



Big Bear Fire Authority

BIG BEAR FIRE AUTHORITY
June 13, 2023, Regular Board Meeting
5:00 p.m.

BOARD OF DIRECTORS

Board Chair Bynette Mote
Vice Chair Bob Rowe
Director John Green
Director Rick Herrick
Director Perri Melnick
Director Randall Putz
Director John Russo
Director Kendi Segovia
Director Larry Walsh
Director Al Ziegler

STAFF

Fire Chief Jeff Willis
Assistant Chief/Fire Marshal Mike Maltby
Director of Business Services Kristin Mandolini
Interim Board Secretary Chardelle Smith
Authority Counsel Joseph Sanchez

NOTICE IS HEREBY GIVEN, that a Regular Meeting of the Big Bear Fire Authority will be held on Tuesday, June 13, 2023, at 5:00 p.m. This meeting will be held at the Big Bear Fire Department, Station 281, located at 41090 Big Bear Boulevard, Big Bear Lake, CA; said meeting being called pursuant to Section 54953 of the Government Code of the State of California to consider the following matters:

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority's Administrative Office will be closed:

- Tuesday, July 4, 2023, in observance of Independence Day and will reopen on Wednesday, July 5, 2023.

Engineer Shawn Sutherland is coordinating with LifeStream Blood Bank to host a blood drive at Station 281, tentatively for July 21, 2023.

Big Bear Professional Firefighters' Association is hosting their annual golf tournament, "Sink Some for Charity," on August 20, 2023, with a 9:00 a.m. shotgun start at Bear Mountain Golf Course.

PRESENTATIONS

None

DIRECTORS' GENERAL ANNOUNCEMENTS – *Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.*

GENERAL PUBLIC COMMENT – *Members of the public who wish to comment on topics not included on the agenda or comment on agenda items are invited to provide comments. Please note that State law prohibits the Authority from taking action on items not listed on the agenda. There is a three-minute maximum time limit when addressing the Board; this time limit may be shortened by the Chair to accommodate a large number of speakers.*

CHIEF'S REPORT

None

FINANCE OFFICER'S REPORT

Speaker: Kristin Mandolini, Director of Business Services

FIRE AUTHORITY CONSENT CALENDAR

- FA1. Approval of Demands – Check Issue Date 03/1/2023 through 03/31/2023 in the amount of \$1,140,133.76.**
- FA2. Approval of Meeting Minutes from the April 11, 2023, Regular meeting of the Big Bear Fire Authority.**
- FA3. Approval of Meeting Minutes from the April 19, 2023, and May 17, 2023, Special Workshops of the Big Bear Fire Authority.**
- FA4. Receive and File Big Bear Fire Department Monthly Activity Report for March and April 2023.**

ITEMS REMOVED FROM THE CONSENT CALENDAR**PUBLIC HEARING**

Any person can be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

FA5. Proposed Resolution No. BBFA2023-002 to Adopt the Fiscal Year 2023-2024 Big Bear Fire Authority Budget

Board consideration of conducting a Public Hearing to approve Resolution No. BBFA2023-002 adopting the Big Bear Fire Authority Budget for Fiscal Year 2023-2024.

Speaker: Senior Finance Officer Kristin Mandolini

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA6. Proposed Resolution BBFA2023-004 Authorizing Ambulance Service Fee Increase

Board consideration of approving Resolution BBFA2023-004 that increases Ambulance Service Fees for Big Bear Fire Authority.

Speaker: Speaker: Senior Finance Officer Kristin Mandolini

FA7. Tax And Revenue Anticipation Note from First Foundation Bank

Board consideration of adopting Resolution No. BBFA2023-003 and authorizing to enter into agreement between the Authority and First Foundation Bank for borrowing of funds for fiscal year 2023-2024.

Speaker: Speaker: Senior Finance Officer Kristin Mandolini

FA8. Establishment of a Financial Sustainability Ad Hoc Committee

Board Chair to appoint four members to the Financial Sustainability Ad Hoc Committee.

COMMITTEE REPORTS

None

DIRECTORS' CLOSING COMMENTS

ADJOURN

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 7th day of June, 2023.



Chardelle Smith
Interim Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Interim Board Secretary Chardelle Smith at (909) 866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: June 13,2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Kristin Mandolini, Director of Business Services *KM*

SUBJECT: March 31, 2023 YTD FINANCE REPORT

MARCH YTD FINANCIALS – 75% Through the Year

Big Bear Fire Authority

Revenues

- Revenues are at 73% of our YTD budget.

Expenses

- Expenses are over budget by 1% as the result of a significant demand of personnel for the 2021 wildfire season. Excluding reimbursable mutual aid salary expenses, we are exactly on target for salaries and benefits.

Big Bear Fire Authority
Operating Budget Variance Report
March 31, 2023

	Annual Budget	YTD Total	Variance	%
<i>Revenue</i>				
Property Tax Revenue	12,221,006	7,908,489	(4,312,517)	65%
Current Service Charges	4,762,811	3,776,646	(986,165)	79%
Interagency Revenues	1,141,300	1,257,722	116,422	110%
Use of Money and Property	194,344	175,070	(19,274)	90%
Other Revenue	12,900	3,216	(9,684)	25%
Total Revenue	18,332,361	13,121,142	(5,211,219)	72%
<i>Expenses</i>				
Salaries & Benefits	14,983,320	11,857,205	(3,126,115)	79%
Supplies	329,124	277,342	(51,782)	84%
Professional Services	899,550	645,980	(253,570)	72%
Maintenance and Equipment	953,131	507,080	(446,051)	53%
Utilities	193,000	179,907	(13,093)	93%
Other Expenditures	583,833	459,866	(123,967)	79%
Total Expenses	17,941,958	13,927,381	(4,014,577)	78%
Capital Expenditures	219,500	57,020	(162,480)	26%

Accounts Payable

Checks by Date - Detail by Check Number

User: kmandolini
 Printed: 4/25/2023 1:08 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	02EDD	California State Employment Development PR Batch 00003.02.2023 State Income Tax PR Batch 00003.02.2023 State Unemployment I	03/03/2023 PR Batch 00003.02.2023 Stat PR Batch 00003.02.2023 Stat	14,784.05 49.35
Total for this ACH Check for Vendor 02EDD:				14,833.40
ACH	IRS	Department Of Treasury PR Batch 00003.02.2023 Federal Income Tax PR Batch 00003.02.2023 Medicare PR Batch 00003.02.2023 Medicare Employer	03/03/2023 PR Batch 00003.02.2023 Fede PR Batch 00003.02.2023 Med PR Batch 00003.02.2023 Med	36,871.76 4,383.85 4,383.85
Total for this ACH Check for Vendor IRS:				45,639.46
ACH	WinsL 07MAR2023d	Scanner 1 FS 284 April-June Rent	03/07/2023	8,941.26
Total for this ACH Check for Vendor WinsL:				8,941.26
ACH	02EDD	California State Employment Development PR Batch 00001.03.2023 State Income Tax PR Batch 00001.03.2023 State Unemployment I	03/17/2023 PR Batch 00001.03.2023 Stat PR Batch 00001.03.2023 Stat	15,381.84 352.75
Total for this ACH Check for Vendor 02EDD:				15,734.59
ACH	IRS	Department Of Treasury PR Batch 00001.03.2023 Medicare PR Batch 00001.03.2023 Medicare Employer PR Batch 00001.03.2023 Federal Income Tax	03/17/2023 PR Batch 00001.03.2023 Med PR Batch 00001.03.2023 Med PR Batch 00001.03.2023 Fede	4,903.34 4,903.34 38,692.45
Total for this ACH Check for Vendor IRS:				48,499.13
ACH	02EDD	California State Employment Development PR Batch 00002.03.2023 State Income Tax	03/31/2023 PR Batch 00002.03.2023 Stat	17,848.79
Total for this ACH Check for Vendor 02EDD:				17,848.79
ACH	IRS	Department Of Treasury PR Batch 00002.03.2023 Federal Income Tax PR Batch 00002.03.2023 Medicare Employer PR Batch 00002.03.2023 Medicare	03/31/2023 PR Batch 00002.03.2023 Fede PR Batch 00002.03.2023 Med PR Batch 00002.03.2023 Med	49,574.86 5,090.98 5,090.98
Total for this ACH Check for Vendor IRS:				59,756.82
14201	AmeriFid	American Fidelity Assurance PR Batch 00001.02.2023 Long & Short Term Di PR Batch 00001.02.2023 Am Fidelity After Tax PR Batch 00003.02.2023 Am Fidelity Pre Tax PR Batch 00003.02.2023 Long & Short Term Di PR Batch 00001.02.2023 Life Ins Flight PR Batch 00003.02.2023 Am Fidelity After Tax PR Batch 00001.02.2023 Am Fidelity Pre Tax	03/03/2023 PR Batch 00001.02.2023 Lon; PR Batch 00001.02.2023 Am PR Batch 00003.02.2023 Am PR Batch 00003.02.2023 Lon; PR Batch 00001.02.2023 Life PR Batch 00003.02.2023 Am PR Batch 00001.02.2023 Am	42.38 807.63 457.70 322.74 11.50 807.63 457.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	march liab	PR Batch 00003.02.2023 Life Ins Flight	PR Batch 00003.02.2023 Life	106.54
				-43.18
Total for Check Number 14201:				2,970.64
14202	AmerFlex	American Fidelity Assurance Company	03/03/2023	
		PR Batch 00001.02.2023 Am Fidelity FSA Full	PR Batch 00001.02.2023 Am	435.41
		PR Batch 00003.02.2023 Am Fidelity FSA Full	PR Batch 00003.02.2023 Am	435.41
		PR Batch 00002.01.2023 Am Fidelity FSA Full	PR Batch 00002.01.2023 Am	436.13
		PR Batch 00003.01.2023 Am Fidelity FSA Full	PR Batch 00003.01.2023 Am	436.13
	march liab			-872.26
Total for Check Number 14202:				870.82
14203	Ameritas	Ameritas Life Insurance Corp	03/03/2023	
		PR Batch 00003.02.2023 Vision ER	PR Batch 00003.02.2023 Visi	1,223.52
	march liab			-352.32
Total for Check Number 14203:				871.20
14204	Ameritas	Ameritas Life Insurance Corp	03/03/2023	
		PR Batch 00003.01.2023 Dental ER	PR Batch 00003.01.2023 Den	7,406.80
	march liab			1,137.32
Total for Check Number 14204:				8,544.12
14205	02FranTx	Franchise Tax Board	03/03/2023	
		PR Batch 00001.02.2023 California Tax Disburs	PR Batch 00001.02.2023 Cali	100.00
Total for Check Number 14205:				100.00
14206	Kaiser	Public Agency Coalition Enterprise. ATTN	03/03/2023	
		PR Batch 00003.01.2023 Health ER Kaiser	PR Batch 00003.01.2023 Hea	11,423.14
	march liab			501.76
Total for Check Number 14206:				11,924.90
14207	Keenan	Keenan & Associates	03/03/2023	
		PR Batch 00003.01.2023 Health ER EPO	PR Batch 00003.01.2023 Hea	83,691.70
	march liab			14,415.78
Total for Check Number 14207:				98,107.48
14208	Lincoln	Lincoln National Life Insurance Co (5H-26	03/03/2023	
		PR Batch 00003.02.2023 Lincoln 457 Flat Amou	PR Batch 00003.02.2023 Linc	510.00
		PR Batch 00003.02.2023 Lincoln Roth Flat Amo	PR Batch 00003.02.2023 Linc	75.00
		PR Batch 00003.02.2023 Lincoln 457 Percentagi	PR Batch 00003.02.2023 Linc	914.94
Total for Check Number 14208:				1,499.94
14209	MidAmeri	MidAmerica Admin & Retirement Solution	03/03/2023	
		PR Batch 00003.02.2023 Apple 457 Paid Call Pe	PR Batch 00003.02.2023 App	133.29
Total for Check Number 14209:				133.29
14210	MidAmeri Maintanence fee	MidAmerica Admin & Retirement Solution	03/03/2023	
Total for Check Number 14210:				1,446.00
14211	NatRetSo	Nationwide Retirement Solution	03/03/2023	
		PR Batch 00003.02.2023 Nationwide Percentage	PR Batch 00003.02.2023 Nati	6,271.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00003.02.2023 Nationwide Flat Amou	PR Batch 00003.02.2023 Nati	2,400.00
		PR Batch 00003.02.2023 Nationwide Roth Flat	PR Batch 00003.02.2023 Nati	10.00
		PR Batch 00003.02.2023 Nationwide Roth Perce	PR Batch 00003.02.2023 Nati	259.25
		Total for Check Number 14211:		8,940.74
14212	SBCProFF	San Bernardino County Professional Firefig	03/03/2023	
		PR Batch 00003.02.2023 Union Dues Local 935	PR Batch 00003.02.2023 Uni	2,826.60
		Total for Check Number 14212:		2,826.60
14213	SBCERA	SBC Employees' Retirement Association	03/03/2023	
		PR Batch 00003.02.2023 SBCERA EE Safety Ti	PR Batch 00003.02.2023 SBC	11,078.50
		PR Batch 00003.02.2023 SBCERA EE Tier 2	PR Batch 00003.02.2023 SBC	17,910.15
		PR Batch 00003.02.2023 SBCERA ER Cont. T2	PR Batch 00003.02.2023 SBC	7,147.28
		PR Batch 00003.02.2023 Survivor SBCERA Em	PR Batch 00003.02.2023 Surv	23.66
		PR Batch 00003.02.2023 Survivor SBCERA ER	PR Batch 00003.02.2023 Surv	23.66
		PR Batch 00003.02.2023 SBCERA EE General	PR Batch 00003.02.2023 SBC	570.02
		PR Batch 00003.02.2023 SBCERA ER Contribu	PR Batch 00003.02.2023 SBC	100,320.79
		PR Batch 00003.02.2023 SBCERA EE Adjustme	PR Batch 00003.02.2023 SBC	86.27
		Total for Check Number 14213:		137,160.33
14214	Texas	Texas Life Insurance Company	03/03/2023	
		PR Batch 00003.02.2023 Texas Life Ins Post Tax	PR Batch 00003.02.2023 Texa	170.31
		PR Batch 00001.02.2023 Texas Life Ins Post Tax	PR Batch 00001.02.2023 Texa	170.31
		Total for Check Number 14214:		340.62
14215	AlexM 07MAR2023b	Alex Marshall Transfer Meal Reimbursement	03/07/2023	
				27.31
		Total for Check Number 14215:		27.31
14216	AllStar 246031	All Star Fire Equipment Foam Pails	03/07/2023	
				232.13
		Total for Check Number 14216:		232.13
14217	Thomgas 3147498227	AmeriGas FS 284 Propane Tank Rental	03/07/2023	
				102.77
		Total for Check Number 14217:		102.77
14218	Thomgas 3147126303	AmeriGas FS 284 Propane	03/07/2023	
				1,844.14
		Total for Check Number 14218:		1,844.14
14219	BVElect FEB2023STATE	Bear Valley Electric FS 284 Electric Service	03/07/2023	
				13.05
		Total for Check Number 14219:		13.05
14220	BVElect FEB2023STATEf	Bear Valley Electric FS 285 Electric Service	03/07/2023	
				634.98
		Total for Check Number 14220:		634.98
14221	BVElect FEB2023STATEe	Bear Valley Electric FS 281 Electric Service	03/07/2023	
				3,454.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14221:	3,454.25
14222	BBK 958786	Best Best & Krieger Matters & Correspondence	03/07/2023	319.00
			Total for Check Number 14222:	319.00
14223	55BBCSD 23-1001	Big Bear City CSD TC Electric Service Reimbursement	03/07/2023	371.57
			Total for Check Number 14223:	371.57
14224	55BBCSD 23-1004	Big Bear City CSD TC Electric Service Reimbursement	03/07/2023	421.20
			Total for Check Number 14224:	421.20
14225	55BBCSD FEB2023STATEq	Big Bear City CSD TC Dumpster Service	03/07/2023	191.67
			Total for Check Number 14225:	191.67
14226	55BBCSD FEB2023STATEo	Big Bear City CSD FS 282 Dumpster Service	03/07/2023	295.14
			Total for Check Number 14226:	295.14
14227	55BBCSD 23-1003	Big Bear City CSD TC Electric Service Reimbursement	03/07/2023	437.43
			Total for Check Number 14227:	437.43
14228	55BBCSD FEB2023STATEp	Big Bear City CSD FS 283 Dumpster Service	03/07/2023	191.67
			Total for Check Number 14228:	191.67
14229	55BBCSD 23-1005	Big Bear City CSD TC Electric Service Reimbursement	03/07/2023	566.85
			Total for Check Number 14229:	566.85
14230	BBUrgent 1419	Big Bear Urgent Care Employee Physicals	03/07/2023	1,008.00
			Total for Check Number 14230:	1,008.00
14231	JPIARegi FEB2023STATE FEB2023STATE FEB2023STATE FEB2023STATE	California JPIA Annual Liability/WC Program Pmt 2022/23 Annual Liability/WC Program Pmt 2022/23 Annual Liability/WC Program Pmt 2022/23 Annual Liability/WC Program Pmt 2022/23	03/07/2023	11,367.00 3,789.00 51,783.00 17,261.00
			Total for Check Number 14231:	84,200.00
14232	CaMedMnt 050123	California Medical Maintenance Healthcare Tech Mgmt Program	03/07/2023	3,613.00
			Total for Check Number 14232:	3,613.00
14233	04DWP FEB2023STATEd	CBBL Dept of Water FS 281 Water Service	03/07/2023	273.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14233:	273.39
14234	TrujC 07MAR2023	Christopher Trujillo Transfer Meal Reimbursement	03/07/2023	27.31
			Total for Check Number 14234:	27.31
14235	CarQuest FEB2023STATEn FEB2023STATEn	CJTK LLC Ambulance Part/Repair FS 282 Battery Tender	03/07/2023	10.87 62.48
			Total for Check Number 14235:	73.35
14236	CPSCons TR_INV001775	CPS HR Consulting Recruitment/Testing	03/07/2023	305.00
			Total for Check Number 14236:	305.00
14237	caltool FEB2023STATEn	CTWS LLC FS 281 Oxygen	03/07/2023	388.79
			Total for Check Number 14237:	388.79
14238	caltool FEB2023STATEm	CTWS LLC FS 282 Oxygen	03/07/2023	514.88
			Total for Check Number 14238:	514.88
14239	Cummins 07MAR2023e	Cummins Inc. ME 282 Outfitting	03/07/2023	4,125.58
			Total for Check Number 14239:	4,125.58
14240	EatonKe 00033310 187604 BCC0030589	Kevin Eaton Certification Reimbursement Certification Reimbursement Certification Reimbursement	03/07/2023	70.00 250.00 385.00
			Total for Check Number 14240:	705.00
14241	MountWat 94623-98	Eric Heino Bottled Water Service/Dispenser Rental	03/07/2023	48.00
			Total for Check Number 14241:	48.00
14242	Frontier FEB2023STATEk	Frontier Communications FS 282 Phone Service	03/07/2023	73.31
			Total for Check Number 14242:	73.31
14243	Frontier FEB2023STATEh	Frontier Communications FS 281 FAX Line	03/07/2023	59.04
			Total for Check Number 14243:	59.04
14244	Frontier FEB2023STATEj	Frontier Communications FS 282 AUX Bldg Phone Service	03/07/2023	72.65
			Total for Check Number 14244:	72.65
14245	Frontier FEB2023STATEi	Frontier Communications FS 283 Phone Service	03/07/2023	222.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14245:	222.23
14246	Kimbros 58612	Jerry Kimbro FS 281 Stove Vent Repair	03/07/2023	569.38
			Total for Check Number 14246:	569.38
14247	LifeAssi FEB2023STATEI	Life Assist Inc Medical Supplies Restock	03/07/2023	3,824.63
			Total for Check Number 14247:	3,824.63
14248	DIY FEB2023STATE FEB2023STATE	Lumber City Corp Hardware/Maintenance Supplies Hardware/Maintenance Supplies	03/07/2023	60.32 759.75
			Total for Check Number 14248:	820.07
14249	MissLin FEB2023STATEc	Mission Linen Supply Shop Linen Service	03/07/2023	96.24
			Total for Check Number 14249:	96.24
14250	CounTeam 85427	Nancy K. Bohl Inc Employee Support Services	03/07/2023	500.00
			Total for Check Number 14250:	500.00
14251	Ninjio NMS-41767	Ninjio LLC Computer Protection Training	03/07/2023	75.00
			Total for Check Number 14251:	75.00
14252	Butc FEB2023STATEr FEB2023STATEr	Pinon Enterprises INC Snow Removal Equipment & Storm Supplies - C Bumper Hose and Receptacle Tester	03/07/2023	699.14 192.65
			Total for Check Number 14252:	891.79
14253	Neopost FEB2023STATEa FEB2023STATEa	Quadient Finance USA, Inc Postage Postage	03/07/2023	51.00 149.00
			Total for Check Number 14253:	200.00
14254	MountBev 29638	Randy J. Spitz Beverage Service/Supplies	03/07/2023	176.40
			Total for Check Number 14254:	176.40
14255	SBCFuel FLT22/23 - 123 FLT22/23 - 123	San Bernardino County - Fleet Managemen Fuel Fuel	03/07/2023	5,595.36 3,248.25
			Total for Check Number 14255:	8,843.61
14256	SBCERA 22 GASB 68 RD	SBC Employees' Retirement Association Retirement Fund - GSAB 68 Compliance Cost	03/07/2023	2,355.71
			Total for Check Number 14256:	2,355.71
14257	BBTeleph	Vatch Arouchian	03/07/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	12937	Outdoor Emergency FS Phones		74.00
			Total for Check Number 14257:	74.00
14258	Waxie 81509773	Waxie Sanitary Supply Household Goods and Supplies	03/07/2023	1,236.16
			Total for Check Number 14258:	1,236.16
14259	ModSpace 9016932442	Williams Scotsman, Inc. FS 281 Temp Office Space Rental	03/07/2023	653.06
			Total for Check Number 14259:	653.06
14260	WardZac 07MAR2023a	Zachary Ward Transfer Meal Reimbursement	03/07/2023	13.88
			Total for Check Number 14260:	13.88
14261	CarrA 31JAN2023	Carroceria Americana MA 0162 (MA 282) 2018 Ram 3500 VIN#3C7W	03/08/2023	10,000.00
			Total for Check Number 14261:	10,000.00
14262	CarrA 12NOV2022	Carroceria Americana MA 1600353 2019 Ram 3500 VIN#3C7WRTBL	03/08/2023	10,000.00
			Total for Check Number 14262:	10,000.00
14263	02FranTx	Franchise Tax Board PR Batch 00003.02.2023 California Tax Disburs	03/17/2023 PR Batch 00003.02.2023 Cali	100.00
			Total for Check Number 14263:	100.00
14264	Lincoln	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.03.2023 Lincoln Roth Flat Amo PR Batch 00001.03.2023 Lincoln 457 Flat Amou PR Batch 00001.03.2023 Lincoln 457 Percentag	03/17/2023 PR Batch 00001.03.2023 Linc PR Batch 00001.03.2023 Linc PR Batch 00001.03.2023 Linc	75.00 510.00 666.43
			Total for Check Number 14264:	1,251.43
14265	MidAmeri	MidAmerica Admin & Retirement Solution PR Batch 00001.03.2023 Apple 457 Paid Call Pe	03/17/2023 PR Batch 00001.03.2023 App	1,313.77
			Total for Check Number 14265:	1,313.77
14266	NatRetSo	Nationwide Retirement Solution PR Batch 00001.03.2023 Nationwide Percentage PR Batch 00001.03.2023 Nationwide Flat Amou PR Batch 00001.03.2023 Nationwide Roth Perce PR Batch 00001.03.2023 Nationwide Roth Flat	03/17/2023 PR Batch 00001.03.2023 Nati PR Batch 00001.03.2023 Nati PR Batch 00001.03.2023 Nati PR Batch 00001.03.2023 Nati	6,207.08 2,400.00 239.06 10.00
			Total for Check Number 14266:	8,856.14
14268	SBCERA	SBC Employees' Retirement Association PR Batch 00001.03.2023 SBCERA EE Tier 2 PR Batch 00001.03.2023 SBCERA ER Cont. T2 PR Batch 00001.03.2023 Survivor SBCERA Em PR Batch 00001.03.2023 SBCERA EE Safety Ti PR Batch 00001.03.2023 SBCERA ER Contribu PR Batch 00001.03.2023 SBCERA EE General PR Batch 00001.03.2023 Survivor SBCERA ER	03/17/2023 PR Batch 00001.03.2023 SBC PR Batch 00001.03.2023 SBC PR Batch 00001.03.2023 Surv PR Batch 00001.03.2023 SBC PR Batch 00001.03.2023 SBC PR Batch 00001.03.2023 SBC PR Batch 00001.03.2023 Surv	17,714.69 7,147.28 22.75 10,862.30 98,673.65 570.02 22.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00001.03.2023 SBCERA EE Adjustme	PR Batch 00001.03.2023 SBC	86.27
			Total for Check Number 14268:	135,099.71
14269	SBCProFF	San Bernardino County Professional Firefig	03/17/2023	
		PR Batch 00001.03.2023 Union Dues Local 935	PR Batch 00001.03.2023 Unic	2,826.60
			Total for Check Number 14269:	2,826.60
14270	Thomgas 3147672624	AmeriGas FS 284 Propane	03/15/2023	2,016.09
			Total for Check Number 14270:	2,016.09
14271	Triton 2023-101	AP Triton LLC FY 21/22 GEMT Cost Report Prep & Claim	03/15/2023	10,062.47
			Total for Check Number 14271:	10,062.47
14272	ARJoens 3957	Adam Joens FS 281 Vent Blower Purchase/Installation	03/15/2023	500.00
			Total for Check Number 14272:	500.00
14273	ARJoens 3920	Adam Joens FS 281 Plumbing Repair	03/15/2023	350.00
			Total for Check Number 14273:	350.00
14274	AutoZone 3512	AutoZone Fleet Parts/Supplies	03/15/2023	245.68
			Total for Check Number 14274:	245.68
14275	BVElect FebStatement23i	Bear Valley Electric Boulder Bay FS Electric Service	03/15/2023	163.84
			Total for Check Number 14275:	163.84
14276	BBK 15MAR23g	Best Best & Krieger Matters & Correspondence	03/15/2023	910.60
			Total for Check Number 14276:	910.60
14277	BBK 15MAR23h	Best Best & Krieger Matters & Correspondence	03/15/2023	282.60
			Total for Check Number 14277:	282.60
14278	BBK 15MAR23i	Best Best & Krieger Matters & Correspondence	03/15/2023	536.00
			Total for Check Number 14278:	536.00
14279	Bestway I310295	Bestway Laundry Solutions Belt Repair	03/15/2023	331.85
			Total for Check Number 14279:	331.85
14280	55BBCSD FebStatement23k	Big Bear City CSD FS 282 Water Service	03/15/2023	859.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14280:	859.73
14281	55BBCSD FebStatement23j	Big Bear City CSD FS 282 AUX Bldg Water Service	03/15/2023	342.31
			Total for Check Number 14281:	342.31
14282	BBTract 12878	Big Bear Traction Ambulance Chains	03/15/2023	510.41
			Total for Check Number 14282:	510.41
14283	BBTract 12877	Big Bear Traction Fire Engine Chains	03/15/2023	1,262.26
			Total for Check Number 14283:	1,262.26
14284	Ticer 15Mar23b	Blake Ticer Transfer Meal Reimbursement	03/15/2023	22.30
			Total for Check Number 14284:	22.30
14285	SmitC 15Mar23 15Mar23	Chardelle Smith Board Meeting Travel Reimbursement Board Meeting Travel Reimbursement Fuel	03/15/2023	2,266.37 64.25
			Total for Check Number 14285:	2,330.62
14286	Charter FebStatement 23	Charter Communications Control Account/Enterprise Services	03/15/2023	630.07
			Total for Check Number 14286:	630.07
14287	Charter FebStatement23c	Charter Communications FS 281 Enterprise TV	03/15/2023	132.40
			Total for Check Number 14287:	132.40
14288	Charter FebStatement23d	Charter Communications FS 281 Enterprise Internet/Voice	03/15/2023	522.14
			Total for Check Number 14288:	522.14
14289	Charter FebStatement23e	Charter Communications FS 282 Enterprise Internet/Voice	03/15/2023	522.14
			Total for Check Number 14289:	522.14
14290	Charter FebStatement23a	Charter Communications FS 281 Enterprise Internet	03/15/2023	1,374.00
			Total for Check Number 14290:	1,374.00
14291	Charter FebStatement23f	Charter Communications FS 283 Enterprise TV	03/15/2023	135.60
			Total for Check Number 14291:	135.60
14292	Charter FebStatement23g	Charter Communications FS 284 Enterprise Internet/Voice	03/15/2023	159.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14292:	159.97
14293	VelaC 15Mar23a	Christopher Velasquez Transfer Meal Reimbursement	03/15/2023	23.38
			Total for Check Number 14293:	23.38
14294	ConnPump 26370	Connelly Pumping Services, LLC FS 284 Holding Tank Pumping Service	03/15/2023	200.00
			Total for Check Number 14294:	200.00
14295	CrossCom 2022-11-30-Big	Cross Connections Emergency Services INC Radios - Grant	03/15/2023	17,081.24
			Total for Check Number 14295:	17,081.24
14296	Ianlakin 15Mar23d	Ian Lakin Transfer Meal Reimbursement	03/15/2023	22.17
			Total for Check Number 14296:	22.17
14297	ChanJo 15Mar23c	Joanne Chan Transfer Meal Reimbursement	03/15/2023	18.62
			Total for Check Number 14297:	18.62
14298	KBHR 1320004096	Parallel Broadcasting Inc Radio Public Service Messaging	03/15/2023	213.60
			Total for Check Number 14298:	213.60
14299	Haupt FebStatement23h	Ralph W. Haupt INC Fuel	03/15/2023	1,078.10
			Total for Check Number 14299:	1,078.10
14300	springbr INV-011805	Springbrook Holding Company, LLC Accounting Software	03/15/2023	20,614.99
			Total for Check Number 14300:	20,614.99
14301	TriTech 376564	TriTech Software Systems Ambulance Billing Program	03/15/2023	577.48
			Total for Check Number 14301:	577.48
14302	Vills 15Mar23f	Village Sports Bar CalFire Meals Winter Storm	03/15/2023	49,418.46
			Total for Check Number 14302:	49,418.46
14303	WardZac 15Mar23e	Zachary Ward Transfer Meal Reimbursement	03/15/2023	15.00
			Total for Check Number 14303:	15.00
14304	AllStar 246372	All Star Fire Equipment Aluminum Valves	03/27/2023	969.15
			Total for Check Number 14304:	969.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14305	AppValCo 107553	Apple Valley Communications FS 281 Alarm Replacement/Repair	03/27/2023	2,173.53
Total for Check Number 14305:				2,173.53
14306	BVElect MARState2023l	Bear Valley Electric FS 285 Electric Service	03/27/2023	578.98
Total for Check Number 14306:				578.98
14307	BVElect MARState2023o	Bear Valley Electric FS 283 Electric Service	03/27/2023	384.50
Total for Check Number 14307:				384.50
14308	BVElect MARState2023p	Bear Valley Electric FS 282 AUX Bldg Electric Service	03/27/2023	532.71
Total for Check Number 14308:				532.71
14309	BVElect MARState2023m	Bear Valley Electric FS 284 Electric Service	03/27/2023	12.60
Total for Check Number 14309:				12.60
14310	BVElect MARState2023n	Bear Valley Electric Moonridge FS Electric Service	03/27/2023	81.99
Total for Check Number 14310:				81.99
14311	BVElect MARState2023q	Bear Valley Electric FS 282 Electric Service	03/27/2023	1,144.28
Total for Check Number 14311:				1,144.28
14312	Ticer 27MAR2023g	Blake Ticer Transfer Meal Reimbursement	03/27/2023	15.00
Total for Check Number 14312:				15.00
14313	BraunNW	Braun NW, Inc. Ambulance Lights - MA9506	03/27/2023	413.33
Total for Check Number 14313:				413.33
14314	HuetherB 27MAR2023	Brittania Huether Reimbursement - Waders 2023 Winter Storm	03/27/2023	180.80
Total for Check Number 14314:				180.80
14315	MeleB 27MAR2023f	Brittany Melendez Re-Issue Check Transfer Meal Reimbursements	03/27/2023	59.13
Total for Check Number 14315:				59.13
14316	CaugT 27MAR2023l	Timothy Caughey Patient Refund	03/27/2023	109.93
Total for Check Number 14316:				109.93
14317	04DWP MARState2023a	CBBL Dept of Water Moonridge FS Water Service	03/27/2023	48.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14317:	48.75
14318	04DWP MARState2023b	CBBL Dept of Water FS 281 Fire Sprinkler System Water Service	03/27/2023	9.85
			Total for Check Number 14318:	9.85
14319	04DWP MARState2023	CBBL Dept of Water Boulder Bay FS Water Service	03/27/2023	48.75
			Total for Check Number 14319:	48.75
14320	VelaC 27MAR2023a	Christopher Velasquez Transfer Meal Reimbursement	03/27/2023	18.10
			Total for Check Number 14320:	18.10
14321	DataT TktStock	Citation / Permits Processing Center Ticket Book Order	03/27/2023	1,444.02
			Total for Check Number 14321:	1,444.02
14322	ClabR 27MAR2023k	Rebecca Claborn Patient Refund	03/27/2023	73.17
			Total for Check Number 14322:	73.17
14323	Cypher C-23-67449	Cypheron Healthcare Solutions Ambulance Billing	03/27/2023	11,186.25
			Total for Check Number 14323:	11,186.25
14324	GlobStar 47693463	Globalstar INC and Subsidiary Satellite Phone Service	03/27/2023	136.95
			Total for Check Number 14324:	136.95
14325	Granicus 163598	Granicus Website	03/27/2023	3,531.00
			Total for Check Number 14325:	3,531.00
14326	Ianlakin 27MAR2023e	Ian Lakin Transfer Meal Reimbursement	03/27/2023	18.22
			Total for Check Number 14326:	18.22
14327	ChanJo 27MAR2023b	Joanne Chan Transfer Meal Reimbursement	03/27/2023	18.76
			Total for Check Number 14327:	18.76
14328	MartJ 27MAR2023c 27MAR2023d	Joseph Martinez Transfer Meal Reimbursement Transfer Meal Reimbursement	03/27/2023	6.25 4.30
			Total for Check Number 14328:	10.55
14329	LewiJ 27MAR2023s	Julia Lewis Patient Refund	03/27/2023	103.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14329:	103.37
14330	CounTeam 85769	Nancy K. Bohl Inc Employee Support Services	03/27/2023	500.00
			Total for Check Number 14330:	500.00
14331	onduty 1278	On Duty Health - Texas PLLC Employee Physical Wellness Exams	03/27/2023	29,924.00
			Total for Check Number 14331:	29,924.00
14332	Butc MARState2023r MARState2023r	Pinon Enterprises INC Building Maintenance/Repairs 2023 Winter Storm Equipment and Water	03/27/2023	88.05 5,008.12
			Total for Check Number 14332:	5,096.17
14333	MountBev 29651	Randy J. Spitz Beverage Service/Supplies	03/27/2023	170.50
			Total for Check Number 14333:	170.50
14334	RichStev 27MAR2023i	Steven Richards Patient Refund	03/27/2023	101.19
			Total for Check Number 14334:	101.19
14335	RichStev 27MAR2023j	Steven Richards Patient Refund	03/27/2023	102.64
			Total for Check Number 14335:	102.64
14336	Robertso 234209	Robertson's Ready Mix LTD 2023 Winter Storm Sand Public Works	03/27/2023	1,274.93
			Total for Check Number 14336:	1,274.93
14337	Robertso 234208	Robertson's Ready Mix LTD 2023 Winter Storm Sand FS282	03/27/2023	1,945.00
			Total for Check Number 14337:	1,945.00
14338	SWGAs MARState2023d	Southwest Gas Corporation FS 282 Natural Gas Service	03/27/2023	1,766.99
			Total for Check Number 14338:	1,766.99
14339	SWGAs MARState2023e	Southwest Gas Corporation FS 282 AUX Bldg Natural Gas Service	03/27/2023	665.80
			Total for Check Number 14339:	665.80
14340	SWGAs MARState2023k	Southwest Gas Corporation Training Center #C Natural Gas Service	03/27/2023	211.20
			Total for Check Number 14340:	211.20
14341	SWGAs MARState2023h	Southwest Gas Corporation Boulder Bay FS Natural Gas Service	03/27/2023	224.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 14341:	224.53
14342	SWGAs MARState2023j	Southwest Gas Corporation Training Center #B Natural Gas Service	03/27/2023	11.00
			Total for Check Number 14342:	11.00
14343	SWGAs MARState2023g	Southwest Gas Corporation FS 285 Natural Gas Service	03/27/2023	268.68
			Total for Check Number 14343:	268.68
14344	SWGAs MARState2023f	Southwest Gas Corporation FS 283 Natural Gas Service	03/27/2023	724.91
			Total for Check Number 14344:	724.91
14345	SWGAs MARState2023i	Southwest Gas Corporation Moonridge FS Natural Gas Service	03/27/2023	835.50
			Total for Check Number 14345:	835.50
14346	SWGAs MARState2023c	Southwest Gas Corporation FS 281 Natural Gas Service	03/27/2023	3,011.62
			Total for Check Number 14346:	3,011.62
14347	EntRovin 0172228-IN	The Aby Manufacturing Group INC Badge Belt Holder Douglas Craig	03/27/2023	21.32
			Total for Check Number 14347:	21.32
14348	EntRovin 0172022-IN	The Aby Manufacturing Group INC Inspector Badge Douglas Craig	03/27/2023	161.60
			Total for Check Number 14348:	161.60
14349	VeriWire 9929933159	Verizon Wireless Cell Phone Service	03/27/2023	3,092.85
			Total for Check Number 14349:	3,092.85
14350	02FranTx	Franchise Tax Board PR Batch 00001.03.2023 California Tax Disburs	03/31/2023 PR Batch 00001.03.2023 Cali	100.00
			Total for Check Number 14350:	100.00
14351	Lincoln	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.03.2023 Lincoln 457 Flat Amou PR Batch 00002.03.2023 Lincoln 457 Percentagi	03/31/2023 PR Batch 00002.03.2023 Linc PR Batch 00002.03.2023 Linc	525.00 872.02
			Total for Check Number 14351:	1,397.02
14352	MidAmeri	MidAmerica Admin & Retirement Solution PR Batch 00002.03.2023 Apple 457 Paid Call Pe	03/31/2023 PR Batch 00002.03.2023 App	631.27
			Total for Check Number 14352:	631.27
14353	NatRetSo	Nationwide Retirement Solution PR Batch 00002.03.2023 Nationwide Flat Amou PR Batch 00002.03.2023 Nationwide Percentage PR Batch 00002.03.2023 Nationwide Roth Perce	03/31/2023 PR Batch 00002.03.2023 Nati PR Batch 00002.03.2023 Nati PR Batch 00002.03.2023 Nati	2,900.00 3,926.85 322.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 14353:				7,149.46
14354	SBCERA	SBC Employees' Retirement Association	03/31/2023	
		PR Batch 00002.03.2023 SBCERA EE Safety Ti	PR Batch 00002.03.2023 SBC	10,860.64
		PR Batch 00002.03.2023 SBCERA ER Cont. T2	PR Batch 00002.03.2023 SBC	7,147.28
		PR Batch 00002.03.2023 SBCERA EE Tier 2	PR Batch 00002.03.2023 SBC	17,810.78
		PR Batch 00002.03.2023 SBCERA ER Contribu	PR Batch 00002.03.2023 SBC	99,042.46
		PR Batch 00002.03.2023 SBCERA EE General	PR Batch 00002.03.2023 SBC	570.02
		PR Batch 00002.03.2023 Survivor SBCERA Em	PR Batch 00002.03.2023 Surv	22.75
		PR Batch 00002.03.2023 Survivor SBCERA ER	PR Batch 00002.03.2023 Surv	22.75
		PR Batch 00002.03.2023 SBCERA EE Adjustme	PR Batch 00002.03.2023 SBC	86.27
Total for Check Number 14354:				135,562.95
14355	USBank	US Bank Corporate Payment Systems	03/29/2023	
	FEB CALCRD 2023	Board Meeting		395.61
	FEB CALCRD 2023	Background Program Fees		150.00
	FEB CALCRD 2023	Dewault Cordless/Batteries, Blower, Refridgerat		5,792.55
	FEB CALCRD 2023	UPS/USPS Postage/Delivery		57.50
	FEB CALCRD 2023	Travel, Airfaqre, Rental Car, Airport Parking		690.27
	FEB CALCRD 2023	OnStar		49.99
	FEB CALCRD 2023	Employee Appreciation/Admin Meeting		81.53
	FEB CALCRD 2023	Uniform pieces, boots,embroidery, patches		2,822.22
	FEB CALCRD 2023	Ambulance Filters		1,159.49
	FEB CALCRD 2023	Stamps.com		225.00
	FEB CALCRD 2023	BC Vehicle Outfitting		563.90
	FEB CALCRD 2023	Software License Renewals, TransUnion Softwa		1,363.84
	FEB CALCRD 2023	Office Supplies and Decor		1,750.77
	FEB CALCRD 2023	Fleet Maintenance		606.97
	FEB CALCRD 2023	License Renewals, Training Courses		2,150.92
	FEB CALCRD 2023	Batteries		598.52
	FEB CALCRD 2023	Recruitment Advertisement		199.00
	FEB CALCRD 2023	2023 Feb Extreme Cold Winter Storm Lodging		751.44
	FEB CALCRD 2023	FS282 Flooring, Vent Fan Parts, Wall Mounts		6,536.85
	FEB CALCRD 2023	2023 Feb Extreme Cold Winter Storm Supplies		110.89
	FEB CALCRD 2023	Newspapers/Publications		42.00
	FEB CALCRD 2023	Fuel		280.94
	FEB CALCRD 2023	PPE Surgical Masks		215.49
	FEB CALCRD 2023	General Household		236.75
Total for Check Number 14355:				26,832.44
Report Total (161 checks):				1,140,133.76

