturally. When a tree dies on my property, I cut it down. Why cut down perfectly healthy trees that are sequestering carbon? Then the Forest Service publishes a program to plant more trees. This makes no sense. We live in a national forest. It's ridiculous to be cutting down live trees. I'm just not going to do it.

Eunice Daniels, Perris, CA: I am an out of townner and were cited on July 6th. We received a certified mail, no one was at the house. But someone signed for our certified mail. I have a call into the post office. We received our certified mail on the 21st, but someone signed on the 14th. July 6th is the time of send out, we received that mail on the 12th. We have 15 days to do an appeal. We went to the website but could not work the website and no appeal information or waiver on the website. I called the office and complained. The office said its not our problem, it's the post office problem. You waited six days to give us notice. Fire is important I know. We had someone go up, but their truck broke down. Finally, my husband went up and cut the grass. We always cut the grass up there. The neighbor to the side of us never cuts their grass as long as we've been there. We have another neighbor that is a house and we understand fire is nothing to mess with. I don't understand why we don't have due process and when I called to notify, we never received a notice. They said well you would have had to receive the notice. As soon as we get the notice, we are up there. Check our records, we have never had fines except for the one time they switched systems. We didn't receive a notice that time, we paid it. This time, I said no, we did not receive a notice. I've owned this home since 2008 and this is the second time where we were told that it was switched from one system to another. When you send out cards in the mail, that is kind of foolish, and that if people are far away, we may not get it.

James Miller, Big Bear (received via email): In April the Fire Board adopted a new defensible space standard that states all high energy release vegetation such as Junipers, Spanish broom, etc. must be removed if 20 feet from all roadways, easements and driveways. This standard combined, with the existing 15 feet from structure prohibition, in effect has basically made it a violation to have any high energy release vegetation on your property. The magnitude of that requirement has caught many residents off guard and created a substantial amount of push back directed towards the Fire Dept. I would like to recommend to the Board that you consider adopting an ordinance similar to the Wood Shake Shingle Ordinance that gave property owners up to 5 years to replace their shake roofs with a fire proof material. Being one of the authors of the Native Brush and Shrub Ordinance it seems only prudent to give residents a reasonable amount of time to comply instead of being subjected to immediate citations and fines.

Pat Ewyart, Sugarloaf: I am a resident of Sugarloaf. First of all, I understand the importance of all these regulations and declaring all of it. Fire is definitely a huge threat up here. However, we moved up to the mountains to enjoy the trees and native trees. We were talking about flammable trees, like pine trees, you're not supposed to, but if you throw it in the fireplace after Christmas, they go up mad. The amount of trees and things that need to be done is pretty daunting. That being said we talk about 20 ft from roads, I also noticed they require double pane glass windows, window fences between the homes, thinking about 25-foot lots in sugarloaf, how narrow they are and all the fencing that has to be removed and whose going to haul it. What I'm getting to is the amount of cost that's going to be inflicted on the homeowner and I would like to address the programs that are available in several different areas other than Big Bear to help those on fixed incomes, retired folks, who can't afford this thing. I don't know where I will get the money for double pane windows. I got excited because someone sent me the Mountain Rim Fire Safe Council and the CalFire California Climate Investment Program. It appears its great for Crestline and Green Valley Lake, but not Big Bear. They have dead tree removal, curbside Chipping, and weed abatement assistance. We have nothing like that up here and I just want to know how do people who can't afford it, what's going to happen to them?

Jeff Holoubek, Big Bear Lake: I was confused because I received a citation and my property was not overgrown with weeds and I had not received a notice to abate. I thought I would appeal it because I was under the impression a mistake had been made. I researched the San Bernardino County fire abatement code and learned section 23.0308, says among other things, a 30-day notice to abate must be provided. This is my due process rights. However, when I looked into appealing the citation., the appeal fee is irrational. Its 250% of the fine amount. I'm glad I didn't appeal because I was essentially told I would lose. This is because the Fire Authority, on July 1st, amended the health and safety code which I was told supersedes the County code. So apparently the Fire Authority is allowed to circumvent decades of prior safety abatement procedure and override due process rights of the citizens of California and apply its rules unequally to different members of the community providing 30 days to some and no notice to others. And provide no way to appeal that is rationally related to the severity of the offence. I believe this is illegal and would be overturned if challenged on multiple grounds. Deprivation of due process, unequal treatment of property owners, and taxation by citation. What this fire department is doing is not novel, or clever or smart. It has been attempted for hundreds of years by government entities; it's called taxation by citation which is illegal. It's a real thing. There is a plethora of case law about it. If this were not a thinly disguise of method of alternative taxation, and really was about public safety, then

notices to abate would be issued as has been the case for decades. The truly tragic part of all this is I've been an ardent supportive for the Big Bear Fire Department for the past 20 years. Whenever I would see a blue uniform around town or grocery store, I would try to make eye contact and nod as to say thank you for your service and I'm proud that your part of my community. Now whenever I see a blue uniform, or fire truck, or ambulance, I feel angry. I've never in 20 years received a weed abatement fine. I am a consciences law abiding citizen who loves Big Bear and understand my personal responsibility to abate fire risk. I'm angry because I have been wronged and even worse now, I must live in fear that the Fire Authority is lying in wait for an opportunity to fine me. I know I shouldn't be angry at the guys on the line, it's not their fault, but I can't help it. Every time I see anything that reminds me of my mistreatment and fear, I get angry. I am certainly not alone. I encourage you all to monitor social media. So, the real travesty is I don't feel like I can trust the fire authority anymore. Courtney has told me over 5,000 abatement notices and fines have been issued so far. You have greatly expanded government and now going after the very people you are supposed to protect and serve, in order to pay for expanded government and the profit you expect to make. If you monitor social media, then you know in the course of a month you've gone from the most trusted and loved members of our community, to the most feared. People feel betrayed. Thank you for this time.

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

Director Segovia mentioned she attended the JPIA Directors meeting, representing the City of Big Bear Lake, and how it was nice to spend time with fellow Board member Director Walsh.

Director Walsh mentioned at the recent JPIA Directors meeting, discussion was held regarding insurances no longer holding policies and rates going up.

Board Chair Mote stated she has been following social media chatter regarding hazard abatement lack of time, lack of resources, lack of money, etc. She requested to review the policies behind the program to find any flexibility, if possible.

Director Herrick mentioned Board members are not exempt from notice of violations because he received one for his property. He stated it has all our attention at this moment.

CHIEF'S REPORT

None

It was asked if the requested agreement with Big Bear City Community Services District has been completed prior to the current managers retirement.

Chief Willis responded.

FINANCE OFFICER'S REPORT

Kristin Mandolini presented the finance report as of April 30, 2023.

FIRE AUTHORITY CONSENT CALENDAR

Item FA2 was removed by Director Putz for further discussion

FA1. Approval of Demands – Check Issue Date 04/01/23 through 04/30/23 in the amount of \$837,870.22

FA3. Receive and File Big Bear Fire Department Monthly Activity Report for May 2023

Action: Motion by Director Herrick, seconded by Director Walsh, to approve the Consent Calendar as follows:

AYES: Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler,
Mote
NOES: None
ABSENT: None
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

FA2. Approval of Meeting Minutes from the June 13, 2023 Regular Meeting of the Big Bear Fire Authority

Discussion was held regarding issues with the history and foundation of the Financial Sustainability Ad Hoc Committee. It was reminded the committee was formed to look forward with addressing financial sustainability, not backwards.

Action: Motion by Director Putz, seconded by Director Walsh, to approve the June 13, 2023, regular meeting minutes:

AYES: Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler,
Mote
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARING

FA4. Proposed Resolution No. BBFA2023-002 to Adopt the Fiscal Year 2023-2024 Big Bear Fire Authority Budget

Board consideration of conducting a Public Hearing to approve Resolution No. BBFA2023-002 adopting the Big Bear Fire Authority Budget for Fiscal Year 2023-2024.

Speaker: Senior Finance Officer Kristin Mandolini

Ms. Mandolini stated the budget is the same as of June 13, 2023. She mentioned, per the previously discussed finance officers report, the budget is within 1.83%, therefore the budget process is strong.

Discussion was held regarding the budget not changing from the last regular Board meeting where concerns regarding the budget were addressed.

Staff responded to questions from Board members. Board members provided comment.

Action: At the hour of 6:07 p.m., Board Chair Mote opened the public hearing. There being public comment:

Theodore Trentman, Big Bear City/Lake: What comes first the chicken or the egg. That's what sounds like going on here. I know some of you and I know you are all well intended. As a homeowner what scares me, as I sit here, I look to my left and see firemen scared that there isn't more fireman. We can talk about buildings and other stuff, but when I hear fireman are afraid, we don't have more fireman, that moves me. I sit here thinking charge me more in property tax so I can take care of the firemen. I have a feeling that's how the hearts of Bear Valley feel. Is that we want to take care of the men and woman fighting the fires. I know when the Radford fire came, I prayed for the firemen. I hoped that they were doing everything they could to be safe. But I got to tell you this is pretty scary. Hearing the resistance about getting more firemen. I wish the firemen could be here talking about what they need, but I imagine they are scared to talk about their fears. So, I will stand up and say I hear them and I hope to God, we help them.

Board Chair Mote closed the public hearing at the hour of 6:09 p.m.

Motion by Director Melnick; seconded by Director Herrick, approving staff recommendation to adopt Resolution No. BBFA2023-002 adopting the Fiscal Year 2023-2024 Budget.

RESOLUTION NO. BBFA2023-002

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT

POWERS AUTHORITY, COUNTY OF SAN BERNARDINO,
STATE OF CALIFORNIA, ADOPTING THE BIG BEAR FIRE
AUTHORITY APPROVED BUDGET FOR FISCAL YEAR 2023-
2024

Action: Motion failed by the following vote:

AYES: Herrick, Melnick, Putz, Russo, Ziegler
NOES: Rowe, Segovia, Walsh, Mote
ABSENT: None
ABSTAIN: None

Motion by Director Herrick; seconded by Director Melnick, approving staff recommendation to adopt Resolution No. BBFA2023-002 adopting the Fiscal Year 2023-2024 Budget, with an overall one percent (1%) reduction within the approved budget without affecting contractually agreed employment compensation; place funds for such reduced amount into the Authority's reserve fund, and report back to the Board of Directors regarding the reduction and the redirection of funds to reserves.

Action: Motion approved by the following vote:

AYES: Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler,
Mote
NOES: None
ABSENT: None
ABSTAIN: None

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA5. Cost Recovery Fees and Charges

Board consideration to assign cost recovery fees and charges study to the administrative committee for further review.

Speaker: Jeff Willis, Fire Chief

Chief Willis stated the last time the department adopted a cost recovery ordinance was in 2014, which gives specific tasks and fees to recover costs for services rendered. AP Triton has been contracted to assist with updating the cost recovery ordinance. He mentioned this is a preliminary draft ordinance and will require work from the Governing Board to review the data. Willis stated his intent is to bring this ordinance back for Board consideration at the October regular Board meeting.

Staff responded to questions from Board members. Board members provided comment.

Action: Motion by Director Herrick; seconded by Director Walsh, to assign the cost recovery fees and charges to the administrative committee and to work with staff to create the updated cost recovery ordinance:

Said Motion was approved by the following vote:

AYES: Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler, Mote
NOES: None
ABSENT: None
ABSTAIN: None

FA6. 2024 Elections Polling Location at Station 282

Board consideration to approve or reject the use of station 282 for registrar of voter purpose.

Speaker: Jeff Willis, Fire Chief

Chief Willis stated the Registrar of Voters contacted the department requesting the use of the Big Bear City Fire Station, Station 282, for the 2024 Primary Election and the 2024 General Election. He mentioned although this has been used for decades as a polling place, it's now become not only a capacity issue, but having to park apparatus outside the station with probable unfavorable weather.

Discussion ensued encouraging Big Bear City Community Services District to provide space for the registrar of voters.

Staff responded to questions from Board members. Board members provided comment.

Action: Motion by Director Segovia; seconded by Director Walsh, to reject the use of station 282 for registrar of voter purpose.

Said Motion was approved by the following vote:

AYES: Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Mote
NOES: Ziegler
ABSENT: None
ABSTAIN: None

FA7. Initial Recommendations for Board Considerations

Financial Sustainability Ad Hoc Committee to present recommendations for possible action.

Speaker: Board Chair Mote

Board Chair Mote mentioned at the July 3, 2023 meeting, a review in detail of the budget was conducted so the committee members had a starting point. At the July 18, 2023 meeting, a list of ideas was brought forward to staff to begin discussions. She presented the initial items of discussion to the full Board, but noted there are 68 discussion items that will be edited as the ad hoc committee continues to meet. Mote mentioned the initial discussion items brought forward to the full Board were Director compensation increase from \$130 to \$150, effective July 1, 2024, with a 3% cost-of-living increase every year thereafter; to change Big Bear Fire Authority's (BBFA) Regular Board meetings from bi-monthly to monthly, with a three hour time limit; reduction or elimination of the Fire Protection District Board compensation; amend the current BBFA JPA by-laws to decrease the governing Board from ten Board members to six; pursue a contract for an independent grant writer/administrator; and create a 501 (c)(3) foundation for BBFA.

