
**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
JUNE 4, 2013**

A Regular Meeting of the Big Bear Fire Authority was called to order by Chairman Caretto at 6:32 p.m., Tuesday, June 4, 2013, at 39707 Big Bear Boulevard, Big Bear Lake, California.

OPEN SESSION.

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Larry Walsh

Directors Present: Chairman David Caretto
Vice Chairman John Green
Director Rick Herrick
Director Bob Jackowski
Director Bill Jahn
Director Jeff Newsome
Director Jay Obernolte
Director Karyn Oxandaboure
Director Larry Walsh

Directors Excused: None

Directors Absent: Director Paul Terry

Others Present: Jeff Willis, Fire Chief
Kathleen Smith, Treasurer-Auditor/Controller
Rob Hopkins, CSD General Manager
Corinne Flores, Board Secretary

ANNOUNCEMENTS & UPCOMING EVENTS.

The Fire Authority's Administrative Office will be closed on Thursday, July 4, 2013 in observance of the Fourth of July holiday.

PRESENTATIONS.

Introduction of the newly hired Paid Call Firefighters was taken out of order to await the return of one of the firefighters who was on a call. This item was continued after ITEMS REMOVED FROM THE CONSENT CALENDAR below.

Chief Willis and Deanne Johanson gave an overview of the Fire Authority's new website. Once this website is launched, the Big Bear Lake Fire Protection District and the Big Bear City Fire Department websites will be eliminated.

At the hour of 6:42 p.m., the Fire Authority adjourned to the Big Bear Lake Fire Protection District.

BIG BEAR LAKE FIRE PROTECTION DISTRICT

Big Bear Lake Fire Protection District proceedings are contained in separate minutes.

At the hour of 6:42 p.m., the Big Bear Lake Fire Protection District adjourned to the Fire Authority session.

BOARD MEMBER GENERAL ANNOUNCEMENTS.

Chief Willis presented each of the Directors with a framed Fire Authority patch.

At the hour of 6:46 p.m., Director Herrick left the meeting for a prior commitment.

GENERAL PUBLIC COMMENT.

None.

CHIEF'S REPORT.

Chief Willis reported on the following: remodeling progress at Station-292; completion of the painting of the exterior trim at Station-281; creation of specifications for a Type 2 transport ambulance; and training provided to the Firefighters.

Received and filed.

CONSENT CALENDAR.

Motion by Director Jahn; seconded by Vice Chairman Green to approve the Consent Calendar as follows:

FA1. Approval of Demands – Check Issue Date 01/28/13 through 05/24/13 in the amount of \$164,684.65

Approved.

FA2. Approval of Meeting Minutes from the December 11, 2012 Special Meeting of the Fire Authority

Approved.

FA3. Approval of Meeting Minutes from the February 5, 2013 Ad Hoc Administrative Committee of the Fire Authority

Received and filed.

FA4. Approval of Meeting Minutes from the February 5, 2013 Regular Meeting of the Fire Authority

Approved.

FA5. Approval of Meeting Minutes from the March 5, 2013 Ad Hoc Administrative Committee of the Fire Authority

Received and filed.

FA6. Approval of Meeting Minutes from the May 29, 2013 Ad Hoc Administrative Committee of the Fire Authority

Received and filed.

FA7. Proposed Cancellation of the Fire Authority Regular Board Meeting of August 6, 2013

Board consideration of cancelling their regular meeting scheduled for August 6, 2013.

Approved.

The Consent Calendar was approved by the following vote:

AYES: Jackowski, Jahn, Newsome, Obermolte, Oxandaboure, Walsh, Green,
Caretto
NOES: None
ABSENT: Herrick, Terry
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

PRESENTATIONS - Continued.

Chief Willis introduced newly hired Paid Call Firefighters Elijah Covarrubio; John Demel; Julian Estrada; Andrew Oliveros; Shawn Sutherland; and Andrew Villagomez. The Firefighters were administered an Oath of Office by Board Secretary Corinne Flores, and Chief Willis presented them with their badges and helmet shields (PCF Brandon Draucker was unable to attend this meeting).