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
April 11, 2023**

A Regular Meeting of the Big Bear Fire Authority was called to order by Board Chair Mote at 5:00 p.m., Tuesday, April 11, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California and by teleconference at 74711 Dillon Road, Desert Hot Springs, Space 244, CA 92241.

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director John Green
 Director Rick Herrick – arrived at 5:01 p.m.
 Director Perri Melnick
 Director Randall Putz
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent: Director John Russo

Others Present: Jeff Willis, Fire Chief
 Mike Maltby, Assistant Chief/Fire Marshal
 Kristin Mandolini, Director of Business Services
 Chardelle Smith, Interim Board Secretary

OPEN SESSION

Board Chair Mote confirmed with Director Green that audio was working, the teleconference site was open to the public, and the agenda was posted for public viewing.

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Director of Business Services Kristin Mandolini

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority’s Administrative Office will be closed Monday, May 29, 2023, in observance of Memorial Day and will re-open on Tuesday, May 30, 2023 at 8:00 a.m.

PRESENTATIONS

1. Oath of Office

- Douglas Craig, Fire Inspector
- Courtney Marcum, Fire Prevention Administrative Assistant
- Diane Doyle, Accounting Technician

Chief Willis introduced each employee and Interim Board Secretary Smith administered the Oath of office to Douglas, Courtney, and Diane.

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

Director Walsh stated the Big Bear City Community Services District Clean Up Day will be held on Saturday, April 15, 2023, at the CSD Yard off Paradise Way from 9 a.m. to 2 p.m.

GENERAL PUBLIC COMMENT – *Members of the public who wish to comment on topics not included on the agenda or comment on agenda items are invited to provide comments in either of the methods described above.*

None.

CHIEF'S REPORT

Chief Willis provided an update regarding the new ladder/tower truck. With a recent visit to the Pierce facility that involved decisions on over 537 different line items, a net increase of approximately \$30,000 has been added to the original build estimate. This anticipated increase is within the approved budget. He mentioned repairs to Medic Ambulance 282 (MA282), which was recently in a car accident, should be completed on or before April 12th. For Medic Ambulance 282-B, repairs will begin once MA282 is complete. Willis updated the Board regarding Community Risk Reduction. At this time, the Community Risk Reduction Team has been working with the department IT to develop a tablet-based program for issuance of Notice of Violations. They are also preparing a community outreach campaign via mailers and social media platforms to educate property owners on the requirements of defensible space and what to expect this coming Fire Abatement season. Willis stated administrative staff have provided documents requested to AP Trident, who are contracted with the department to evaluate and analyze various administrative and operational functions associated with eligible recoverable cost. Administration is pending one document due to pending data requested from the City of Big Bear Lake. Willis mentioned the financial impact analysis contracted with DTA Public Financing Group remains a work in progress, but administrative staff have directed considerable amount of time towards this service.

Facilities and Systems Manager Dickerson provided an update on the replacement of Station 281 garage doors. He stated materials should be delivered tomorrow, and door replacement will begin shortly after.

FINANCE OFFICER'S REPORT

Kristin Mandolini presented the finance report as of February 28, 2023.

FIRE AUTHORITY CONSENT CALENDAR

Director Walsh Pulled FA1 for further discussion.

FA2. Approval of Meeting Minutes from the February 14, 2023, Regular Meeting of the Big Bear Fire Authority.

FA3. Receive and File Big Bear Fire Department Monthly Activity Report for January and February 2023.

Action: Motion by Director Walsh, seconded by Director Rowe, to approve the Consent Calendar as follows:

AYES: Green, Herrick, Melnick, Putz, Rowe, Segovia, Walsh, Ziegler,
Mote
NOES: None
ABSENT: Russo
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

FA1. Approval of Demands – Check Issue Date 01/1/2023 through 02/28/2023 in the amount of \$1,978,621.01.

Discussion was held regarding items recently purchased as well as the Southwest gas bills at a higher amount due then the past years for the Moonridge Station.

Action: Motion by Director Walsh, seconded by Director Melnick, to approve FA1 as follows:

AYES: Green, Herrick, Melnick, Putz, Rowe, Segovia, Walsh, Ziegler,
Mote
NOES: None
ABSENT: Russo
ABSTAIN: None

PUBLIC HEARING

FA4. Adoption of the 2022 Edition of the California Fire Code, and the 2022 Edition of the California Residential Code, with Changes, Amendments, Additions, Deletions, and Exceptions.

Board consideration of conducting a Public Hearing and waiving the second reading to adopt Ordinance No. BBFA2023-001.

Speaker: Mike Maltby, Assistant Chief

Motion by Director Walsh; seconded by Vice Chair Rowe, to conduct a public hearing, waive the second reading and adopt Ordinance BBFA2023-001 entitled:

ORDINANCE NO. BBFA2023-001

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, ADOPTING THE 2022 EDITION OF THE CALIFORNIA FIRE CODE AND THE 2022 EDITION OF THE CALIFORNIA RESIDENTIAL CODE, ALONG WITH CERTAIN CHANGES, MODIFICATIONS, AMENDMENTS, ADDITIONS, DELETIONS, AND EXCEPTIONS THERETO

Staff responded to questions from board members. Board members provided comment.

It was brought to Staff's attention there were typos and the category H was missing within the A-G definitions that go with the chart starting on page 4.

Action: At the hour of 5:47 p.m., Board Chair Mote opened the public hearing.

Chris Segovia, Big Bear Lake: Addressed the Board with issues regarding the Hazard Abatement program. He stated he does not find it fair that, say he clears his yard May 1st, and by June 1st, the weeds are back and he will receive a Notice of Violation with fees applied, when his property had already been cleared. He asked if we are trying to make up the half a million dollars in administrative fees and placing it on the backs of the citizens.

Chief Willis provided comment.

At the hour of 5:53 p.m., Board Chair Mote closed the public hearing.

A question was asked if we were using the tax role information to obtain mailing addresses for the direct mailer to the community. Staff responded to questions from board members. Board members provided comment.

Action: Motion was approved by the following vote:

AYES:	Green, Herrick, Melnick, Putz, Rowe, Segovia, Walsh, Ziegler, Mote
NOES:	None
ABSENT:	Russo
ABSTAIN:	None

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA5. Consider Whether to Send Letter of Support for AB 557 (Allowing for Continued Streamlined Virtual Meetings Under the Brown Act in Qualifying States of Emergency)

Board consideration to approve a letter of support be submitted in support of AB557.

Speaker: Jeff Willis, Fire Chief

Chief Willis provided background regarding Assembly Bill 557 information coming from the California Special District Association. He mentioned this was given to the Board Chair, who suggested Staff bring to the full Board for discussion.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Melnick; seconded by Director Putz, to support the Letter of Support for Assembly Bill 557.

COMMITTEE REPORTS

None

DIRECTORS' CLOSING COMMENTS

Director Green stated he sent a letter to the County regarding the current road conditions along Big Bear Blvd from Paradise Way to Maple Ln. He mentioned the Blvd is so bad, a head on collision has already occurred.

Director Ziegler also mentioned the potholes on the Blvd in Big Bear City. He stated people are driving on the other side of the road and something needs to be done.

Director Mote stated today was the first day of Farmers Market, which is held every Tuesday moving forward. Mote also thanked the Chief for his partnership with the Economic Development Advisory Committee and for supporting the brochure that will be brought forward to the City Council Board tomorrow. It discusses weed abatement and has the Big Bear Fire Department logo on it.

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda item. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

None

Board Chair Mote called for a recess at 6:04 p.m.

CLOSED SESSION

- 1. Public Employee Performance Evaluation (Government Code §54957)**
Title: Fire Chief

REPORT FROM CLOSED SESSION

At the hour of 6:18, p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 6:31, p.m., Board Chair Mote adjourned Closed Session.

At the hour of 6:32, p.m., Board Chair Mote re-opened Regular Session

REPORT ON CLOSED SESSION

No reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 6:32 p.m.

Chardelle Smith
Interim Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
April 19, 2023**

A Special Board Workshop of the Big Bear Fire Authority was called to order by Board Chair Mote at 4:34 p.m., Wednesday, April 19, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director John Green
 Director Rick Herrick
 Director Perri Melnick
 Director Randall Putz
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler – Arrived at 5:09 p.m.

Director Green participated in this meeting remotely from 74711 Dillon Road, Desert Hot Springs, Space 244, CA 92241.

Board Members Absent: Director John Russo

Others Present: Jeff Willis, Fire Chief
 Assistant Chief/Fire Marshal Mike Maltby
 Director of Business Services Kristin Mandolini
 Interim Board Secretary Chardelle Smith

CALL TO ORDER

Board Chair Mote confirmed with Director Green that audio was working, the teleconference site was open to the public, and the agenda was posted for public viewing.

Moment of Silence: Observed

Pledge of Allegiance: Led by Vice Chair Rowe

ROLL CALL

PUBLIC COMMUNICATIONS

None

DISCUSSION ITEMS

1. Fiscal Year 2023-2024 Preliminary Draft Budget Discussion

Speaker: Chief Jeff Willis and Kristin Mandolini, Director of Business Services

Chief Willis stated this is a balanced budget with monies going into reserves. He mentioned this budget does have an increase for all sectors within the budget.

Captain Dykesten presented a PowerPoint that reviewed the increase in fleet replacement vehicles and equipment to be purchased in the 2023-2024 budget. The Battalion Chief vehicle has increased by 21% and the future ambulance for purchase has increased by 22%. The department is applying for grants through Assistance for Firefighters.

Staff responded to questions from the Board members. Board members provided comment.

Director of Business Services Mandolini presented the draft preliminary budget. Significant changes to the proposed budget included property tax revenue, forecasted by HDL Cohen, at \$12.9 million. This is 6% higher than last fiscal year. Service charges are budgeted at \$5.3 million, an increase of 11% from the previous fiscal year. She mentioned this increase is primarily due to the projected fire hazard abatement program revenues at \$380K, as well as an anticipated increase in the ambulance fees paid to the department due to the participation in the Public Provider Ground Emergency Medical Transport Intergovernmental Transfer Program (PP_GEMT IGT). She stated the department is expecting to receive an additional \$588K in fees received for services, but it comes with a cost in the amount of \$190K in fees with a projected net around \$400K.

For expenses, salary and benefits are 3% more than last year. Mandolini states there is no change to the Full Time Employee (FTE) chart.

Total numbers in the proposed budget for Fiscal Year 2023-2024 are revenue of \$19,338,528, expenses of \$19,266,073, resulting in an increase to fund balance of \$72,455.

It was requested to separate the fire prevention budget from the operational budget, rather than having all revenue and expense included within the operations budget.

A recess was taken at 5:55 p.m. and returned to regular session at 6:05 p.m.

Director Segovia stepped out of the meeting at 8:00 p.m. and left the meeting at 8:10 p.m.

Staff responded to questions from the Board members. Board members provided comment.

Jon Bidwell, Big Bear Professional Firefighters Association President: addressed the Board thanking them for their hard work and thanked Mandolini for meeting and discussing the budget in detail. He stated the association has the same fear regarding sustainability within the organization and they are worried that based off of trend, they have lost firemen on the floor, funds from airship along with tax revenue, and yet the department is still poor. He mentioned the association appreciates the detailed look at the budget and they are also looking into the budget. He suggested looking into other department budgets.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 8:11 p.m.

Chardelle Smith
Interim Board Secretary

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
May 17, 2023**

A Special Board Workshop of the Big Bear Fire Authority was called to order by Board Chair Mote at 4:30 p.m., Wednesday, May 17, 2023, at 41090 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION

Board Members Present: Board Chair Bynette Mote
 Vice Chair Bob Rowe
 Director John Green
 Director Perri Melnick
 Director Randall Putz
 Director John Russo
 Director Kendi Segovia
 Director Larry Walsh
 Director Al Ziegler

Board Members Absent: Director Rick Herrick

Others Present: Jeff Willis, Fire Chief
 Assistant Chief/Fire Marshal Mike Maltby
 Director of Business Services Kristin Mandolini
 Interim Board Secretary Chardelle Smith

CALL TO ORDER

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Russo

ROLL CALL

PRESENTATIONS

Fire Inspector Craig presented a PowerPoint regarding the hazard abatement inspection process.

Discussion was held regarding the City of Big Bear Lake as well as the County of San Bernardino Land Use Services producing notice of violations to short term rentals during the short-term rental

permit inspection. Chief stated he would look into their noticing process and report back to the Board in August.

Bob Ybarra, Big Bear City: addressed the Board regarding San Bernardino County handling inspection until this year. He noticed a lot of properties that never received a citation because the suits didn't know what they were doing and believes the citation level decreased because of it. He mentioned in Baldwin Lake, where it is really bad, those residents knew that they were getting away with needing to be cleaned up. He stated he was scared Big Bear Valley would have a fire similar to the Paradise Fire. He is thankful the department is going to get the valley back to where it should be.

PUBLIC COMMUNICATIONS

Patrice Duncan, Sugarloaf Properties Owners Association and as a Sugarloaf resident: addressed the Board supporting bringing the defensible space education, collecting revenue from violators, and keeping moneys local. She stated she does have concerns about the execution of the program and lack of notice to the change from San Bernardino County to Big Bear Fire to the community. She mentioned it was her understanding the program will be in effect now, but it was only first mentioned from the department via Facebook on May 3rd. Duncan stated this post had graphics from other fire agencies with no explanation. She mentioned the link to the website needs to be updated. You can adopt a fire hydrant easier than finding the requirements. She mentioned Chief Willis accepted an invitation to speak at the Sugarloaf Property Owners Association on May 27th meeting, but there has been no other communication except for a Facebook post today regarding a meeting next Tuesday. There has been no other communication with the grizzly or website. She stated you cannot make changes to this vital program without making every effort to notify the public. She said strictly enforcing the defensible space requirements listed on the website will be a big burden to our residents. Especially since there have been conflicting requirements with homeowners' insurance, San Bernardino County and now Big Bear Fire Department. She asked what programs have been put into place for financial help with these new programs. She mentioned the Firewise council with Rim Fire has grant opportunities, however that needs to be clearly communicated with the community. She stated if you do not take time to roll this out, it will be a public relations nightmare on your hands. The department is still reeling in from the failure of Measure I. Sugarloaf was told the fire station was closing. The station did not close and the station received a new engine. The general public believes the additional tax revenue was a lie. The department has a major public relations problem. She stated if you proceed with the current timeline, your suppression staff will receive the brunt end of criticism and negative department perception. She asked the department to consider the execution of this program and effectively communicate it to the community.

Chief Willis provided comment.

DISCUSSION ITEMS

1. Fiscal Year 2023-2024 Revised Preliminary Draft Budget Discussion

- 1a. Fleet Replacement**
- 1b. Tax Revenue Anticipation Note**
- 1c. Board Compensation**

Speaker: Chief Jeff Willis and Kristin Mandolini, Director of Business Services

Chief Willis mentioned this is the second pass of the budget discussion. Staff was asked to bring back certain items for further discussion. Director of Business Services Mandolini noted there was a document that was incorrect in this agenda. She provided the updated document to the Board members. Mandolini stated that in this budget, each department is separated by a page break, \$2,400 has been added to the Board stipend budget for possible increase next year, the fire prevention budget has been separated from the operating budget for easier viewing, and a reduction was made in the Battalion Chief vehicle estimated cost in the amount of \$22,500.

Board Chair Mote provided a handout regarding the fund balance and net position.

Director Putz motioned to form an Ad Hoc Committee called the Financial Sustainability Committee to review the Authority's long-term financial picture and discuss how to address it correctly. Director Segovia motioned to form an Ad Hoc Committee to immediately address the proposed budget in detail, a new budget template, and come up with specific recommendations to the Board to cut expenses prior to the June 13, 2023, regular Board meeting. Director Ziegler seconded Director Segovia's motion, but later retracted his second. There was no second to Director Segovia's motion.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Putz; seconded by Director Green to approve the formation of a Financial Sustainability Ad Hoc Committee, made up of two Board members from the Fire Protection District Board and two Directors from the Big Bear City Community Services District Board, to review the department's financial sustainability and to address the issues with the current budget.

AYES: Green, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler, and Mote
NOES: None
ABSENT: Herrick
ABSTAIN: None

A recess was taken at 7:10 p.m., returning to regular session at 7:20 p.m.

Jon Bidwell, Big Bear City: addressed the Board thanking them for the detailed discussion regarding the budget. He states the department is missing the point regarding the last four years and the booming economy. The last four years we have lost \$4 million from the savings account, but have gained \$3-4 million in the budget, therefore it's a negative net of \$8 million. He mentioned the department went to SBCERA because it was cheaper than CALPERS. He states SBCERA is 40.09% and CalPERS currently 50.03%, going to be just shy of 60% soon. Bidwell states in the end, we will be 10% different, or higher, under SBCERA.

Patrice Duncan, Sugarloaf: addressed the Board asking if the City of Big Bear Lake received the TOT monies and what is the status of receiving that money.

Chris Segovia, Big Bear Lake: addressed the Board stating we are kicking the can down the road, but bottom line you are going broke. He mentioned the longer we wait, the deeper it will get and we can't always go back to the citizens to pay more. He stated when someone calls, they don't care there is a secretary in Tennessee or how many admin staff the Chief has. What they care about is the truck and/or ambulance showing up at their front door. That's where the money should be going. He said the last place to cut is the firefighters. He mentioned if we were to ask the Battalion Chief if he would want his department vehicle or save a few firefighter jobs, he would say jobs. He mentioned there are grant writers to help get money. He suggested we put out a request for proposal to expand, not shrink. He stated the department is insurance to the citizens. The citizens don't want to pay for a fancy building downtown, they want to pay for the insurance.

Chief Willis provided comment.

1a. Fleet Replacement

Captain Dykesten presented a PowerPoint regarding Battalion Chief Vehicles. This PowerPoint compared the difference between a Ram 1500 gasoline powered pick up vs the department's current Ram 2500 diesel truck.

Battalion Chief Rogers provided a PowerPoint presentation regarding 11 surrounding agencies and their department Battalion Chief assignments for those that have department take home vehicles vs the Battalion Chiefs that do not.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Putz; seconded by Director Green to receive the presentation and approve the fleet replacement schedule as presented.