Discussion ensued regarding the ad hoc committee's discussion items brought forward to the full Board, recent records requests, and discussion regarding the current budget. Chief Willis listed other pending tasks that will be taking staff time and asked the Board to consider the current ad hoc committee and prioritize correctly.

It was requested to pause the financial sustainability ad hoc committee meetings to allow staff to catch up with other pending tasks that were held back due to records requests from the ad hoc committee.

Staff responded to questions from Board members. Board members provided comment.

Director Putz motioned to suspend the Financial Sustainability Ad Hoc Committee until December to allow staff to catch up on pending tasks. Due to the recommendation stated on the agenda report to discuss and provide direction to staff/and or committee, the motion could not stand.

Public Comment:

Eunice Daniels, Big Bear City: I own a small property in Baldwin Lake. It seems like we are having a budget problem. Right now, there is a tax sale going on. It would be nice if there was a foundation that would buy and have a place ready instead of collecting pennies on the dollar, you would be collecting thousands, therefore your budget would be there. I've tried to get the property next to me for years and I'm just paying a little bit of money for it in taxes. Its all out there with empty space. It would solve a lot of your problems we are discussing today.

Bob Ybarra, Sugarloaf: I wasn't going to say anything tonight. I don't know you two ladies, but I know everybody else. I'm a little bit disappointed in what I have heard tonight. My facts may be incorrect, but prior to consolidation of the two fire departments. I do believe Bear City Fire was financially in good shape, and Bear Lake had the financial issues. There is a reason why Bear City Fire Department was running well and that's

because of that man right there. Director Putz, I appreciate your comments earlier that no one knows better what needs to be done to be sustainability then the fire Chief. He's a proven factor and has done it for years and years. All this micromanaging being done here is disgusting. Offer suggestions, maybe get the top ten that he can really get his hands on. But all this time that has been taken with Kristin, reminds me of the former councilmen that did the same thing to her for other reasons. You have to be understanding that this man knows what he is doing. He is a good leader. I was planning on putting my hat in the ring at CSD to replace John, but I think I buried myself now with that right now with three of these four members. Because I am telling you now, I really think you are going off the wrong way and spending so much time, money and resources on trying to figure out what to do when he already knows what to do. I've known this guy for almost 20 years. He's got a track record. He takes care of his guys, when given the opportunity. All this red tape, that he has to jump through hoops. Give the guy a chance to lead and guide. These guys are awesome. They are the best of the best. I've been sitting here listening to this for the last two hours now. We are micromanaging right now. Unhook his hands and let him get his job done. Why have him here if he's not adequate to do that. I'm sorry if I offended anyone tonight, I just had to speak from my heart. Thank you.

Jon Bidwell, Big Bear City: I appreciate you guys and you've been doing a lot of good work. I do agree this list has things we can easily fix. One questions in the comment is how do we do that without wasting time. We have good assets like BCs that I can personally work with and say how does this make sense or does not make sense. How do I personally or any of them personally go to you guys and when would that be appropriate to say cross this one off, it does not work. We have the knowledge. I know I went through that list and there was definitely a handful of things I could have just removed because it just doesn't make sense. I agree with what you're doing because it is necessary. I've been to all the ad hoc committee meetings. They are trying to work together to come up with priorities, whether they are boulders or pebbles. I think when were being told in here, instead of being defensive, I'm looking at you because it's the vibe I get all the time in these meetings. Nothing personal and no disrespect. You are a smart person and I like you, but I just think instead of being defensive all the time, and some others do it to, come up with suggestions on what those boulders could be. Say that's not a boulder, but here is a boulder. I think the things they laid out today, like becoming a district, that is massive for us for financial sustainability. Talk to the Chief about the benefits for that. Future Tax wise, future financial gains. Becoming a more efficient Board with five persons. I totally agree. Especially someone off the ground instead of somebody in here. Get a real person in here that has their pulse with the community. The fund, that's a huge thing. What if somebody starts throwing in. Firefighter funds are different than normal funds. People just give to those sometimes. More then others. So, I think that's a potential. The last thing, the grants. The ones that they mentioned that I've personally looked into, there is automatic grants, there is a person that works off percentage basis and you don't have to do anything. You say you find me money and you make me money. If they can find 20 million dollars for firefighting equipment, then that's 20 million dollars we don't have to spend out of our budget. So, I think they are good points and ideas. I think we are all on the same page, there is just some bickering going on to be honest and it needs to stop.

Andrew Crane: I look at it in a different aspect. There is a value to looking where it came from and looking at the future. I agree Kristin is overloaded with a lot of information. I don't think that means you guys have to stop doing what you're doing. To Larry's point, kick the can down the road, if we push this down to December, we just kicked it down the road. Which just kicked it down the road for next budget. Budget starts January, February, March. We start again in December, you just missed another budget opportunity to find those boulders, or to recognize where we can change the future. The future is where we are looking at, and if we kick it farther down the future, we are never going to get to making a decision on sustainably. I agree she is overworked and has a lot on her plate, but I don't think that means you need to stop doing what you're doing. I think there is a lot of information you can come up with without using staff time. I think it's funny to hear it was proposed to do this and now its let's put it on hold, when that was the whole point of this process. The longer we put it on hold, the farther the can gets kicked down the road. I think there is a way to continue the great progress they have made; I agree there is a lot of documents. Just hearing that number is a lot. I would assume they have a lot to go through and find out right now where they don't have to use staff time. My thought is don't kick the can down the road. Continue moving forward trying to find that sustainability. Limit use of staff time and come out the end better. There are months of work that can be done without staff. But to stop it, next budget its not even going to be a topic again. You start it again, something else is going to happen and you're just going to keep going down that road. I think its great work. I think staff time should be limited but don't put a holt to that completely.

Action: Motion by Director Melnick; seconded by Director Herrick, to table the presented agenda items until the committee is ready for further discussion with the full Board, and for the Financial Sustainability Ad Hoc Committee to continue meeting without using staff time.

Said Motion was approved by the following vote:

AYES:	Herrick, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler, Mote
NOES:	None
ABSENT:	None
ABSTAIN:	None

COMMITTEE REPORTS

A Fire Authority Financial Sustainability Ad Hoc Committee Meeting was held on:

- June 28, 2023
 - In attendance was Board Chair Mote, Director Russo, Director Segovia, and Director Ziegler
- July 3, 2023
 - In attendance was Board Chair Mote, Director Russo, and Director Segovia

- July 18, 2023
 - In attendance was Board Chair Mote, Director Russo, Director Segovia, and Director Ziegler (via zoom)

DIRECTORS' CLOSING COMMENTS

Director Walsh shared an article with Chief Willis from Washington regarding fire benefit charges that are regional authority.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 7:41 p.m.

Chardelle Smith
Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
August 8, 2023**

A Special Meeting of the Big Bear Fire Authority was called to order by Board Chair Mote, at 2:33 p.m., Tuesday, August 8, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director Rick Herrick
 Director Perri Melnick
 Director Randall Putz
 Director John Russo
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent:

Others Present: Jeff Willis, Fire Chief
 Mike Maltby, Assistant Chief/Fire Marshal
 Chardelle Smith, Board Secretary
 Nicholas Norvell, Assistant Authority Counsel

OPEN SESSION

CALL TO ORDER

Moment of Silence: Observed in honor of Director John Green

Pledge of Allegiance: Led by Director Firefighter/Paramedic Huether

ROLL CALL

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

None

CLOSED SESSION

- 1. Public Employment pursuant to Government Code Section 54957**
Grievance Hearing
- 2. Conference with Labor Negotiators (Government Code §54957.6)**
Agency Representative: Fire Chief

Employee Organization: Big Bear Professional Firefighters' Assoc., IAFF, Local 935

3. **Public Employee Performance Evaluation (Government Code § 54957)**
Title: Fire Chief

4. **Conference with Labor Negotiators (Government Code § 54957.6)**
Agency Designated Representative(s): Nicholaus Norvell, Assistant Authority Counsel
Unrepresented Employee: Fire Chief

REPORT FROM CLOSED SESSION

At the hour of 2:34, p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 5:00, p.m., Board Chair Mote re-opened Regular Session, provided a report on Closed Session Item 1, and stated that the Board would return to Closed Session after the Regular Meeting agenda items.

At the hour of 7:41, p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 9:08, p.m., Board Chair Mote re-opened Regular Session.

REPORT ON CLOSED SESSION

The Board voted nine to zero to uphold the grievance. The motion was made by Director Herrick and was seconded by Director Walsh.

No other reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 9:09 p.m.

Chardelle Smith
Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
August 22, 2023**

A Special Meeting of the Big Bear Fire Authority was called to order by Board Chair Mote, at 4:01 p.m., Tuesday, August 22, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director Rick Herrick
 Director Perri Melnick
 Director Randall Putz
 Director John Russo
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent:

Others Present: Jeff Willis, Fire Chief
 Chardelle Smith, Board Secretary
 Nicholaus Norvell, Assistant Authority Counsel

OPEN SESSION

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Herrick

ROLL CALL

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

Bob Ybarra, Sugarloaf: *I'm here for one reason. That's to offer support for our chief. I know that there are some things going on here that I don't understand. What I do want to say is we are privileged to have a man of his caliber heading our fire department. I don't know what's happening, I don't understand it. I want you people to understand what you have before you right now. I've been here 18 years full time. I've seen throughout all the years in Bear City Fire. I've seen how his leadership has brought us forward in this particular consolidation in 2012. I've seen the decisions he has made throughout the meetings. I've attended all government meetings for the last 18 years. Not all regularly lately, but I know what's going on in this valley. From the hospital to CSD, to the school board meetings. I know what's going on here, and I don't like the trend I see in this particular faction right now regarding our Chief. I hope everyone understand what they are*

doing. This is serious. We live in a fire district and we need the right people heading our fire department. Are there problems, sure there are problems everywhere. Talk it out. Figure it out. I don't like this trend I am seeing. I want to make sure I say my peace as a member of this valley that has been involved in many of these meetings throughout the years. Thank you very much. Chief has been great as far as I'm concerned. I've seen this man in action. Whatever it is please figure it out. come to a resolution, talk it out, give and take whatever it takes. But I am telling you, if you are looking to make a replacement and you are thinking Calfire or the County. Boy are you going up the wrong tree. What are the other options we have? Look at what happened to Victorville when they made a change. Grass is not always greener on the other side folks. I could be talking out of scope because I don't have the details, I just know what I'm feeling and hearing. I appreciate your time. Thank you.

CLOSED SESSION

- 1. Public Employee Performance Evaluation (Government Code § 54957)**
Title: Fire Chief

- 2. Conference with Labor Negotiators (Government Code §54957.6)**
Agency Representative: Fire Chief
Employee Organization: Big Bear Professional Firefighters' Assoc., IAFF, Local 935

REPORT FROM CLOSED SESSION

At the hour of 4:07, p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 7:48, p.m., Board Chair Mote adjourned Closed Session.

At the hour of 7:48, p.m., Board Chair Mote re-opened Regular Session

REPORT ON CLOSED SESSION

No other reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 7:48 p.m.

Chardelle Smith
Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
September 6, 2023**

A Special Meeting of the Big Bear Fire Authority was called to order by Board Chair Mote, at 4:01 p.m., Wednesday, September 6, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director Rick Herrick
 Director Perri Melnick
 Director Randall Putz
 Director John Russo
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent:

Others Present: Jeff Willis, Fire Chief
 Chardelle Smith, Board Secretary
 Nicholas Norvell, Assistant Authority Counsel

OPEN SESSION

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Melnick

ROLL CALL

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

Joseph Kelly: Expressed his appreciation to the Board and commented on their hard work. He mentioned the current discussion items are important, but tough decisions. He wished the Board good luck and mentioned the community is counting on them.

CLOSED SESSION

1. **Public Employee Performance Evaluation (Government Code § 54957)**
 Title: Fire Chief

2. **Conference with Labor Negotiators (Government Code §54957.6)**
Agency Representative: Fire Chief
Employee Organization: Big Bear Professional Firefighters' Assoc., IAFF, Local 935

REPORT FROM CLOSED SESSION

At the hour of 4:07 p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 8:16, p.m., Board Chair Mote adjourned Closed Session.

At the hour of 8:17, p.m., Board Chair Mote re-opened Regular Session

REPORT ON CLOSED SESSION

The Board of Directors established an ad hoc personnel committee to address the concerns of the Big Bear Professional Firefighters Association which includes Director Segovia, Director Melnick, and Director Walsh. This was unanimously approved. The Board will be providing a further communication to the BBPFA shortly.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 8:17 p.m.

Chardelle Smith
Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
May 17, 2023
REVISED**

A Special Board Workshop of the Big Bear Fire Authority was called to order by Board Chair Mote at 4:30 p.m., Wednesday, May 17, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION

Board Members Present:

- Board Chair Bynette Mote
- Vice Chair Bob Rowe
- Director Michael Eagleson
- Director John Green
- Director Perri Melnick
- Director Randall Putz
- Director John Russo
- Director Kendi Segovia
- Director Larry Walsh
- Director Al Ziegler

Board Members Absent: Director Rick Herrick

Others Present:

- Jeff Willis, Fire Chief
- Assistant Chief/Fire Marshal Mike Maltby
- Director of Business Services Kristin Mandolini
- Interim Board Secretary Chardelle Smith

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Russo

ROLL CALL

PRESENTATIONS

Fire Inspector Craig presented a PowerPoint regarding the hazard abatement inspection process.