NEW BUSINESS.

FA8. Approval of Administrative Services Battalion Chief Job Description and Appointment for the Position – Discussion and Possible Action

Board consideration of approving the Administrative Services Battalion Chief job description and award the appointment for the position.

Motion by Director Newsome; seconded by Director Obernolte to approve Staff's recommendation.

Said Motion was approved by the following vote:

AYES: Jackowski, Jahn, Newsome, Obernolte, Oxandaboure, Green,
Caretto
NOES: Walsh
ABSENT: Herrick, Terry
ABSTAIN: None

FA9. Local Agency Formation Commission Notice of Filing of a Reorganization, which includes the Formation of the Baldwin Lake Fire Protection District and Detachment from the San Bernardino County Fire Protection District - Discussion and Possible Action

Board consideration of authorizing the Fire Chief to submit a comment letter to the Local Agency Formation Commission.

Larry Winslow, Fire Chief of the Baldwin Lake Volunteer Fire Department, gave a brief background summary of his past experience. He also advised that the Baldwin Lake Volunteer Fire Department entered into a three year contract with CALFIRE for three full time employees and that a new tax may be proposed to the Baldwin Lake property owners to support the fire department, which would take a two-thirds majority to pass.

Motion by Director Newsome; seconded by Director Oxandaboure to approve Staff's recommendation.

Said Motion was approved by the following vote:

AYES: Jahn, Newsome, Obermolte, Oxandaboure, Green, Jackowski,
Caretto
NOES: Walsh
ABSENT: Herrick, Terry
ABSTAIN: None

FA10. Proposed Resolution to Enter into an Agreement with the Fire Agencies Insurance Risk Authority for Errors and Omissions Insurance - Discussion and Possible Action

Board consideration of passing a resolution to enter into a Joint Exercise of Powers Agreement with the Fire Agencies Insurance Risk Authority for Errors and Omissions Insurance and authorize the Fire Chief to execute said Agreement.

Motion by Director Jahn; seconded by Vice Chairman Green to authorize the Fire Chief to execute an Agreement with the Fire Agencies Insurance Risk Authority for Errors and Omissions Insurance and adopt the following resolution, subject to prior review by Best Best & Krieger, entitled:

RESOLUTION NO. BBFA2013-002

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, AUTHORIZING PARTICIPATION IN JOINT EXERCISE OF POWERS AGREEMENT FOR CERTAIN INSURANCE AND SELF-INSURANCE PURPOSES AND APPROVING THE FIFTH AMENDED JOINT POWER OF AUTHORITY AGREEMENT

Said Motion was approved by the following vote:

AYES: Obermolte, Oxandaboure, Walsh, Green, Jackowski, Jahn, Caretto
NOES: Newsome
ABSENT: Herrick, Terry
ABSTAIN: None

FA11. Fire Agencies Insurance Risk Authority Board of Directors Election - Discussion and Possible Action

Board consideration of authorizing the Fire Chief to cast a vote for Fire Chief Mike Bell of the Rancho Cucamonga Fire Protection District.

Motion by Director Newsome; seconded by Director Jahn to approve Staff's recommendation.

Said Motion was approved by the following vote:

AYES: Obermolte, Oxandaboure, Walsh, Green, Jackowski, Jahn,
Newsome, Caretto
NOES: None
ABSENT: Herrick, Terry
ABSTAIN: None

OLD BUSINESS.

None.

COMMITTEE REPORTS.

None.

BOARD MEMBER CLOSING COMMENTS.


Director Walsh suggested that financials be added to future agendas.

Director Newsome stated it is a pleasure working with Staff.

Vice Chairman Green shared that past CSD Director Bob Colven passed away. A ceremony at the Riverside National Cemetery will be held on June 13 at 1:00 p.m.

ADJOURNMENT.

There being no further business to come before the Fire Authority at this session, Chairman Caretto adjourned the meeting in honor of past CSD Director Bob Colven at 7:51 p.m.


Corinne E. Flores, Board Secretary

APPROVED AT THE MEETING OF OCTOBER 1, 2013.