AYES: Green, Melnick, Putz, Rowe, Russo, Segovia, Walsh, Ziegler
NOES: Mote

ABSENT: Herrick
ABSTAIN: None

1b. Tax Revenue Anticipation Note

Director of Business Services Mandolini stated during the months of September through November the department experiences a cash flow shortage as we await the arrival of the property tax funds. This discussion item was to advise the Board that a Tax Anticipation Revenue Note will be forthcoming as part of the June 13, 2023, regular Board meeting.

Staff responded to questions from board members. Board members provided comment.

This discussion item was a receive and file, therefore no vote was taken.

1c. Board Compensation

Chief Willis stated this came from Board direction from the previous Board meeting. This was to increase the Board compensation by \$20 with 10 meetings a year. A compensation analysis was completed regarding other local agency Board compensations and the \$20 increase seems to be the correct amount.

Staff responded to questions from board members. Board members provided comment.

The Board directed this discussion to the Financial Sustainability Ad Hoc committee for further discussion.

The Board authorized the public hearing for the final budget to be noticed in the newspaper. Board members would follow-up with staff if there were any questions remaining on the final budget.

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda item. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

Jon Bidwell, Big Bear Professional Firefighters Association President: addressed the Board thanking their efforts in the draft budget discussion. He stated he takes his role seriously as union president. He mentioned his fellow firefighters are important to him and that he will stop at nothing to make sure they are provided for, are safe, to make sure they have a sustainable and long future with BBFD, along with good working conditions, benefits, and pay. He stated we are heading down a bad path and hopes it gets fixed. The community purchased our equipment to be used in time of need. They expect us to respond fast with great equipment and provide rescue, fire, and EMS as best as possible, with experienced personnel. They expect us to manage our finances responsibly for a sustained future of BBFD. He mentioned outside of the newly

financed apparatus, we have stations with issues, equipment that needs to be replaced, no goals for future growth of fire personnel, or retention of current ones. The department has a financial status that is failing. The department has no savings or budgeted line items for equipment for personnel purchases. Bidwell stated no longer are the days that you will make decisions without being questioned by the committee or the union. We are watching and becoming involved. As you enter the evaluation for Chief, we hope it's a true evaluation of performance and not just feelings. He stated we need to understand the old ways are no longer working and we need to reset and rebuild a new foundation works. We owe this to the community. This is nothing personal, but we need tough love to force the change.

A recess was taken at 8:40 p.m., returning at 8:55 p.m.

CLOSED SESSION

1. Public Employee Performance Evaluation (Government Code §54957)

REPORT FROM CLOSED SESSION

At the hour of 8:55 p.m., Board Chair Mote adjourned to Closed Session.

At the hour of 10:20, p.m., Board Chair Mote adjourned Closed Session.

At the hour of 10:20, p.m., Board Chair Mote re-opened Regular Session

REPORT ON CLOSED SESSION

No reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Board Chair Mote adjourned the meeting at 10:20 p.m.

Chardelle Smith
Interim Board Secretary



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: June 6, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Interim Board Secretary *CS*

SUBJECT: **MARCH 2023 FIRE DEPARTMENT MONTHLY ACTIVITY REPORT**

1. SERVICE DELIVERY

Year-to-date incidents by call type percentages (see attached report)

1.1 Call types by month and year-to-date:

		Current Month	Calendar YTD	Previous Year
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	113	409	1,513
1.2.2	Rescue/Medical Calls	269	1,006	3,597
1.2.3	Medical Flight Missions	19	50	406
1.2.4	Training Class Summary (hours)	400	1,345	6,509
FIRE PREVENTION				
1.2.5	Plan Review	18	41	202
1.2.6	Chipping Requests (2020 Suspended)	--	--	--
1.2.7	Trees Removed/Reimbursed Through Grant	0	0	3
1.2.8	Hazardous Tree Removal Notice to Proceed	1	21	4
1.2.9	Hazardous Tree 2 nd & Final Abate Notice/Order	0	0	2
1.2.10	Tree Abatement Issues Resolved	4	5	3

	FIRE PREVENTION CONTINUED	Current Month	Calendar YTD
1.2.11	1 ST Abate Notice/Order	44	45
1.2.12	2 nd Inspection with 1 st Citation	16	16
1.2.13	3 rd Inspection with 2 nd Citation	0	0
1.2.14	Final Inspection with 3 rd Citation	0	0
1.2.15	February Compliant Inspections	0	0

2. COMMUNITY RELATIONS

2.1 March 17 – Fire Inspector Craig and Fire Prevention Administrative Assistant Marcum attended the 2023 Xeriscape Garden Tour Committee meeting.

3. OPERATIONS

3.1 Chief Willis, Assistant Chief Maltby, and/or Director of Business Services Mandolini attended the following meetings during the reporting month:

- BVES Midterm PSPS Exercise Planning Meeting – March 1
- City of Big Bear Lake City Council meeting – March 8
- San Bernardino County Fire Chiefs Association meeting – March 23
- California Inter Agency Incident Management Teams (CIIMT) meeting – March 27-30

3.2 Battalion Chief Parham attended the following meetings/trainings during the reporting month:

- EMS Officers meeting – March 8
- Continuous Quality Improvement Leadership Te4am (CQILT – March 16

4. HEALTH AND SAFETY

4.1 March 6, 14, 22 - EMS Training: Skills/ET/CPR, was held for all three shifts.

5. ADVERTISING, PRESS RELEASES AND SOCIAL MEDIA

5.1 March– The following advertisements were placed:

- “Ambulance Membership” KBHR
- “Let’s Get Something Clear” Big Bear Now (see attached)

5.2 March – The following social media posts were placed:

- 3/1/2023 – Text to 9-1-1

- 3/4/2023 – Young Residents Clear Hydrant
- 3/5/2023 – Big Bear City Structure Collapse
- 3/5/2023 – Vehicle Fire
- 3/8/2023 – Blizzard 2023 Structural Damage Survey
- 3/20/2023 – Big Bear Fire part of Winter Storm Pre-Position

6. PERSONNEL

- 6.1 March 8 – Battalion Chief Rogers participated as a proctor in the Colton Fire Department Battalion Chief exam.
- 6.2 March 1-15 – Various meetings between Administration and the San Bernardino County Emergency Operations Center (EOC) were held during the 2023 February Extreme Cold Winter Storm.
- 6.3 March 28 – Firefighter/Paramedic Marshall took his Block 1 test.

7. ADMINISTRATIVE STAFF TRAINING/ CONFERENCES/ SEMINARS

- 7.1 March 23 – Assistance Chief Maltby and Fire Inspector Craig attended a meeting regarding the new regulations to become a Firewise community.
- 7.2 March 28 - Fire Inspector Craig held an educational training for administration regarding the upcoming hazard abatement season.

8. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

- 8.1 March 3-15 – Chief Willis was assigned to the February Storm in San Bernardino.
- 8.2 March 8-13 – Assistant Chief Maltby was assigned to the February Storm in San Bernardino.
- 8.3 March 18-23 – Battalion Chief Wagner, Captain Schlosser, Engineer Cole, and Firefighter/Paramedic Sheehan were assigned to the Winter Storm Pre-Position in San Bernardino.

9. MISCELLANEOUS

None

10. CORRESPONDENCE

- 10.1.1 March 4 – A thank you via Facebook messenger was received thanking the department for digging out the community and helping those in need during the blizzard event (see attached).

10.2 March 17 – Chief Willis signed a Letter of Support for the Fiscal Year 2024 Appropriation Request – Garstin Water Operation Facility Project (see attached).

TRAINING SUMMARY REPORT 3/01/2023 - 03/31/2023

COMPANY TRAINING DOCUMENTATION	HOURS
Aerial Ladder	4
Area Familiarization, Emergency Ops, Fire Prevention, Hydrants/Streets, Water Supply, Pre/Post Incident, Preventative Maintenance	6
Area Familiarization, Fire Prevention, Fire Suppression, Hydrants/Streets, Water Supply, Pre/Post Incident, Preventative Maintenance	16.5
Emergency Ops	16
Emergency Ops, Pre/Post Incident, Preventative Maintenance	6
Emergency Ops, Pre/Post Incident, Preventative Maintenance, Technical Rescue, Vehicle Repair	5
Emergency Ops, Preventative Maintenance	1.5
Fire Suppression	21
Fire Suppression, Hose, Hydrants/Streets, Water Supply	12
Forcible Entry	12
Hose	6
Hose, Hydrants/Streets, Water Supply	6
Ladders	3
Physical Fitness	35
Physical Fitness, Preventative Maintenance	17
Pre/Post Incident, Preventative Maintenance	3
SCBA	3
Technical Rescue	9
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	181

EMS	HOURS
EMS Altitude Emergencies	2
EMS Amputation Injuries	1
EMS Assessing the Patient with Major Trauma	60
EMS Bariatric Patients	2
EMS Cardiac Emergencies Advanced	1
EMS Cultural Diversity for EMS Providers	2
EMS Date Rape Drugs	2
EMS Managing Cardiac Arrest: During and After Resuscitation	26
EMS Special Challenges in Patient Assessment	2
EMS Training Documentation	96
EMS Workplace Stress	2
TOTAL EMS HOURS	196

TRAINING SUMMARY REPORT 3/01/2023 - 03/31/2023

MISCELLANEOUS	HOURS
Aerosol Transmissible Diseases	1
Anti-Harassment Training for All Employees - California (SB1343)	6
Anti-Harassment Training for Supervisors and Managers - California (SB1343/AB1825)	2
Driver Training Documentation	5
Officer Training (Management/Administration) Documentation	9
TOTAL MISCELLANEOUS HOURS	23

TOTAL TRAINING HOURS	400
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Incident Type Report 03/01/23 - 03/31/23

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
111 - Building fire	1	2,000	1,000	3,000	85.71%
118 - Trash or rubbish fire, contained	1	500	0	500	14.29%
131 - Passenger vehicle fire	1				
151 - Outside rubbish, trash or waste fire	1				
Incident Count	4	\$2,500	\$1,000	\$3,500	100%

2 - Overpressure Rupture, Explosion, Overheat (No Fire)	Count
223 - Air or gas rupture of pressure or process vessel	1
Incident Count	1

3 Rescue & Emergency Medical Service Incident	Count
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	201
322 - Motor vehicle accident with injuries	9
324 - Motor vehicle accident with no injuries.	2
Interfacility Transfers	54
Incident Count	269

4 Hazardous Condition	Count
412 - Gas leak (natural gas or LPG)	6
440 - Electrical wiring/equipment problem, other	2
444 - Power line down	1
461 - Building or structure weakened or collapsed	1
Incident Count	10

5 Service Call	Count
500 - Service call, other	1
520 - Water problem, other	2
521 - Water evacuation	1
522 - Water or steam leak	2
531 - Smoke or odor removal	1
550 - Public service assistance, other	11
552 - Police matter	2
553 - Public service	3
554 - Assist invalid	1
561 - Unauthorized burning	1
571 - Cover assignment, standby, moveup	1
Incident Count	26

6 Good Intent Call	Count
600 - Good intent call, other	11
611 - Dispatched and cancelled en route	11
611E - EMS: Dispatched & Cancelled Enroute	10
611O - Other: Dispatched & Cancelled Enroute	1
622 - No incident found on arrival at dispatch address	3
Incident Count	36

Incident Type Report 03/01/23 - 03/31/23

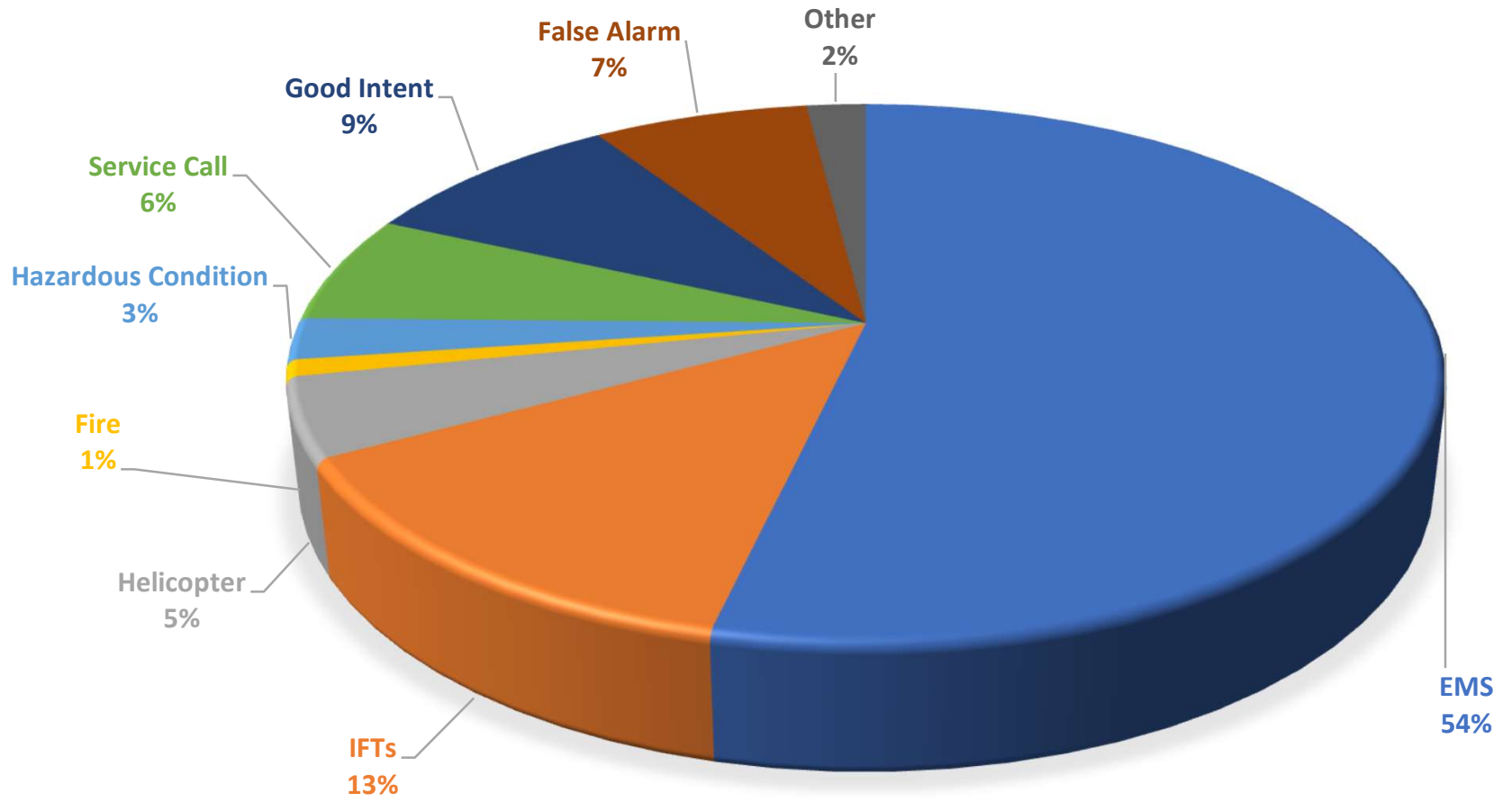
7 False Alarm & False Call	Count
700 - False alarm or false call, other	7
710 - Malicious, mischievous false call, other	1
730 - System malfunction, other	2
733 - Smoke detector activation due to malfunction	7
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	3
Incident Count	29

8 - Severe Weather & Natural Disaster	Count
800 - Severe weather or natural disaster, other	1
812 - Flood assessment	5
Incident Count	6

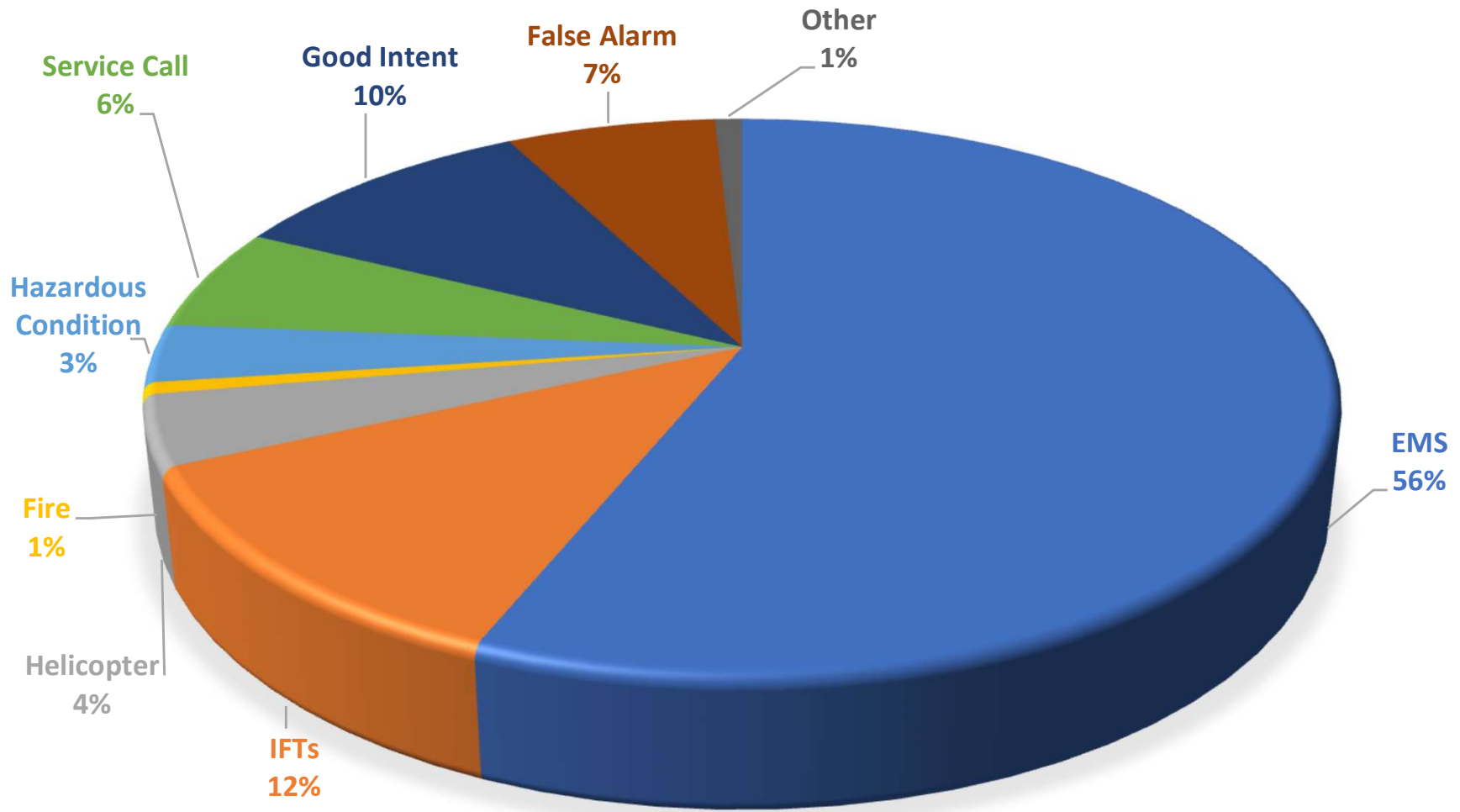
9 - Special Incident Type	Count
900 - Special type of incident, other	1
Incident Count	1

TOTAL INCIDENT COUNT	382
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MARCH 2023 INCIDENTS BY TYPE



2023 YTD TOTAL INCIDENTS BY TYPE



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Big Bear Lake, Ca

Lumber | Paint | Plumbing | Hardware

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Let's Get Something CLEAR

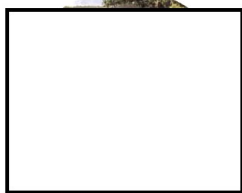
Firefighters seem larger than
life, but give them a chance...

Create defensible
space around
your place!



BigBearFire.org





9:49 AM

Thank you for all you have done and continue to do to help dig out our beautiful mountain community and to help those in need under these very extreme circumstances 💖



Hi, thanks for contacting us. We've received your message and appreciate you reaching out.

Sent 47m ago



Aa





BIG BEAR FIRE DEPARTMENT

Jeff Willis, Fire Chief

Administration – P. O. Box 2830, 41090 Big Bear Boulevard
Big Bear Lake, CA 92315-2830

Business 909/866-7566 • Fax 909/866-8288

March 17, 2023

The Honorable Jay Obernolte
United States House of Representatives
1029 Longworth House Office Building
Washington, D.C. 20515

SUBJECT: Support for Fiscal Year 2024 Appropriations Request - Garstin Water Operations Facility Project

Dear Congressman Obernolte:

I write this letter in support of the application by the City of Big Bear Lake, Department of Water and Power (BBLDWP) for Federal funding from the Fiscal Year 2024 Appropriations Request for congressionally directed spending. BBLDWP provides potable water service to approximately 16,000 customers in the small-disadvantaged community of Bear Valley, located in the mountains of San Bernardino County. BBLDWP is requesting funding to support the design and construction of its Garstin Water Operations Facility Project (Project), which support all aspects of the water agency including operations, maintenance, administrative and customer service functions. The Project will replace an existing aging public facility that is not cost effective to retrofit to meet current seismic safety standards. Specifically, the Project includes design and construction of an 11,000 square foot, concrete block, single story, operations building; a 9,000 square foot, metal, single story warehouse / warm storage building with solar panels, battery, and generator backup; and a reconfiguration of the parking lots to accommodate the new buildings.

The Project aligns with the objectives of the Department of Housing and Urban Development Community Development Program by building a stronger and more resilient community by constructing public facilities and promoting energy efficiency. The Project will provide the following benefits:

- **Public Safety.** BBLDWP's operations building accommodates BBLDWP staff, customer visits, public meetings, water operations workforce trainings, and community workshops and events, such as water conservation demonstrations and Earth Day celebrations. The Project will improve local community safety on a daily basis and regional safety when trainings and large gatherings are hosted at BBLDWP facilities.

- **Enhanced Emergency Response and Water Service Reliability.** The project will improve BBLDWP's ability to respond to water system emergencies, particularly during extreme winter weather such as the severe snowstorms in February and March 2023. As a result of severe impacts on local mountain communities from these storms, Governor Gavin Newsom proclaimed a State of Emergency for San Bernardino County and others on March 1, 2023, which was later approved by President Biden on March 10, 2023. BBLDWP was impacted by these storms because it currently stores some of its equipment outdoors due to space constraints and was unable to access it for several days until sufficient snow could be removed. The new warehouse will allow BBLDWP to keep its operational equipment in warm storage, protected from snowfall and quickly accessible to respond to system emergencies and continue providing critical and reliable water supplies to the community during extreme winter weather events, as well as provide mutual aid to neighboring agencies.
- **Climate Change Resilience.** The new warehouse facility will include renewable energy generation from rooftop solar panels as well as battery storage and an emergency backup generator to power the entire Garstin Water Operations Facility, in addition to two nearby wells that provide potable water to the community. These project components will improve climate change resilience by producing clean energy and ensuring a reliable power supply for critical water facilities that are susceptible to power loss due to wildfire and storms.
- **Economic Stability.** BBLDWP provides service for a population of about 13,000 full time residents and the entire service area is designated as a Disadvantaged or a Severely Disadvantaged Community by the State of California Department of Water Resources and the Cooperative Watershed Act. Energy savings associated with the solar panels and battery storage are estimated at \$64,000 per year which will provide a financial benefit to all of BBLDWP's customers. Improved water service reliability and climate change resilience will also strengthen BBLDWP's ability to support reliable water service for a thriving tourism industry that is an essential element of the local economy.

The funding request included in BBLDWP's application is critical for the project's success. I support the efforts being undertaken by BBLDWP to strengthen local and regional partnerships to implement this Project that will improve public safety, water reliability, climate change resilience and economic stability for the region.

Sincerely,

A black rectangular redaction box covering the signature of Jeff Willis.

Jeff Willis, Fire Chief



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: June 6, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Interim Board Secretary *CS*

SUBJECT: **APRIL 2023 FIRE DEPARTMENT MONTHLY ACTIVITY REPORT**

1. SERVICE DELIVERY

Year-to-date incidents by call type percentages (see attached report)

1.1 Call types by month and year-to-date:

		Current Month	Calendar YTD	Previous Year
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	107	516	1,513
1.2.2	Rescue/Medical Calls	263	1,269	3,597
1.2.3	Medical Flight Missions	31	81	406
1.2.4	Training Class Summary (hours)	823	2,168	6,509
FIRE PREVENTION				
1.2.5	Plan Review	10	51	202
1.2.6	Chipping Requests (2020 Suspended)	--	--	--
1.2.7	Trees Removed/Reimbursed Through Grant	1	1	3
1.2.8	Hazardous Tree Removal Notice to Proceed	1	22	4
1.2.9	Hazardous Tree 2 nd & Final Abate Notice/Order (included in 1.2.11 and below)	--	--	2
1.2.10	Tree Abatement Issues Resolved	6	11	3

	FIRE PREVENTION CONTINUED	Current Month	Calendar YTD
1.2.11	1 ST Abate Notice/Order	296	341
1.2.12	2 nd Inspection with 1 st Citation	30	46
1.2.13	3 rd Inspection with 2 nd Citation	2	2
1.2.14	Final Inspection with 3 rd Citation	0	0
1.2.15	March Compliant Inspections	12	12

2. COMMUNITY RELATIONS

- 2.1 April 8 – Truck 281 was on static display at the Meadow Park Easter Egg Hunt.
- 2.2 April 21 - Fire Prevention Administrative Assistant Marcum and on duty crew members attended Bear Valley Electric Earth Day with a booth set up and informational swag regarding fire safety and defensible space.
- 2.3 April 22 – Members of the department participated in the Polar Plunge, as well as a truck and ambulance on standby.
- 2.4 April 26 – Fire Inspector Craig and Fire Prevention Administrative Assistant Marcum attended the 2023 Xeriscape Garden Tour Committee meeting.

3. OPERATIONS

- 3.1 Chief Willis, Assistant Chief Maltby, and/or Director of Business Services Mandolini attended the following meetings during the reporting month:
 - Big Bear Lake Fire Protection District Regular Board meeting – April 11
 - Big Bear Fire Authority Regular Board meeting – April 11
 - City of Big Bear Lake City Council Special Meeting Emergency Storm Response – April 12
 - BVES Tabletop PSPS Exercise – April 13
 - Big Bear Fire Authority Special Workshop – April 19
 - San Bernardino County Fire Chiefs Association meeting – April 27
- 3.2 Battalion Chief Parham attended the following meetings/trainings during the reporting month:
 - Public Provider Ground Emergency Medical Transportation (GEMT) Update – April 10

3.3 Battalion Chief Rogers attended the following meetings/trainings during the reporting month:

- Chief's Operational Meeting – April 11
- San Bernardino County Training Officers Association (SBCTOA) meeting – April 13
- All San Bernardino County Fire Agencies (XBO) Cooperators Pre-Season meeting – April 26

4. HEALTH AND SAFETY

4.1 April 5 & 7 – EMS Training: Trauma, was held for Shifts A and C.

4.2 April 10, 11, 13 – Electrical Safety Training was held for all shifts.

4.3 April 17-20 – Big Bear Fire hosted a S-290 Intermediate Fire Behavior Training at the Paradise Training Center. This training was brought forward from Captain Fonda, who worked with Precision Training Group, to hold the class in Big Bear. There were students from Northern California and surrounding Southern California Fire Agencies.

4.4 April 21 & 22 – Forceable Entry Training, hosted by Brothers in Battle (B.I.B) and Old Town Fraternal Order of Leatherheads Society (F.O.O.L.S), was held at the Paradise Training Center. This training was sought out by Captain Meketarian and trained on “real-world” tactical challenges that firefighters face on fireground incidents.

5. ADVERTISING, PRESS RELEASES AND SOCIAL MEDIA

5.1 April– The following advertisements were placed:

- “Ambulance Membership” KBHR
- “Let’s Get Something Clear” Big Bear Now (see attached)

6. PERSONNEL

6.1 April 11 – Department Chiefs met with Safety Support Division (SSD) personnel regarding department operations and pre fire season discussion items.

6.2 April 19 – All department Chiefs met to discuss ongoing department operations.

6.3 April 25 – Chief Willis, Assistant Chief Maltby, Board Secretary Smith, Fire Inspector Craig, and Fire Prevention Administrative Assistant Marcum, and Facilities and Systems Manager Dickerson met to discuss this year’s hazard abatement program and public education.

7. ADMINISTRATIVE STAFF TRAINING/ CONFERENCES/ SEMINARS

7.1 April 11 – Assistant Chief Maltby introduced Fire Inspector Craig to the Big Bear Valley Mountain Mutual Aid Association members.

April 21 – Fire Inspector Craig attended an arborist re-certification training.

7.2 April 24 – Business Finance Officer Mandolini attended the Mutual Aid Reimbursement System (MARS) training through Cal OES. MARS is the new web-based system to request reimbursement for fire agencies that respond under mutual aid.

7.3 April 25 – Facilities and Systems Manager Dickerson attended an Elections Infrastructure Information Sharing and Analysis Center/Multi-State Information Sharing and Analysis Center (EI/MS-ISAC) meeting for government agencies to discuss current and projected cyber security threats via WebEx.