Discussion was held regarding the City of Big Bear Lake as well as the County of San Bernardino Land Use Services producing notice of violations to short term rentals during the short-term rental permit inspection. Chief stated he would look into their noticing process and report back to the Board in August.

Bob Ybarra, Big Bear City: addressed the Board regarding San Bernardino County handling inspection until this year. He noticed a lot of properties that never received a citation because the suits didn't know what they were doing and believes the citation level decreased because of it. He mentioned in Baldwin Lake, where it is really bad, those residents knew that they were getting away with needing to be cleaned up. He stated he was scared Big Bear Valley would have a fire similar to the Paradise Fire. He is thankful the department is going to get the valley back to where it should be.

PUBLIC COMMUNICATIONS

Patrice Duncan, Sugarloaf Properties Owners Association and as a Sugarloaf resident: addressed the Board supporting bringing the defensible space education, collecting revenue from violators, and keeping moneys local. She stated she does have concerns about the execution of the program and lack of notice to the change from San Bernardino County to Big Bear Fire to the community. She mentioned it was her understanding the program will be in effect now, but it was only first mentioned from the department via Facebook on May 3rd. Duncan stated this post had graphics from other fire agencies with no explanation. She mentioned the link to the website needs to be updated. You can adopt a fire hydrant easier than finding the requirements. She mentioned Chief Willis accepted an invitation to speak at the Sugarloaf Property Owners Association on May 27th meeting, but there has been no other communication except for a Facebook post today regarding a meeting next Tuesday. There has been no other communication with the grizzly or website. She stated you cannot make changes to this vital program without making every effort to notify the public. She said strictly enforcing the defensible space requirements listed on the website will be a big burden to our residents. Especially since there have been conflicting requirements with homeowners' insurance, San Bernardino County and now Big Bear Fire Department. She asked what programs have been put into place for financial help with these new programs. She mentioned the Firewise council with Rim Fire has grant opportunities, however that needs to be clearly communicated with the community. She stated if you do not take time to roll this out, it will be a public relations nightmare on your hands. The department is still reeling in from the failure of Measure I. Sugarloaf was told the fire station was closing. The station did not close and the station received a new engine. The general public believes the additional tax revenue was a lie. The department has a major public relations problem. She stated if you proceed with the current timeline, your suppression staff will receive the brunt end of criticism and negative department perception. She asked the department to consider the execution of this program and effectively communicate it to the community.

Chief Willis provided comment.

DISCUSSION ITEMS

1. Fiscal Year 2023-2024 Revised Preliminary Draft Budget Discussion

- 1a. Fleet Replacement
- 1b. Tax Revenue Anticipation Note
- 1c. Board Compensation

Speaker: Chief Jeff Willis and Kristin Mandolini, Director of Business Services

Chief Willis mentioned this is the second pass of the budget discussion. Staff was asked to bring back certain items for further discussion. Director of Business Services Mandolini noted there was a document that was incorrect in this agenda. She provided the updated document to the Board members. Mandolini stated that in this budget, each department is separated by a page break, \$2,400 has been added to the Board stipend budget for possible increase next year, the fire prevention budget has been separated from the operating budget for easier viewing, and a reduction was made in the Battalion Chief vehicle estimated cost in the amount of \$22,500.

Board Chair Mote provided a handout regarding the fund balance and net position.

Director Putz motioned to form an Ad Hoc Committee called the Financial Sustainability Committee to review the Authority's long-term financial picture and discuss how to address it correctly. Director Segovia motioned to form an Ad Hoc Committee to immediately address the proposed budget in detail, a new budget template, and come up with specific recommendations to the Board to cut expenses prior to the June 13, 2023, regular Board meeting. Director Ziegler seconded Director Segovia's motion, but later retracted his second. There was no second to Director Segovia's motion.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Putz; seconded by Director Green to approve the formation of a Financial Sustainability Ad Hoc Committee, made up of two ~~Directors~~ ~~Board members~~ from the Fire Protection District Board and two Directors from the Big Bear City Community Services District Board, to review the Authority's long-term financial picture and discuss how to address it correctly. ~~department's financial sustainability and to address the issues with the current budget.~~

AYES: Green, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler, and Mote
NOES: None
ABSENT: Herrick

ABSTAIN: None

A recess was taken at 7:10 p.m., returning to regular session at 7:20 p.m.

Jon Bidwell, Big Bear City: addressed the Board thanking them for the detailed discussion regarding the budget. He states the department is missing the point regarding the last four years and the booming economy. The last four years we have lost \$4 million from the savings account, but have gained \$3-4 million in the budget, therefore it's a negative net of \$8 million. He mentioned the department went to SBCERA because it was cheaper than CALPERS. He states SBCERA is 40.09% and CalPERS currently 50.03%, going to be just shy of 60% soon. Bidwell states in the end, we will be 10% different, or higher, under SBCERA.

Patrice Duncan, Sugarloaf: addressed the Board asking if the City of Big Bear Lake received the TOT monies and what is the status of receiving that money.

Chris Segovia, Big Bear Lake: addressed the Board stating we are kicking the can down the road, but bottom line you are going broke. He mentioned the longer we wait, the deeper it will get and we can't always go back to the citizens to pay more. He stated when someone calls, they don't care there is a secretary in Tennessee or how many admin staff the Chief has. What they care about is the truck and/or ambulance showing up at their front door. That's where the money should be going. He said the last place to cut is the firefighters. He mentioned if we were to ask the Battalion Chief if he would want his department vehicle or save a few firefighter jobs, he would say jobs. He mentioned there are grant writers to help get money. He suggested we put out a request for proposal to expand, not shrink. He stated the department is insurance to the citizens. The citizens don't want to pay for a fancy building downtown, they want to pay for the insurance.

Chief Willis provided comment.

1a. Fleet Replacement

Captain Dykesten presented a PowerPoint regarding Battalion Chief Vehicles. This PowerPoint compared the difference between a Ram 1500 gasoline powered pick up vs the department's current Ram 2500 diesel truck.

Battalion Chief Rogers provided a PowerPoint presentation regarding 11 surrounding agencies and their department Battalion Chief assignments for those that have department take home vehicles vs the Battalion Chiefs that do not.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Putz; seconded by Director Green to receive the presentation and approve the fleet replacement schedule as presented.

AYES: Green, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler
NOES: Mote
ABSENT: Herrick
ABSTAIN: None

1b. Tax Revenue Anticipation Note

Director of Business Services Mandolini stated during the months of September through November the department experiences a cash flow shortage as we await the arrival of the property tax funds. This discussion item was to advise the Board that a Tax Anticipation Revenue Note will be forthcoming as part of the June 13, 2023, regular Board meeting.

Staff responded to questions from board members. Board members provided comment.

This discussion item was a receive and file, therefore no vote was taken.

1c. Board Compensation

Chief Willis stated this came from Board direction from the previous Board meeting. This was to increase the Board compensation by \$20 with 10 meetings a year. A compensation analysis was completed regarding other local agency Board compensations and the \$20 increase seems to be the correct amount.

Staff responded to questions from board members. Board members provided comment.

The Board directed this discussion to the Financial Sustainability Ad Hoc committee for further discussion.

The Board authorized the public hearing for the final budget to be noticed in the newspaper. Board members would follow-up with staff if there were any questions remaining on the final budget.

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda item. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

Jon Bidwell, Big Bear Professional Firefighters Association President: addressed the Board thanking their efforts in the draft budget discussion. He stated he takes his role seriously as union president. He mentioned his fellow firefighters are important to him and that he will stop at nothing to make sure they are provided for, are safe, to make sure they have a sustainable and long future with BBFD, along with good working conditions, benefits, and pay. He stated we are heading down a bad path and hopes it gets fixed. The community purchased our equipment to be

used in time of need. They expect us to respond fast with great equipment and provide rescue, fire, and EMS as best as possible, with experienced personnel. They expect us to manage our finances responsibly for a sustained future of BBFD. He mentioned outside of the newly financed apparatus, we have stations with issues, equipment that needs to be replaced, no goals for future growth of fire personnel, or retention of current ones. The department has a financial status that is failing. The department has no savings or budgeted line items for equipment for personnel purchases. Bidwell stated no longer are the days that you will make decisions without being questioned by the committee or the union. We are watching and becoming involved. As you enter the evaluation for Chief, we hope it's a true evaluation of performance and not just feelings. He stated we need to understand the old ways are no longer working and we need to reset and rebuild a new foundation works. We owe this to the community. This is nothing personal, but we need tough love to force the change.

A recess was taken at 8:40 p.m., returning at 8:55 p.m.

CLOSED SESSION

1. Public Employee Performance Evaluation (Government Code §54957)

REPORT FROM CLOSED SESSION

At the hour of 8:55 p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 10:20, p.m., Board Chair Mote adjourned Closed Session.

At the hour of 10:20, p.m., Board Chair Mote re-opened Regular Session

REPORT ON CLOSED SESSION

No reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 10:20 p.m.

Chardelle Smith
Interim Board Secretary

RESOLUTION NO. BBFA2023-005

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA
JOINT POWERS AUTHORITY, APPOINTING AND
DESIGNATING AN AUTHORITY SECRETARY AND
RESCINDING RESOLUTION NO. BBFA2022-005**

WHEREAS, the Big Bear Fire Authority exists pursuant to the laws of the State of California and that certain Joint Powers Agreement entered into by and between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, a subsidiary fire protection district of the City of Big Bear Lake; and

WHEREAS, Section 6506 of the California Government Code, and Section 7.2 of the Joint Powers Agreement executed between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, permit the parties to such agreement to contribute the services of personnel to the Authority as necessary; and

WHEREAS, the affairs of the Board require the appointment and designation of a secretary to assist the Board with its work; and

WHEREAS, the Big Bear Fire Authority previously adopted Resolution No. BBFA2022-005 appointing a Board Secretary of the Big Bear Fire Authority; and

WHEREAS, the Board of Directors now desires to appoint Chardelle Smith, an employee of the Big Bear Fire Authority, as Board Secretary.

NOW, THEREFORE, the Board of Directors of the Big Bear Fire Authority resolves as follows:

1. Chardelle Smith, an employee of Big Bear Fire Authority, is hereby appointed and designated to serve as the Secretary of the Board of Directors of the Big Bear Fire Authority.
2. The Secretary shall assist the Fire Chief and the Chair of the Board in the preparation of the agenda, shall post the agenda and distribute agenda materials to the Board and others as required, shall take and distribute meeting minutes, shall attest to the execution of all resolutions, ordinances or other Board documents by the Chair, and shall have other duties specified in the Authority's Bylaws and Policies, the Joint Powers Agreement, or as otherwise specified by the Board.
3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 10th day of October, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Bynette Mote
Board Chair
Big Bear Fire Authority

ATTEST:

Chardelle Smith
Interim Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2023-005 was duly passed and adopted by said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of said Board held on the 10th day of October, 2023, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this 10th day of October, 2023.

Chardelle Smith
Interim Board Secretary
Big Bear Fire Authority



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: October 5, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary *CS*

SUBJECT: **JUNE 2023 FIRE DEPARTMENT MONTHLY ACTIVITY REPORT**

1. SERVICE DELIVERY

Year-to-date incidents by call type percentages (see attached report)

1.1 Call types by month and year-to-date:

		Current Month	Calendar YTD	Previous Year
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	91	695	1,513
1.2.2	Rescue/Medical Calls	242	1,722	3,597
1.2.3	Medical Flight Missions	39	140	406
1.2.4	Training Class Summary (hours)	633.75	3,498	6,509
FIRE PREVENTION				
1.2.5	Plan Review	18	75	202
1.2.6	Chipping Requests (2020 Suspended)	--	--	--
1.2.7	Trees Removed/Reimbursed Through Grant	0	1	3
1.2.8	Hazardous Tree Removal Notice to Proceed	0	22	4
1.2.9	Hazardous Tree 2 nd & Final Abate Notice/Order (included in 1.2.11 and below)	--	--	2
1.2.10	Tree Abatement Issues Resolved	6	27	3

	FIRE PREVENTION CONTINUED	Current Month	Calendar YTD
1.2.11	1 ST Abate Notice/Order	1,694	2,628
1.1.12	1 st inspection with 1 st Citation (weeds & grasses)	0	1
1.2.13	2 nd Inspection with 1 st Citation	4	52
1.2.14	3 rd Inspection with 2 nd Citation	2	4
1.2.15	Final Inspection with 3 rd Citation	4	4
1.2.16	May Compliant Inspections	0	16

2. COMMUNITY RELATIONS

2.1 June 1 – Big Bear Fire personnel held an extinguisher training class for Citizens on Patrol.

3. OPERATIONS

3.1 Chief Willis, Assistant Chief Maltby, and/or Director of Business Services Mandolini attended the following meetings during the reporting month:

- San Bernardino County Fire Chiefs Workshop – June 1 & 2
- Arson Task Force Training – June 8
- Big Bear Fire Protection District Regular Board meeting – June 13
- Big Bear Fire Authority Regular Board meeting – June 13
- Financial Sustainability Ad Hoc Committee meeting – June 28

3.2 Battalion Chief Rogers attended the following meetings/trainings during the reporting month:

- San Bernardino County Training Officer Association (SPCTOA) meeting – June 8
- Incident Qualification Systems Migration (IQS) meeting – June 21-22

4. HEALTH AND SAFETY

4.1 June 8, 16, 18 – EMS Training: Paramedic skills practice along with patient intubation practice and “high performance” CPR training, was held for all shifts.

