
**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
SEPTEMBER 11, 2012**

A Special Meeting of the Big Bear Fire Authority was called to order by Chairman Caretto at 6:30 p.m., Tuesday, September 11, 2012, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Brief presentation by Chief Willis in Remembrance of the September 11, 2001 Attacks on the World Trade Center, Pentagon, and the Heroes of Flight 93 – We Will Never Forget and Will Always Remember!

Pledge of Allegiance: Led by Director Green

Directors Present: Chairman David Caretto
Vice Chairman John Green
Director Liz Harris
Director Rick Herrick
Director Bill Jahn
Director Jeff Newsome
Director Jay Obernolte
Director Karyn Oxandaboure
Director Paul Terry
Director Larry Walsh

Directors Excused: None

Directors Absent: None

Others Present: Jeff Willis, Interim Fire Chief
Rob Hopkins, Community Services District General Manager
Jonathan Lamb, Authority Counsel
Corinne Flores, Board Secretary

PRESENTATIONS.

Chief Willis introduced and congratulated David Jayne for his promotion from Firefighter to Fire Engineer. In keeping with tradition, Mrs. Georgi Jayne pinned her husband with his new Engineer's badge.

David Delay was not available for introduction to the Board of Directors for his promotion to Battalion Chief.

Chief Willis introduced consultant Deanne Johanson who will be merging the Big Bear City and Big Bear Lake Fire Department websites as well as providing some public information services.

BOARD MEMBER GENERAL ANNOUNCEMENTS.

Director Jahn stated he attended the Big Bear High School's September 11 Remembrance Ceremony, which was put on by the students. He congratulated them for the great job.

Director Obernolte added that in addition to those that lost their lives on September 11, 2001, over 1,000 of the first responders to Ground Zero have lost their lives in-between then and now to illnesses related directly to their work. He asked that everyone keep the Valley's fire personnel in their thoughts and prayers.

GENERAL PUBLIC COMMENT.

None.

CHIEF'S REPORT.

Chief Willis reported on the following efforts for the Fire Authority: liability insurance; design of a new patch/logo; consolidation of the Big Bear City and Big Bear Lake Fire Department websites into a Big Bear Fire Authority website (to include posting of Fire Authority agendas); and an update of the daily staffing changes at Big Bear Lake Station-281.

The Directors requested that staff post the agendas at three post offices on a trial basis. After speaking with the Post Masters, Chief Willis is to provide a brief report on his findings at a future meeting. Also, future agendas are to include information that the meetings are broadcasted live and taped for later viewing on the City of Big Bear Lake's website: www.citybigbearlake.com.

CONSENT CALENDAR.

Motion by Director Jahn; seconded by Director Terry to approve the Consent Calendar as follows:

FA1. Approval of Demands – Check issue Date 08/08/12 through 09/04/12 in the amount of \$4,166.13

Approved.

FA2. Approval of Minutes for the Special Meeting of July 10, 2012

Approved as presented.

The Consent Calendar was approved by the following vote:

AYES: Harris, Herrick, Jahn, Newsome, Obernolte, Oxandaboure, Terry, Walsh,
Green, Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

PUBLIC HEARING.

FA3. Public Hearing and Adoption of the Big Bear Fire Authority Fiscal Year 2012-13 Budget - Discussion and possible action.

Board consideration of a resolution adopting the Final Operating Budget for Fiscal Year 2012-13.

Chief Willis stated that \$10,000 was moved into newly created line item number 2660 to cover Directors' anticipated meeting stipends for one year.

At the hour of 7:14 p.m., Chairman Caretto opened the public hearing. Hearing no comment, the public hearing was closed.

Motion by Director Harris; seconded by Director Obernolte, to adopt the following resolution, entitled:

RESOLUTION NO. BBFA2012-005

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, ADOPTING THE FINAL BIG BEAR FIRE AUTHORITY BUDGET FOR FISCAL YEAR 2012-13

Said motion was approved by the following vote:

AYES: Herrick, Jahn, Newsome, Obernolte, Oxandaboure, Terry, Walsh,
Harris, Green, Caretto
NOES: None
ABSENT: None
ABSTAIN: None

NEW BUSINESS.

FA4. Agreement for General Counsel Legal Services Between the Big Bear Fire Authority and Best Best & Krieger LLP – Discussion and possible action.