TRAINING SUMMARY REPORT 04/01/2023 - 04/30/2023

COMPANY TRAINING DOCUMENTATION	HOURS	EMS	HOURS
Area Familiarization,Emergency Ops,Fire Prevention,Fire Pump,Fire Suppression,Forcible Entry,Hose,Hydrants/Streets, Water Supply,Ladders,Physical Fitness,Pre/Post Incident,Preventative Maintenance,SCBA	9	EMS Assessing the Patient with Major Trauma	14
Area Familiarization,Emergency Ops,Fire Prevention,Fire Suppression,Forcible Entry,Hydrants/Streets, Water Supply,Pre/Post Incident,Preventative Maintenance	7.5	EMS Bomb Blast Injuries Advanced	1
Area Familiarization,Emergency Ops,Fire Pump,Fire Suppression,Forcible Entry,Hose,Hydrants/Streets, Water Supply,Pre/Post Incident,Preventative Maintenance,Vehicle Repair	15	EMS Capnography	24
Emergency Ops	67	EMS Epilepsy	1
Emergency Ops,Fire Pump	3	EMS Managing Cardiac Arrest: During and After Resuscitation	2
Emergency Ops,Fire Pump,Forcible Entry,Pre/Post Incident,Preventative Maintenance,SCBA,Technical Rescue	3	EMS MRSA Infections	1
Emergency Ops,Fire Pump,Hose,Hydrants/Streets, Water Supply,Pre/Post Incident,Preventative Maintenance,Vehicle Repair	7.5	EMS Training Documentation	68
Emergency Ops,Fire Pump,Pre/Post Incident,Technical Rescue	3	EMS Traumatic Injury During Pregnancy	1
Emergency Ops,Fire Suppression,Forcible Entry,Hose,Physical Fitness,Pre/Post Incident,Technical Rescue	33	EMS Workplace Stress	1
Emergency Ops,Fire Suppression,Forcible Entry,Pre/Post Incident,SCBA,Technical Rescue	6	TOTAL EMS HOURS	113
Emergency Ops,Fire Suppression,Pre/Post Incident	2		
Emergency Ops,Forcible Entry	3		

TRAINING SUMMARY REPORT 04/01/2023 - 04/30/2023

COMPANY TRAINING DOCUMENTATION CONTINUED	HOURS
Emergency Ops,Forcible Entry,Hose,Ladders,Pre/Post Incident,Technical Rescue	10
Emergency Ops,Hydrants/Streets, Water Supply,Preventative Maintenance	3
Emergency Ops,Ladders,Physical Fitness,Pre/Post Incident,Preventative Maintenance,Technical Rescue	12.5
Emergency Ops,Pre/Post Incident	8
Emergency Ops,Pre/Post Incident,Preventative Maintenance	40.5
Emergency Ops,Pre/Post Incident,Preventative Maintenance,Technical Rescue	9
Emergency Ops,Pre/Post Incident,Technical Rescue	4.5
Fire Prevention	5
Fire Pump	3
Fire Suppression	6
Fire Suppression,Forcible Entry,Hose,Technical Rescue,US&R	9
Fire Suppression,Hose	3
Fire Suppression,Pre/Post Incident,Preventative Maintenance,Technical Rescue	6
Forcible Entry,Hose	9
Hose	12
Ladders	10.5
Physical Fitness	148.5
Physical Fitness,Preventative Maintenance	51
Pre/Post Incident	7
Preventative Maintenance	10

COMPANY TRAINING DOCUMENTATION CONTINUED	HOURS
Technical Rescue	55.5
Technical Rescue,US&R	20
US&R	6
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	608

MISCELLANEOUS	HOURS
Anti-Harassment Training for All Employees - California (SB1343)	1
Driver Training Documentation	9
Zoll In-Service Training	92
TOTAL MISCELLANEOUS HOURS	102

TOTAL TRAINING HOURS	823
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Incident Type Report 04/01/23 - 04/30/23

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
118 - Trash or rubbish fire, contained	1	0	0	0	0
154 - Dumpster or other outside trash receptacle fire	1				
Incident Count	2	\$0	\$0	\$0	0%

3 Rescue & Emergency Medical Service Incident	Count
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	3
321 - EMS call, excluding vehicle accident with injury	202
322 - Motor vehicle accident with injuries	12
324 - Motor vehicle accident with no injuries.	2
Interfacility Transfers	43
Incident Count	263

4 Hazardous Condition	Count
412 - Gas leak (natural gas or LPG)	5
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	3
444 - Power line down	1
Incident Count	10

5 Service Call	Count
522 - Water or steam leak	1
550 - Public service assistance, other	12
553 - Public service	7
554 - Assist invalid	5
561 - Unauthorized burning	4
Incident Count	29

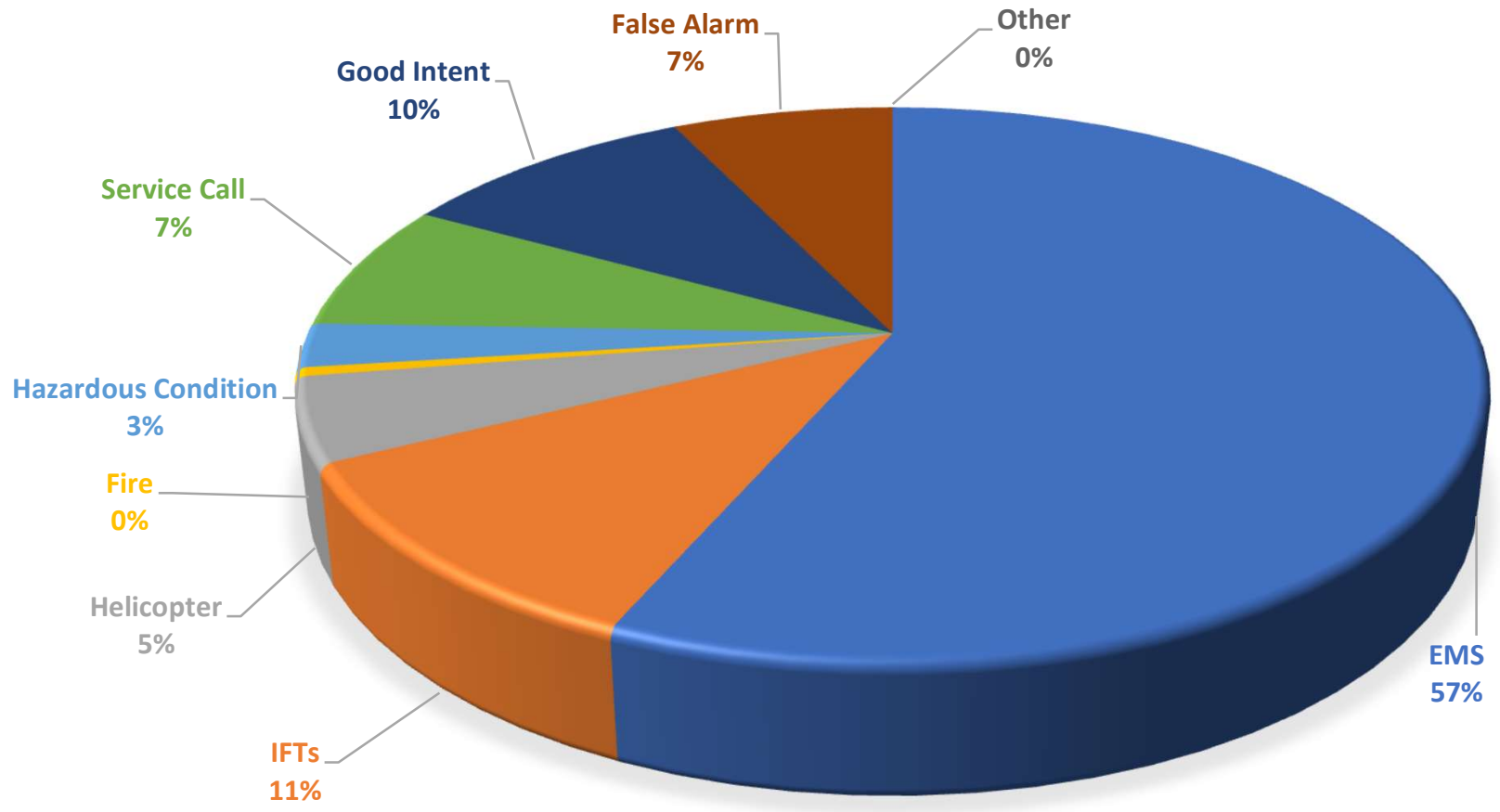
6 Good Intent Call	Count
600 - Good intent call, other	6
611 - Dispatched and cancelled en route	7
611A - Alarm: Dispatched & Cancelled Enroute	2
611E - EMS: Dispatched & Cancelled Enroute	16
611T - T/C: Dispatched & Cancelled Enroute	1
622 - No incident found on arrival at dispatch address	3
651 - Smoke scare, odor of smoke	2
652 - Steam, vapor, fog or dust thought to be smoke	1
Incident Count	38

Incident Type Report 04/01/23 - 04/30/23

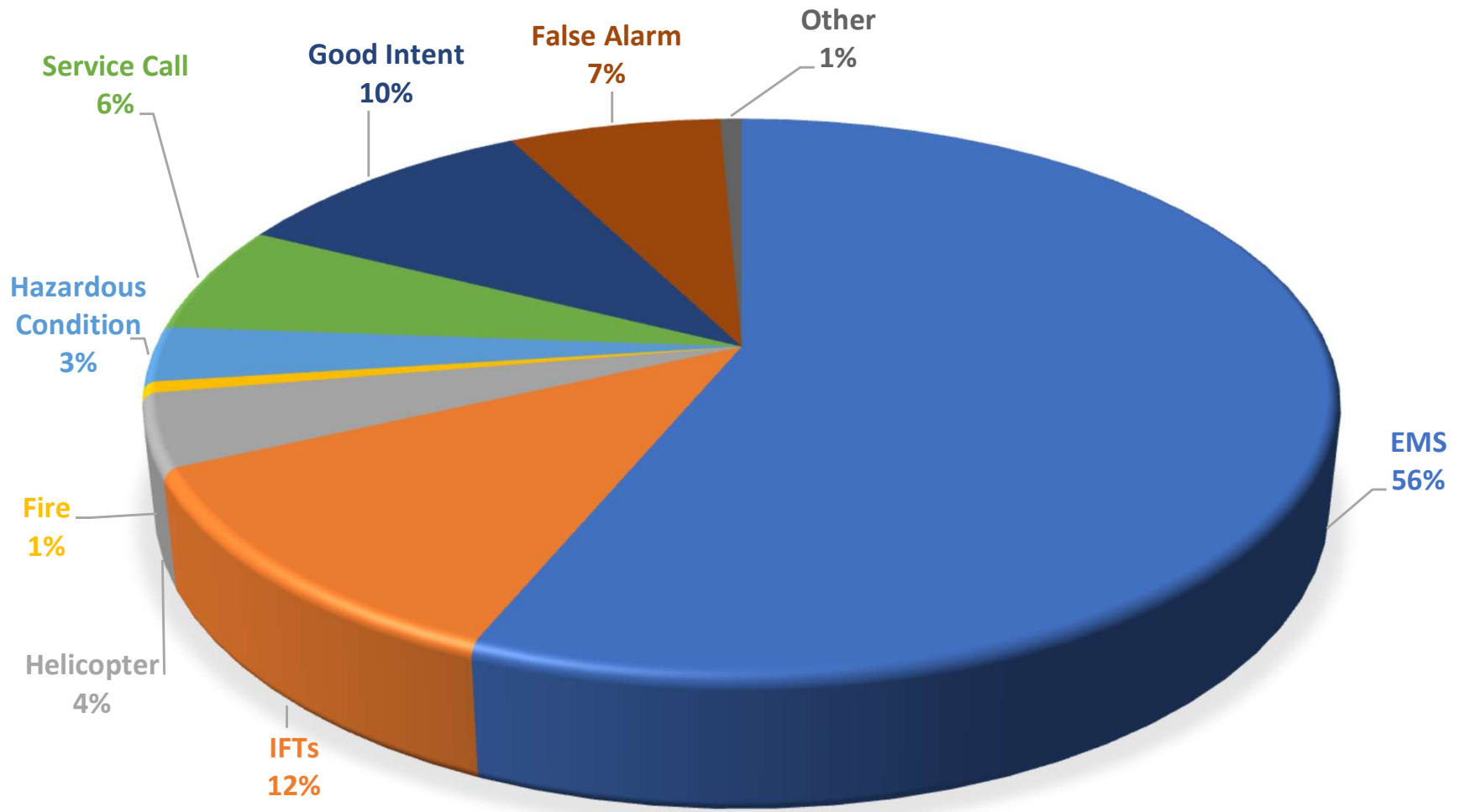
7 False Alarm & False Call	Count
700 - False alarm or false call, other	11
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	8
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
Incident Count	28

TOTAL INCIDENT COUNT	370
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APRIL 2023 INCIDENTS BY TYPE



2023 YTD TOTAL INCIDENTS BY TYPE



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BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA5

MEETING DATE: June 13, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Kristin Mandolini, Director of Business Services *KM*

SUBJECT: **RESOLUTION BBFA2023-002 FOR THE ADOPTION OF THE FISCAL YEAR 2023-2024 BIG BEAR FIRE AUTHORITY BUDGET**

BACKGROUND

Each year staff prepares a draft budget for review by the Board of Directors providing the opportunity for Board input and questions regarding fiscal plans and financial projections. On April 19, 2023, and May 17, 2023, the Board considered the draft preliminary budget for the 2023-2024 fiscal year.

DISCUSSION

The budget presented for adoption is balanced with revenues exceeding operating and capital expenses in the amount of \$92,554.

As a result of the budget workshops discussions, the Board approved noticing of the Fiscal Year 2023-2024 Budget to be considered for adoption at the June 13, 2023, Regular Board meeting.

FISCAL IMPACT

Total proposed revenues are \$19,380,380 and the proposed operating, grant, and capital expenses are \$19,287,826 as listed in the Appropriated Sources and Uses Table in Resolution BBFA2023-002.

RECOMMENDATION

Staff recommends the Board conduct a Public Hearing and approve Resolution No. BBFA2023-002, adopting the Big Bear Fire Authority Budget for Fiscal Year 2023-2024.

Attachment A: FY2023-2024 Fire Authority Budget

Attachment B: Resolution No. BBFA2023-002 Adoption of FY2023-2024 Fire Authority Budget

BIG BEAR FIRE AUTHORITY				2022-23
2023-2024 Draft Budget				Budget
	Operating Fund	Grant Fund	Total Budget	
<i>Revenue</i>				
Property Tax Revenues	\$ 12,939,524		\$ 12,939,524	\$ 12,221,006
Service Charges	\$ 5,291,592		\$ 5,291,592	\$ 4,762,811
Intergovernmental Revenue	\$ 1,020,207		\$ 1,020,207	\$ 1,141,300
Developer Impact Fees - Transfer in from FPD	\$ -		\$ -	\$ -
Use of Money and Property	\$ 82,306		\$ 82,306	\$ 194,344
Other Revenue	\$ 4,900	\$ 41,852	\$ 46,752	\$ 299,921
Total Revenue	\$ 19,338,528	\$ 41,852	\$ 19,380,380	\$ 18,619,382
<i>Expenses</i>				
Salaries and Benefits	\$ 13,560,450		\$ 13,560,450	\$ 13,051,422
Other Payroll Expenses	\$ 1,841,220		\$ 1,841,220	\$ 1,931,898
Supplies	\$ 335,232		\$ 335,232	\$ 329,124
Professional Services	\$ 1,047,526		\$ 1,047,526	\$ 899,550
Maintenance and Equipment	\$ 999,821		\$ 999,821	\$ 953,131
Utilities	\$ 231,800		\$ 231,800	\$ 193,000
Other Expenditures	\$ 707,425	\$ 41,852	\$ 749,277	\$ 895,627
Total Expenses	\$ 18,723,474	\$ 41,852	\$ 18,765,326	\$ 18,253,752
Excess Operating Revenues over Expenses	\$ 615,054	\$ 0	\$ 615,054	\$ 365,630
Less Capital Expenditures	\$ (522,500)		\$ (522,500)	\$ (219,500)
Change to Fund Balance	\$ 92,554		\$ 92,554	\$ 146,130

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
OPERATIONS						
Operations Revenue						
Property Taxes						
CSD Fire Parcel Tax	2,124,384	2,204,900	2,230,171	1,388,715	2,230,171	2,291,501
CSD Fire Ad Valorum Property Tax	2,791,648	2,975,263	3,184,702	1,967,453	3,184,702	3,417,124
FPD Ad Valorum Taxes	4,808,782	5,091,887	5,627,738	3,269,134	5,627,738	6,076,426
FPD Suppl Roll Prtx Current Year	60,611	142,145	64,812	29,581	64,812	64,117
FPD Unitary Tax	158,708	161,180	158,568	(13,285)	158,568	161,032
FPD Prior Year Taxes	68,035	10,388	29,797	69,041	29,797	33,508
FPD Suppl Roll Prtx Prior Year	75,613	49,466	59,636	123,186	59,636	61,712
FPD RDA Residual Balance RR09	507,448	474,839	634,778	337,530	634,778	628,083
FPD RDA Residual Balance RR10	0	82,159	32,018	66,023	32,018	25,302
FPD RDA Sharing Agreement RR09	188,870	184,618	183,193	80,926	183,193	165,810
FPD RDA Sharing Agreement RR10	0	36,257	15,593	20,829	15,593	14,910
Total Property Tax Revenue	10,784,099	11,413,101	12,221,006	7,339,133	12,221,006	12,939,524
Current Services Charges						
Workers Comp Reimb	78,683	50,329	114,800	20,720	45,479	58,164
Inspections Reports and Misc	51,631	122,105	96,584	4,555	6,833	0
Licenses and Permits	1,780	2,533	1,500	1,574	2,361	0
Public Training	0	0	1,300	1,430	2,145	2,200
Plan Review	22,785	26,942	24,000	18,719	28,079	0
Total Current Service Charges	154,879	201,909	238,184	46,998	84,896	60,364
Use of Money and Property						
Gain on Sale of Assets	0	50,867	113,500	102,050	102,050	0
Gain on Investment	16,969	811	5,000	226	5,000	5,000
Rent Income - Bear Mtn	0	0	3,750	15,000	15,000	3,750
Rent Income - Baldwin Lake	36,270	37,359	38,196	25,464	38,196	39,051
Rent/Options - Cell Tower	21,486	23,476	24,298	15,651	24,298	24,905
Transfer in - General Fund	0	400,000	0	0	0	0
Total Use of Money and Property	75,350	512,513	184,744	158,391	184,544	72,706
Total Operations Revenue	11,014,328	12,127,523	12,643,934	7,544,522	12,490,446	13,072,593

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget

Operations Expenditures

Salaries

Salaries	3,396,759	3,814,011	3,876,736	2,762,428	3,993,642	3,964,820
Total Salaries	3,372,084	3,814,011	3,876,736	2,762,428	3,993,642	3,964,820

Overtime & Other Pay

Overtime	1,089,899	1,301,907	880,305	909,801	1,184,701	942,761
Paramedic Pay	278,987	273,275	273,600	177,783	266,674	282,600
Uniform Allowance	21,000	36,000	37,200	36,000	36,000	36,000
Total Overtime & Other Pay	1,389,886	1,611,182	1,191,105	1,123,583	1,487,375	1,261,361

Benefits

Medical Insurance	635,038	680,164	781,237	503,253	754,879	760,990
Dental Insurance	58,203	41,234	41,219	38,195	55,927	59,439
Vision Insurance	10,694	9,403	9,797	5,372	8,059	9,127
Life Insurance	6,415	5,423	12,114	3,385	5,077	5,868
Disability Insurance	18,754	10,358	21,145	7,757	13,636	14,052
HRA	149,064	284,248	197,207	(2,141)	197,207	192,236
Other Retirement Expense	19,234	28,736	29,600	26,974	29,600	30,500
SBCERA Expense - Retirement	1,744,025	2,087,004	2,123,030	1,328,321	1,992,482	2,242,053
Medicare ER	73,775	80,410	72,384	57,987	79,475	77,963
SUI Insurance	21,106	9,906	8,904	8,717	13,076	7,636
Direct Benefits Cafeteria	57,452	19,890	47,881	80,946	80,946	50,732
Total Benefits Employer Paid	2,793,760	3,256,777	3,344,519	2,058,765	3,230,362	3,450,595

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Other Payroll Expense						
Retiree Medical Insurance	314,350	314,966	329,600	214,372	321,558	331,300
PERS Unfunded Liability	575,707	616,998	684,953	458,322	684,953	459,300
Side Fund Loan CSD (Principal)	105,306	109,293	113,429	56,188	113,429	117,723
Side Fund Loan CSD (Interest)	18,008	14,021	9,884	5,469	9,884	5,591
SBCERA County Pool Payment - Principal	57,190	0	32,405	21,603	32,405	35,243
SBCERA County Pool Payment - Interest	152,777	0	72,579	48,386	72,579	69,741
Workers Compensation Insurance	372,878	447,115	505,929	414,264	524,142	605,730
Workers Comp Tail Claims	(165,257)	(26,903)	5,000	3,079	5,000	5,000
Total Other Payroll Expense	1,435,991	1,475,490	1,753,779	1,221,683	1,763,950	1,629,628
Total Salaries and Benefits	8,991,721	10,157,460	10,166,138	7,166,459	10,475,329	10,306,404
Supplies						
Clothing and Personal Equipment	40,919	37,576	38,100	20,960	31,440	34,100
Fuel	49,138	69,060	74,600	46,600	69,901	74,600
General Household	33,890	17,483	25,200	10,359	15,539	17,200
Office Supplies	8,503	10,395	15,000	6,688	10,033	10,000
Postage	3,608	3,873	3,500	2,132	3,198	3,300
Printing	3,845	1,275	1,800	1,046	1,570	1,600
Total Supplies	139,903	139,662	158,200	87,786	131,680	140,800
Professional Services						
Contractual Services	179,928	184,009	193,661	126,264	189,395	169,000
Professional Services	50,518	58,177	115,180	33,697	50,545	104,580
Professional Services - Legal	25,655	80,234	85,000	37,066	55,599	85,000
Recruitment	9,760	12,572	12,300	7,296	10,944	10,900
General Support Services - CSD	31,200	31,200	31,200	0	31,200	31,200
Total Professional Services	297,061	366,192	437,341	204,322	337,683	400,680

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Maintenance and Equipment						
Fleet Maintenance	110,338	156,964	151,500	110,642	165,963	151,500
Equipment Rotation	74,331	48,743	76,600	7,922	76,600	76,600
Machinery and Equipment	25,189	48,685	50,450	25,522	38,283	50,000
Ambulance Purchase-Loan Principal	20,629	21,299	0	0	0	0
Ambulance Purchase-Loan Interest	1,363	692	0	0	0	0
Type 1 Engine Loan Principal (PNC)	0	111,103	112,196	111,239	112,196	114,134
Type 1 Engine Loan Interest (PNC)	0	8,534	7,441	8,398	7,441	5,503
Brush Engine/Ladder Truck -Loan Principal (B of A)	0	0	147,632	147,632	147,632	150,252
Brush Engine/Ladder Truck -Loan Interest (B of A)	0	0	28,400	28,400	28,400	25,780
Type 1 Engine/Ambulance/BC Rig Loan Principal (B of A)	0	0	113,083	113,083	113,083	113,083
Type 1 Engine/Ambulance/BC Rig Loan Interest B of A)	0	0	23,996	23,996	23,996	23,996
Maint - Buildings and Grounds	65,894	55,782	76,700	75,449	113,174	80,000
Maintenance Equipment	40,005	40,810	45,000	19,002	28,504	45,000
Communications - Radio	10,177	7,620	11,200	980	11,200	11,200
Software/Other Peripheral	60,999	80,024	82,473	39,648	79,472	78,873
Total Maintenance and Equipment	408,925	580,258	926,671	711,914	945,944	925,921
Utilities						
Data Telephone Lines	73,901	70,115	67,500	44,603	66,905	69,000
Utilities - Electric	55,417	59,569	60,600	46,902	70,353	72,500
Utilities - Gas	30,153	36,546	32,200	40,215	60,323	62,200
Utilities - Water	17,023	20,409	19,300	11,840	17,760	18,500
Total Utilities	176,494	186,638	179,600	143,561	215,341	222,200

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Other Expenditures						
CSD Facility & Land Use Agreement	2,500	2,500	2,500	0	0	0
Advertising	8,712	8,204	33,000	5,104	7,656	8,000
Community Promotion	1,018	698	5,000	4,294	6,441	5,000
Public Information	0	0	4,500	0	0	0
Education & Training	39,360	65,539	93,955	19,140	58,710	104,955
Employee Appreciation	3,568	3,042	3,000	1,929	2,570	3,000
Insurance Property	18,520	27,759	23,031	15,354	23,860	32,392
Insurance Liability	126,765	121,157	115,955	90,936	120,129	129,208
Insurance Crime & Other	2,797	4,355	4,600	4,906	4,355	5,734
Interest Expense	0	16,953	21,300	21,495	21,495	70,000
Other Expenditures	27,259	1,998	7,500	855	1,283	2,500
Memberships and Dues	5,119	5,876	11,096	3,160	4,740	6,000
Rents and Leases	47,476	49,883	50,000	34,130	51,195	52,800
Travel	3,395	16,640	31,800	13,982	25,973	31,800
Board & Admin Meetings	2,853	1,399	1,800	3,668	5,502	5,700
Board Stipends and Expenses	18,510	10,400	8,745	5,778	8,666	14,925
Bank Fees	17,071	16,820	17,200	9,427	14,141	16,100
Reimburse CSD- Street Lighting	30,686	21,496	46,100	25,726	38,589	38,600
Property Tax Collect Charges	48,331	53,619	43,395	8,558	31,452	44,467
Reimburse GEMT Overpayment	253,647	488,801	0	0	0	0
Total Other Expenditures	657,587	917,140	524,477	268,442	426,757	571,182
Total Operating Expenditures	10,671,691	12,347,350	12,392,427	8,582,485	12,532,733	12,567,187
Excess Revenue over Expenses - Operations	342,637	(219,827)	251,507	(1,037,963)	(42,287)	505,407

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget

AMBULANCE

Ambulance Revenue

Current Services Charges

Ambulance Charges for Services	5,374,000	5,895,158	6,332,536	4,957,274	7,435,911	7,658,988
Contractual Allowance	(2,895,422)	(3,473,537)	(3,172,409)	(2,582,138)	(3,873,208)	(3,539,037)
Bad Debt	(480,817)	(486,674)	(503,200)	(373,197)	(559,795)	(571,000)
Write-Offs	(27,030)	(13,280)	(10,300)	0	0	0
Ground Emergency Medical Transport	0	0	768,000	0	923,347	115,000
Total Current Service Charges	1,970,731	1,921,667	3,414,627	2,001,939	3,926,255	3,663,951

Other Revenue

Ambulance Membership Program	28,425	21,450	21,300	13,305	19,958	20,000
Ambulance Membership Write-Off	(11,217)	(5,595)	(8,400)	(10,047)	(15,070)	(15,100)
Total Other Revenue	17,208	15,855	12,900	3,258	4,888	4,900

Total Ambulance Revenue

	1,987,939	1,937,522	3,427,527	2,005,197	3,931,143	3,668,851
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Ambulance Expenditures

Salaries

Salaries	1,240,087	1,075,404	1,363,586	818,810	1,208,215	1,332,960
Total Salaries	1,240,087	1,075,404	1,363,586	818,810	1,208,215	1,332,960

Overtime & Other Pay

Overtime	655,195	694,973	536,267	562,223	738,335	590,668
Paramedic Pay	14,425	14,425	14,400	9,831	14,746	14,400
Total Overtime & Other Pay	669,620	709,398	550,667	572,054	753,081	605,068

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget

Benefits

Medical Insurance	191,210	211,824	211,434	138,689	198,033	227,281
Dental Insurance	18,750	36,024	38,584	10,553	15,830	16,482
Vision Insurance	3,187	3,294	3,225	2,218	3,327	2,881
Life Insurance	2,838	2,704	5,803	1,955	2,933	2,844
Disability Insurance	4,979	8,310	6,580	7,460	7,190	7,065
SBCERA Expense - Retirement	630,532	567,673	665,409	398,457	597,686	606,024
HRA	82,250	7,250	92,043	4,833	92,043	87,014
Medicare ER	25,180	20,622	25,366	18,795	28,193	21,311
SUI Insurance	1,814	4,597	3,245	4,987	4,987	2,920
Direct Benefits Cafeteria	36,771	34,086	35,788	23,821	35,732	30,934
Total Benefits Employer Paid	997,511	896,385	1,087,475	611,769	985,954	1,004,756

Other Payroll Expense

Retiree Medical Insurance	9,206	9,158	9,476	6,263	9,395	9,682
Workers Compensation Insurance	123,103	148,818	168,643	138,088	174,714	201,910
Total Other Payroll Expense	132,309	157,976	178,119	144,351	184,109	211,592

Total Salaries and Benefits	3,039,527	2,839,163	3,179,847	2,146,984	3,131,358	3,154,376
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Supplies

Fuel	35,523	55,434	64,800	38,400	57,600	59,800
Medical Supplies	88,028	106,376	99,600	70,969	106,454	106,500
Postage	1,122	0	0	152	228	300
Total Supplies	125,056	161,809	164,400	109,521	164,282	166,600

Professional Services

Contractual Services	348,169	485,573	462,210	351,148	501,722	621,846
Total Professional Services	348,169	485,573	462,210	351,148	501,722	621,846

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Maintenance and Equipment						
Fleet Maintenance	36,067	48,559	15,900	28,121	42,181	42,200
Software/Other Peripheral	11,990	4,600	5,560	11,145	14,717	14,700
Total Maintenance and Equipment	50,505	53,158	21,460	39,265	56,898	56,900
Other Expenditures						
Insurance Property	6,173	7,148	7,677	5,118	7,677	10,797
Insurance Liability	42,255	40,386	38,652	30,312	45,468	43,069
Other Expenditures	2,123	2,692	1,700	2,519	3,779	3,800
Bank Fees	2,801	3,246	3,300	3,588	5,382	5,400
Total Other Expenditures	54,024	53,472	51,329	41,537	62,306	63,067
Total Ambulance Expenditures	3,617,281	3,593,176	3,879,245	2,688,456	3,916,566	4,062,789
Excess Revenue over Expenses - Ambulance	(1,629,342)	(1,655,655)	(451,717)	(683,259)	14,577	(393,938)

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget

AIR OPERATIONS

Air Operations Revenue

Current Services Charges

Air Amb - Clinical Crew - Paramedic Reimbursement	509,777	498,333	520,000	349,352	524,028	552,000
Air Amb - Clinical Crew - Flight Nurse Reimbursement	390,000	326,005	130,000	92,000	138,000	138,000
Air Amb - Patient Transport Fees	460,000	445,000	460,000	222,700	334,050	460,000
Total Current Service Charges	1,377,408	1,269,338	1,110,000	664,052	996,078	1,150,000

Use of Money and Property

Amb Air - Facility Lease	9,600	9,600	9,600	5,600	9,600	9,600
Total Use of Money and Property	9,600	9,600	9,600	5,600	9,600	9,600

Total Air Operations Revenue	1,387,008	1,278,938	1,119,600	669,652	1,005,678	1,159,600
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Air Operations Expenditures

Salaries

Salaries	315,993	378,876	313,581	185,347	298,020	339,538
Total Salaries	315,993	378,876	313,581	185,347	298,020	339,538