4.2 June 1, 14 – Fire Inspector Craig met with on duty personnel to review the hazard abatement program.

4.3 June 27 – Two Ambulance Operator/EMTs attended an Emergency Vehicle Operations Course (EVOC) to increase their emergency response skill set.

5. ADVERTISING, PRESS RELEASES AND SOCIAL MEDIA

- 5.1 June– The following advertisements were placed:
- “Ambulance Membership” KBHR
 - “Let’s Get Something Clear” Big Bear Now
- 5.2 June– The following social media posts were placed:
- 6/22/23 Now Hiring Ambulance Operator/EMT
 - 6/26/23 Report Illegal Fireworks
 - 6/28/23 3rd Community Risk Reduction Informational Meeting
 - 6/30/23 Goldmine Fire

6. PERSONNEL

- 6.1 June 7, 23 – Orientation was held for a newly hired Ambulance Operator/EMT.

7. ADMINISTRATIVE STAFF TRAINING/ CONFERENCES/ SEMINARS

- 7.1 June 6 - Facilities and Systems Manager Dickerson attended the CONFIRE communications and support committee meeting.
- 7.2 June 27 – Facilities and Systems Manager Dickerson attended an Elections Infrastructure Information Sharing and Analysis Center/Multi-State Information Sharing and Analysis Center (EI/MS-ISAC) meeting for government agencies to discuss current and projected cyber security threats via WebEx.

8. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

- 8.1 June 5-21 – Paid Call Technical Specialist Hutchinson was on overhead assignment in New Mexico for the Pass incident.

TRAINING SUMMARY REPORT 06/01/2023 - 06/30/2023

COMPANY TRAINING DOCUMENTATION	HOURS	EMS	HOURS
Aerial Ladder,Area Familiarization,Emergency Ops,Fire Suppression,Ladders,Pre/Post Incident	12.5	Drug-Free Workplace	0.5
Aerial Ladder,Area Familiarization,Emergency Ops,Fire Suppression,Ladders,Preventative Maintenance	9	EMS Abdominal Trauma Advanced	1
Area Familiarization,Fire Prevention,Fire Suppression,Physical Fitness,Preventative Maintenance	3	EMS Advanced Airways: Intubation and Beyond (2 hours)	2
Area Familiarization,Physical Fitness,Pre/Post Incident,Preventative Maintenance	10	EMS Amputation Injuries	1
Emergency Ops	10.5	EMS Assessing the Patient with Major Trauma	4
Emergency Ops,Fire Prevention,Fire Pump,Hydrants/Streets, Water Supply,Pre/Post Incident,Preventative Maintenance	3	EMS Burn Management Advanced	2
Emergency Ops,Fire Prevention,Pre/Post Incident	3	EMS Capnography	2
Emergency Ops,Fire Pump,Fire Suppression,Forcible Entry,Hose,Ladders,Pre/Post Incident,SCBA,Technical Rescue	30	EMS Endocrine System Emergencies Advanced	50
Emergency Ops,Fire Pump,Hose,Hydrants/Streets, Water Supply,Preventative Maintenance	4	EMS Epilepsy	1
Emergency Ops,Fire Pump,Hose,Ladders,Pre/Post Incident,SCBA	3	EMS Geriatric Emergencies Advanced	1
Emergency Ops,Fire Pump,Hose,Pre/Post Incident,Preventative Maintenance,SCBA	3	EMS Gunshot Wounds	2
Emergency Ops,Fire Pump,Pre/Post Incident,Preventative Maintenance	3	EMS Heat Illness and Emergencies	1
Emergency Ops,Fire Pump,Pre/Post Incident,Preventative Maintenance,SCBA	3	EMS Intraosseous Infusion Advanced	10
Emergency Ops,Forcible Entry,Physical Fitness,Pre/Post Incident,Technical Rescue	3	EMS Intro to Arrhythmias: Escape Rhythms and Premature Complexes	1
Emergency Ops,Hose	9	EMS Managing Cardiac Arrest: During and After Resuscitation	2
Emergency Ops,Pre/Post Incident,Preventative Maintenance	13	EMS Neonatology Advanced	2
Emergency Ops,Pre/Post Incident,Technical Rescue	2	EMS Pediatric Shock Advanced (2 hours)	2

TRAINING SUMMARY REPORT 06/01/2023 - 06/30/2023

COMPANY TRAINING DOCUMENTATION CONTINUED	HOURS
Fire Prevention	8
Fire Pump	3
Fire Pump,Hose,Hydrants/Streets, Water Supply	3
Fire Suppression,Forcible Entry,Ladders	12
Forcible Entry,Ladders	12.0
Hose	12
Physical Fitness	82.75
Physical Fitness,Pre/Post Incident,Preventative Maintenance	10.5
Physical Fitness,Preventative Maintenance	36.5
Preventative Maintenance	13.5
Technical Rescue	6
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	323

EMS CONTINUED	HOURS
EMS Thoracic Emergencies Advanced	1
EMS Training Documentation	68.5
EMS Traumatic Head and Brain Injuries Advanced	2
TOTAL EMS HOURS	156

MISCELLANEOUS	HOURS
2023 RT-130 Wildland Refresher Training - TO's Group	131.5
Alcohol-Free Workplace	1
Anti-Harassment Training for All Employees - California (SB1343)	1
Cal/OSHA Log 300	1
Driver Training Documentation	18
Officer Training (Management/Administration) Documentation	2
TOTAL MISCELLANEOUS HOURS	154.5

TOTAL TRAINING HOURS	633.75
-----------------------------	---------------

Incident Type Report 06/01/23 - 06/30/23

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
100 - Fire, other	1				
111 - Building fire	1	0	600	600	60%
118 - Trash or rubbish fire, contained	2	200		200	20%
130 - Mobile property (vehicle) fire, other	1				
141 - Forest, woods or wildland fire	1				
151 - Outside rubbish, trash or waste fire	1	200		200	120%
Incident Count	7	\$400	\$0	\$1,000	200%

3 Rescue & Emergency Medical Service Incident	Count
300 - Rescue, EMS incident, other	2
321 - EMS call, excluding vehicle accident with injury	181
322 - Motor vehicle accident with injuries	9
324 - Motor vehicle accident with no injuries.	4
Interfacility Transfers	46
Incident Count	242

4 Hazardous Condition	Count
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
Incident Count	2

7 False Alarm & False Call	Count
700 - False alarm or false call, other	9
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	3
736 - CO detector activation due to malfunction	1

5 Service Call	Count
531 - Smoke or odor removal	1
550 - Public service assistance, other	7
551 - Assist police or other governmental agency	1
553 - Public service	7
554 - Assist invalid	4
561 - Unauthorized burning	8
Incident Count	28

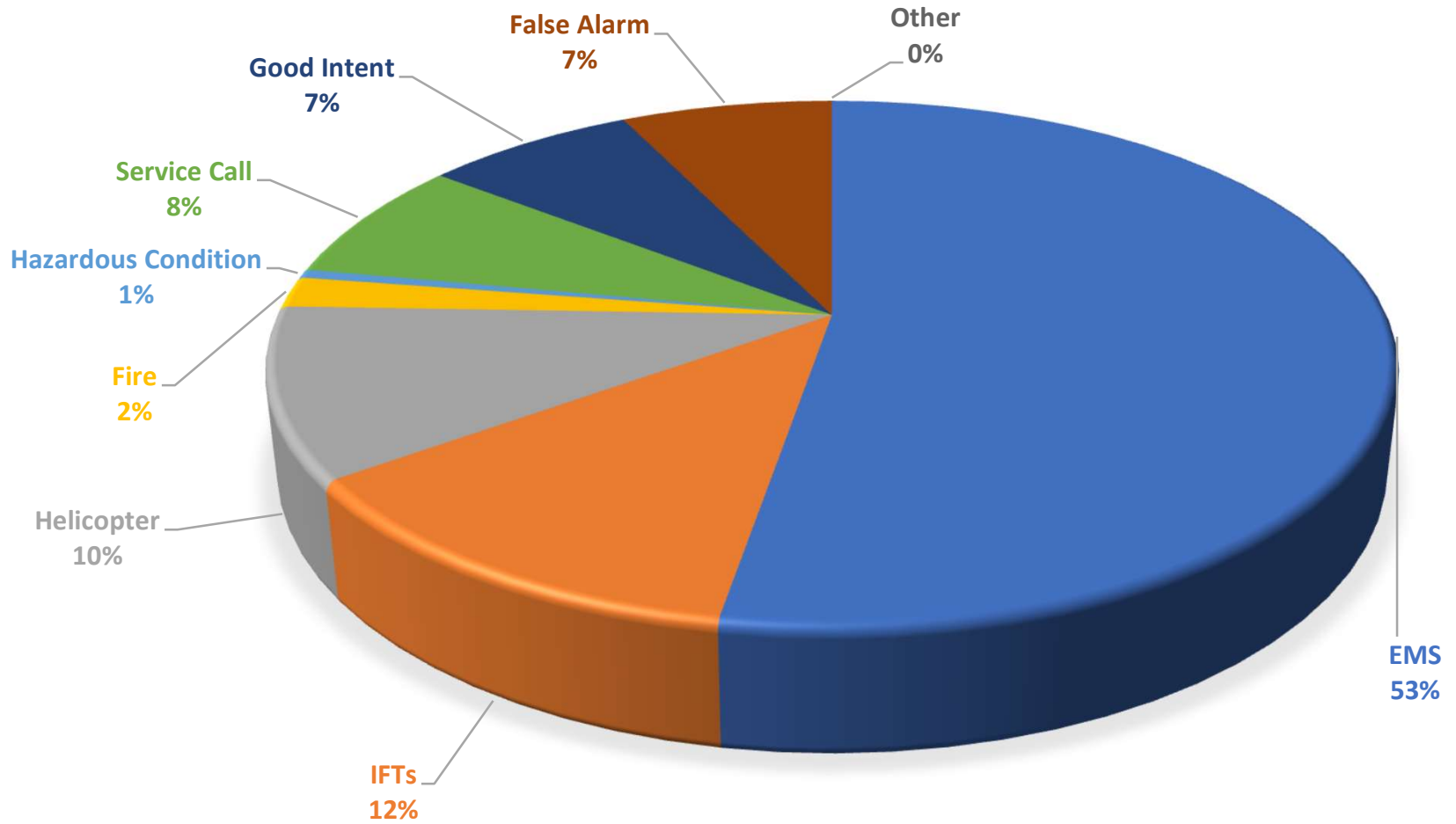
6 Good Intent Call	Count
600 - Good intent call, other	4
611 - Dispatched and cancelled en route	10
611A - Alarm: Dispatched & Cancelled Enroute	7
611E - EMS: Dispatched & Cancelled Enroute	5
611O - Other: Dispatched & Cancelled Enroute	1
Incident Count	27

Incident Type Report 06/01/23 - 06/30/23

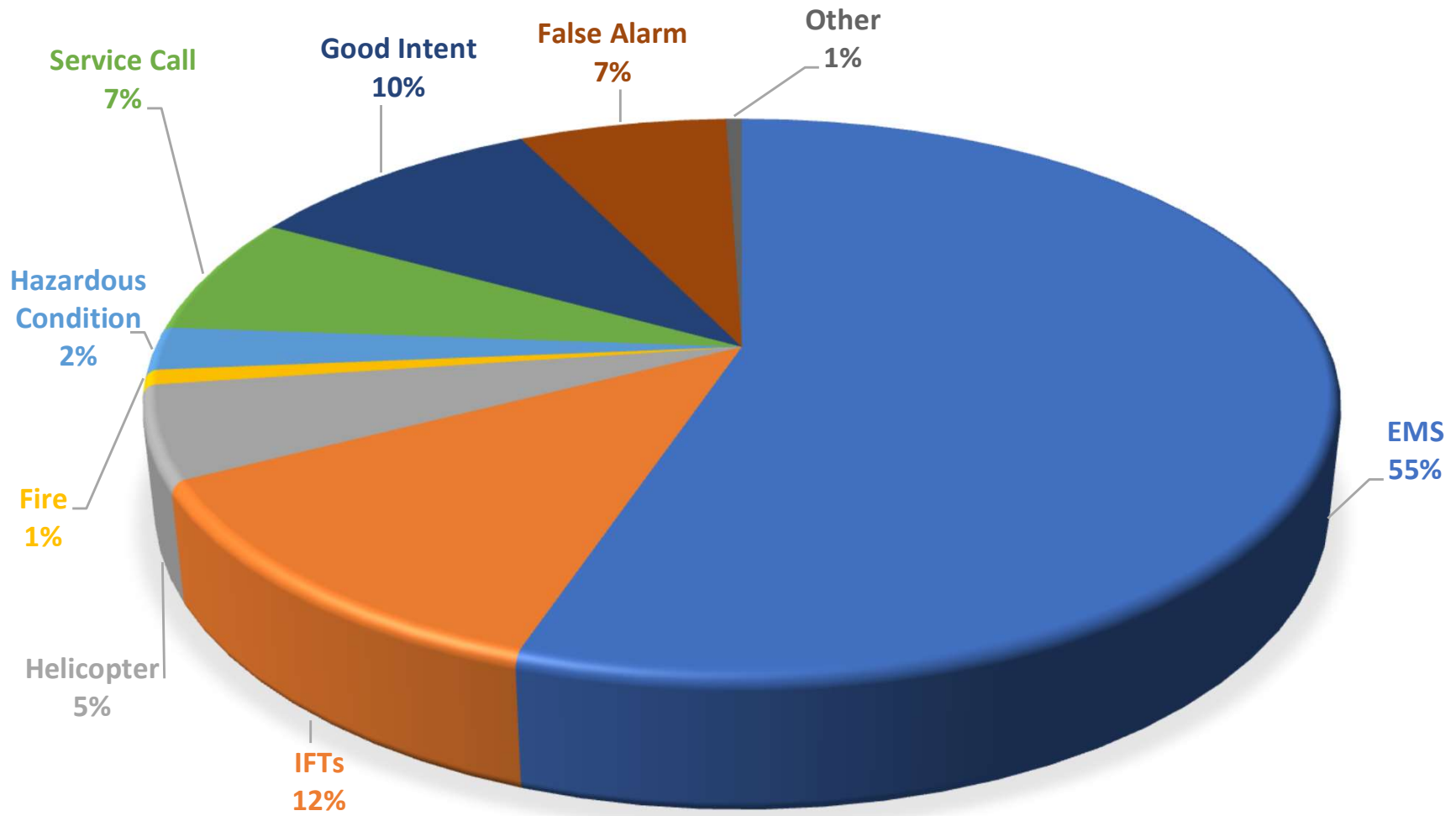
7 False Alarm & False Call Continued	Count
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	4
746 - Carbon monoxide detector activation, no CO	1
Incident Count	27

TOTAL INCIDENT COUNT	333
-----------------------------	------------

JUNE 2023 INCIDENTS BY TYPE



2023 YTD TOTAL INCIDENTS BY TYPE



Let's Get Something **CLEAR**

Firefighters seem larger than
life, but give them a chance...