Board consideration of authorizing the Chairman to execute the Agreement for General Counsel Legal Services between the Big Bear Fire Authority and Best Best & Krieger LLP.

Motion by Director Obernolte; seconded by Director Terry, to authorize the Chairman to execute the Agreement for General Counsel Legal Services between the Big Bear Fire Authority and Best Best & Krieger LLP, with the following amendments:

Section 3.2.1 Preparation for and attendance at regular meetings of the Client as directed by the Client.

Section 3.3 Designated Personnel. Jonathan M. Lamb and Jeffry F. Ferre shall be designated as the primary contacts between BB&K and the Client, and shall be responsible for the performance or supervision of all Services under this Agreement.....

Chairman Caretto summarized that the general feeling of the Board is to use the services of Mr. Ferre and/or paralegals for the most part as a cost savings measure. After one year of utilizing BB&K's legal counsel for future issues, the Board is interested in pursuing a Request for Proposals from other firms.

Said motion was approved by the following vote:

AYES: Jahn, Obernolte, Oxandaboure, Terry, Harris, Herrick, Green, Caretto
NOES: Newsome, Walsh
ABSENT: None
ABSTAIN: None

FA5. Resolution No. BBFA2012-006 Authorizing the Fire Chief to Execute Contracts – Discussion and possible action.

Board consideration of Resolution No. BBFA2012-006 authorizing the Fire Chief to execute contracts for the acquisition of equipment, materials, supplies, services or other items up to a maximum of \$25,000 when sufficient and applicable funds are provided for through the approved annual operating budget.

Motion by Director Jahn; seconded by Director Terry, to adopt the following resolution, with the amendments of: Section 1, delete (or his/her designee) and adding The Fire Chief or Acting Fire Chief, entitled:

RESOLUTION NO. BBFA2012-0006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, AUTHORIZING THE FIRE CHIEF TO EXECUTE CONTRACTS FOR THE ACQUISITION OF EQUIPMENT, MATERIALS, SUPPLIES, SERVICES OR OTHER ITEMS UP TO A MAXIMUM OF \$25,000 WHEN SUFFICIENT AND APPLICABLE FUNDS ARE PROVIDED FOR BY THE APPROVED BUDGET

Said motion was approved by the following vote:

AYES: Newsome, Obernolte, Oxandaboure, Terry, Walsh, Green, Harris, Herrick, Jahn, Caretto
NOES: None
ABSENT: None
ABSTAIN: None

FA6. Update of the Big Bear Fire Authority Bylaws – Discussion and possible action.

Board consideration of receiving and filing the memorandum from Best Best & Krieger LLP and approving the changes to the Bylaws as presented in Exhibit 1.

For the record, Director Newsome stated that he opposed the notion of Board censure or any other limitation or attempt to limit speech by a board member.

Motion by Director Harris; seconded by Director Newsome, to approve the amended Bylaws.

Said motion was approved by the following vote:

AYES: Obernolte, Oxandaboure, Terry, Walsh, Green, Harris, Herrick, Jahn, Newsome, Caretto
NOES: None
ABSENT: None
ABSTAIN: None

OLD BUSINESS.

None.

COMMITTEE REPORTS.

None.

GENERAL COUNSEL'S REPORT.

None.

BOARD MEMBER CLOSING COMMENTS.

It is Director Herrick's opinion that the Board does not need censure as long as the Board continues with a spirit of cooperation.

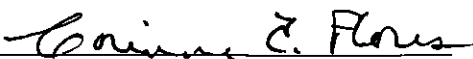
Vice Chairman Green thanked Chief Willis stating the process was moving along smoother and quicker than he would have expected with good results.

Vice Chairman Green inquired about decreased duplicate call times. Chief Willis replied he did not have response time information as of yet, however, he had received approval from the State for our new three letter designator of BBF for tracking incidents.

In response to Chairman Caretto's inquiry, printed agenda packets will be provided for Directors Walsh and Oxandaboure. All others will receive their packets via email. Director Walsh suggested a printed copy of the agenda packet be available at the CSD counter.

ADJOURNMENT.

There being no further business to come before the Fire Authority at this session, Chairman Caretto adjourned the meeting at 8:03 p.m.



Corinne E. Flores
Board Secretary

APPROVED AT THE MEETING OF DECEMBER 11, 2012.