Overtime & Other Pay

Overtime	375,657	146,050	115,000	125,283	192,925	193,000
Total Overtime & Other Pay	375,657	146,050	115,000	125,283	192,925	193,000

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Benefits						
Medical Insurance	151,566	136,421	138,646	74,314	111,470	120,539
Dental Insurance	12,987	8,657	11,448	4,306	6,459	8,766
Vision Insurance	1,878	1,749	1,682	823	1,234	1,044
Life Insurance	3,169	2,943	2,360	1,139	1,708	1,751
Disability Insurance	9,472	8,973	6,921	3,294	4,940	4,314
SBCERA Expense - Retirement	115,814	149,068	117,761	69,399	104,098	114,224
HRA	25,750	750	25,750	500	20,750	20,750
Medicare ER	10,247	9,847	4,614	5,136	7,119	4,993
SUI Insurance	2,620	1,504	1,082	987	987	784
Total Benefits	333,503	319,912	310,264	159,896	258,766	277,166
Total Salaries and Benefits	1,025,153	844,838	738,845	470,526	749,711	809,704
Utilities						
Utilities - Electric	4,795	9,576	10,600	4,238	6,356	6,400
Utilities - Gas	1,067	1,221	1,200	1,127	1,690	1,700
Utilities - Water	3,977	1,208	1,600	982	1,473	1,500
Total Utilities	9,839	12,005	13,400	6,347	9,520	9,600
Maintenance and Equipment						
Maintenance Building and Grounds	0	4,174	5,000	3,390	5,000	5,000
Total Maintenance and Equipment	0	4,174	5,000	3,390	5,000	5,000
Total Air Operations Expenditures	1,052,623	861,016	757,245	480,263	764,231	824,304
Excess Revenue over Expenses - Air Operations	334,385	417,922	362,355	189,389	241,447	335,296

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
<i>FIRE PREVENTION</i>						
Fire Prevention Revenue						
Fire Hazard Abatement Citations						287,000
Mandated Inspections Reporting SB1205						20,944
Wildfire Mitigation Disclosure AB 38						72,000
Inspections Reports and Misc						6,833
Licenses and Permits						2,400
Plan Review						28,100
Total Fire Prevention Revenue						417,277
Total Fire Prevention Revenue						417,277
Fire Prevention Expenditures						
Salaries						
Salaries						268,338
Total Salaries						268,338
Overtime & Other Pay						
Overtime						5,000
Total Overtime & Other Pay						5,000
Benefits - Employer Paid						
Medical Insurance						27,449
Dental Insurance						3,109
Vision Insurance						271
Life Insurance						312
Disability Insurance						770
SBCERA Expense - Retirement						48,923
HRA						10,000
Medicare ER						4,056
SUI Insurance						378
Total Benefits						95,268
Total Salaries and Benefits						368,606

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Maintenance and Equipment						
Software/Other Peripheral						12,000
Total Maintenance and Equipment						12,000
Supplies						
Fuel						5,000
Office Supplies						2,000
Postage						15,000
Total Supplies						22,000
Professional Services						
Contractual Services (Forced Abatement)						25,000
Total Professional Services						25,000
Other Expenditures						
Advertising						25,000
Other Expenditures						1,000
Total Other Expenditures						26,000
Total Fire Prevention Expenditures						453,606
Excess Revenue over Expenses - Fire Prevention						(36,329)

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
MUTUAL AID						
Mutual Aid Revenue						
Intergovernmental						
Mutual Aid Response Reimbursement	1,456,645	1,862,051	1,141,300	1,241,457	1,301,457	1,020,207
Total Intergovernmental Revenue	1,456,645	1,862,051	1,141,300	1,241,457	1,301,457	1,020,207
Total Mutual Aid Revenue	1,456,645	1,862,051	1,141,300	1,241,457	1,301,457	1,020,207
Mutual Aid Expenditures						
Salaries						
Salaries	299,095	313,942	264,782	142,421	162,421	216,688
Total Salaries	299,095	313,942	264,782	142,421	162,421	216,688
Overtime & Other Pay						
Overtime	608,913	810,165	620,867	439,875	449,875	534,992
Total Overtime & Other Pay	608,913	810,165	620,867	439,875	449,875	534,992
Benefits - Employer Paid						
Medicare ER	12,044	19,501	12,842	9,598	8,878	10,899
Total Benefits Employer Paid	12,044	19,501	12,842	9,598	8,878	10,899
Total Salaries and Benefits	920,052	1,143,608	898,491	591,894	621,174	762,580
Supplies						
Fuel	8,022	9,917	6,524	8,645	9,502	5,832
Total Supplies	8,022	9,917	6,524	8,645	9,502	5,832
Other Expenditures						
Travel	57,488	87,135	8,027	44,184	48,196	47,176
Total Other Expenditures	57,488	87,135	8,027	44,184	48,196	47,176
Total Mutual Aid Expenditures	985,562	1,240,660	913,042	644,723	678,872	815,587
Excess Revenue over Expenses - Mutual Aid	471,083	621,391	228,258	596,733	622,585	204,619

2023-2024 BIG BEAR FIRE AUTHORITY DRAFT BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget
Interfund Transfers						
Transfer Out - Capital Fund	931,953	720,572	219,500	57,020	137,520	522,500
Transfer Out - Grant Fund (Matching Expenses)	39,385	10,261	0	0	0	0
Total Interfund Transfers	971,338	730,833	219,500	57,020	137,520	522,500
TOTAL OPERATING FUND REVENUE	15,845,920	17,206,034	18,332,361	11,460,828	18,728,724	19,338,528
TOTAL OPERATING FUND EXPENSES	17,298,495	18,773,035	18,161,459	12,452,948	18,029,922	19,245,974
EXCESS REVENUE OVER EXPENSES	(1,452,575)	(1,567,001)	170,902	(992,120)	698,802	92,554

2023-2024 BIG BEAR FIRE AUTHORITY BUDGET

	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023	2023-2024
	Actual	Actual	Budget	YTD Feb	Projected	Budget

GRANT FUND

Big Bear Lake - Hazardous Tree Removal Grant

BBL Chipping/Tree Contribution Revenue

Chipping Contribution - City of BBL	0	0	9,462	0	0	9,462
Tree Contribution - City of BBL	13,290	14,775	28,751	1,700	1,700	17,467
Total Revenue	13,290	14,775	38,213	1,700	1,700	26,929

BBL Chipping Contribution Expense

Salary Adj to Funded Amt	0	0	0	0	0	0
Basic Services	0	0	0	0	0	0
Contractual Services - Chip	0	0	9,462	0	0	9,462
Contractual Services - Tree	13,290	14,775	28,751	1,700	1,700	17,467
Data Telephone	0	0	0	0	0	0
Community Promotion	0	0	0	0	0	0
Total Expense	13,290	14,775	38,213	1,700	1,700	26,929

Homeland Security Grant Radios

HSG Grant Revenue

Grant Revenue	0	0	15,892	0	17,081	14,923
Total Revenue	0	0	15,892	0	17,081	14,923

HSG Grant Expense

Radios	0	0	15,892	0	17,081	14,923
Total Expense	0	0	15,892	0	17,081	14,923

Assistance to Firefighterfighters Grant - Exhaust Systems

AFG Grant Revenue

Grant Revenue	0	0	232,916	0	232,916	0
Total Revenue	0	0	232,916	0	232,916	0

AFG Grant Expense

Plyovent Exhaust System	0	0	232,916	0	232,916	0
Matching Expense	0	0	24,773	0	24,773	0
Total Expense	0	0	257,689	0	232,916	0
Total Revenue	13,290	14,775	287,021	1,700	251,697	41,852

Expenses	13,290	14,775	311,794	1,700	251,697	41,852
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Transfer in Funds for Matching Expenses

24,773

2023-2024 BIG BEAR FIRE AUTHORITY BUDGET

	2020-2021	2021-2022	2022-2023	February	2022-2023	2023-2024
	Actual	Actual	Budget	YTD	Projected	Budget

CAPITAL FUND

Capital Transfers In						
Transfer in from Operating Fund	931,953	720,572	219,500	57,020	137,520	300,000
Total Capital Transfers In			219,500	57,020	137,520	.

Capital Expenditures						
Auto Pulse	14,997					
Ambulance	166,828					
Staff Vehicle	76,881					
Deposit Type 1 Structure Engine	100,000					
Ambulance	186,306					
Staff Vehicle	72,101					
BC Vehicle	123,957					
Mechanic Vehicle	133,423					
Brush Engine Deposit	57,460					
Auto Pulse		17,512				
Ladder Truck Deposit		500,000				
Outift 20/21 Type 1 Structure Engine (Carryover)		203,060				
282 Rear Parking Lot Asphalt Capping/Sealing			32,000	0	0	
Garage Door Replacement			57,000	57,020	57,020	
Ambulance Chassis + Buildout			80,500	0	80,500	179,500
282 Roof			50,000	0	0	135,500
Battalion Chief Vehicle						197,500
Rope Rescue Equipment						10,000
Total Capital Expenditures	931,953	720,572	219,500	57,020	137,520	522,500

Big Bear Fire Authority Full-Time Equivalent by Classification

2022-2023				2023-2024			
JOB CLASSIFICATIONS		FTE ACTUAL	FTE BUDGET	CHANGE			
OPERATIONS							
BATTALION CHIEF		3	3	0			
FIRE CAPTAIN		9	9	0			
FIRE ENGINEER		9	9	0			
FIRE FIGHTER		12	12	0			
FLIGHT NURSE		1	1	0			
FLIGHT PARAMEDIC		4	4	0			
AMBULANCE OPERATOR		15	15	0			
FIRE MECHANIC		1	1	0			
FIRE PREVENTION							
FIRE INSPECTOR		1	1	0			
FIRE PREVENTION ADMINISTRATIVE ASSISTANT		1	1	0			
ADMINISTRATIVE SUPPORT STAFF							
BOARD SECRETARY		1	1	0			
FACILITIES & SYSTEMS MANAGER		1	1	0			
HUMAN RESOURCES COORDINATOR		1	1	0			
ACCOUNTING TECHNICIAN		1	1	0			
EXECUTIVE STAFF							
FIRE CHIEF		1	1	0			
ASSISTANT FIRE CHIEF/FIRE MARSHALL		1	1	0			
DIRECTOR OF BUSINESS SERVICES		1	1	0			
TOTAL FTE		63	63	0			
PAID CALL		Positions	Positions	Positions			
PAID CALL DIVISION CHIEF		3	3	0			
PAID CALL BATTALION CHIEF		3	3	0			
PAID CALL CAPTAIN		3	3	0			
PAID CALL EQUIPMENT OPERATOR		2	2	0			
Total Paid Call Positions		11	11	0			



BIG BEAR FIRE AUTHORITY
Classification and Wage Table
 FY 2023 - 2024

Job Classification	July 1, 2023 to June 30, 2024 Step Plan										Annual Range	
	1	2	3	4	5	6	7	8	9	10		
Battalion Chief	45.48	46.62	47.79	48.98	50.21	51.46	52.75	54.07	55.42	56.80	\$ 125,356	to \$ 156,553
Fire Captain	36.36	37.27	38.20	39.15	40.13	41.14	42.17	43.22	44.30	45.41	\$ 100,205	to \$ 125,143
Fire Engineer	31.38	32.17	32.97	33.80	34.64	35.51	36.40	37.31	38.24	39.19	\$ 86,495	to \$ 108,020
Fire Fighter	27.10	27.78	28.47	29.18	29.91	30.66	31.43	32.21	33.02	33.84	\$ 74,686	to \$ 93,272
Ambulance Operator/EMT	17.51	17.95	18.40	18.86	19.33	19.81	20.31	20.81	21.33	21.87	\$ 48,258	to \$ 60,267
Ambulance Operator/Paramedic	21.63	22.17	22.73	23.29	23.88	24.47	25.08	25.71	26.35	27.01	\$ 59,612	to \$ 74,448
Flight Nurse	36.98	37.90	38.85	39.82	40.82	41.84	42.88	43.95	45.05	46.18	\$ 81,645	to \$ 101,964
Flight Paramedic	27.10	27.78	28.47	29.18	29.91	30.66	31.43	32.21	33.02	33.84	\$ 59,835	to \$ 74,726
Paid Call Division Chief	60.18										n/a	to n/a
Paid Call Battalion Chief	58.50										n/a	to n/a
Paid Call Captain	46.77										n/a	to n/a
Paid Call Technical Specialist	41.65										n/a	to n/a
Paid Call: Fire Fighter/Equipment Operator	15.50	16.50									n/a	to n/a
Fire Chief											Contract \$207,666	
Assistant Fire Chief/Fire Marshal	69.73	71.47	73.26	75.09	76.97	78.89	80.87	82.89	84.96	87.08	\$ 145,040	to \$ 181,136
Fire Mechanic	40.47	41.48	42.52	43.58	44.67	45.79	46.93	48.10	49.31	50.54	\$ 84,175	to \$ 105,123
Director of Business Services	68.96	70.68	72.45	74.26	76.12	78.02	79.97	81.97	84.02	86.12	\$ 143,434	to \$ 179,129
Human Resources Coordinator	35.65	36.54	37.45	38.39	39.35	40.33	41.34	42.37	43.43	44.52	\$ 74,148	to \$ 92,601
Board Secretary	38.86	39.83	40.83	41.85	42.90	43.97	45.07	46.19	47.35	48.53	\$ 80,833	to \$ 100,949
Facilities & Systems Manager	41.97	43.02	44.10	45.20	46.33	47.49	48.68	49.89	51.14	52.42	\$ 87,303	to \$ 109,029
Accounting Technician	29.26	29.99	30.74	31.51	32.30	33.11	33.94	34.78	35.65	36.54	\$ 60,866	to \$ 76,013
Fire Inspector	47.32	48.50	49.71	50.96	52.23	53.54	54.87	56.25	57.65	59.09	\$ 98,422	to \$ 122,915
Fire Prevention Administrative Assistant	25.35	25.98	26.63	27.30	27.98	28.68	29.40	30.13	30.88	31.66	\$ 52,724	to \$ 65,846

* Paramedic Stipend is \$9,000 annually per Represented Employee

Hrs Suppression 2756
 Hrs Ambulance Operator 2756
 Flight Paramedic 2208
 Hrs Non Suppression 2080

RESOLUTION NO. BBFA2023-002**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE BIG BEAR FIRE AUTHORITY APPROVED BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Big Bear Fire Authority exists pursuant to the laws of the State of California and that certain Joint Powers Agreement entered into by and between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District; and

WHEREAS, the Big Bear Fire Authority held a budget meeting and a public hearing on the proposed budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Big Bear Fire Authority does hereby adopt the approved Fiscal Year 2023-2024 Budget for the Big Bear Fire Authority; and

BE IT FURTHER RESOLVED, that the appropriated uses are as follows for the Fiscal Year 2023-2024 budget:

Fund	Appropriated Sources	Appropriated Uses
Operating	\$18,723,474	\$18,723,474
Capital	\$522,500	\$522,500
Grant	\$41,852	\$41,852

PASSED, APPROVED AND ADOPTED this 13th day of June, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Bynette Mote
Board Chair, Board of Directors
Big Bear Fire Authority

ATTEST:

Chardelle Smith, Interim Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Interim Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2023-002 was duly passed and adopted by said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the 13th day of June, 2023, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this 13th day of June, 2023.

Chardelle Smith
Interim Board Secretary
Big Bear Fire Authority



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA6

MEETING DATE: June 13, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief

PREPARED BY: Kristin Mandolini, Director of Business Services *KM*

SUBJECT: **RESOLUTION NO. BBFA2023-004, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, INCREASING AMBULANCE SERVICE FEES FOR FISCAL YEAR 2023-24**

BACKGROUND:

Ambulance transport and service fees are established annually by the Inland Counties Emergency Medical Authority (ICEMA). ICEMA periodically reviews allowable rates and adjusts them to reflect changes in the cost of providing emergency medical services and ambulance transports.

DISCUSSION:

On October 4, 2022, the Board adopted Ordinance No. BBFA2022-001, which established the ambulance fee structure for fiscal year 2022/2023 and provided that all future ICEMA rate increases may be adopted by resolution. This year marks the first year of adopting the annual rates via resolution as authorized by Ordinance No. BBFA2022-001.

On May 23, 2023, ICEMA provided the ambulance rate adjustment letter for fiscal year 2023/2024 with an effective date of July 1, 2023.

FISCAL IMPACT:

The ICEMA rate adjustments represent a rate increase of 10% for all services for which we charge. We could anticipate that the increase in fees would marginally increase ambulance revenue, but the payor-mix across care type and service provided can greatly affect the deductions from revenue that can result in a level net revenue experience. Proposed Resolution No. BBFA2023-004 increases the Fire Authority's Ambulance Service Fees in conformance with ICEMA's ground ambulance rate setting policy.

STAFF RECOMMENDATION:

Staff recommends the Board adopt attached Resolution No. BBFA2023-004.

ATTACHMENT A: Resolution No. BBFA2023-004

ATTACHMENT B: ICEMA FY 2023-24 Ambulance Rate Adjustment Letter

RESOLUTION NO. BBFA2023-004

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, INCREASING AMBULANCE SERVICE FEES FOR FISCAL YEAR 2023-24

WHEREAS, the Big Bear Fire Authority (“Fire Authority”) is a California joint powers agency organized under Section 6500, *et seq.* of the California Government Code, and operating pursuant to the Fire Protection District Law of 1987, California Health & Safety Code Section 13800, *et seq.*; and

WHEREAS, the recovery of incident costs by the Fire Authority is authorized under California Health & Safety Code Section 13916, *et seq.*; and

WHEREAS, the Board of Directors (“Board”) had previously adopted Ordinance No. BBFA2022-001 (the “Ordinance”) following a duly noticed public hearing adopting the Fire Authority’s annual ambulance fee schedule pursuant to Health & Safety Code Section 13916, *et seq.*; and

WHEREAS, the Ordinance established that the charges established by the Inland Counties Emergency Medical Authority (“ICEMA”), will be periodically increased to keep pace with the reasonable costs of providing ambulance services and that such increases are to be passed through each year; and

WHEREAS, the ICEMA annual pass-through charges do not exceed the reasonable costs of providing the service and do not represent an increase in the fees within the meaning Health & Safety Code Section 13916, *et seq.* and therefore do not require a notice and public hearing as prescribed by the statute; and

WHEREAS, pursuant to Section 4 of the Ordinance the Board is authorized to pass-through any future rate increases by the ICEMA by resolution; and

WHEREAS, the Board has determined that the revenues are necessary and required to fund the services provided and desires to adopt the ICEMA pass through increases for Fiscal Year 2023-24.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY DOES HEREBY RESOLVE:

Section 1. Findings. The recitals set forth above are hereby adopted as findings in support of this Resolution and are incorporated herein by this reference.

Section 2. Ambulance Fee Schedule. The Fiscal Year 2023-24 fee schedule attached hereto as Exhibit “A” is hereby adopted in its entirety.

Section 3. Responsible Party. Any and all charges will be billed to the responsible party and/or party receiving assistance as applicable. In the event that the responsible party is a minor, that minor’s parent or legal guardian will be billed. When charges are not collected through the Fire Authority’s normal billing procedure, collection may occur by any means permitted by law.

Section 4. Prior Duplicative Fees or Charges Superseded. To the extent the fee schedule attached as Exhibit “A” describes fees and charges for the recovery of incident costs which conflict with any other fees, charges, taxes, assessments or exactions of any kind previously adopted by the Big Bear Fire Authority Board, the fees and charges set forth in Exhibit “A” shall supersede those conflicting fees, charges, taxes, assessments or exactions, effective the date this Resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption by the Board.

Section 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Resolution is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Resolution. The Board of the Big Bear Fire Authority hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Resolution, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases herein is declared invalid or unenforceable.

PASSED, APPROVED, and ADOPTED by the Big Bear Fire Authority Board at its regular meeting held the 13th day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Bynette Mote, Board Chair
Big Bear Fire Authority

ATTEST:

Chardelle Smith, Board Secretary
Big Bear Fire Authority

EXHIBIT "A"
FEE SCHEDULE

AMBULANCE RATE COMPONENTS	RURAL/WILDERNESS OPERATING AREAS
Advanced Life Support (ALS) Base Rate (All Inclusive)	\$2,268.58
Basic Life Support (BLS) Rate	\$1,634.25
Emergency Fee	\$362.58
Oxygen	\$224.88
Night Charge	\$259.64
Critical Care Transport	\$2,436.02
Mileage (per mile or fraction thereof)	\$34.67
Wait Time	\$61.91
EKG	\$140.73

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2023-004 was duly passed and adopted by the said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the 13th day of June, 2023, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this 13th day of June, 2023.

Chardelle Smith, Board Secretary
Big Bear Fire Authority



Inland Counties Emergency Medical Agency

1425 South D Street, San Bernardino, CA 92415-0060 ▪ (909) 388-5823 ▪ Fax (909) 388-5825 ▪ www.icema.net

Serving San Bernardino, Inyo, and Mono Counties
Daniel Munoz, Interim EMS Administrator
Reza Vaezazizi, MD, Medical Director

DATE: May 23, 2023,
TO: EMS Ground Transport Providers - San Bernardino County
FROM: Daniel Munoz
 Interim EMS Administrator
SUBJECT: **FY 2023-24 AMBULANCE RATE ADJUSTMENT**
EFFECTIVE JULY 1, 2023 - JUNE 30, 2024

In conformance with the ICEMA Reference #3060 - ICEMA Ground Based Ambulance Rate Setting Policy - San Bernardino County approved by the ICEMA Governing Board on May 8, 2012, the following represents ambulance rate adjustments effective July 1, 2023. The attached "Ground Ambulance Service Rate Definitions" will be utilized in the application of the rates.

Ambulance Rate Components	Base Rate FY 2022-2023 Rate		Increase CPI + County Comparison		Final Rate FY 2023-2024 Rate	
	Urban Operating Areas	Rural/ Wilderness Operating Areas	Urban Operating Areas	Rural/ Wilderness Operating Areas	Urban Operating Areas	Rural/ Wilderness Operating Areas
Advanced Life Support (ALS) Base Rate (All Inclusive)	\$1,870.61	\$2,057.67	\$93.53	\$102.88	\$2,062.35	\$2,268.58
Basic Life Support (BLS) Rate	\$1,347.55	\$1,482.31	\$67.38	\$74.12	\$1485.67	\$1,634.25
Emergency Fee	\$313.92	\$345.32	\$15.70	\$17.27	\$329.61	\$362.58
Oxygen	\$194.71	\$214.18	\$9.74	\$10.71	\$204.45	\$224.88
Night Charge	\$224.75	\$247.27	\$11.24	\$12.36	\$235.99	\$259.64
Critical Care Transport	\$2,109.12	\$2,320.01	\$105.46	\$116.00	\$2,214.58	\$2,436.02
Mileage (per mile or fraction thereof)	\$33.02	\$33.02	\$1.65	\$1.65	\$34.67	\$34.67
Wait Time	\$58.96	\$58.96	\$2.95	\$2.95	\$61.91	\$61.91
EKG	\$134.03	\$134.03	\$6.70	\$6.70	\$140.73	\$140.73

If you have any questions regarding the policy and associated rate calculations, please contact Gerry Gardner, Supervising EMS Specialist, at (909) 388-5816 or via e-mail at gerald.gardner@cao.sbcounty.gov.

DM/ggg

Attachment

c: File Copy

BOARD OF SUPERVISORS

COL. PAUL COOK (RET.)
Vice Chairman, First District

JESSE ARMENDAREZ
Second District

DAWN ROWE
Chair, Third District

CURT HAGMAN
Fourth District

JOE BACA, JR.
Fifth District

Leonard X. Hernandez
Chief Executive Officer



BOARD OF SUPERVISORS

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Vice Chairman, First District

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Second District

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Chair, Third District

CURT HAGMAN
Fourth District

JOE BACA, JR.
Fifth District

Leonard X. Hernandez
Chief Executive Officer

Ground Ambulance Service Rate Definitions

ICEMA Region

Effective July 1, 2018

NOTE: Rates are allowable only upon transport of a patient.

BLS All Inclusive Base Rate:

1. When an EMT staffed ambulance responds to a call; or
2. When an advanced life support (ALS) or limited advanced life support (LALS) staffed ambulance responds to a scheduled call when not requested and/or ALS or LALS intervention is not provided.

ALS All Inclusive Base Rate:

Any response of an approved ALS (paramedic) or LALS (AEMT) transport provider to a request for service. This charge will include, but not necessarily be limited to, the provision of the following:

1. An authorized ALS or LALS staffed and equipped ambulance response.
2. Care modalities including cardiac monitoring, telemetry, IV administration, drug administration, defibrillation, blood draw, wound dressing, splinting and disposable first aid and medical supplies related to such care and treatment.

Emergency:

Applies to BLS All Inclusive Base Rate when a BLS scheduled response is upgraded to emergency status either in response or during transport. **This charge is included in the ALS All Inclusive Rate and cannot be charged in addition to the ALS All Inclusive Rate.**

ECG Monitoring:

Applies when ECG Monitoring is performed as per protocol or base hospital order. **This charge is included in the ALS All Inclusive Base Rate and cannot be charged in addition to the ALS All Inclusive Base Rate.** In most cases, this charge is broken out as a line item for Medi-Cal which does not recognize the charge in the ALS All Inclusive Base Rate.

EMS Aircraft - Appropriate fee for service:

EMS ground transportation providers may charge All Inclusive Base Rate when;

1. Ambulance personnel and/or equipment are directly involved in patient care prior to the transport and transfer of patient(s) to EMS aircraft.
2. Provider's supplies and/or procedures are utilized at rate specified in the current ambulance rates.
3. Approved mileage rate from point of transport by ground ambulance to transfer site to EMS aircraft.

Mileage:

Applies for each patient mile or fraction thereof from point of pick-up to destination.

Night:

Applies for services provided between the hours 1900 and 0659, military time.

Oxygen:

Applies for services provided whenever oxygen is administered. This charge is inclusive of material such as tubing, masks, etc., which may be used for the administration of oxygen.

Wait Time:

Applies to scheduled calls and is charged per fifteen (15) minutes of waiting time or portion thereof, after the first fifteen-minute period lapse occurs when an ambulance must wait for a patient at the request of the person/organization hiring the service. This rate is not contractual “stand-by” charge rate for special events.

Specialty Care Transport:

Applies to transportation provider’s medical personnel when equipment is needed to provide care, monitoring at a level outside and/or higher than a paramedic’s scope of practice; or utilization of specialized equipment or specialized vehicle, based upon patient’s needs. Examples of Specialty Care Transport may include Neonatal (incubator/team) transport, Bariatric unit transport, high-risk maternal team transport, ALS Respiratory Therapist transport, PA-NP-OD-MD transport, etc.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA7

MEETING DATE: June 13, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Kristin Mandolini, Director of Business Services *KM*

SUBJECT: **RESOLUTION PROVIDING FOR THE BORROWING OF FUNDS FOR FISCAL YEAR 2023-24 AND THE ISSUANCE AND SALE OF THE BIG BEAR FIRE AUTHORITY 2023 TAX AND REVENUE ANTICIPATION NOTES IN AN AGGREGATE AMOUNT NOT TO EXCEED \$2,000,000, AND APPROVING THE EXECUTION OF A NOTE PURCHASE AGREEMENT RELATING TO SUCH NOTES AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH**

PURPOSE:

The purpose of this agenda item is to consider adopting a resolution providing for borrowing of funds for fiscal year 2023-24 and the issuance and sale of the Authority's tax and revenue anticipation notes in an aggregate amount not to exceed \$2,000,000, and approving the form of a Note Purchase Agreement relating thereto.

DISCUSSION:

The Big Bear Fire Authority ("Authority") is a joint powers authority formed pursuant to a Joint Powers Agreement ("JPA") between the Big Bear City Community Services District ("CSD") and the Big Bear Lake Fire Protection District ("FPD"). Pursuant to the JPA, the CSD and FPD are required to fund the Authority's budget and meet this obligation through remitting to the Authority property tax revenue upon receipt.

The Authority has operating costs and expenses that are coming due prior to when the Authority will receive distributions from the FPD and CSD as well as other reimbursement revenues. As a result, the Authority requires temporary funding in order to meet its obligations prior to receiving funds from the FPD and CSD.

The Authority is authorized by the JPA to incur debts, liabilities, or other obligations, and to exercise the powers common to the CSD and FPD as well as all powers provided in the Joint Exercise of Powers Act. Additionally, Government Code sections 53850 through 53858 (the "Law") authorize special districts, including the CSD and FPD as well as the Authority, to borrow money for operating expenses and other uses, pursuant to the terms set forth therein. Pursuant to the Law, it is proposed that the Authority borrow up to \$2,000,000 in the form of tax and revenue anticipation notes ("Notes"). The principal amount of the Notes will be due and payable on June 30, 2024, and will incur interest at a rate of 7.50% on the borrowed amount.

Interest will be payable on January 31, 2024, and June 30, 2024. Unlike previous years, the Authority will not be subject to a fee on unused amounts.

Pursuant to the Law, the total amount borrowed (\$2,000,000) cannot exceed 85% of the estimated amount of the projected uncollected taxes, income, revenue, cash receipts, and other moneys of the Authority anticipated to be received for or accrued to the General Fund during Fiscal Year 2023-24 and that will be available for the payment of the interest on and principal of the Note.

The Authority has enlisted the assistance of Oppenheimer & Co., Inc. (“Oppenheimer”) to serve as placement agent for the placement of the Note to the Bank. Oppenheimer prepared a request for proposals and submitted it to 22 banks. Oppenheimer reviewed and summarized the proposals submitted for the Authority and provided a comparison analysis between the top two proposals. The engagement of Oppenheimer will be governed pursuant to a Placement Agent Agreement. Upon consultation with the Authority’s bond counsel, Best Best & Krieger, municipal advisor, Fieldman Rolapp & Associates, Inc., and placement agent, the staff has determined that First Foundation Public Finance, a Delaware statutory trust and wholly owned subsidiary of First Foundation Bank (“Bank”) submitted the proposal that would best suit the needs of the Authority.