Create defensible
space around
your place!



BigBearFire.org



True Value.

BUTCHER'S BLOCK

Big Bear Lake, Ca

Lumber | Paint | Plumbing | Hardware

Ask about **FREE DELIVERY** in Big Bear Valley.

41860 BIG BEAR BLVD., AT SUMMIT | 909-866-5761 | www.butchersblock.com



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: October 5, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary *CS*

SUBJECT: **JULY 2023 FIRE DEPARTMENT MONTHLY ACTIVITY REPORT**

1. SERVICE DELIVERY

Year-to-date incidents by call type percentages (see attached report)

1.1 Call types by month and year-to-date:

		Current Month	Calendar YTD	Previous Year
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	91	695	1,513
1.2.2	Rescue/Medical Calls	242	1,722	3,597
1.2.3	Medical Flight Missions	39	140	406
1.2.4	Training Class Summary (hours)	633.75	3,498	6,509
FIRE PREVENTION				
1.2.5	Plan Review	14	89	202
1.2.6	Chipping Requests (2020 Suspended)	--	--	--
1.2.7	Trees Removed/Reimbursed Through Grant	1	2	3
1.2.8	Hazardous Tree Removal Notice to Proceed	1	23	4
1.2.9	Hazardous Tree 2 nd & Final Abate Notice/Order (included in 1.2.11 and below)	--	--	2
1.2.10	Tree Abatement Issues Resolved	1	28	3

	FIRE PREVENTION CONTINUED	Current Month	Calendar YTD
1.2.11	1 ST Abate Notice/Order	931	3,559
1.1.12	1 st inspection with 1 st Citation (weeds & grasses)	656	657
1.2.13	2 nd Inspection with 1 st Citation	14	66
1.2.14	3 rd Inspection with 2 nd Citation	5	9
1.2.15	Final Inspection with 3 rd Citation	1	5
1.2.16	June Compliant Inspections	14	30

2. COMMUNITY RELATIONS

- 2.1 July 8 – A CPR-AED/First-Aid class was held for community members.
- 2.2 July 21 – LifeStream hosted a blood drive at station 281.
- 2.3 July 29 – Fire Inspector Craig and Fire Prevention Administrative Assistant Marcum participated in the Xeriscape Garden Tour.

3. OPERATIONS

- 3.1 Chief Willis, Assistant Chief Maltby, and/or Director of Business Services Mandolini attended the following meetings during the reporting month:
 - Financial Sustainability Ad Hoc Committee meeting – July 3, 18
 - City of Big Bear Lake DRC meeting – July 12
 - Inland Empire Fire Safe Alliance meeting – July 12
 - Government Affairs/Regional Transportation Advisory Committee (GA-RTAC)– July 13
 - Fire District Associations of California (FDAC) Executive Board meeting – July 20
 - Cost Recovery Fee Ordinance meeting with Consultants AP Triton – July 25
 - Quarterly 2023 Fire Service Legislative Priorities meeting – July 31
- 3.2 Battalion Chief Parham attended the following meetings/trainings during the reporting month:
 - None
- 3.3 Battalion Chief Rogers attended the following meetings/trainings during the reporting month:
 - San Bernardino County Training Officers Association meeting – July 13

3.4 Battalion Chief Wagner attended the following meetings/trainings during the reporting month:

- Government Affairs/Regional Transportation Advisory Committee (GA-RTAC) – July 13
- All San Bernardino County Fire Agencies (XBO) Cooperators meeting – July 20

4. HEALTH AND SAFETY

4.1 July 10, 12, 20 – EMS Training: Human Hormonal Response System and Diabetes, was held for all shifts.

4.2 July 26 – Firefighter/Paramedic Marshall took his block 2 test.

5. ADVERTISING, PRESS RELEASES AND SOCIAL MEDIA

5.1 July– The following advertisements were placed:

- “Ambulance Membership” KBHR
- “Let’s Get Something Clear” Big Bear Now (see attached)

5.2 July– The following social media posts were placed:

- 7/15/2023 All Fire Permits Suspended Until Further Notice
- 7/28/2023 BBFD Strike Team at Bonny Fire
- 7/28/2023 Vehicle Fire on Highway 18

6. PERSONNEL

6.1 July 5 – Battalion Chief Rogers held orientation for a newly hired Ambulance Operator/EMT.

6.2 July 24 – Department Chiefs met to discuss ongoing department operations.

7. ADMINISTRATIVE STAFF TRAINING/ CONFERENCES/ SEMINARS

7.1 July 25 – Facilities and Systems Manager Dickerson attended an Elections Infrastructure Information Sharing and Analysis Center/Multi-State Information Sharing and Analysis Center (EI/MS-ISAC) meeting for government agencies to discuss current and projected cyber security threats via WebEx.

8. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

8.1 July 15 – Captain Dykesten, Engineer Schwartzman, and Firefighter/Paramedic Sheehan were assigned to the Rabbit incident in Riverside, CA.

8.2 July 15-18 - Captain Dykesten, Engineer Schwartzman, and Firefighter/Paramedic Sheehan were assigned to the Gavilan Incident in Riverside, CA.

- 8.3 July 27-31 Captain Crane, Engineer Eaton, and Firefighter/Paramedic Marshall were assigned to the Bonny Incident in Riverside, CA

TRAINING SUMMARY REPORT 07/01/2023 - 07/31/2023

COMPANY TRAINING DOCUMENTATION	HOURS
Emergency Ops	80
Emergency Ops,Fire Prevention,Fire Suppression,Pre/Post Incident,Preventative Maintenance	3
Emergency Ops,Fire Prevention,Pre/Post Incident,Preventative Maintenance	7
Emergency Ops,Fire Pump,Fire Suppression,Hose,Hydrants/Streets, Water Supply,Pre/Post Incident	12
Emergency Ops,Fire Pump,Fire Suppression,Hydrants/Streets, Water Supply,Pre/Post Incident	7.5
Emergency Ops,Fire Pump,Pre/Post Incident,Preventative Maintenance	7
Emergency Ops,Forcible Entry,Technical Rescue	12
Emergency Ops,Pre/Post Incident	2
Emergency Ops,Pre/Post Incident,Preventative Maintenance	50.5
Emergency Ops,Preventative Maintenance	3
Fire Prevention	3
Fire Prevention,Fire Pump,Pre/Post Incident,Preventative Maintenance,Technical Rescue	7
Fire Pump	12
Fire Suppression	29
Forcible Entry,Technical Rescue	6
Ladders,Preventative Maintenance	3
Physical Fitness	89
Physical Fitness,Pre/Post Incident,Preventative Maintenance	19.5
Physical Fitness,Preventative Maintenance	64.5
Pre/Post Incident,Preventative Maintenance	9
Driver Training Documentation	74
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	499

EMS	HOURS
EMS Capnography	1
EMS Endocrine System Emergencies Advanced	10
EMS Pharmacology Advanced	30
EMS Training Documentation	50.5
TOTAL EMS HOURS	91.5

MISCELLANEOUS	HOURS
Alcohol-Free Workplace	2
Anti-Harassment Training for All Employees - California (SB1343)	2
Drug-Free Workplace	1
General HIPAA Awareness	3
Officer Training (Management/Administration) Documentation	9
Sexual Harassment Prevention for Supervisors (California AB 1825)	2
TOTAL MISCELLANEOUS HOURS	19

TOTAL TRAINING HOURS	609.75
-----------------------------	---------------

Incident Type Report 07/01/23 - 07/31/23

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
111 - Building fire	2	125,500	50,100	175,600	73.91%
130 - Mobile property (vehicle) fire, other	2	0	10,000	10,000	4.21%
132 - Road freight or transport vehicle fire	1	50,000	2,000	52,000	21.89%
142 - Brush or brush-and-grass mixture fire	2				
151 - Outside rubbish, trash or waste fire	1	0	2	2	0.00%
Incident Count	8	\$175,500	\$62,102	\$237,602	100%

3 Rescue & Emergency Medical Service	Count
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	216
322 - Motor vehicle accident with injuries	13
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	3
Interfacility Transfers	54
Incident Count	289

4 Hazardous Condition	Count
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	7
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	2
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	3
Incident Count	16

5 Service Call	Count
510 - Person in distress, other	1
550 - Public service assistance, other	11
553 - Public service	10
554 - Assist invalid	3
561 - Unauthorized burning	12
Incident Count	37

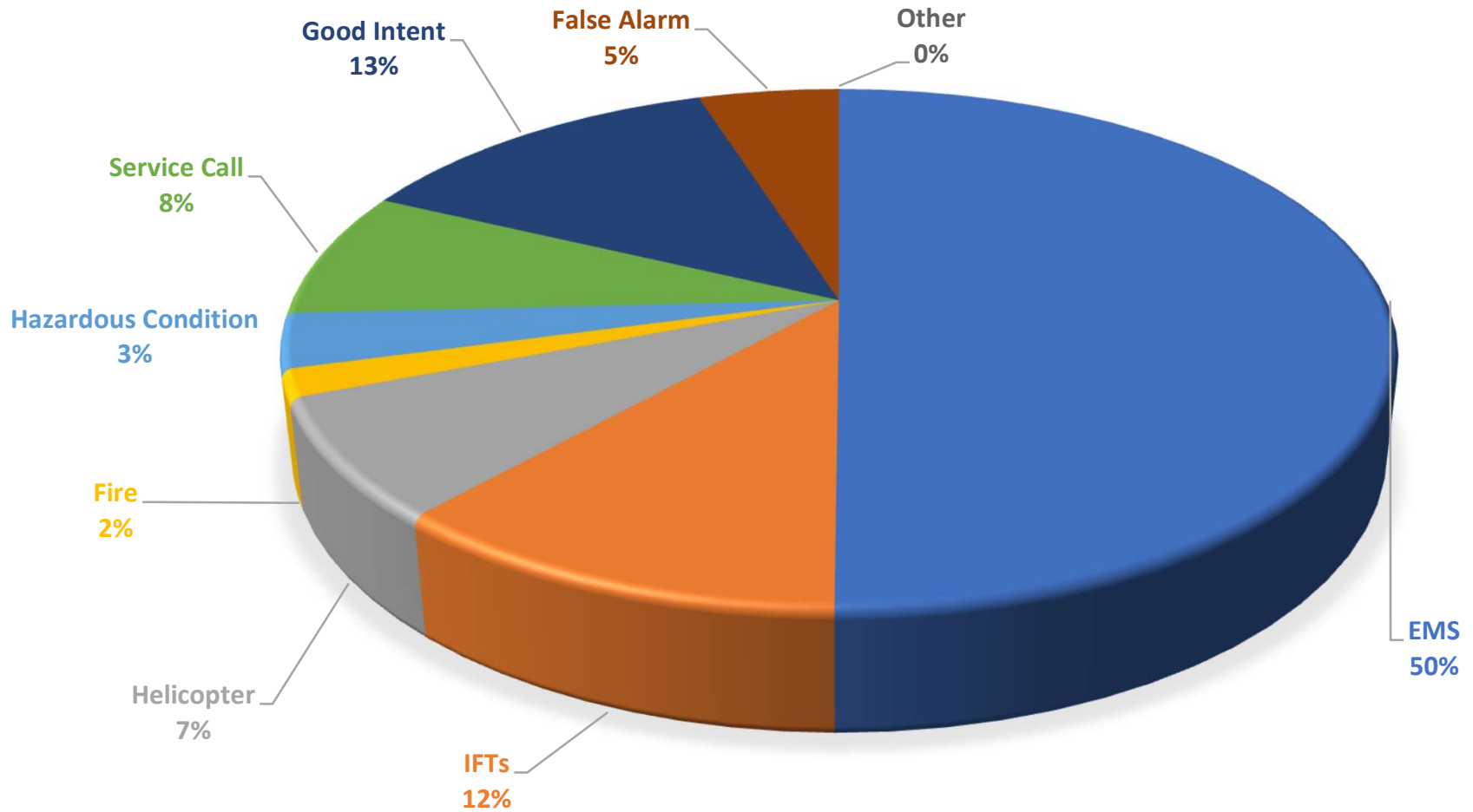
6 Good Intent Call	Count
600 - Good intent call, other	6
611 - Dispatched and cancelled en route	8
611A - Alarm: Dispatched & Cancelled Enroute	9
611E - EMS: Dispatched & Cancelled Enroute	28
611G - Veg Fire: Dispatched & Cancelled Enroute	1
611O - Other: Dispatched & Cancelled Enroute	1
611V - Veh Fire: Dispatched & Cancelled Enroute	1
622 - No incident found on arrival at dispatch address	5
651 - Smoke scare, odor of smoke	2
Incident Count	61

