
**BIG BEAR LAKE FIRE PROTECTION DISTRICT
MINUTES FOR THE MEETING OF
OCTOBER 4, 2016**

A Regular Meeting of the Big Bear Lake Fire Protection District was called to order by Vice Chairman Putz at 5:31 p.m., Tuesday, October 4, 2016, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Observed

Pledge of Allegiance: Led by Board Member Caretto

Board Members Present: Vice Chairman Randall Putz
Board Member David Caretto
Board Member Bill Jahn

Board Members Excused: Chairman Rick Herrick
Board Member Bob Jackowski

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief
Mike Maltby, Assistant Chief/Fire Marshal
Shirley Holt, Senior Finance Officer
Dawn Marschinke, Fire Board Secretary

Other - Labor Representative: Engineer Mitch Hollenbaugh

ANNOUNCEMENT

The Fire Protection District's Administrative Office will be closed as follows:

- Friday, November 11, 2016 in observance of Veteran's Day and will re-open on Monday, November 14, 2016 at 8:00 a.m.
- Thursday and Friday, November 24 and 25, 2016 in observance of Thanksgiving and will re-open on Monday, November 28, 2016 at 8:00 a.m.

PUBLIC COMMUNICATIONS

None.

CONSENT CALENDAR

Motion by Board Member Caretto, seconded by Board Member Jahn to approve the Consent Calendar as follows:

FP1. Approval of Meeting Minutes from the June 7, 2016 Regular Meeting of the Big Bear Lake Fire Protection District

Approved.

FP2. Fire Protection District Meeting Calendar for 2017

Board consideration of approving the proposed 2017 Meeting Calendar, which includes the adjournments of the Regular Meeting of April 4 to April 25, 2017 and October 3 to October 24, 2017.

Approved.

FP3. Authorization for the Fire Chief to Sign the Acceptance Letter and Execute the Fire Mitigation Assistance Grant (FMAG)

Board consideration of authorizing the Fire Chief to sign the Acceptance Letter and execute the Fire Mitigation Assistance Grant (FMAG) funding the Wood Shake/Shingle Roof Replacement Program.

Approved.

FP4. Memorandum of Understanding Establishing a Three-Party Agreement for Fire Chief Services

Board consideration of approving a Memorandum of Understanding establishing a three-party agreement for Fire Chief Services between Big Bear Fire Authority, Big Bear Lake Fire Protection District and Big Bear City Community Services District. This agreement identifies responsibilities and authorities of the Fire Chief as it relates to collateral responsibilities and authorities extended to these agencies.

Approved.

FP5. Proposed Resolution Authorizing the Fire Chief to negotiate with, and provide compensation benefits to the Battalion Chief – Shift

Board consideration of adopting Resolution No. FP2016-05 authorizing the Fire Chief to negotiate with, and provide compensation benefits to the Battalion Chief – Shift.

Approved

The Consent Calendar was approved by the following vote:

AYES: Jahn, Caretto, Putz
NOES: None
ABSENT: Herrick, Jackowski
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

DISCUSSION/ACTION ITEMS

FP6. Approval to Accept the Memorandum of Understanding and Supporting Exhibits Between Big Bear Lake Fire Protection District and Big Bear Lake Professional Firefighters' Association, I.A.F.F. – Local 935

Board consideration of accepting the Memorandum of Understanding and supporting exhibits between Big Bear Lake Fire Protection District and Big Bear Lake Professional Firefighters' Association, I.A.F.F. – Local 935.

Motion by Jahn; seconded by Caretto to approve Staff's recommendation.

Senior Finance Officer Holt provided a summary of the negotiations and summary details of the final Memorandum of Understanding (MOU).

Discussion ensued regarding the incorporation of a Health Retirement Account into the MOU, which is different than a regular retirement account. This provides a bank of dollars for employees after retirement to be used for medical expenses.

Negotiations brought the Fire Protection District MOU with Labor and the Big Bear City Community Services District MOU with Labor very close to being the same with the exception of the pension plans.

The Labor Union was thanked for their upfront negotiations. Also, gratitude was expressed to Ms. Holt, Board Members and Chief Willis for their contributions.

It was stated that the Labor Unions had expressed an interest in participating in the budget process next year.

Said Motion was approved by the following vote:

AYES: Caretto, Jahn, Putz
NOES: None
ABSENT: Herrick, Jackowski
ABSTAIN: None

FP7. Approval to Accept the FY 2016-17 Budget Adjustments

Board consideration of approving a budget adjustment of \$70,000, increasing the benefits line items to include a Health Retirement Account benefit per the negotiated Memorandum of Understanding.

Motion by Jahn; seconded by Caretto to approve Staff's recommendation.

Said Motion was approved by the following vote:

AYES: Caretto, Jahn, Putz
NOES: None
ABSENT: Herrick, Jackowski
ABSTAIN: None

FP8. Approval of FY 2016-2017 Big Bear Lake Fire Protection District Classification and Wage Table

Board consideration of approving the FY 2016-17 Classification and Wage Table which had not been updated with the June Budget pending the outcome of meet and confer negotiations.

Motion by Caretto; seconded by Jahn to approve Staff's recommendation.

Said Motion was approved by the following vote:

AYES: Caretto, Jahn, Putz
NOES: None
ABSENT: Herrick, Jackowski
ABSTAIN: None

ADJOURNMENT

There being no further business to come before the Fire Protection District at this session, Vice Chairman Putz adjourned the meeting at 5:43 p.m.

Dawn E. Marschinke

Dawn Marschinke
Board Secretary

APPROVED AT THE MEETING OF FEBRUARY 7, 2017.