The Notes will be issued pursuant to the attached Resolution, and the Note Purchase Agreement by and between the Authority and the Bank, a form of which is attached to the Resolution and presented herewith. Pursuant to the Resolution and Note Purchase Agreement, the Authority will pledge all legally available taxes, income, revenue, cash receipts, and other moneys of the Authority attributable to the Authority’s Fiscal Year 2023-2024, including amounts received and collected by the Authority from the FPD and CSD under the JPA. The following attachments are related to approval of the Notes:

1. A Resolution Providing for the Borrowing of Funds for Fiscal Year 2023-24 and the Issuance and Sale of the Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Notes in an Aggregate Amount not to Exceed \$2,000,000, And Approving the Execution of a Note Purchase Agreement Relating to Such Notes and Authorizing Other Actions in Connection Therewith;
2. Note Purchase Agreement, by and between the Authority and the Bank.
3. Placement Agent Agreement, by and between the Authority and Oppenheimer.

Estimates relating to the financing and interest costs of the proposed Notes are included in Exhibit A hereto and are attached to the Resolution.

FISCAL IMPACT

If approved, the proposed action would result in up to \$2,000,000 in debt, payable from taxes and other revenues to be received by the FPD and CSD, with interest at a rate of 7.50% and estimated costs of issuance of \$60,000.

Agenda Report - Resolution Providing for the Borrowing of Funds for Fiscal Year 2023-24 and the Issuance and Sale of the Big Bear Fire Authority 2022 Tax and Revenue Anticipation Notes in an Aggregate Amount not to Exceed \$2,000,000, and Approving the Execution of a Note Purchase Agreement Relating to Such Notes and Authorizing Other Actions in Connection Therewith
Page 3

RECOMMENDATION:

It is recommended that the Board of Directors:

1. Adopt Resolution No. BBFA2023-003

Attachment A: Resolution No. BBFA2023-003 (includes Note Purchase Agreement and Placement Agent Agreement as exhibits).

Attachment B: First Foundation Public Finance Term Sheet.

Exhibit A

Good Faith Estimates

Principal amount: \$2,000,000

True Interest Cost: Approximately 7.52%

Total interest payments: \$147,916.67*

Total financing charge: \$60,000**

Total payment: \$2,207,917***

Total amount received: \$2,000,000

* Assumes \$2,000,000 is drawn on the closing date and held until maturity. If the \$2,000,000 is drawn on 9/1/23 and held until 1/31/24, the interest would be \$62,500.

** Sum of all fees and charges paid to third parties for costs in connection with the issuance and sale of the Notes includes cost of issuance, which is not paid with proceeds of the Notes.

*** Assumes \$2,000,000 is drawn on the closing date and held until maturity. If the \$2,000,000 is drawn on 9/1/23 and held until 1/31/24, the total payment would be \$2,122,500.

RESOLUTION NO. BBFA2023-003

RESOLUTION PROVIDING FOR THE BORROWING OF FUNDS FOR FISCAL YEAR 2023-24 AND THE ISSUANCE AND SALE OF THE BIG BEAR FIRE AUTHORITY 2023-24 TAX AND REVENUE ANTICIPATION NOTE IN AN AGGREGATE AMOUNT NOT TO EXCEED \$2,000,000, AND APPROVING THE EXECUTION OF A NOTE PURCHASE AGREEMENT RELATING TO SUCH NOTE AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Big Bear Fire Authority (the “Authority”) is a joint powers authority under the provisions of the Joint Exercise of Powers Act, comprising Articles 1 through 4 of Chapter 5, Division 7, Title 1 of the California Government Code (the “Act”), and was formed pursuant to that certain Joint Exercise of Powers Agreement (the “JPA Agreement”), dated June 21, 2012, by and between the Big Bear City Community Services District (the “CSD”), and the Big Bear Lake Fire Protection District (the “Fire Protection District”); and

WHEREAS, pursuant to Section 4.5 of the JPA Agreement, the Authority possesses, in addition to the powers common to the CSD and Fire Protection District, all powers authorized pursuant to the Act consistent with the terms of the JPA Agreement, including (without limitation) the power to incur debts, liabilities, or obligations, issue bonds, certificates of participation, or other evidence of indebtedness, and borrow from any source; and

WHEREAS, pursuant to Section 6588(i) of the Act, the Authority may receive and accept loans from any source for the financing of working capital; and

WHEREAS, pursuant to Sections 53850 to 53858, both inclusive, of the California Government Code, being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 thereof (the “Law”), the Board of Directors (the “Board”) of the Authority has found and determined that the sum of \$2,000,000 is currently needed by the Authority in Fiscal Year 2023-24 to satisfy obligations of the Authority payable from the fund of the Authority into which revenues are received and/or deposited (the “General Fund”) during Fiscal Year 2023-24 before the receipt of taxes, income, revenue, cash receipts and other moneys of the Authority to be received for or accrued to the General Fund during Fiscal Year 2023-24 that will be available for such purpose, and that it is necessary that such sum be borrowed for such purpose by the issuance of a temporary note in anticipation of such receipt; and

WHEREAS, the Authority intends to borrow such initial sum of not to exceed \$2,000,000 for such purpose by the issuance and sale of its 2023-24 Tax and Revenue Anticipation Note (as defined more particularly in Section 3 hereof, the “Note”); and

WHEREAS, it appears, and the Board hereby finds and determines, that the principal amount of the Note, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the estimated uncollected taxes, income, revenue, cash receipts and other moneys of the Authority anticipated to be received for or accrued to the General

*Big Bear Fire Authority
Issuance Resolution
2023-24 TRANS*

Fund during Fiscal Year 2023-24 that will be available for the payment of the interest on and the principal of the Note; and

WHEREAS, no money has heretofore been borrowed by the Authority in anticipation of the receipt of, or payable or secured by, any taxes, income, revenue, cash receipts or other moneys of the Authority to be received for or accrued to the General Fund during Fiscal Year 2023-24; and

WHEREAS, in compliance with Government Code Section 8855, the Authority has previously adopted a local debt policy and the Board hereby finds and determines that the Note will be issued in conformance with said policy; and

WHEREAS, pursuant to Government Code Section 5852.1, the Board has obtained from Fieldman, Rolapp & Associates, Inc., its Municipal Advisor (the "Municipal Advisor"), certain good faith estimates of (a) the true interest cost of the Note, (b) the finance charge of the Note, (c) the amount of proceeds received for the sale of the Note, less the finance charge and any reserves or capitalized interest paid or funded with the proceeds of the Note, and (d) the total payment amount calculated to the final maturity of the Note, and such estimates are disclosed and set forth in Exhibit C attached hereto; and

WHEREAS, the Authority wishes to authorize the issuance of the Note to be purchased by First Foundation Public Finance Bank, a Delaware statutory trust (the "Bank") from the Authority in accordance with a note purchase agreement by and between the Authority and the Bank, as originally executed and as they may be amended from time to time in accordance with its terms (the "Note Purchase Agreement"); and

WHEREAS, the Authority desires to utilize the services of Oppenheimer & Co., Inc. to serve as placement agent for the Note and as such to enter into a Placement Agent Agreement (the "Placement Agent Agreement") between the Authority and Oppenheimer, in substantially the form presented in Exhibit D attached hereto; and

WHEREAS, pursuant to the Law, certain taxes, income, revenue, cash receipts and other moneys of the Authority which will be received for or accrued to the General Fund during Fiscal Year 2023-24 can and will be pledged for the payment of the principal of and interest on the Note; and

WHEREAS, pursuant to the Law and this Resolution, the Authority has pledged all Revenues (as such terms are defined in the Note Purchase Agreement) to the payment of the principal of and interest on the Note.

NOW THEREFORE, the Board of Directors of the Big Bear Fire Authority does hereby resolve, find, and determine as follows:

Section 1. Recitals. All of the recitals hereinabove set forth are true and correct, and the Board so finds and determines and the Board further finds and determines that all acts, conditions and things required by law to exist, to have occurred and to have been performed

precedent to the issuance and sale of the Note do exist, have occurred and have been performed in regular and due time, form and manner as required by law, and that the Board is empowered under the Law to issue and sell the Note as provided herein.

Section 2. Defined Terms. Unless otherwise defined herein, capitalized terms used in this Resolution shall have the meanings given such terms in the Note Purchase Agreement.

Section 1. Issuance of Note.

a. Solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys of the Authority to be received for or accrued to the General Fund during Fiscal Year 2023-24, the Authority hereby determines at this time to and shall borrow the aggregate principal sum of not to exceed \$2,000,000 by the issuance of the Note under the Law, designated the “Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note.” The Note shall be dated the date of issuance thereof and shall mature and be payable as provided in the Note Purchase Agreement. The Note shall bear interest on the principal amount outstanding from time to time issued as Note portions, as provided in the Note Purchase Agreement, at an interest rate not to exceed 7.50%, except in the event of default, only for the utilized portion of the Note.

b. The Note is subject to optional prepayment, without premium, prior to the maturity date thereof, in accordance with the terms of the Note Purchase Agreement; and each draw thereupon can be prepaid without premium or penalty.

c. The Authority shall be entitled to a maximum of four draws, which can be made at any time and in any amount.

d. The Note shall be issued in the name of the Authority and registered in the name of the Bank, as the registered owner thereof (together with any of the Bank’s successors or assigns as permitted in the Note Purchase Agreement, the “Owner”), and shall be evidenced by a single note. The outstanding principal amount of the Note shall be determined as set forth in the Note Purchase Agreement and shall be determined by the portions periodically issued by the Bank upon the request of the Authority and prepaid by the Authority. Interest on the Note shall be calculated upon the amount of principal outstanding for each Interest Period (as such term is defined in the Note Purchase Agreement).

e. The Note shall be initially issued and registered as provided in Section 3(c) hereof. The Note is non-negotiable. The Bank shall have the right to sell or transfer the Note or to otherwise directly or indirectly transfer or assign any interest in its Note only to the extent permitted in the Note Purchase Agreement.

f. The Authority shall be entitled to treat the Bank as the “Owners” of the Note as indicated therein and as the absolute owners of the Note for all purposes under this Resolution and for purposes of payment of principal of and interest on such Note, notwithstanding any notice to the contrary received by the Authority.

g. The Chairman of the Board, the Fire Chief, or the Director of Business Services (each an “Authorized Representative”), each acting alone, are hereby authorized and directed to provide any notices or other directions of the Authority to the Bank pursuant to the Note Purchase Agreement.

h. The Director of Business Services will maintain or cause to be maintained, at the office in Big Bear Lake, California, sufficient books for the registration of the Note.

Section 2. Form of Note. The Note shall be issued without coupons and shall be substantially in the form thereof set forth in Exhibit A attached hereto and incorporated herein, together with such changes, additions, and deletions thereto as deemed necessary and as approved by an Authorized Representative before the execution, authentication and delivery of the Note.

Section 3. Execution of Note. The Chairman of the Board of Directors and the Fire Chief (including the person acting in this position on an interim basis), acting alone, are each authorized to execute the Note by their manual or facsimile signature, and the Board Secretary (including the person acting in this position on an interim basis) is hereby authorized to countersign the Note by manual or facsimile signature. The Note shall not be valid, however, unless and until the Director of Business Services (including the person acting in this position on an interim basis), or designee, shall have manually authenticated such Note by executing the Certificate of Authentication printed thereon.

Section 4. Use of Proceeds of Note. The Director of Business Services shall, immediately upon receiving the proceeds of the sale of the Note, deposit in the General Fund all amounts representing the proceeds of the Note received from such sale, and such proceeds shall be used for the purpose specified in the Note Purchase Agreement or otherwise permitted by applicable law.

Section 5. Security for Note; Security Interest.

a. The Authority hereby pledges all Revenues (as that term is defined in the Note Purchase Agreement) excluding moneys which, when received by the Authority, will be encumbered for a special purpose (collectively, the “Pledged Revenues”) to the payment of the principal of and interest on the Note. The Note shall be equally and ratably secured by the Pledged Revenues. This pledge is valid and binding in accordance with the terms of this Resolution and the Pledged Revenues shall immediately be subject to the pledge, and the pledge shall constitute a first lien and security interest which shall immediately attach to the Pledged Revenues and be effective, binding, and enforceable against the Authority, its successors, creditors, and all others asserting the rights therein, to the extent set forth, and in accordance with this Resolution irrespective of whether those parties have notice of the pledge and without the need for any physical delivery, recordation, filing, or further act.

b. Subject to written consent from the Bank, nothing in this Resolution shall prohibit the Authority from issuing additional tax and revenue anticipation notes payable from the Pledged Revenues or other available funds on a basis subordinate to the Note (“Subordinate Notes”); provided that with respect to any such Subordinate Notes, the Authority shall not, prior

to the payment in full of the Note, (i) make any scheduled payments of principal of or interest on such Subordinate Notes prior to the payment of principal of or interest on the Note, (ii) make any prepayment thereof, or (iii) issue any such Subordinate Notes that have a maturity date earlier than the stated maturity date of the Note.

Section 6. Sale of Note. The Note Purchase Agreement, in the form thereof set forth in Exhibit B attached hereto and incorporated herein, is hereby approved, and the Authorized Representatives, or their designee, each acting alone, are hereby authorized and directed, for and in the name and on behalf of the Authority, to execute and deliver to the Bank the Note Purchase Agreement in said form (which Note Purchase Agreement shall contain the maturity date and the interest rates and the prepayment provisions for the Note), with such changes as such Authorized Representative may require, deem necessary, or approve upon consultation with Bond Counsel to the Authority, such approval to be conclusively evidenced by the execution and delivery thereof; provided however, the maximum rate of interest on the Note shall not exceed 7.50%, except in the event of default, for the utilized portion of the Note. The aggregate principal amount of the Note shall not exceed \$2,000,000.

Section 7. Placement Agent Agreement. The Note Purchase Agreement, in the form thereof set forth in Exhibit D attached hereto and incorporated herein, is hereby approved, and the Authorized Representatives, or their designee, each acting alone, are hereby authorized and directed, for and in the name and on behalf of the Authority, to execute and deliver to the Placement Agent Agreement in said form with such changes as such Authorized Representative may require, deem necessary, or approve upon consultation with Bond Counsel to the Authority, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 8. Further Actions. The Chairman of the Board of Directors, Fire Chief, and Board Secretary, as applicable, are hereby authorized and directed to execute and deliver the Note, and the Director of Business Services is hereby authorized and directed to authenticate the Note, in accordance with the Note Purchase Agreement and the terms of this Resolution, and the Authorized Representatives, and their designees, each acting alone, are hereby authorized and directed, for and in the name and on behalf of the Authority, to do any and all things and take any and all actions and execute any and all certificates, agreements, and other documents which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note in accordance with this Resolution, and all actions heretofore taken by such Authorized Representatives with respect to the sale and issuance of the Note are hereby approved, confirmed, and ratified. Any authority delegated under this Resolution to a specified official (including persons acting in these positions on an interim basis) of the Authority may also be exercised by the specified official's authorized designee.

Section 9. Resolution to Constitute Contract. It is hereby covenanted and warranted by the Authority that all representations and recitals contained in this Resolution are true and correct, and that the Authority, and its appropriate officials, have duly taken all proceedings necessary to be taken by them, and will take any additional proceedings necessary to be taken by them, for the levy and collection and deposit of the Revenues (as defined in the Note Purchase Agreement) pledged hereunder in accordance with the Law and with this Resolution and for carrying out the

provisions of this Resolution. It is hereby further covenanted and warranted by the Authority that the provisions of the Note and of this Resolution shall constitute a contract between the Authority and the Owner, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction; provided, that notwithstanding any other provision hereof to the contrary, upon the Authority’s failure to observe, or refusal to comply with, the covenants contained herein, no one other than the Owner or former Owner of the Note shall be entitled to exercise any right or remedy under this Resolution on the basis of the Authority’s failure to observe, or refusal to comply with, such covenants.

Section 10. Amendments. This Resolution may be amended by a supplemental resolution adopted by the Board with the written consent of the Owners of one hundred percent (100%) of the principal amount of the Note outstanding.

Section 11. Severability. If any one or more of the provisions of this Resolution shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, the decision, finding, order or decree of which becomes final, none of the remaining provisions of this Resolution shall be affected thereby, and such provisions shall be valid and enforceable to the fullest extent permitted by applicable law.

Section 12. Effective Date. This Resolution shall take effect from and after its adoption.

Section 13. Certification. The Board Secretary shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 13th day of June, 2023.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Bynette Mote
Chair, Board of Directors
Big Bear Fire Authority

ATTEST:

Chardelle Smith
Secretary to the Board of Directors of the
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Secretary to the Board of Directors of the Big Bear Fire Authority, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. 2023-003 was duly passed and adopted by the said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the Board held on the 13th day of June, 2023, and that the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Witness my hand and the official seal of said Authority this 13th day of June, 2023.

Chardelle Smith
Secretary to the Board of Directors of the
Big Bear Fire Authority

EXHIBIT A
FORM OF NOTE

R-__

ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof has an interest herein. This Note is non-negotiable and the Owner hereof has the right to sell or transfer the Note or to otherwise directly or indirectly transfer or assign any interest in the Note only to the extent permitted by the Note Purchase Agreement.

BIG BEAR FIRE AUTHORITY
2023-24 Tax and Revenue Anticipation Note

INTEREST RATE	DATED DATE	MATURITY DATE
7.50%	July __, 2023	June 30, 2024

REGISTERED OWNER: FIRST FOUNDATION PUBLIC FINANCE

PRINCIPAL AMOUNT: TWO MILLION DOLLARS

FOR VALUE RECEIVED, the Big Bear Fire Authority (“Authority”) of Big Bear Lake, San Bernardino County, California, acknowledges itself indebted to and promises to pay to the Registered Owner hereof (together with any of its successors and assigns as permitted under the Note Purchase Agreement (defined below), the “Bank”), at the office of the Authority, the principal sum stated above, in lawful money of the United States of America, on the dates and in the amounts, together with interest on the principal amount outstanding hereunder from time to time, calculated upon the amount of principal outstanding for each Interest Period (as such term is defined in the Note Purchase Agreement) at the rate or rates per annum set forth above and computed on the basis set forth in that certain Note Purchase Agreement (the “Note Purchase Agreement”) by and between the Authority and the Bank dated as of July 1, 2023 in like lawful money from the date hereof until payment in full of said principal sum. Interest hereon shall be payable to the Registered Owner at the address shown on the registration books of the Authority; provided that the address may be changed pursuant to the terms of the Note Purchase Agreement, and at such other times as may be required under the Note Purchase Agreement. The principal of and interest at maturity on this Note shall be payable only to the Registered Owner and in the manner provided in the Note Purchase Agreement. Upon payment in full of this Note, this Note shall be surrendered for cancellation.

It is hereby certified, recited and declared that this Note is entitled “Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note” (the “Note”), and is authorized and issued under and pursuant to the authority of Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code of the State of California and in accordance with Resolution No. _____ adopted by the Board

of Directors of the Authority on June 13, 2023, (together with the Note Purchase Agreement appended thereto, the “Resolution”), and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the Authority does not exceed any limit prescribed by the Constitution or laws of the State of California. Capitalized terms not otherwise defined herein shall have the meaning ascribed thereto in the Resolution.

The Note is subject to optional and mandatory prepayment prior to the maturity date thereof, in accordance with the terms of the Note Purchase Agreement.

Pursuant to the Resolution, the Authority has pledged all Revenues to the payment of the principal of and interest on the Note. The Note shall be equally and ratably secured by the Pledged Revenues. The Note is a general obligation of the Authority and is payable from the Pledged Revenues and the income derived from the investment of moneys held in the accounts as provided in the Resolution. The principal of the Note and the interest thereon shall constitute a first lien and charge on such Pledged Revenues, and shall be payable therefrom, and to the extent not so paid from any other moneys of the Authority lawfully available therefor.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Director of Business Services of the Authority, or designee.

IN WITNESS WHEREOF, the Big Bear Fire Authority has caused this Note to be executed by the manual or facsimile signature of the [Fire Chief][Chairman of the Board of Directors] and countersigned by the manual or facsimile signature of the Board Secretary all as of _____, 2023.

BIG BEAR FIRE AUTHORITY

By: _____
[Fire Chief][Chairman of the Board of
Directors]

Countersigned:

Board Secretary

CERTIFICATE OF AUTHENTICATION

This Note is one of the Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note described in the within mentioned Resolution.

Date of Authentication: _____, 2023

Director of Business Services

EXHIBIT B

FORM OF NOTE PURCHASE AGREEMENT

[ATTACHED]

NOTE PURCHASE AGREEMENT

by and between

BIG BEAR FIRE AUTHORITY

and

FIRST FOUNDATION PUBLIC FINANCE

Big Bear Fire Authority
2023-24 Tax and Revenue Anticipation Note

Dated as of July 1, 2023

This NOTE PURCHASE AGREEMENT, dated [July 1], 2023, is entered into by and between the BIG BEAR FIRE AUTHORITY, a joint powers authority duly organized and existing under and by virtue of the laws of the State of California and that certain Joint Exercise of Powers Agreement by and between the Big Bear Lake Fire Protection District and the Big Bear City Community Services District (the “Authority”), and FIRST FOUNDATION PUBLIC FINANCE, a Delaware statutory trust and wholly owned subsidiary of First Foundation Bank, (including its successors and assigns, the “Bank”).

WITNESSETH:

WHEREAS, the Authority desires to sell its Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note (together with the portions thereof, the “Note”) in anticipation of its receipt of Revenues (as defined herein) in order to support its cash flow needs; and

WHEREAS, the Bank is willing, on the terms and conditions contained herein, to purchase the Note as further described herein from the Authority.

NOW, THEREFORE, in consideration of the respective agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

DEFINITIONS

Definitions. The following terms have the meanings indicated below or in the referenced Section of this Agreement, unless the context shall clearly indicate otherwise:

“Agreement” means this Note Purchase Agreement, as amended, modified and supplemented from time to time.

“Applicable Lending Office” means, in the case of any Note Portion, the office of the Bank at which the Note is carried on the books and records of the Bank as set forth in Section 7.09 herein.

“Authority” has the meaning assigned to that term in the introductory paragraph of this Agreement.

“Authorized Representative” means any of the following officers of the Authority: the Chairman of the Board of Directors, the Fire Chief, and the Director of Business Services, or any of their designee, or any individual designated in writing to the Bank as an Authorized Representative by the Chairman of the Board of Directors or the Fire Chief.

“Authorizing Law” means California Government Code Sections 53850 to 53858 (inclusive).

“Bank” has the meaning assigned to that term in the introductory paragraph of this Agreement.

“Business Day” means any day that is not a Saturday, Sunday or other day on which commercial banks in New York, New York or Big Bear Lake, California are authorized or required by law to remain closed.

“Change in Law” means (a) the adoption of any law, rule or regulation after the date of this Agreement, (b) any change in any law, rule or regulation or in the interpretation or application thereof by any Governmental Authority after the date of this Agreement, or (c) compliance by the Bank (or by the Applicable Lending Office of the Bank) with any request, guideline or directive (whether or not having the force of law) of any Governmental Authority made or issued after the date of this Agreement; *provided* that notwithstanding anything herein to the contrary, (x) the Dodd-Frank Wall Street Reform and Consumer Protection Act and all requests, rules, guidelines or directives thereunder or issued in connection therewith, and (y) all requests, rules, guidelines or directives promulgated by the Bank for International Settlements, the Basel Committee on Banking Supervision (or any successor or similar authority) or the United States or foreign regulatory authorities, in each case pursuant to Basel III, shall in each case be deemed to be a “Change in Law,” regardless of the date enacted, adopted or issued.

“Commitment Termination Date” means June 30, 2024, unless terminated earlier as provided herein.

“Default” means the occurrence of any event or the existence of any circumstances that, with the passage of time, the giving of notice, or both, would become an Event of Default.

“Default Rate” means 10.50% per annum, as more particularly described in Section 2.05(b) hereof.

“Designated Jurisdiction” means any country or territory to the extent that such country or territory itself is the subject of any Sanction.

“Director of Business Services” means the individual who from time to time occupies the office of the Director of Business Services of the Authority.

“Dollars” and “\$” means the lawful currency of the United States of America.

“Effective Date” means July [____], 2023.

“Event of Default” has the meaning assigned to that term in Section 6.01 hereof.

“Fire Chief” means the individual who from time to time occupies the office of the Fire Chief of the Authority.

“Fiscal Year” means each twelve-month period commencing on July 1 and ending on June 30.

“General Fund” means the fund of the Authority into which Revenues are received and/or deposited.

“Governmental Authority” means the government of the United States of America, or any political subdivision thereof, whether state or local, and any agency, authority, instrumentality, regulatory body, court, central bank or other entity exercising executive, legislative, judicial, taxing, regulatory or administrative powers or functions of or pertaining to government.

“Indebtedness” means, without duplication, (a) all indebtedness (including principal and interest) of the Authority for borrowed money or for the deferred purchase price of property; (b) all liabilities secured by any Lien on any property owned by the Authority, whether or not such liabilities have been assumed by the Authority; (c) the aggregate amount required to be capitalized under leases under which the Authority is the lessee; and (d) all Contingent Obligations of the Authority. As used in this definition, the term “Contingent Obligation” means, as to the Authority, any obligation of the Authority guaranteeing or intended to guarantee any Indebtedness, leases, dividends or other obligations (“primary obligations”) of any other Person (the “primary obligor”) in any manner, whether directly or indirectly including, without limitation, any obligation of the Authority, whether or not contingent, (i) to purchase any such primary obligation or any property constituting direct or indirect security therefor, (ii) to advance or supply funds (x) for the purchase or payment of any such primary obligation or (y) to maintain working capital or equity capital of the primary obligor or otherwise to maintain the net worth or solvency of the primary obligor, (iii) to purchase property, securities or services primarily for the purpose of assuring the holder of any such primary obligation of the ability of the primary obligor to make payment of such primary obligation or (iv) otherwise to assure or hold harmless the holder of such primary obligation against loss in respect thereof; provided, however, that the term Contingent Obligation shall not include endorsements of instruments for deposit or collection in the ordinary course of business. The amount of any Contingent Obligation shall be deemed to be an amount equal to the stated or determinable amount of the primary obligation in respect of which such Contingent Obligation is made or, if not stated or determinable, the maximum reasonably anticipated liability in respect

thereof (assuming the Authority is required to perform thereunder) as determined by the Authority in good faith.

“Indemnitee” has the meaning assigned to that term in Section 7.07(a) hereof.

“Interest Invoice” has the meaning assigned to that term in Section 2.05(b) hereof.

“Initial Note Portion” means \$0.00 purchased on the Effective Date as described in Section 2.01(a) hereof.

“Interest Payment Date” means January 31, 2024, and June 30, 2024.

“Interest Rate” means 7.50% per annum.

“JPA Agreement” means that certain Joint Exercise of Powers Agreement, dated June 21, 2012, by and between the Big Bear Lake Fire Protection District and the Big Bear City Community Services District.

“Lien” means any mortgage, pledge, hypothecation, assignment, deposit arrangement, encumbrance, lien (statutory or other), preference, priority or other security agreement of any kind or nature whatsoever (including, without limitation, any conditional sale or other title retention agreement).

“Margin Stock” has the meaning provided in Regulation U of the Board of Governors of the Federal Reserve System.

“Maturity Date” means June 30, 2024, unless such date occurs earlier as provided herein.

“Note” means the Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note, as further described in Section 2.04 hereof.

“Note Portion” means an undivided beneficial interest in the Note and includes the Initial Note Portion.

“Notice” or “notice” means any form of written communication or a communication by means of electronic mail, facsimile device, telegraph or cable and confirmed telephonically.

“Notice Office” means the office of the Bank as set forth in Section 7.09 herein, or such other office or mail code as the Bank may hereafter designate in writing as such to the Authority. Any Notice of a change in the Notice Office shall become effective on the fifth calendar day after the delivery of Notice thereof to the Authority.

“Obligations” means all amounts owing to the Bank pursuant to the terms of this Agreement and the Note.

“OFAC” means The Office of Foreign Assets Control of the U.S. Department of the Treasury.

“Payment Office” means the office of the Bank as set forth in Section 7.09 herein, or such other office or account as the Bank may hereafter designate in writing as such to the Authority. Any Notice of a change in the Payment Office shall become effective on the fifth calendar day after the delivery of Notice thereof to the Authority.

“Person” means an individual, a corporation, a partnership, a limited liability company, an association, a trust or any other entity or organization, including a government or a political subdivision or an agency or instrumentality thereof.

“Pledged Revenues” has the meaning assigned to that term in Section 2.11(b) hereof.

“Purchase Date” means, (a) with respect to the Initial Note Portion, the Effective Date, and (b) with respect to future Note Portions, the date, which shall be a Business Day, on which the Bank is required to purchase such Note Portion as set forth in the applicable Purchase Notice.

“Purchase Notice” has the meaning assigned to that term in Section 2.02 hereof.

“Related Documents” means the Note and the Resolution.

“Resolution” means Resolution No. [] adopted by the Board of Directors of the Authority on [June 13, 2023], as amended, modified and supplemented from time to time.

“Revenues” means all legally available taxes, income, revenue, cash receipts, and other moneys of the Authority attributable to the Authority’s Fiscal Year 2023-2024. “Revenues” shall include amounts received and collected by the Authority from the Big Bear Lake Fire Protection District and the Big Bear City Community Services District pursuant to Section 7 of the JPA Agreement.

“Sanction(s)” means any international economic sanction administered or enforced by the United States Government (including, without limitation, OFAC), the United Nations Security Council, the European Union, His Majesty’s Treasury or other relevant sanctions authority.

“Section 5.05 Documents” means the documents required by Section 5.05 hereof.

“State” means the State of California.

“Taxes” has the meaning assigned to that term in Section 2.13 hereof.

“Unutilized Commitment” means, on the Effective Date, \$2,000,000, and, thereafter at any time, means \$2,000,000 less the aggregate principal amount of all Note Portions purchased by the Bank.

Construction. The definitions of terms herein shall apply equally to the singular and plural forms of the terms defined. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine and neuter forms. The words “include,” “includes,” and “including” shall be deemed to be followed by the phrase “without limitation.” The word “will” shall be construed to have the same meaning and effect as the word “shall.” Unless the context requires otherwise (a) any definition of or reference to any agreement, instrument or other

document herein shall be construed as referring to such agreement, instrument or other document as from time to time amended, supplemented or otherwise modified (subject to any restrictions on such amendments, supplements or modifications set forth herein), (b) any reference herein to any Person shall be construed to include such Person's successors and assigns, (c) the words "herein," "hereof," and "hereunder," and words of similar import, shall be construed to refer to this Agreement in its entirety and not to any particular provision hereof, and (d) all references herein to Articles, Sections and Exhibits shall be construed to refer to Articles and Sections of, and Exhibits to, this Agreement.