Incident Type Report 07/01/23 - 07/31/23

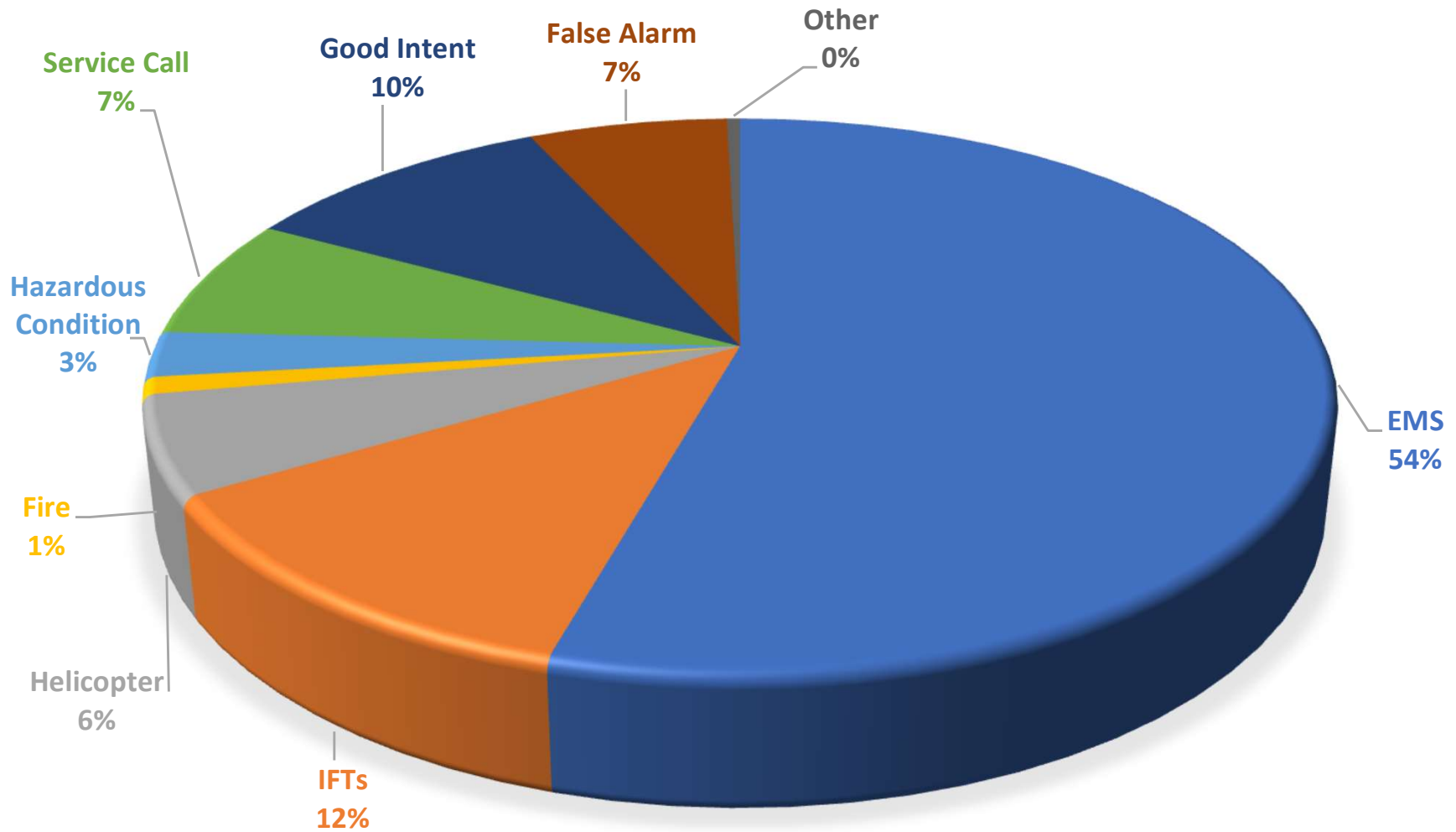
7 False Alarm & False Call	Count
700 - False alarm or false call, other	8
735 - Alarm system sounded due to malfunction	3
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	4
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
746 - Carbon monoxide detector activation, no CO	3
Incident Count	23

TOTAL INCIDENT COUNT	434
-----------------------------	------------

JULY 2023 INCIDENTS BY TYPE



2023 YTD TOTAL INCIDENTS BY TYPE





BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA9

MEETING DATE: October 10, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary *CS*

SUBJECT: **INTRODUCTION OF ORDINANCE NO. BBFA2023-002
ESTABLISHING COST RECOVERY FEES AND CHARGES**

BACKGROUND

Under Sections 13009 and 13916 *et. seq.* of the California Health and Safety Code and through Government Code Sections 53150 *et. seq.*, 61621, and 61621.2, it is appropriate for local agencies to establish special fees to recover costs associated with certain services provided (cost recovery fees). Big Bear Fire Authority Ordinance BBFA2014-002, *Cost Recovery Fees and Charges*, was adopted in 2014 to recover costs of services as allowed by State law.

On August 8, 2023, the Board directed review of the preliminary draft Fire Prevention Fee Feasibility Study to the Administrative Committee for further review. The draft fee schedule was prepared by independent consultant AP Triton. This document was first reviewed by the Administrative Committee on September 6, 2023, where it was returned back to staff seeking further information from the consultant. Staff brought the updated document back to the committee on September 26, 2023, where each fee was discussed with guidance to staff to reduce certain line items and/or implement a phased approach to cost recovery for certain line items. The Administrative Committee met again on October 4, 2023, to once again go over line items proposed by staff. At the conclusion of this meeting, concurrence was reached that the schedule of fees was ready to return to the Board for consideration and possible adoption

DISCUSSION

For many of the updated fees and charges, cost recovery by design is essentially 50%-25% less than the charges provided by AP Triton during the first step of implementation. Further, this reduced amount is set in a graduating three step scale, increasing between each step. With exception to a 50% reduction primarily aligned with new construction, development, or projects.

Exhibit A

Section X.01 through X.40 “Site, Systems, and Architectural Reviews” are aligned with new construction or development. Fees are placed with an increasing three step graduating scale up to consultants recommended charges.

Sections X.41 through X.61 are aligned with special permits, inspections, and standby. For these sections, the general method of calculation is 25% less than recommended. In some cases, the amount is fixed over the three steps and in other cases, the amount is increased by a graduating scale. All special standby will be calculated as actual cost. There is a provision that authorizes the Fire Chief to waive permit fees for non-enterprise charitable community events.

Sections X.62 and X.63 “Unnecessary Responses”, are set as a fixed cost across all three steps using consultants recommended fee.

X.64 through X.66, “Public Education”, are 43% less than consultants’ recommendation, which represent a \$10.00 increase to current charges.

X.67 through X.98, “Fire Code Permits”, are 50% less than consultants’ recommendation, then placed in an increasing three step graduating scale.

X.99 Through X.116, “Misc Reviews and Inspections”, are primarily aligned with new project reviews and proposals. Consultants recommended fee levels are utilized and fixed across all three steps.

X.117 through X.119, “Administrative Fees”, are aligned with administrative effort related to fire prevention activities and set at consultants recommended fee levels.

Exhibit B

Is a carryover from current cost recovery ordinance calculated in 2013 and are aligned with emergent and non-emergent responses. To correctly calculate and update these sections, a first responder fee study needs to be completed. Exhibit B will be updated at a later date, once this study is complete.

FISCAL IMPACT

The fire prevention fee study concludes if all fees were implemented at recommended levels, an estimated \$300,000 would be recovered. The matrix of 50% fee reduction in some categories and placed into a graduating three step increasing fee schedule should result in minimum cost recovery of 50% of allowable charges or \$150,000 over the three steps ending July 1st, 2028.

RECOMMENDATION

Staff recommends the Fire Authority Board introduce and waive first reading of an ordinance establishing cost recovery fees and charges and set a public hearing for second reading and adoption of the ordinance at the next regularly scheduled Fire Authority meeting.

Attachment A: Proposed Ordinance with Exhibit A and Exhibit B

ORDINANCE NO. BBFA2023-002

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA
JOINT POWERS AUTHORITY, COUNTY OF SAN
BERNARDINO, STATE OF CALIFORNIA, ESTABLISHING
COST RECOVERY FEES AND CHARGES**

WHEREAS, the Big Bear Fire Authority (“Authority”) exists pursuant to the laws of the state of California and that certain Joint Powers Agreement entered into by and between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, a subsidiary fire protection district of the City of Big Bear Lake; and

WHEREAS, pursuant to Health and Safety Code Sections 13800 *et seq.* and 13916, the Authority is authorized to charge fees and charges to cover the cost of any service which the Authority provides; and

WHEREAS, pursuant to Government Code Section 53150 *et seq.*, an individual who is under the influence of alcohol and/or any drug and whose negligent operation of any vehicle due to such influence proximately causes an incident requiring emergency response is liable for reimbursement to the Authority for costs of such response; and

WHEREAS, in accordance with the applicable provisions of the Health and Safety Code, the Authority is authorized to require reimbursement for costs incurred due to an individual who initiates more than a certain number of false alarms within a specified period of time which cause the Authority to respond or who acts negligently or in violation of the law and thereby requires the Authority to provide an emergency response to a danger posed by a fire or hazardous substance; and

WHEREAS, pursuant to Health and Safety Code Section 13916, Authority fees may not exceed the costs reasonably borne by the Authority in providing the service for which the fee is charged; and

WHEREAS, the Board desires to adopt a consolidated schedule of fees and charges to reflect the Authority’s actual or estimated reasonable costs of providing response services by way of this Ordinance, as required by the Health and Safety Code, and to provide for adoption of updates by Board resolution. The Board also desires to adopt a procedure by which an applicant may request a reduction or waiver of a fee. It is anticipated that such requests may be made by community/non-profit organizations, individuals, or other applicants which make contributions to the local community and where the reduction or waiver of a fee would serve the public interest; and

WHEREAS, at least 10 days prior to considering this Ordinance, the Authority made available to the public, data indicating the amount of cost, or estimated cost, required to provide the service for which each fee or charge is imposed and the revenue sources anticipated to provide the service; and

WHEREAS, the Authority has published notice of its intention to adopt a schedule of fees pursuant to Government Code Section 6066 and California Health and Safety Code Section 13916; and

WHEREAS, notice of the meeting where this Ordinance was considered for adoption has been provided by mail at least 14 days before said meeting to any interested party who filed a written request with the Board within the last year for mailed notice of meetings on new or increased fees; and

WHEREAS, at the meeting where this Ordinance was adopted, the Board heard and considered any objections or protests to the proposed schedule of fees.

NOW THEREFORE, the Board of Directors of the Big Bear Fire Authority does ordain as follows:

Section 1. Adoption of Fee Schedule - The Board hereby finds and determines that the fees set forth in the fee schedules attached hereto as Exhibits “A” and “B” and incorporated herein by reference, do not exceed the actual cost reasonably borne by the Authority in providing the service for which the fee or charge is imposed. Said fees and charges are based on the cost analysis data completed by the Authority and made available to the public no less than 10 days prior to the meeting at which this Ordinance was presented for first reading. Said data indicates the amount of cost, or estimated cost, required to provide the service or the cost of enforcing any regulation for which the fee or charge is imposed and the revenue sources anticipated to provide the service or the cost of enforcing any regulation. The Board therefore adopts the fee schedules attached as Exhibits “A” and “B” to this Ordinance.

Section 2. Collection of Fees and Charges - Charges will be billed to the responsible party by the Authority or its authorized contractor in accordance with applicable limitations of law.

Section 3. Waiver – Upon request of an individual or entity (“Applicant”), the Fire Chief may reduce or waive payment of any fee provided by this Ordinance when he or she determines such a reduction or waiver is in the public interest. Unless some other procedure applies pursuant to any other applicable regulations of the Authority, the following notice and appeal procedures will apply. Notice of the determination shall be provided in writing to the Applicant by any reasonable means, including personal delivery, first class mail or facsimile transmission. Within 7 calendar days of an Applicant's receipt of the Fire Chief's decision, he or she may appeal the determination in writing to the Authority's Appeals Board. The written appeal shall state specifically the fee or charge being appealed, as well as the particular reasons why the fee or charge should be reduced or waived. The Appeals Board shall hear the appeal as soon as is practicable, but in no event more than 60 days following the Authority's receipt of the appeal, and shall determine whether the public interest warrants a fee/charge reduction or waiver. The Appeals Board's determination shall be final.

Section 4. Future Adoption or Adjustments - The Authority shall review the adopted schedule of fees and charges from time to time in its discretion to ensure they accurately reflect the cost of providing services and adjust them as necessary to ensure that they are representative

of actual costs borne by the Authority. The fee schedule may be updated by Board resolution following compliance with the public notice requirements of Health and Safety Code Section 13916.

Section 5. Incorporation of Recitals - All of the foregoing Recitals are true and correct and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Ordinance.

Section 6. Consistency - All ordinances, resolutions, minute orders, or administrative actions by the Board, or parts thereof, that are inconsistent with any provision of this Ordinance, which may include the fees established in Ordinance No. 2014-002, are hereby superseded only to the extent of such inconsistency. Except as specifically set forth herein, all other provisions of the rules and regulations of Authority or any other ordinance, resolution or Board action, shall remain in full force and effect.

Section 7. Severability - If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

Section 8. Date of Effect - This Ordinance shall take effect and be in force thirty (30) days after its final passage at a public meeting as required by law (“Effective Date”). First read at a regular meeting of the Board of Directors of the Authority, held on the 10th day of October, 2023, and finally adopted in the manner required by law at the meeting on the _____ day of _____, 2023, by the following vote:

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Bynette Mote
Chair, Board of Directors
Big Bear Fire Authority

ATTEST:

Chardelle Smith
Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing ordinance, being Ordinance No. BBFA2023-___ was duly passed and adopted by the said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the ___ day of _____, 2023, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this ___ day of _____, 2023.

Chardelle Smith
Board Secretary
Big Bear Fire Authority

EXHIBIT "A"

Fee Schedule - New and/or Updated Fees

The fees below shall be effective as of the dates set forth below.

Note: The Authority has determined that it will gradually implement increases in certain fees as set forth below. As provided in Ordinance No. BBFA2023-002, none of said fees or charges exceed the actual cost reasonably borne by the Authority in providing the service for which the fee or charge is imposed, regardless of the effective date of the fee or charge amount.

SITE REVIEWS - Including initial plan review, one resubmittal, and normal field inspections. Excessive resubmittals shall be billed at the established hourly rate with a 1-hour minimum.		Fee Amount Effective January 15, 2024	Fee Amount Effective July 1, 2026	Fee Amount Effective July 1, 2028
X.01	New Construction Site Review – Fire Flow & Construction Requirements	215.00	435.00	650.00
X.02	Parcel Development/Subdivision	395.00	790.00	1,185.00
X.03	Land Use Review	195.00	395.00	595.00
X.04	Water Flow Test	215.00	215.00	215.00
X.05	Residential Flammable Liquid Tank Review	110.00	225.00	335.00
X.06	Hazardous Tree Abatement – Admin Fee	470.00	470.00	470.00
X.07	Hazardous Tree Removal – Tax Lien	910.00	910.00	910.00
X.08	Hazardous Tree Remove – Contract Fee	Actual Cost	Actual Cost	Actual Cost
SYSTEMS REVIEWS AND INSPECTIONS including initial plan review, one resubmittal, and two field inspections. Excessive resubmittals shall be billed at the establishment hourly rate with a 1-hour minimum.				
X.09 Fire Sprinkler System – NFPA 13 New				
.1	Up to 100 heads with 1 riser	525.00	525.00	525.00
.2	More than 100 heads with 1 riser	590.00	590.00	590.00
.3	Each additional riser	240.00	240.00	240.00
X.10 Fire Sprinkler Systems – NFPA 13/13R TI				
.1	Up to 25 heads without calculation	525.00	525.00	525.00
.2	26 to 99 heads without calculation	370.00	370.00	370.00
.3	26-99 heads – INSPECTION ONLY	210.00	210.00	210.00
.4	More than 100 heads or calculations required	275.00	275.00	275.00
.5	More than 100 heads – INSPECTION ONLY	275.00	275.00	275.00

X.11 Fire Sprinkler System – NFPA 13D New				
.1	One/Two family dwelling	370.00	370.00	370.00
.2	INSPECTION ONLY	210.00	210.00	210.00
X.12 Underground Fire Protection System				
.1	Single hydrant OR single riser connection	335.00	335.00	335.00
.2	Each additional connection to hydrant or riser	150.00	150.00	150.00
X.13 Underground				
.1	1 to 4 Hydrant / Riser	895.00	895.00	895.00
.2	5 to 10 Hydrant / Riser	1,435.00	1,435.00	1,435.00
.3	11 or more Hydrant / Riser	2,145.00	2,145.00	2,145.00
X.14 Special Systems				
.1	Commercial cooking hood & duct system (per system)	445.00	445.00	445.00
.2	Refrigeration System with more than 220 pounds of Group A1 refrigerant	445.00	445.00	445.00
.3	Spray booth, spraying area with mechanical ventilation	445.00	445.00	445.00
.4	Dry cleaning plant	445.00	445.00	445.00
.5	Industrial ovens, vapor recovery, dust collection	445.00	445.00	445.00
.6	Battery systems	445.00	445.00	445.00
.7	Smoke control systems	620.00	620.00	620.00
.8	Emergency Response Radio System	445.00	445.00	445.00
.9	Photovoltaic System – Commercial (if requested by building official)	620.00	620.00	620.00
X.15 Tanks/HazMat				
.1	HazMat Tank Installation/Removal (Underground)	1,360.00	1,360.00	1,360.00
.2	HazMat Tank Installation/Removal (Above Ground)	995.00	995.00	995.00
.3	Propane Tank Installation/Removal (Underground)	1,360.00	1,360.00	1,360.00
.4	Propane Tank Installation/Removal (Above Ground)	995.00	995.00	995.00
ARCHITECTURAL REVIEWS AND INSPECTIONS				

SYSTEMS REVIEWS AND INSPECTIONS including initial plan review, one resubmittal, and two field inspections. Excessive resubmittals shall be billed at the establishment hourly rate with a 1-hour minimum.				
X.16 A Occupancy - Assembly				
.1	0 – 1,500 sq. ft.	620.00	620.00	620.00
.2	1,501 – 10,000 sq. ft.	810.00	810.00	810.00
.3	Greater than 10,000 sq. ft.	1,170.00	1,170.00	1,170.00
X.17	E Occupancy – Educational, other than day care	620.00	620.00	620.00
.1	E or 1-4 portable	445.00	445.00	445.00
X.18	Day Care	270.00	270.00	270.00
X.19	Repair Garage – S1 (include above ground hazardous materials review)	810.00	810.00	810.00
X.20 Structure with restrained occupants				
.1	3 cells or less	529.68	529.68	529.68
.2	More than 3 cells	704.38	704.38	704.38
X.21 R1/R2 Occupancy – Residential hotel, motel, apartment, condominium				
.1	0 to 50 dwelling units per building	1,335.06	1,335.06	1,335.06
.2	0 to 50 dwelling units per building – INSPECTION ONLY	875.00	875.00	875.00
.3	51 to 150 units per building	1,520.00	1,520.00	1,520.00
.4	51 to 150 units per building – INSPECTION ONLY	1,050.00	1,050.00	1,050.00
.5	151 or more units per building	1,360.00	1,360.00	1,360.00
.6	151 or more units per building – INSPECTION ONLY	795.00	795.00	795.00
X.22	R4 Occupancy – Licensed Day Care / Assisting Living – 7 to 16 clients	810.00	810.00	810.00
X.23	High piled storage – code/commodity compliance	810.00	810.00	810.00
HAZARDOUS MATERIALS				
SYSTEMS REVIEWS AND INSPECTIONS including initial plan review, one resubmittal, and two field inspections. Excessive resubmittals shall be billed at the establishment hourly rate with a 1-hour minimum.				
X.24	H1, H2, H3, H4, or L Occupancy (in addition to chemical classification fee)	1,170.00	1,170.00	1,170.00
X.25	Aboveground storage tank and equipment	620.00	620.00	620.00

X.26	Dispensing from underground storage tank	810.00	810.00	810.00
X.27	Hazardous Material processes/storage for non-H occupancies	620.00	620.00	620.00
X.28 Chemical Classification Review				
.1	1 to 5 chemicals	445.00	445.00	445.00
.2	6 to 15 chemicals	635.00	635.00	635.00
.3	16 to 50 chemicals	995.00	995.00	995.00
.4	51 to 100 chemicals	1,360.00	1,360.00	1,360.00
.5	More than 100 chemicals	1,910.00	1,910.00	1,910.00
SERVICES				
X.29	Resubmittal Meetings	460.00	460.00	460.00
X.30	Alternate Method and Material Request – 2 hour minimum	820.00	820.00	820.00
X.31	Written Response to Inquiry	635.00	635.00	635.00
X.32	Plan Resubmittal – charged on 3rd and subsequent submittals	635.00	635.00	635.00
X.33	Plan Revision	460.00	460.00	460.00
X.34	Re-stamp of Plans	460.00	460.00	460.00
X.35	Accelerated Plan Review additional 50% of fee)			
X.36	Plan Review Time & Materials – 1 hour minimum	445.00	445.00	445.00
X.37	Inspection Time & Materials – 1 hour minimum	810.00	810.00	810.00
X.38	Reinspection fee – charged when project in not ready for inspection or not approved during initial inspection	525.00	525.00	525.00
X.39	Penalty for failure to cancel scheduled inspection (recommend 50% of inspection fee)	260.00	260.00	260.00
X.40	Accelerated inspection – 1 hour minimum (recommend additional 50% of inspection fee)	445.00	445.00	445.00
ANNUAL FIRE CODE INSPECTIONS				
Including two field inspections. Extra re-inspections shall be billed at the establishment hourly rate with a one-hour minimum.				
X.41	R1/R2 Inspections	135.00	265.00	395.00

X.42	Detention Facility	105.00	210.00	315.00
X.43	Care Facility – less than 6 clients	135.00	270.00	405.00
X.44	Hospitals, Nursing Homes, Mental Hospitals, & Surgical Centers	165.00	330.00	495.00
X.45	Pre-inspection of Residential Care Facility	105.00	215.00	320.00
SPECIAL PERMITS / INSPECTIONS				
Including two field inspections. Extra re-inspections shall be billed at the establishment hourly rate with a one-hour minimum.				
X.46	Blasting Operation	635.00	635.00	635.00
X.47	Christmas Tree Lot	150.00	150.00	150.00
X.48	Haunted House	150.00	150.00	150.00
X.49	Pumpkin Patch	150.00	150.00	150.00
X.50	Bonfire, Open Fire, Public Burn	150.00	185.00	225.00
X.51	Carnival, Fair, Circus, Outdoor Assemblage	635.00	635.00	635.00
X.52	Fireworks	500.00	500.00	500.00
X.53	Tent, Canopy, temporary membranes	175.00	220.00	355.00
X.54	Defensible Space Inspection	95.00	135.00	175.00
X.55	Dead/Dying/Diseased Tree Inspection	95.00	135.00	175.00
X.56	Other Fuels Management Inspection	355.00	355.00	355.00
SPECIAL STANDBY				
X.57	Overcrowding	Actl Cost	Actl Cost	Actl Cost
X.58	Dangerous & Hazardous Operations	Actl Cost	Actl Cost	Actl Cost
X.59	Movie Shoot	Actl Cost	Actl Cost	Actl Cost
X.60	Special Event	Actl Cost	Actl Cost	Actl Cost
X.61	Public Event, by request	Actl Cost	Actl Cost	Actl Cost
UNNECESSARY RESPONSES				
X.62 False Alarm				
.1	Testing / Maintenance / Alteration without Fire Department notification	175.00	175.00	175.00
.2	More than 3 alarm system malfunctions within 12-month period	535.00	535.00	535.00
.3	Intentional or omission of reasonable precaution	720.00	720.00	720.00
X.63	Illegal or non-permitted campfire, bonfire, outside cooking, or warming fire	Citation	Citation	Citation

PUBLIC EDUCATION				
X.64	CPR Class	75.00	75.00	75.00
X.65	Fire Extinguisher Use Training	75.00	75.00	75.00
X.66	First Aid Certification	75.00	75.00	75.00
FIRE CODE PERMITS				
Including two field inspections. Extra re-inspections shall be billed at the establishment hourly rate with a one-hour minimum.				
X.67	Aerosol	115.00	230.00	345.00
X.68	Amusement Buildings	105.00	215.00	325.00
X.69	Assembly – less than 300 occupants	105.00	205.00	310.00
X.70	Assembly – more than 299 occupants	135.00	265.00	395.00
X.71	Carnivals/Fairs	810.00	810.00	810.00
X.72	Combustible Material Storage – or hourly	135.00	270.00	405.00
X.73	Compressed Gases	135.00	270.00	405.00
X.74	Cryogenic	135.00	270.00	405.00
X.75	Dry Cleaning Plants	135.00	270.00	405.00
X.76	Dust Producing Operation	75.00	150.00	225.00
X.77	Explosive / Blasting Agents	165.00	330.00	495.00
X.78	Flammable Liquids	165.00	330.00	495.00
X.79	Combustible Liquids	165.00	330.00	495.00
X.80	Fumigation and Insecticidal Fogging	105.00	205.00	310.00
X.81	Hazardous Materials	135.00	270.00	405.00
X.82	High-Piled Combustible Storage	105.00	210.00	315.00
X.83	Industrial Ovens	75.00	150.00	225.00
X.84	LP Gas Storage/Exchange	195.00	390.00	585.00
X.85	Liquid / Compressed Gases – Hazardous	105.00	210.00	310.00
X.86	Liquid / Compressed Gases – Medical	105.00	210.00	310.00
X.87	Lumber Yards and Woodworking Plants	75.00	150.00	225.00
X.88	Misc. Combustible Storage	75.00	150.00	225.00
X.89	Vehicle/Aviation Fuel Dispensing	75.00	150.00	225.00
X.90	Open Flames & Candles	75.00	150.00	225.00
X.91	Refrigeration Equipment	75.00	150.00	225.00
X.92	Repair and/or Service Garage	75.00	150.00	225.00
X.93	Spraying or Dipping Operation	105.00	210.00	315.00