NOTES

Initial Note Portion; Commitment to Purchase Note Portions.

On the basis of the representations, warranties and covenants contained herein, but subject to the terms and conditions herein set forth, the Bank hereby agrees to purchase from the Authority, and the Authority hereby agrees to sell to the Bank up to \$2,000,000 in principal amount of the Note at a purchase price of 100% of the principal amount thereof. The initial Note Portion (the "Initial Note Portion") purchased by the Bank hereunder is \$0.00. The wiring instructions to the Bank for the purposes of wiring the proceeds of each Note portion to the Authority are as follows:

- Union Bank
Account Number: [____]
Routing Number: [____]

Subject to and upon the terms and conditions set forth herein, including but not limited to, the provisions of Section 2.11(a) hereof, the Bank agrees, at any time and from time to time prior to the Commitment Termination Date at the written request of the Authority, to purchase additional Note Portions issued by the Authority in any aggregate principal amount, provided such principal amount may not exceed the Unutilized Commitment at such time.

The Authority shall be entitled to make four total written requests in accordance with Section 2.01(b) above, totaling a maximum of four draws.

Purchase Notice.

Whenever the Authority desires for the Bank to purchase a Note Portion hereunder, it shall give the Bank at its Notice Office prior written notice of such purchase no later than five (5) days preceding the applicable Purchase Date. Each such notice (each a "Purchase Notice") shall be in the form of Exhibit A attached hereto, appropriately completed to specify the aggregate principal amount of the Note Portion to be purchased and the applicable Purchase Date (which shall be a Business Day).

No later than 12:00 p.m. California time on the applicable Purchase Date, so long as the conditions precedent to such purchase as set forth in Section 3.02 are satisfied at such time on such date, the Bank will make available to the order of the Authority the principal amount of the Note Portion in Dollars and in immediately available funds.

Reserved.

Note. The Authority's obligation to pay the principal of, and interest on, the Note Portions purchased by the Bank shall be evidenced by a Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note in the form of a note duly executed and delivered by the Authority substantially in the form attached to the Resolution appropriately completed in conformity herewith (as the same may be amended from time to time, the "Note"). The Note shall (i) be registered in the name of the Bank and be dated the Effective Date; (ii) be in a principal amount equal to an amount not to exceed \$2,000,000 and be payable in the principal amount of the Note Portions evidenced thereby, including the Initial Note Portion; (iii) mature, with respect to each Note Portion evidenced thereby, on June 30, 2024; (iv) bear interest at the Interest Rate; and (v) be entitled to the benefits of this Agreement and the Resolution. The Bank will note on the principal log attached to the Note the amount of each Note Portion purchased by the Bank and each principal payment in respect thereof. Failure to make any such notation shall not affect the Authority's obligations in respect of the Note Portions.

Interest. The Authority agrees to accrue and pay interest in respect of the unpaid principal amount of the Note as follows:

The Authority agrees to accrue interest in respect of the unpaid principal amount of each Note Portion from the date the proceeds thereof are made available to the Authority until the earliest of (i) the date such Note Portion is paid in full, or (ii) the Maturity Date, in each case, at a rate per annum which shall be equal to the Interest Rate.

Overdue principal and, to the extent permitted by law, overdue interest in respect of each Note Portion shall bear interest at a rate of 10.50% per annum, which is equal to 3.00% per annum in excess of the Interest Rate for such Note Portion (the "Default Rate").

Interest shall be payable (i) on each Interest Payment Date for the interest accrued on the Note from and including the preceding Interest Payment Date to but excluding such Interest Payment Date as set forth in an invoice of the Bank (each an "Interest Invoice") delivered to the Authority no later than ten (10) Business Days prior to such Interest Payment Date; provided that failure of delivery of an Interest Invoice shall not affect the Authority's obligations in respect of such interest; provided further that to the extent that the interest set forth in an Interest Invoice is either below or above the actual interest amount, the difference shall be either credited or debited in the next succeeding Interest Invoice and, in the case of a deficiency, as long as the Authority pays such interest pursuant to the provisions of the following paragraph, such interest shall not be considered overdue; and (ii) in respect of each Note Portion, on any prepayment (on the amount prepaid), on the Maturity Date and, after the Maturity Date, on demand.

All computations of interest shall be made on a 30/360 basis.

Reserved.

Reserved.

Compensation.

The Authority shall compensate the Bank, upon its written request (which request shall set forth the basis for requesting such compensation and shall, absent manifest error, be final and conclusive and binding on all the parties hereto), for all reasonable losses, expenses and liabilities (including, without limitation, any loss, expense or liability incurred by reason of the liquidation or reemployment of deposits or other funds required by the Bank to fund its Note Portions) which the Bank may sustain (i) if for any reason (other than a default by the Bank) a purchase of a Note Portion does not occur on a date specified therefor in a Purchase Notice (whether or not withdrawn by the Authority), or (ii) as a consequence of any other default by the Authority to pay the principal of and interest on the Note Portions when required by the terms of this Agreement and the Note.

Voluntary Termination of Unutilized Commitment. Upon at least five (5) Business Days' prior notice to the Bank at its Notice Office, the Authority shall have the right, without premium or penalty, to terminate the Unutilized Commitment in whole or in part, in integral multiples of \$100,000.

Prepayments. The Authority shall have the right to prepay any Note Portion, without premium or penalty, in whole or in part from time to time on any day; provided however, that if such date is not a Business Day, then such prepayment shall occur on the next succeeding Business Day; provided further however, that prior to any prepayment, the Authority shall provide notice to the Bank at least five (5) Business Days prior to such prepayment date. With respect to each prepayment of the Note pursuant to this Section 2.10, (i) the Authority shall designate the Note Portions which are to be prepaid and the specific draw dates applicable thereto and the amount or amounts to be prepaid, and (ii) each prepayment shall be in any amount, as determined by the Authority.

Security Interest. Pursuant to the Resolution, the Authority has pledged all Revenues (collectively, the "Pledged Revenues") to the payment of the principal of and interest on the Note. The pledge is valid and binding in accordance with the terms of the Resolution, and the Pledged Revenues shall immediately be subject to the pledge, and the pledge shall constitute a first lien and security interest which shall immediately attach to the Pledged Revenues and be effective, binding, and enforceable against the Authority, its successors, creditors, and all others asserting the rights therein, to the extent set forth, and in accordance with, the Resolution irrespective of whether those parties have notice of the pledge and without the need for any physical delivery, recordation, filing, or further act.

Method and Place of Payment. All payments under this Agreement or the Note shall be made to the Bank not later than 12:00 Noon (California time) on the date when due and shall be made in Dollars in immediately available funds at the Payment Office. Whenever any payment to be made hereunder or under the Note shall be stated to be due on a day which is not a Business Day, the due date thereof shall be extended to the next succeeding Business Day and, with respect to payments of principal, interest shall be payable at the applicable rate during such extension.

Net Payment. All payments made by the Authority hereunder or under the Note will be made without setoff, counterclaim or other defense. All such payments will be made free and clear of, and without deduction or withholding for, any present or future taxes, levies, imposts, duties, fees, assessments or other charges of whatever nature now or hereafter imposed by any jurisdiction

or by any political subdivision or taxing authority thereof or therein (but excluding any tax imposed on or measured by the net income of the Bank pursuant to the laws of the jurisdiction (or any political subdivision or taxing authority thereof or therein) in which the Applicable Lending Office of the Bank is located) and all interest, penalties or similar liabilities with respect thereto (collectively, "Taxes"). If any Taxes are so levied or imposed, the Authority agrees to pay the full amount of such Taxes and such additional amounts as may be necessary so that every payment of all amounts due hereunder or under the Note, after withholding or deduction for or on account of any Taxes, will not be less than the amount provided for herein or in the Note. The Authority will furnish to the Bank, within forty-five (45) days after the date the payment of any Taxes is due pursuant to applicable law, certified copies of tax receipts evidencing such payment by the Authority. To the extent permitted by law, the Authority hereby agrees to indemnify and hold harmless the Bank, and reimburse the Bank upon its written request, for the amount of any Taxes so levied or imposed and paid by the Bank.

Transfers of the Note. Unless the Authority shall otherwise consent in writing, the Bank shall not transfer the Note to any Person other than the Parent.

Bank Records. All transactions relating to the Unutilized Commitment and the Note Portions including, without limitation, prepayments, repayments, interest charges and reductions and terminations of the Unutilized Commitment and the Note Portions shall be reflected in the books and records of the Bank, which records shall be conclusive and binding upon the Authority absent manifest error.

CONDITIONS PRECEDENT

Conditions to the Bank's Entering Into Agreement. It shall be a condition precedent to the Bank's entering into this Agreement and purchasing the Initial Note Portion that all proceedings taken in connection with the transactions contemplated hereby and all documents incident thereto, including the Related Documents, shall be in form and substance satisfactory to the Bank and that the conditions enumerated in this Section 3.01 have been fulfilled to the satisfaction of the Bank. Delivery by the Bank of fully executed signature pages to this Agreement shall constitute acknowledgment and acceptance by the Bank that all such conditions have been met or waived.

Representations. On the Effective Date, (i) there shall exist no Event of Default or Default; (ii) all representations and warranties made by the Authority herein or in any of the Related Documents shall be true and correct with the same effect as though such representations and warranties had been made at and as of such time; and (iii) each of the Related Documents to which the Authority is a party, as amended (if applicable), is in full force and effect and has not been amended, modified or changed.

Documents. On or prior to the Effective Date, the Bank shall have received, in form and substance satisfactory to the Bank, the following:

True and complete executed originals of this Agreement and the Note executed by an Authorized Representative;

The Resolution certified as of the Effective Date by the Secretary of the Board;

The signature and incumbency certificate, dated the Effective Date, of the signatories of the Authority executing this Agreement and the Note;

A certificate of the Director of Business Services dated the Effective Date, confirming that the 2023-24 budget has been approved by the Board of Directors and making the representations set forth in Section 3.01(a) with respect to the Authority;

Executed copies of the legal opinion of counsel to the Authority, together with a reliance letter addressed to the Bank, which opinions, in each case, shall be in form and substance satisfactory to the Bank;

A copy of the Authority's annual comprehensive financial report ("ACFR") for the Authority's Fiscal Year 2021-22 Fiscal Year;

If the Fiscal Year 2023-24 budget is changed before the Effective Date, a synopsis of the meeting at which the Board of Directors approved such changes to the annual budget for the Authority's Fiscal Year 2023-24 certified by an Authorized Representative; and

Such further documentation, certificates or opinions as the Bank may reasonably request in connection with the matters arising under this Agreement and the Related Documents.

Absence of Material Adverse Change. The Bank shall be satisfied that, on the Effective Date, no material adverse change in or effect upon the financial condition of the Authority shall have occurred since June 30, 2022 or the Authority's ability to perform its obligation under this Agreement and the Related Documents. In addition, on or prior to the Effective Date, no change shall have occurred in any law, rule or regulation or in any interpretation thereof that, in the opinion of counsel to the Bank, would make it illegal for the Bank to execute and deliver this Agreement or for the Authority to execute, deliver and perform under the terms of this Agreement and the Note.

Payment. The Authority shall have made arrangements for the payment of the fees and expenses of counsel to the Bank as provided in Section 7.06 hereof.

Other Matters. All other legal matters pertaining to the execution and delivery of this Agreement and the Related Documents shall be satisfactory to the Bank, and the Bank shall have received such other statements, certificates, agreements, documents and information with respect to the Authority and matters contemplated by this Agreement as the Bank may reasonably request.

Conditions to Purchase. The obligation of the Bank to purchase a Note Portion (other than the Initial Note Portion) on any day is subject to the satisfaction of the following conditions on such date:

Unutilized Commitment. The Unutilized Commitment shall not have expired or been terminated on or prior to such day.

Purchase Notice. The Bank shall have timely received the required Purchase Notice duly completed by an Authorized Representative, with respect to such Note Portion.

No Default; Representations and Warranties. At the time such Note Portion is to be purchased and also after giving effect thereto:

no Default or Event of Default shall have occurred and be continuing;

except as otherwise provided in clause (iii) hereinbelow, all representations and warranties contained herein shall be true, correct and complete in all material respects with the same effect as though such representations and warranties had been made on and as of such date except to the extent a representation or warranty relates specifically to an earlier date, in which case, such representation and warranty shall have been true and correct as of such earlier date; and

(1) the Authority certifies as of the applicable Purchase Date that a true, correct and complete copy of each of the Section 5.05 Documents provided on or prior to such Purchase Date has been furnished to the Bank; (2) the Authority certifies that the information contained in such Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) provided on or prior to such Purchase Date was accurate as of the respective dates of such information; and (3) the Director of Business Services represents as of the Purchase Date that, to his or her actual knowledge, without any investigation, the information contained in the Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) is complete in all material respects with respect to the Revenues.

REPRESENTATIONS OF THE AUTHORITY

The Authority makes the following representations and warranties to the Bank as of the date hereof, the Effective Date and as of each Purchase Date:

Valid Existence. The Authority is a joint powers authority duly organized and existing under and by virtue of the laws of the State and the JPA Agreement and has the necessary power and authority to execute and deliver this Agreement and the Related Documents, to perform its obligations hereunder and thereunder.

Authorization and Validity. The execution, delivery and performance by the Authority of this Agreement, the Note and the other Related Documents have been duly authorized by proper proceedings of the Authority, and no further approval, authorization or consents are required by law or otherwise. To the best of the Authority's knowledge, this Agreement, the Note and the Resolution constitute the legal, valid and binding obligations of the Authority enforceable in accordance with their respective terms, subject to bankruptcy, insolvency, moratorium and other laws affecting creditors' rights generally and principles of equity and public policy.

Compliance with Laws and Contracts. Neither the execution and delivery by the Authority of this Agreement, the Note and the Resolution, nor the consummation of the transactions herein and therein contemplated, nor compliance with the provisions hereof or thereof will (a) violate any provision of the JPA Agreement, (b) violate any law, rule, regulation, order, writ, judgment, injunction, decree or award binding on the Authority, (c) result in any breach of, or default under the provisions of any material indenture, resolution, instrument or agreement to which the Authority is a party or is subject, or by which it or its property is bound, or (d) conflict with or result in the creation or imposition of any Lien pursuant to the terms of any such indenture, instrument or agreement.

Litigation. Other than has been previously disclosed in writing to the Bank, there is no action, suit, proceeding, inquiry or investigation at law or in equity or before or by any court, public board or body pending with service of process accomplished or, to the knowledge of the Authority, threatened against or affecting the Authority (a) wherein an unfavorable decision, ruling or finding would materially adversely affect (i) the transactions contemplated by or the validity of this Agreement, the Note or any of the other Related Documents, or (ii) the Authority's ability to perform its obligations hereunder or under the Note, or the other Related Documents; or (b) which in any way contests the existence, organization or powers of the Authority or the titles of the officers of the Authority to their respective offices.

No Event of Default. No Event of Default or Default has occurred and is continuing.

Projections and Budget Material. The Authority represents that the proposed budget for Fiscal Year 2023-24 in the form considered by the Board of Directors at its meeting on [DATE OF BUDGET APPROVAL], was prepared on the basis of information and estimates that the Authority believed on the Effective Date to be reasonable.

Accurate and Complete Disclosure. The Authority hereby certifies as of the Effective Date that true, correct and complete copies of the documents listed in Exhibit B have been made available to the Bank. The Authority also certifies that the information contained in the documents listed in Exhibit B was accurate as of the respective dates of such information. The Authority hereby certifies that it has not failed to disclose any material information relating to the Revenues of which the Authority has actual knowledge, without any investigation, where such omission would reasonably be expected to impact the Bank's decision to enter into the Note Purchase Agreement.

Regulatory Approvals. Each authorization, consent, approval, license or formal exemption from or filing, declaration or registration with, any court, governmental agency or regulatory authority (federal, state or local), required to be obtained by the Authority in connection with the Authority's execution and delivery of, and performance under this Agreement, the Note and the other Related Documents has been obtained or made and is in full force and effect.

Prospective Change in Law. To the knowledge of the Authority, there is no amendment, or proposed amendment certified for placement on a ballot, to the JPA Agreement or the Constitution of the State or any published administrative interpretation of the Constitution of the State or any State law, or any legislation which has passed either house of the State legislature or is under consideration by any conference or similar committee, or any published judicial decision

interpreting any of the foregoing, the effect of which is to invalidate, eliminate or materially reduce the Revenues.

Sovereign Immunity. Under California law and subject to Section 7.03(d) hereto, the Authority cannot assert sovereign immunity as a defense to the enforcement of its obligations under this Agreement and the Note.

Priority of Pledge. The Resolution provides the Bank with a valid pledge of the Pledged Revenues, the priority of which is set forth in the Resolution, and the Bank is not required to take any further action to perfect or maintain this pledge.

Resolution. The Resolution is in full force and effect. The Resolution has not been amended or supplemented except by such amendments or supplements as have previously been delivered to the Bank.

JPA Agreement. The JPA Agreement is in full force and effect and has not been amended or supplemented except by such amendments or supplements as have previously been delivered to the Bank.

Note. As of the Effective Date, the Note has been duly and validly issued under the Resolution and is entitled to the benefits thereof.

Usury. The terms of this Agreement, the Note and the other Related Documents regarding the calculation and payment of interest and fees do not violate any applicable usury laws.

COVENANTS OF THE AUTHORITY

During the term of this Agreement, and until the Obligations are paid in full, including full payment of the Note, unless the Bank shall otherwise consent in writing, the Authority covenants and agrees as follows:

Notice of Default. As soon as practicable but in any event not more than five (5) Business Days after an Authorized Representative of the Authority shall have obtained knowledge of the occurrence of an Event of Default or Default provide to the Bank the written statement of an Authorized Representative setting forth the details of each such Event of Default or Default and, to the extent the Authority has made any determination with respect thereto, the action which the Authority proposes to take with respect thereto.

Compliance With Laws. The Authority shall comply with all laws, rules and regulations, and with all final orders, writs, judgments, injunctions, decrees or awards to which it may be subject; provided, however, that the Authority may contest the validity or application thereof and appeal or otherwise seek relief therefrom, and exercise any and all of the rights and remedies which it may have with regard thereto, so long as such acts do not affect the Authority's power and authority to execute and deliver this Agreement, to perform its obligations and pay all amounts payable by it hereunder or under the Note, or to execute and deliver the other Related Documents and to perform its obligations thereunder.

Resolution. The Authority agrees that it will perform and comply with each and every covenant and agreement required to be performed or observed by it in the Resolution, each of which covenants and agreements are, by this reference, incorporated into this Agreement in their entirety together with all defined terms and construction provisions necessary for a correct understanding thereof. The Authority shall not amend, modify, terminate or grant, or permit the amendment, modification, termination or grant of, any waiver under, or consent to, or permit or suffer to occur any action or omission which results in, or is equivalent to, an amendment, termination, modification, or grant of a waiver under the Resolution which would materially impair the ability of the Authority to perform its obligations under this Agreement without the prior written consent of the Bank.

No Impairment. The Authority will not take any action that would materially impair the Authority's ability to perform its obligations under this Agreement, the Note and the other Related Documents.

Budgets; Financial Statements; Reports, Certificates and Other Information. The Authority shall provide or cause to be provided to the Bank copies of:

As soon as available, and in any event no later than thirty (30) days after the adoption thereof, a copy of the Authority's annual budget for the Authority's Fiscal Year 2023-2024, as said budget shall have been adopted by the Board of Directors;

As soon as available, and in any event no later than 270 days after June 30, 2023, the Authority's ACFR for Fiscal Year ending June 30, 2023 together with an opinion of the independent accountants who conducted the audit of the financial statements of the Authority contained in the ACFR, which opinion shall contain no qualifications other than qualifications relating to the implementation of rules issued by the Government Accounting Standards Board (the failure to comply with which would not, in the opinion of the Bank in its sole discretion, individually or in the aggregate, have a material impact on any financial statement line item);

Concurrently with the furnishing of the financial statements described under Section 5.05(b) hereof, a certificate signed by an Authorized Representative stating that (i) the Authority has complied with all of the terms, provisions and conditions of this Agreement and the other Related Documents, (ii) to the best of his/her knowledge, the Authority has kept, observed, performed and fulfilled each and every covenant, provision and condition of this Agreement and the other Related Documents on the Authority's part to be performed, and (iii) no Default or Event of Default has occurred or, if such Default or Event of Default has occurred, specifying the nature of such Default or Event of Default, the period of its existence, the nature and status thereof and any remedial steps taken or proposed to correct such Default or Event of Default;

As soon as available and, in any event, within ten (10) Business Days after adoption by the Board of Directors of any changes to the Fiscal Year 2023-2024 annual budget for the Authority, including, but not limited to, all interim budget reports, if any, but only to the extent that such changes relate to Revenues;

Promptly, notice of any action, suit or proceeding known to it at law or in equity or by or before any governmental instrumentality, entity or other agency which, if adversely

determined, would materially impair the ability of the Authority to carry out its obligations under this Agreement, the Note or any other Related Document or any other document, instrument or agreement required hereunder or thereunder, or would materially and adversely affect its assets or financial condition;

Promptly, notice of any matter or event which may result in a material adverse change in the Authority's financial condition or operations; and

Promptly, upon the request of the Bank, any additional information reasonably requested by the Bank.

Inspection Rights. At any reasonable time and from time to time the Authority shall permit the Bank or any agents or representatives thereof to examine and make copies of the records and books of account related to the Revenues and the transactions contemplated by this Agreement, the Note and the other Related Documents, to visit the Authority's properties and to discuss its affairs, finances and accounts with any of its officers and independent accountants.

Use of Proceeds. The Authority shall use the proceeds of each Note Portion solely for the cash flow needs of the Authority for Fiscal Year 2023-24. Without limiting the preceding sentence, the Authority agrees that no part of the proceeds of any Note Portion will be used by the Authority to purchase or carry any Margin Stock or to extend credit to others for the purpose of purchasing or carrying any Margin Stock.

Existence. The Authority shall maintain its legal existence and shall not merge or consolidate with or into any other Person.

Indebtedness and Liens. The Authority shall not create or suffer to exist any Indebtedness secured by a Lien upon, or with respect to, any of the Pledged Revenues, except as permitted pursuant to the Resolution.

Assignments. The Authority shall not assign, transfer or otherwise convey any interest in the Pledged Revenues without the prior written consent of the Bank.

Sanctions Concerns and Anti-Corruption Laws.

Sanctions Concerns. Neither the Authority, nor, to the knowledge of the Authority, any director, officer, employee, agent, affiliate or representative thereof, is an individual or entity that is, or is owned or controlled by any individual or entity that is (i) currently the subject or target of any Sanctions, (ii) included on OFAC's List of Specially Designated Nationals, HMT's Consolidated List of Financial Sanctions Targets and the Investment Ban List, or any similar list enforced by any other relevant sanctions authority or (iii) located, organized or resident in a Designated Jurisdiction.

Anti-Corruption Laws. The Authority has conducted its business in compliance with the United States Foreign Corrupt Practices Act of 1977, the UK Bribery Act 2010 and other similar anti-corruption legislation in other jurisdictions, and has instituted and maintained policies and procedures designed to promote and achieve compliance with such laws.

Further Assurances. From time to time hereafter, the Authority will execute and deliver such additional instruments, certificates or documents, and will take all such actions as the Bank may reasonably request for the purposes of implementing or effectuating the provisions of this Agreement and the Related Documents or for the purpose of more fully perfecting or renewing the Bank's rights with respect to the Pledged Revenues.

Certain Information. The Authority shall not include in any amendment or supplement to any offering or disclosure document with respect to any Indebtedness, whether offered publicly or private, any information concerning the Bank that is not supplied in writing, or otherwise consented to, by the Bank expressly for inclusion therein, other than the Bank's name and a brief description of this Agreement, which may be included in such offering or other document without the Bank's prior written consent.

Accuracy of Information. The Authority agrees that it shall provide the Bank with true, correct and complete copies of the Section 5.05 Documents. The Authority also agrees that the information contained in the Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) will be accurate as of the respective dates of such information. The Director of Business Services agrees that, to his or her actual knowledge, without any investigation, the information contained in the Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) will be complete in all material respects with respect to the Revenues.

No Immunity. The Authority agrees that under California law and subject to Section 7.03(d) hereto it cannot assert sovereign immunity as a defense to the enforcement of its obligations under this Agreement or the Note.

EVENTS OF DEFAULT; REMEDIES

Events of Default. Each of the following events shall constitute an "Event of Default" hereunder:

Payments. The Authority shall default in the payment when due of any principal of or interest on the Note, and such default shall continue unremedied for five (5) or more days.

Representations Untrue. Any representation, warranty, certification or statement made by the Authority in this Agreement or in the Resolution shall (in any such case) have been incorrect or untrue in any material respect when made or deemed to have been made.

Covenant Defaults.

The Authority shall default in the due performance on or observance of any term, covenant or agreement contained in Sections 5.01, 5.03, 5.04, 5.08, 5.09, 5.10 and 5.15 of this Agreement.

The Authority shall default in the due performance on or observance of any term, covenant or agreement contained in Section 5.05 of this Agreement and such default, if

capable of being remedied, shall remain unremedied for thirty (30) days after written notice thereof shall have been given to the Authority by the Bank.

The Authority shall default in the due performance or observance of any material term, covenant or agreement contained herein or incorporated herein (other than those described in other provisions of this Section 6.01) and such default, if capable of being remedied, shall remain unremedied for sixty (60) days after written notice thereof shall have been given to the Authority by the Bank.

Reserved.

Reserved.

Invalidity; Repudiation.

Any material provision of this Agreement, the Note, the Authorizing Law or the Resolution is declared to be null and void by a final non-appealable judgment of court of competent jurisdiction; or

The Authority, pursuant to official action on the part of its Board of Directors, shall deny that it has any or further liability or obligation under this Agreement, the Note, the Authorizing Law or the Resolution.

Insolvency, Etc. The Authority shall become insolvent or admit in writing its inability to pay its debts as they mature or shall declare a moratorium on the payment of its debts or apply for, consent to or acquiesce in the appointment of a trustee, custodian, liquidator or receiver for itself or any substantial part of its property, or shall take any action to authorize or effect any of the foregoing; or in the absence of any such application, consent or acquiescence, a trustee, custodian, liquidator or receiver shall be appointed for it or for a substantial part of its property or revenues and shall not be discharged within a period of ninety (90) days; or the State or any other Governmental Authority having jurisdiction over the Authority imposes a debt moratorium, debt restructuring, or comparable restriction on repayment when due and payable of the principal of or interest on any debt by the Authority; or any bankruptcy, reorganization, debt arrangement or other proceeding under any bankruptcy or insolvency law or any dissolution or liquidation proceeding shall be instituted by or against the Authority (or any action shall be taken to authorize or effect the institution by it of any of the foregoing) and if instituted against it, shall be consented to or acquiesced in by it, or shall not be dismissed within a period of ninety (90) days.

Pledge, Etc. The pledge of the Pledged Revenues created by the Resolution shall fail to provide the Bank, as Note holder, with the security interest in the Pledged Revenues purported to be provided, or the Bank, as Note holder, shall cease to have a valid security interest in the Pledged Revenues.

Resolution Default. The Authority shall default in the due performance or observance of any material term, covenant or agreement contained in the Resolution and the same shall not have been cured within any applicable cure period.

Certain Unsatisfied Judgments. A judgment or court order for the payment of money in excess of \$1,000,000 shall be rendered against the Authority that is payable from the Authority's General Fund, and such judgment or court order shall continue unsatisfied and in effect for a period of sixty (60) consecutive days without being vacated, discharged, satisfied, or stayed or bonded pending appeal.

Reserved.

Remedies. If any Event of Default shall have occurred and be continuing, the interest on any Note Portion outstanding shall automatically accrue interest at the Default Rate, and the Bank may by Notice to the Authority take any or all of the following actions, without prejudice to the rights of the Bank to enforce its claims against the Authority (provided, that, if an Event of Default specified in Section 6.01(g) shall occur, the result which would occur upon the giving of Notice by the Bank to the Authority as specified in clauses (i) and (ii) below shall occur automatically without the giving of any such Notice): (i) declare the Unutilized Commitment terminated, whereupon the Unutilized Commitment shall forthwith terminate immediately; (ii) declare the principal of and any accrued interest in respect of the Note and all other Obligations owing then Outstanding hereunder to be, whereupon the same shall become, forthwith due and payable without presentment, demand, protest or other notice of any kind, all of which are hereby waived by the Authority; and/or (iii) exercise any other rights or remedies the Bank may have under the Resolution, at law or in equity.

No Waiver; Cumulative Remedies. No failure or delay on the part of the Bank in exercising any right, power or privilege hereunder, under the Note or under any other Related Document and no course of dealing between the Authority and the Bank shall operate as a waiver thereof; nor shall any single or partial exercise of any right, power or privilege hereunder, under the Note or under any other Related Document preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder or thereunder. The rights, powers and remedies herein, under the Note or in any other Related Document expressly provided are cumulative and not exclusive of any rights, powers or remedies which the Bank would otherwise have. No notice to or demand on the Authority in any case shall entitle the Authority to any other or further notice or demand in similar or other circumstances or constitute a waiver of the rights of the Bank to any other or further action in any circumstances without notice or demand.

MISCELLANEOUS

Amendments. No provision of this Agreement may be amended, modified, changed, waived, discharged or terminated orally, unless by an instrument in writing signed by the parties hereto.

Assignments. (a) This Agreement shall be binding upon and inure to the benefit of the Authority and the Bank and their respective successors, endorsees and assigns, except that neither party hereto may assign or transfer their respective rights or obligations hereunder without the prior written consent of the other party except as provided in Section 2.14 hereof. The Bank may grant a participation to any financial institution in all or any part of, or any interest (undivided or divided) in, the Bank's rights and benefits under this Agreement, the Note and the other Related

Documents and, to the extent of that participation, such participant shall, except as set forth in the following clause (ii), have the same rights and benefits against the Authority hereunder and the Note as it would have had if such participant were a direct party hereto; provided that (i) no such participation shall affect the obligations of the Bank to purchase Note Portions as herein provided; (ii) the Authority shall be required to deal only with the Bank with respect to any matters under this Agreement and no such participant shall be entitled to enforce directly against the Authority any provision hereunder; (iii) no participant shall be entitled to recover amounts hereunder in excess of any amounts to which the Bank is entitled to recover hereunder; and (iv) such participant shall not be any Person registered as an investment company under the Investment Company Act of 1940, as amended.