X.94	Storage of Scrap Tire, Tire Byproducts, and Tire Rebuilding	105.00	210.00	405.00
X.95	Hot Work	75.00	150.00	225.00
X.96	Mobile Kitchen	75.00	150.00	225.00
X.97	Reinspection	105.00	210.00	310.00
X.98	Failure to Comply	135.00	270.00	405.00
MISC. FEES, REVIEWS, AND INSPECTIONS				
X.99	Alternative Method Request / Deferred Submittal Request	460.00	460.00	460.00
X.100	Cell Tower (outside roof, pole, etc.)	645.00	645.00	645.00
X.101	Design Review/Consultation Meeting – Hourly Rate (1/2 hour minimum)	460.00	460.00	460.00
X.102	Evacuation Plan Review / Fire Drill Monitoring	N/C	N/C	N/C
X.103	File Search (providing research)	460.00	460.00	460.00
X.104	Technical Research	460.00	460.00	460.00
X.105	New Business Inspection	155.00	155.00	155.00
X.106	Perimeter Fencing / Gates Plan Review	275.00	275.00	275.00
X.107	Hydrants Review	335.00	335.00	335.00
X.108	Single Family Dwelling Review	585.00	585.00	585.00
X.109	Public Schools Site Review	460.00	460.00	460.00
X.110	County Projects Review	460.00	460.00	460.00
X.111	Over-the-Counter Plan Review – Hourly rate (1 hour minimum)	185.00	185.00	185.00
X.112	Overtime Inspections/Review – after normal office hours (2 hour minimum)	345.00	345.00	345.00
X.113	Expedited Plan Review, in addition to normal fee	650.00	650.00	650.00
X.114	Special Requests or Uncategorized – Hourly rate (1 hour minimum)	445.00	445.00	445.00
X.115	Board of Appeals Activation	250.00	250.00	250.00
X.116	Investigation of Construction without a Permit (1 hour minimum)	835.00	835.00	835.00
ADMINISTRATIVE FEES				

X.117	Codes, ordinances, reports, test results and other general information	\$1.00/pg + 0.30/ pg beyond initial pg.		
X.118	File Review – Hourly rate (to be prorated to the nearest quarter hour)	86.52	86.52	86.52
X.119	Fire Prevention Personnel – Hourly rate (to be prorated to the nearest quarter hour)	174.70	174.70	174.70

EXHIBIT “B”

Fee Schedule - Fees Carried Over from Ordinance No. 2014-002.
 The fees below shall continue in effect as of Effective Date of this Ordinance.

RESPONSES	
<i>Fire Suppression & Rescue</i>	
-	Due to intentional wrongful conduct or omission of reasonable precaution, care or action, or under the influence
	Actual Cost
-	Search and rescue operations
	Actual Cost
-	Mutual aid responses, per mutual aid agreements
	Greater of actual or agreement cost
-	Taxpayer, Business Owner, and Resident Fee
	Waived pursuant to H&SC Sec. 13916
-	Non-taxpayer and Non-Resident Fee - lesser of cost or \$321.00
	Actual cost (not to exceed \$321.00)
<i>Hazardous Substances</i>	
-	Hazardous Substances
	Actual Cost
-	Water Removal / Salvage
	Actual Cost (not to exceed \$420.00)
REPORTS	
-	Fire cause and origin report (actual investigation time and administrative support)
	\$25.00
-	Hazardous materials report
	\$25.00
-	Incident Report
	\$25.00

<u>COPIED MATERIAL</u>	
Subpoena response (subject to statutory limitations)	Per statute \$15.00 min.
<u>PENALTIES</u>	
Returned check (actual bank charge)	Actual bank charge
Research to create documents or statistics	\$35/hr - 1 hr min.
<u>INVESTIGATIONS</u>	
Fire Cause and Origin	Actual cost (not to exceed \$500.00)
Illegal Dumping/Hazardous Material	Actual cost (not to exceed \$500.00)



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA10

MEETING DATE: October 4, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Mike Maltby, Assistant Chief *MM*

SUBJECT: **APPOINTMENT OF VACANT SEAT ON FIRE CODE APPEALS BOARD FOR REMAINDER OF 2023**

BACKGROUND

The California Building Standards Commission has adopted the 2022 California Building Standards Code, including the 2022 California Fire Code. Whenever a new code is adopted by the state, it must also be adopted by the local agency. Local agencies may amend the standard code if the amendments are supported by findings showing that the amendments are necessary because of local climatic, geological, or topographical conditions that exist within that jurisdiction.

In recognition of the Fire Authority Board of Directors' desire to retain local control, the California Fire Code was amended to include provisions for the establishment of an Appeals Board allowing any Fire Code related conflict to be heard at the local level.

The purpose of the Appeals Board is to determine application and adherence of fire codes that are established by local ordinance.

DISCUSSION

At its April 11, 2023, Board meeting, the Authority Board adopted Ordinance BBFA2023-001, adopting the 2022 California Fire Code with local amendments. The ordinance states that the Appeals Board shall be comprised of the Board Chair of the Authority Board of Directors and four other members of the Fire Authority Board selected by the Board Chair.

Since then, there has become a vacant seat within the Fire Code Appeals Board. The Appeals Board members that were appointed to serve for a period of one year at the February 14, 2023, Board meeting include Board Chair Mote and Directors Melnick, Putz, and Ziegler.

RECOMMENDATION

Staff recommends the Fire Authority Board Chair appoint by nomination, one Director to fill the vacant seat and serve along with the current Appeals Board for remainder of the 2023 calendar year and continuing until the next Board Chair appointment. The Board shall affirm Chair appointment by vote.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA11

MEETING DATE: October 10, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary *CS*

SUBJECT: **FIRE AUTHORITY 2024 MEETING CALENDAR**

BACKGROUND

The Fire Authority Meeting Calendar is stipulated in the Bylaws. The Fire Authority has adopted a standard of meeting on the second Tuesday of the month in February, April, June, August, October, and December.

DISCUSSION

To identify potential scheduling conflicts with other agency Board meetings, staff has considered the current regular, reoccurring calendar of the City of Big Bear Lake City Council and Big Bear City Community Services District.

To accommodate Budget Workshops in April and May, staff requests the addition of two Special Board meeting dates on April 24 and May 15, 2024.

STAFF RECOMMENDATION

Staff recommends the Board approve the proposed 2024 Meeting Calendar for the Fire Authority, which sets Regular Meetings the second Tuesday of even months and includes the addition of two Budget Workshops on April 24 and May 15, 2024.

ATTACHMENT A: Proposed 2024 Meeting Calendar

2024

Big Bear Lake Fire Protection District : 4:30 p.m. Big Bear Fire Authority: 5:00 p.m.

Big Bear Fire Authority Board Workshop: 4:30 p.m.

Attachment A

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Fire Authority FA Board Workshop Fire Protection District Holidays

BIG BEAR FIRE AUTHORITY
Administrative Committee Meeting of September 6, 2023

Staff Notes

OPEN SESSION

CALL TO ORDER

An Administrative Committee meeting of the Big Bear Fire Authority was called to order by Director Walsh at 2:02 p.m., on Wednesday, September 6, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Committee Board Members Present: Vice Chair Rowe, Director Herrick, Director Segovia, and Director Walsh.

Committee Board Members Absent: None

Staff Present: Fire Chief Jeff Willis, Assistant Chief-Fire Marshal Mike Maltby, Director of Business Services Kristin Mandolini, and Board Secretary Chardelle Smith.

MOMENT OF SILENCE Observed

PLEDGE OF ALLEGIANCE: Led by Fire Chief Jeff Willis

PUBLIC COMMUNICATIONS:

None

DISCUSSION ITEMS

1. Review of Proposed Cost Recovery Fees and Charges

Administrative Committee to review the draft cost recovery fee and charges ordinance.

Chief Willis opened the discussion with the current ordinance that was approved in 2014. He stated the proposed ordinance took months of input from Staff with multiple documents completed and sent to AP Triton. Willis reviewed each page of the proposed ordinance with committee members.

Discussion was held regarding the most requested line items within the proposed ordinance, if the proposed fees were reasonable, and how the proposed fees would

impact the community. There were questions regarding the correct definition of R1, R2, and R3, for commercial vs residential, in Big Bear.

Staff responded to questions from committee members. Committee members provided comment.

Director Herrick stepped out of the meeting at 3:35 p.m.

ACTION: By consensus, the Administrative Committee requested another administrative committee meeting be scheduled and to include a representative from AP Triton.

ADJOURNMENT

With no further business to come before the Administrative Committee Chief Willis adjourned the meeting at 3:43 p.m.

Chardelle Smith, Board Secretary

BIG BEAR FIRE AUTHORITY
Administrative Committee Meeting of September 26, 2023

Staff Notes

OPEN SESSION

CALL TO ORDER

An Administrative Committee meeting of the Big Bear Fire Authority was called to order by Director Herrick at 10:03 a.m., on Tuesday, September 26, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Committee Board Members Present: Vice Chair Rowe, Director Herrick, Director Segovia, and Director Walsh.

Committee Board Members Absent: None

Staff Present: Fire Chief Jeff Willis, Assistant Chief-Fire Marshal Mike Maltby, and Board Secretary Chardelle Smith.

MOMENT OF SILENCE Observed

PLEDGE OF ALLEGIANCE: Led by Vice Chair Rowe

PUBLIC COMMUNICATION

Joseph Kelly: Commented the R1, R2, R3 designations were still the same within the document provided to the committee. He mentioned taxation by citation and was wondering how the process is accomplished. Kelly handed documents to the committee members regarding the proposed Per Page fee (per California Records Act).

DISCUSSION ITEMS

1. Review of Proposed Cost Recovery Fees and Charges

Administrative Committee to review the draft cost recovery fee and charges ordinance.

Chief Willis introduced Randall and Valerie from AP Triton. Willis commented on the timeline and documents completed by staff and given to AP triton to complete the method of calculations for the cost recovery fees.

Randall from AP Triton provided an overview of how the method of calculation was conducted to calculate the cost of the proposed draft fee schedule.

Discussion was held regarding Appendix A. Recommended Fees and Master Fee Schedule. Willis reviewed each line item with the committee and discussed the proposed fee amount.

Staff responded to questions from committee members. Committee members provided comment.

Public Comment:

Joseph Kelly: Commented the documents he presented are to respectfully assist the committee. He mentioned if nothing was said, someone would challenge that amount due.

Director Herrick left the meeting at 11:33 p.m. He requested this document be given to Legal Counsel for review, prior to bringing to the full Board.

Director Segovia stepped out of the meeting at 11:33 a.m., returning at 11:35 a.m.

ACTION: By consensus, the Administrative Committee requested staff to work with legal to complete the fee amounts and to bring back to the full Board when ready.

ADJOURNMENT

With no further business to come before the Administrative Committee, Vice Chair Rowe adjourned the meeting at 12:34 p.m.

Chardelle Smith, Board Secretary

BIG BEAR FIRE AUTHORITY
Administrative Committee Meeting of October 4, 2023

Staff Notes

OPEN SESSION

CALL TO ORDER

An Administrative Committee meeting of the Big Bear Fire Authority was called to order by Director Segovia at 1:04 p.m., on Wednesday, October 4, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

Committee Board Members Present: Vice Chair Rowe (arrived at 1:43 p.m.), Director Segovia, and Director Walsh.

Committee Board Members Absent: Director Herrick

Staff Present: Fire Chief Jeff Willis, Assistant Chief-Fire Marshal Mike Maltby, and Board Secretary Chardelle Smith.

MOMENT OF SILENCE Observed

PLEDGE OF ALLEGIANCE: Led by Director Segovia

PUBLIC COMMUNICATION

None

DISCUSSION ITEMS

1. Review of Proposed Cost Recovery Fees and Charges

Administrative Committee to review the draft cost recovery fee and charges ordinance.

Discussion was held regarding Appendix A and Appendix B. of the recommended fees and charges.

Staff responded to questions from committee members. Committee members provided comment.

ACTION: By consensus, the Administrative Committee agreed for staff to bring the proposed cost recovery fees and charges ordinance to the full Board at the October 10, 2023, Fire Authority Regular Board meeting.

ADJOURNMENT

With no further business to come before the Administrative Committee, Director Segovia adjourned the meeting at 3:09 p.m.

Chardelle Smith, Board Secretary