Notwithstanding the foregoing provisions of this Section 7.02(a), (i) the Bank may assign and pledge all or any portion of the amounts owing to it with respect to the Note to any Federal Reserve Bank or the United States Treasury as collateral security pursuant to Regulation A of the Board of Governors of the Federal Reserve System and any Operating Circular issued by such Federal Reserve Bank; and (ii) any payment in respect of such assigned amounts owed with respect to the Note made by the Authority to the Bank in accordance with the terms thereof shall satisfy the Authority's obligations thereunder in respect of such assigned obligation to the extent of such payment. No such assignment shall release the Bank from its obligations hereunder.

Governing Law; Waiver of Jury Trial; Waiver of Special Damages; Sovereign Immunity.

This Agreement shall be governed by and construed in accordance with the laws of the State of California without reference to choice of law doctrine.

The Authority, to the extent permitted by law, and the Bank (by its acceptance hereof) hereby voluntarily, knowingly, irrevocably and unconditionally waive any right to have a jury participate in resolving any dispute (whether based on contract, tort, or otherwise) between the Authority and the Bank arising out of or in any way related to this Agreement, the Note and the other related documents. This provision is a material inducement to the Bank to provide the financing evidenced by this Agreement. To the extent such waiver is not enforceable, the District hereby consents to the adjudication of any and all such matters pursuant to Judicial Reference as provided in Section 638 of the California Code of Civil Procedure, at the option of the Fiscal Agent, and the judicial referee shall be empowered to hear and determine any and all issues in such Reference whether fact or law.

The Authority waives, to the extent not prohibited by law, any right the undersigned may have to claim or recover from the Bank in any legal action or proceeding any special, exemplary, punitive or consequential damages.

The Bank hereby recognizes that the procedural requirements applicable to commencing an action against the Authority differ from requirements applicable to nongovernmental entities.

Severability. If any provision of this Agreement shall be held or deemed to be or shall in fact be illegal, inoperative or unenforceable by a court of competent jurisdiction the same shall not

affect any other provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatever.

Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

Expenses. The Authority shall pay the reasonable fees and costs of counsel for the Bank in an amount equal to \$10,000; *provided, however*, that counsel for the Bank shall submit a W-9 and an invoice for payment at least five (5) Business Days prior to the Effective Date. The Authority shall also pay (a) all reasonable out-of-pocket expenses of the Bank, including reasonable fees and expenses of counsel retained by the Bank in connection with any waiver or consent hereunder or under any Related Documents or any amendment hereof or thereof, and (b) if any Default or Event of Default occurs, all out-of-pocket expenses incurred by the Bank, including the fees and disbursements of counsel and experts retained by the Bank in connection with such Default or Event of Default and collection and other enforcement proceedings resulting therefrom. The Authority shall also pay the fees associated with the filing of reports with the California Debt and Investment Advisory Commission in connection with the Agreement and Note.

Indemnification.

To the extent permitted by law, the Authority agrees to indemnify and hold harmless the Bank and its officers, directors, employees and their agents (each, an “Indemnitee”) from and against any and all claims, damages, penalties, actions, losses, liabilities, judgments, suits and reasonable costs or expenses (including, without limitation, reasonable attorney’s fees and expenses) whatsoever which an Indemnitee may incur (or which may be claimed against an Indemnitee by any person or entity whatsoever) by reason of or in connection with any action, proceeding or investigation (whether or not the Bank is a party thereto) arising from the entering into and/or performance of this Agreement or any Related Document or the use of the proceeds of the Note or the consummation of any transactions contemplated herein or in any Related Document, including, without limitation, the reasonable fees and disbursements of counsel incurred in connection with any such action, proceeding or investigation (but excluding any such claims, damages, penalties, actions, losses, liabilities, judgments, suits and reasonable costs or expenses, to the extent incurred by reason of the negligence or willful misconduct of the Indemnitee).

Promptly after receipt by an Indemnitee of notice of the commencement of any action, proceeding or investigation in respect of which indemnity or reimbursement may be sought as provided above (each, an “Indemnified Claim”), such Indemnitee will notify the Authority in writing of the receipt or commencement thereof, but the failure of an Indemnitee to notify the Authority with respect to a particular action, proceeding or investigation shall not relieve the Authority from any obligation or liability which it may have pursuant to this Section 7.07 with respect to such action, proceeding or investigation, or which it may have otherwise than pursuant to this Agreement with respect to any action, proceeding, or investigation.

The Authority shall be entitled, at its own expense, to participate in and control the defense of any action, proceeding or investigation with counsel reasonably satisfactory to such

Indemnitee. Notwithstanding the preceding sentence, an Indemnitee will be entitled to employ counsel separate from counsel for the Authority and from any other party in such action, proceeding or investigation and to participate in the action, proceeding, or investigation, and the Authority shall bear the fees and expenses of such separate counsel (and shall pay such fees and expenses as and when incurred), only if either (i) the Indemnitee shall have reasonably concluded that there may be one or more legal defenses available to it which are different from or additional to those available to the Authority, or (ii) the Authority shall not have employed counsel reasonably satisfactory to the Indemnitee to represent the Indemnitee within a reasonable time after the Authority shall have notice of the institution of any such action, proceeding or investigation. Each Indemnitee shall cause its counsel to cooperate with the Authority in the defense of any action, proceeding or investigation to the extent consistent with its professional responsibilities. The Authority shall not be liable for the settlement by any Indemnitee of any action, proceeding or investigation effected without its consent, which consent will not be unreasonably or untimely withheld. The Authority shall not settle or compromise any action, proceeding or investigation, or permit a default or consent to the entry of any judgment with respect thereto, unless such settlement, compromise, default or consent includes, as an unconditional term thereof, the giving by the party other than the Authority thereto of an unconditional general release to all Indemnitees from all liability in respect of such action, proceeding, or investigation.

To the extent permitted by law, the Authority agrees to indemnify and hold the Bank and its officers, directors, employees and their agents harmless (on a net after-tax basis) from any present or future claim or liability for stamp, transfer, documentary, excise or other similar tax and any penalties or interest with respect thereto, which may be assessed, levied or collected by any jurisdiction in connection with the execution, delivery and performance of, or any payment made under, this Agreement, the Note and the other Related Documents, or any amendment thereto.

Term of the Agreement. The obligation of the Bank to purchase Note Portions under this Agreement shall terminate on the Commitment Termination Date. Except for the Authority's obligations to indemnify the Bank and each Indemnitee, this Agreement shall terminate when all Obligations have been paid in full.

Notice. Any notice, demand, direction, request or other instrument authorized or required by this Agreement to be given to or filed with the Authority or the Bank shall be deemed to have been sufficiently given or filed for all purposes, if any, when delivered by hand or three (3) Business Days after being sent by registered mail, return receipt requested, postage prepaid, and if given electronically shall be deemed given when transmitted (receipt electronically confirmed by the recipient thereof):

- If to the Authority:
- Big Bear Fire Authority
41090 Big Bear Blvd., P.O. Box 2830
Big Bear Lake, CA 92315
Attention: Fire Chief
Phone: (909) 866-7566
E-mail: jeff.willis@bigbearfire.org

- With a copy to:
 - Best Best & Krieger LLP
 - 3390 University Avenue, 5th Floor
 - Riverside, CA 92501
 - Attention: Mrunal Shah
 - Phone: (951) 686-1450
 - E-mail: Mrunal.shah@bbklaw.com
- If to the Bank:
- FIRST FOUNDATION PUBLIC FINANCE
2223 Douglas Blvd., Suite 300
Roseville, CA 95661
Attention: Trevor Mael
Phone: (916) 724-2423
E-mail: tmael@ff-inc.com

or to such other address, telephone number or facsimile number as one party hereto shall notify the other party hereto.

Holidays. Except as otherwise provided herein, whenever any payment or action to be made or taken hereunder shall be stated to be due on a day which is not a Business Day, such payment or action shall be made or taken on the next following Business Day, and such extension of time shall be included in computing interest or fees, if any, in connection with such payment or action.

Survival. All representations, warranties, covenants and agreements of the Authority contained in this Agreement as amended or supplemented from time to time or made in writing in connection herewith shall survive the execution and delivery hereof shall continue in full force and effect until payment in full of the Obligations, it being understood that the agreements of the Authority found in Sections 2.07, 2.08, 2.13 and 7.06 hereof shall survive the termination of this Agreement and payment in full of the Obligations.

USA PATRIOT ACT NOTIFICATION. The following notification is provided to the Authority pursuant to Section 326 of the USA Patriot Act of 2001, 31 U.S.C. Section 5318:

- **IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT.** To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person or entity that opens an account, including any deposit account, treasury management account, loan, other extension of credit, or other financial services product. What this means for the Authority: When the Authority opens an account, if the Authority is an individual the Bank will ask for the Authority's name, taxpayer identification number, residential address, date of birth, and other information that will allow the Bank to identify the Authority, and if the Authority is not an individual the Bank will ask for the Authority's name, taxpayer identification number, business address,

and other information that will allow the Bank to identify the Authority. The Bank may also ask, if the Authority is an individual to see the Authority's driver's license or other identifying documents, and if the Authority is not an individual to see the Authority's legal organizational documents or other identifying documents.

No Advisory or Fiduciary Relationship. In connection with all aspects of the transactions contemplated hereby (including in connection with any amendment, waiver or other modification hereof or of any Related Document), the Authority acknowledges and agrees, and acknowledges its Affiliates' understanding, that: (a) (i) the services regarding this Agreement provided by the Bank and any Affiliate thereof are arm's-length commercial transactions between the Authority, on the one hand, and the Bank and its Affiliates, on the other hand, (ii) the Authority has consulted its own legal, accounting, regulatory and tax advisors to the extent it has deemed appropriate, and (iii) the Authority is capable of evaluating, and understands and accepts, the terms, risks and conditions of the transactions contemplated hereby and by the Related Documents; (b) (i) the Bank and its Affiliates each is and has been acting solely as a principal and, except as expressly agreed in writing by the relevant parties, has not been, is not, and will not be acting as an advisor, agent or fiduciary, for the Authority, or any other Person and (ii) neither the Bank nor any of its Affiliates has any obligation to the Authority with respect to the transactions contemplated hereby except those obligations expressly set forth herein and in the other Related Documents; and (c) the Bank and its Affiliates may be engaged in a broad range of transactions that involve interests that differ from those of the Authority, and neither the Bank nor any of its Affiliates has any obligation to disclose any of such interests to the Authority. To the fullest extent permitted by law, the Authority, hereby waives and releases any claims that it may have against the Bank or any of its Affiliates with respect to any breach or alleged breach of agency or fiduciary duty in connection with any aspect of any transactions contemplated hereby.

No Liability. The Authority agrees that none of the bank, its officers, directors, employees and their agents shall have any liability or responsibility for the acts or omissions of the Authority in respect of its use of this agreement or any amounts made available by the bank hereunder. The Bank agrees that none of the Authority, its officers, Directors, employees and their agents shall have any liability or responsibility for the acts or omissions of the Bank in respect of the performance of the Bank's obligations under this Agreement.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties hereto, by their officers thereunto duly authorized, have executed and delivered this Agreement, effective as of the day and year first above written.

BIG BEAR FIRE AUTHORITY

By: _____
Kristin Mandolini
Director of Business Services

FIRST FOUNDATION PUBLIC FINANCE, a
Delaware statutory trust and wholly owned
subsidiary of First Foundation Bank

By: _____
Name:
Title:

*-Signature Page-
Note Purchase Agreement*

EXHIBIT A
FORM OF
PURCHASE NOTICE

[insert date]

FIRST FOUNDATION PUBLIC FINANCE,
a Delaware statutory trust and wholly owned subsidiary of First Foundation Bank

Attention: [insert contact]

Ladies and Gentlemen:

The undersigned, Big Bear Fire Authority, California (the "Authority"), refers to the Note Purchase Agreement, dated July ___, 2023 (as amended from time to time, the "Agreement"; the terms defined therein being used herein as therein defined), between the undersigned and First Foundation Public Finance (the "Bank"), and hereby gives you notice, irrevocably, pursuant to Section 2.01(b) of the Agreement, that the undersigned hereby desires to sell to the Bank, and requests that the Bank purchase, the Note Portion described below:

- (i) The Purchase Date is _____;
- (ii) The aggregate principal amount of the Note Portion to be purchased is _____;
- (iii) The wire instructions are as follows:

ABA# _____

Account # _____

Account Name: Big Bear Fire Authority

Name and address of bank: First Foundation Public Finance

The Authority hereby certifies that the following statements are true on the date hereof, and will be true on the date of the Purchase Date before and after giving effect to the purchase and sale of the Note Portion described in this Purchase Notice:

(A) The Unutilized Commitment has not expired or been terminated;

(B) (i) No Default or Event of Default has occurred and is continuing, (ii) except as otherwise provided in clause (iii) hereinbelow, all representations and warranties contained in the Agreement and in the other Related Documents are true, correct and complete in all material respects with the same effect as though such representations and warranties had been made on and as of the date hereof except to the extent a representation or warranty relates specifically to an

earlier date, in which case, such representation and warranty shall have been true and correct as of such earlier date, and (iii) (1) the Authority certifies as of the Purchase Date that a true, correct and complete copy of each of the Section 5.05 Documents provided on or prior to the Purchase Date has been furnished to the Bank; (2) the Authority certifies that the information contained in the Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) provided on or prior to the Purchase Date was accurate as of the respective dates of such information; and (3) the Director of Business Services represents as of the Purchase Date that to his or her actual knowledge, without any investigation, that the information contained in the Section 5.05 Documents (excluding any budget materials or any projected Revenues included in the statement required by Section 5.05(d)) is complete in all material respects with respect to the Revenues.

Very truly yours,

BIG BEAR FIRE AUTHORITY

By: _____
Name: _____
Title: _____

EXHIBIT B

**LIST OF INFORMATION PROVIDED BY THE AUTHORITY TO FIRST FOUNDATION
PUBLIC FINANCE
PURSUANT TO SECTION 4.07**

1. Authority's ACFR for the Fiscal Year 2021-22.
2. Authority's Budget for the Fiscal Year 2023-24.

EXHIBIT C

GOOD FAITH ESTIMATES

The good faith estimates set forth herein are provided with respect to the Note authorized by this Resolution. Such good faith estimates have been provided to the Authority by Fieldman, Rolapp & Associates, Inc. (the “Municipal Advisor”), based on preliminary cash flows provided by Oppenheimer as of May 23, 2023 reflecting the market interest rates and terms provided in the proposal from First Foundation Public Finance.

Estimated Principal Amount. The Municipal Advisor has informed the Authority that, based on the Authority’s financing plan and current market conditions, the good faith estimate of the aggregate principal amount of the Note is \$2,000,000 (the “Estimated Principal Amount”).

True Interest Cost. The Municipal Advisor has informed the Authority that the good faith estimate of the true interest cost of the Note, which means the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the Note, is 7.52%

Finance Charge. The Municipal Advisor has informed the Authority that the good faith estimate of the finance charge for the Note, which means the sum of all fees and charges paid to third parties for costs in connection with the issuance and sale of the Note (the “Finance Charge”), is \$60,000. The Authority has stated that all costs of issuance will be paid from funds on hand and not from proceeds of the Note.

Amount of Proceeds to be Received. The Municipal Advisor has informed the Authority that the good faith estimate of the amount of proceeds of the Note expected to be received by the Authority, less the Finance Charge, and any reserves or capitalized interest paid or funded with proceeds of the Note, is \$2,000,000.

Total Payment Amount. The Municipal Advisor has informed the Authority that the good faith estimate of the total payment amount, which means the sum total of all principal and interest payments made for the Note, plus the Finance Charge, not paid with proceeds of the financing, calculated to the final maturity of the Note, is \$2,207,917, assuming \$2,000,000 draw on the closing date.

The foregoing estimates constitute good faith estimates only based on preliminary cash flows provided by Oppenheimer as of May 23, 2023. The estimates above may differ from the actual amounts due to (a) the actual dated date of the Note being different from the date assumed for purposes of such estimates, (b) the actual aggregate principal amount of the Note being different from the Estimated Principal Amount, (c) the actual interest rate on the Note, (d) the actual amortization of the debt service on the Note being different from the amortization assumed for purposes of such estimates, (e) other market conditions, or (f) alterations in the Authority’s financing plan, or a combination of such factors. The actual dated date of the Note and the actual aggregate principal amount of the Note will be determined by the Authority based on market conditions and other factors.

EXHIBIT D

PLACEMENT AGENT AGREEMENT

[ATTACHED]

PLACEMENT AGENT AGREEMENT

June 1, 2023

Big Bear Fire Authority
39707 Big Bear Boulevard
Big Bear Lake, CA 92315

Re: **Big Bear Fire Authority 2023-24 Tax and Revenue Anticipation Note**

Ladies and Gentlemen:

Oppenheimer & Co. Inc. (the “Placement Agent”) offers to enter into the following Placement Agreement (the “Agreement”) with the Big Bear Fire Authority (the “Issuer”), which, upon Issuer’s acceptance of this offer, shall be binding upon both the Issuer and the Placement Agent. This offer is made subject to Issuer’s acceptance of this Agreement, and if not so accepted will be subject to withdrawal by the Placement Agent upon written notice delivered to Issuer at any time prior to acceptance hereof.

The above-captioned note (the “Note”) is to be issued pursuant to a resolution (the “Resolution”) adopted by the Board of Directors of the Issuer and a Note Purchase Agreement (the “Note Purchase Agreement”). Unless otherwise indicated, each capitalized term contained herein shall have the meaning assigned to it in the Note Purchase agreement. The Issuer acknowledges and agrees that (i) the transaction contemplated by this Agreement is an arm’s length, commercial transaction between the Issuer and the Placement Agent in which the Placement Agent is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer; (ii) the Placement Agent has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings, and procedures leading thereto (irrespective of whether the Placement Agent has provided other services or is currently providing other services to the Issuer on other matters); (iii) the only obligations the Placement Agent has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this Agreement; and (iv) the Issuer has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate.

1. Notwithstanding the foregoing or any other provisions of this Agreement, the use of the term “agent” with reference to the Placement Agent is not intended to connote any fiduciary or other implied (or express) obligations arising under agency doctrine of any applicable law. Instead, such term is used merely as a matter of market custom and is intended to create or reflect only an independent contractor relationship between contracting parties and the Placement Agent acts as an independent broker-dealer and exercises its own independent judgment in connection with its rights and duties as Placement Agent. Upon the terms and conditions and upon the basis of the representations, warranties, and covenants set forth herein, the Placement Agent hereby agrees to use its best efforts to locate a purchaser for all, but not less than all, of the Note on terms consistent with the Note Purchase Agreement. As compensation for its services hereunder, the Placement Agent shall charge a fee of \$[10,000], the payment of which is conditioned upon the closing of the sale of the Note. At the closing of any such sale, the Issuer shall pay or cause to be paid such fee to the Placement Agent by wire transfer or immediately available funds. The above fee does not include any services the Placement

Agent may render in the future to the Issuer with respect to any transaction other than the sale and issuance of the Note.

2. Upon the execution thereof, Issuer shall deliver or cause to be delivered to the Placement Agent a copy of the Note Purchase Agreement in substantially final form, duly approved and to be in full force and effect upon execution and delivery by the parties thereto.

3. Issuer represents and warrants to, and agrees with the Placement Agent (and hereby it shall be a condition of the obligation of the Placement Agent to perform under this Agreement), that Issuer shall so represent and warrant as of the closing date of the Note (such date referred to herein as the “Closing Date”) that:

The Issuer is duly organized and validly existing under the laws of the State of California (the “State”).

The Issuer has complied, and reasonably expects in all respects on the Closing Date to be in compliance, with all of the provisions of applicable California state law.

The Issuer has duly adopted the Resolution authorizing the issuance of the Note and the Issuer has duly authorized and approved the execution and delivery of the Note Purchase Agreement and this Agreement (collectively, the “Bond Documents”), as well as the performance of its obligations contained in the Note and the consummation by it of all other transactions contemplated hereby.

The Issuer is not in breach of or default under any applicable law or administrative regulation of the State, any department, division, agency or instrumentality thereof, or of the United States, or any applicable judgment or decree or any loan agreement, note, resolution, certificate, agreement or other instrument to which the Issuer is a party or is otherwise subject which breach or default would materially and adversely affect the Issuer or its ability to perform its duties and obligations under the Bond Documents; and the execution and delivery of this Agreement, the adoption of the Resolution, the execution of the Bond Documents, and the execution and the issuance of the Note and compliance with the provisions of each thereof will not conflict materially with or constitute a breach of or default under any applicable law or administrative regulation of the State or under any certificate, agreement, or other instrument to which the Issuer is a party or is otherwise subject which breach or default would materially and adversely affect the Issuer, its Bond Documents, or its ability to perform its duties and obligations under the Bond Documents.

All approvals, consents, and orders of any governmental authority, board, agency or commission having jurisdiction that would constitute a condition precedent to the performance by the Issuer of its obligations hereunder and under the Bond Documents and the Note have been, or prior to the Closing Date will have been, obtained.

No litigation is pending or, to the knowledge of the Issuer, threatened in any court in any way affecting the existence of the Issuer or the title of the members of the Issuer to their respective offices or seeking to restrain or to enjoin the issuance, sale, or delivery of the Note, or the collection or pledge of any revenues pledged or to be pledged under the Bond Documents to pay the principal of and interest on the Note, or in any way contesting or affecting the validity

or enforceability of the Note, the Note Purchase Agreement, or this Agreement, or contesting the powers of the Issuer or its members with respect to the Note.

The Issuer will apply the proceeds of the Note in accordance with the applicable terms of the Note Purchase Agreement.

The Issuer agrees to provide information to satisfy “Know Your Client,” “Anti-Money Laundering” and Terrorist Financing” rules and regulations, in each case, in accordance with the Placement Agent’s requirements.

4. On the Closing Date, the Placement Agent shall receive a copy of each of the following documents, each dated the Closing Date:

- (a) a certified copy of the Resolution;
- (b) a certificate of an authorized officer of the Issuer that the Note Purchase Agreement and this Agreement are in full force and effect;
- (c) opinions of bond counsel, Best Best & Krieger LLP (“Bond Counsel”), dated the Closing Date;
- (d) a certificate signed by an authorized officer of the Issuer to the effect that (i) the representations, warranties and covenants of the Issuer contained herein are true and correct in all material respects on and as of the Closing Date, with the same effect as if made on the date of the delivery of the Note by the Issuer; (ii) no litigation is pending or, to its knowledge, threatened in any court in any way affecting the existence of the Issuer or the titles of its officers or directors to their respective positions, or seeking to restrain or to enjoin the issuance, sale or delivery of the Note, or the collection of any revenues or assets of the Issuer pledged or to be pledged to pay the principal of and premium, if any, and interest on the Note, or the pledge thereof, or in any way contesting or affecting the validity or enforceability of the Note, the Note Purchase Agreement or this Agreement, or contesting the powers of the Issuer or its authority with respect to the Note, the Note Purchase Agreement or this Agreement (but in lieu of or in conjunction with such certificate, the Placement Agent may, in its sole discretion, accept certificates or opinions of Bond Counsel, acceptable to the Placement Agent, that in the opinion of such counsel the issues raised in any such pending or threatened litigation are without substance or that the contentions of all plaintiffs therein are without merit); and (iii) the Issuer has complied in all material respects with the Note Purchase Agreement and the terms of the Note and satisfied all material conditions on its part to be performed or satisfied at or prior to the delivery of the Note;
- (e) an investor letter from the purchaser of the Note in the form and substance satisfactory to the Placement Agent; and
- (f) such additional certificates, instruments or opinions as Bond Counsel, the Issuer, or the Placement Agent may deem necessary or desirable.

If the obligations of the Placement Agent shall be terminated for any reason permitted hereby, neither the Placement Agent nor the Issuer shall be under further obligation hereunder.

5. Unless otherwise set forth herein, the representations and agreements in this Agreement shall survive the delivery of the Note hereunder.

6. The Placement Agent's obligation hereunder to use its best efforts to place the Note shall be subject to the performance by Issuer of its obligations hereunder in all material respects at or prior to the Closing Date and the accuracy in all material respects of Issuer's representations and warranties contained herein.

7. The Placement Agent shall pay the fees and disbursements of any counsel to the Placement Agent and Placement Agent's own out-of-pocket expenses. The Issuer shall be under no obligation to pay any expenses incident to the performance of the obligations of the Placement Agent hereunder.

8. Issuer agrees and understands that this Agreement is a contract for services and waives any claims it may have that Issuer is immune from suit by virtue of any law or claim for any matter arising from or relating to this Agreement. Issuer further agrees, to the extent permissible by law, to indemnify and hold Placement Agent harmless against any losses, claims, damages or liabilities to which it may become subject, including reasonable and necessary legal fees, in so far as such losses, claims, damages or liabilities arise out of or relate to the transaction contemplated herein. Such indemnity shall not include claims involving willful misconduct or negligence of Placement Agent.

9. This Agreement may be terminated with or without cause by either party, upon five (5) business days prior written notice to the other party of its intention to terminate. Any such termination, however, shall not affect the obligations of the Issuer under Section 8 hereof or the respective representations, warranties, agreements, covenants, rights or responsibilities of the parties made or arising prior to the termination of this Agreement.

10. The agreements and all representations and warranties herein set forth have been and are made for the benefit of the Placement Agent and the Issuer, and no other person shall acquire or have any right under or by virtue of this Placement Agreement.

11. This Agreement shall become effective upon the execution of the acceptance hereof by an authorized officer of the Issuer and shall be valid and enforceable as of the time of such acceptance. This Agreement may be executed in several counterparts, each of which shall be original and all of which shall constitute but one and the same instrument.

(Signature page follows)

OPPENHEIMER & CO. INC.

By: _____

Name: _____

Title: _____

ACCEPTANCE

ACCEPTED this ____ day of _____, 2023

BIG BEAR FIRE AUTHORITY

By: _____

Name: _____

Title: _____

*-Signature Page-
Placement Agent Agreement*



May 25, 2023

RE: **Big Bear Fire Authority
2023-24 TRAN Financing**

Based upon your request and preliminary review of the information provided to-date, First Foundation Public Finance (“FFPF”) would like to express its interest in underwriting and obtaining credit approval for the following Credit Facility to the Big Bear Fire Authority, CA (“Borrower”) based on the terms outlined below. This Letter is provided by First Foundation Public Finance for discussion purposes only. *It is not intended to be binding, does not create any obligation on the part of First Foundation Public Finance to Sponsor or any third party, and is not a commitment to lend or agreement of any kind. No obligation whatsoever on the part of First Foundation Public Finance shall arise until execution and delivery of a formal commitment or loan documentation by a duly authorized officer of First Foundation Public Finance, which obligation shall be subject to all of the conditions contained therein.*

The proposed loan conditions are:

STRUCTURE:	Non-revolving Line of Credit
PURPOSE:	Revenue anticipation
MAX. LOAN AMT:	\$2,000,000
INTEREST RATE:	Taxable: 7.50%
RATE LOCK:	The Rate will be locked for a period of 60-days prior to closing. If the Credit Facility fails to close within this period, FFPF reserves the right to adjust the rate.
MATURITY:	June 30, 2024
REPAYMENT:	Semi-annual interest, balloon principal
TRANCHE LIMIT:	Maximum of 4 draws
UNUSED FEE:	None
PRE-PAYMENT:	Anytime; no penalty
COLLATERAL:	Borrower’s gross revenues

ADDITIONAL TERMS: Documents to be prepared by the Borrower’s Bond Counsel for review by FFPF’s counsel Nixon Peabody, LLP. Legal fees and expenses of Nixon Peabody, LLP shall be \$10,000. All other filing fees and related fees shall be paid by the Borrower in connection with the issuance (including applicable CDIA fees).

Periodic financial and collateral reporting by the Borrower, as well as representations and warranties of the Borrower regarding its status and ability to repay, taxability gross-up and covenants and conditions that are appropriate for a Credit Facility of the scope and nature proposed above will be determined as part of FFPF’s underwriting and credit approval process.

PDF’s of all executed and other documents listed on the Closing Index shall be provided to FFPF no later than 24 hours before the time of the requested wire; provided, that if any documents can only be signed after receipt of the wire, those documents shall be provided immediately after receipt of the wire.

In an event of default, a default rate equal to the Interest Rate + 3.00% will be required.

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant’s income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Federal Deposit Insurance Corporation, Consumer Response Center, 1100 Walnut Street, Box #11, Kansas City, MO 64106.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA8

MEETING DATE: June 13, 2023

TO: Board Chair and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

SUBJECT: **ESTABLISHMENT OF A FINANCIAL SUSTAINABILITY AD HOC COMMITTEE**

BACKGROUND

At the May 17, 2023, Special Board Workshop, a motion was passed to form a Financial Sustainable Ad Hoc Committee. This committee will review current budget items with staff and others for the purpose of determining alternative short and long-term revenue and expense strategies associated with the department's annual operating budget and reserves.

DISCUSSION

Ad Hoc committees are those committees designated to perform a limited, single task and whose assignment ends when that task is completed. Ad hoc committees may, but are not required, comply with the public notice and open meeting requirements of the Ralph Mr. Brown Act as amended from time to time.

The Financial Sustainability Ad Hoc Committee is created to review financial sustainability, work with staff, and make recommendations to the full Board.

Ad Hoc Committees have been used in the past for specific purposes. Historically, this Committee has been made up of four Directors, two from the member agencies of the Big Bear Lake Fire Protection District and two from the Big Bear City Community Services District. Ad Hoc committee size and members is at the discretion of the Board Chair.

Board Chair Mote provided her committee appointment recommendations as the following:

- Big Bear Lake Fire Protection District Representatives
 - Board Chair Mote
 - Director Segovia
- Big Bear City Community Services District Representatives
 - Director Ziegler
 - Director Russo

RECOMMENDATION

Staff recommends the Board Chair make appointment of Directors to serve on the Financial Sustainability Ad Hoc Committee. The Board shall affirm Chair appointments by vote.