



Big Bear Fire Authority

**BIG BEAR FIRE AUTHORITY
NOTICE & AGENDA OF ADMINISTRATIVE COMMITTEE MEETING
NOVEMBER 10, 2016**

To: Chairman Paul Terry
Vice Chairman Randall Putz
Director Rick Herrick
Director Larry Walsh

Fire Chief Jeff Willis
Assistant Chief-Fire Marshal Mike Maltby
Treasurer-Auditor/Controller Shirley Holt
Authority Counsel Jeff Ferre
Local Media

CC: Director David Caretto
Director John Green
Director Bob Jackowski
Director Bill Jahn
Director Karyn Oxandaboure
Director Al Ziegler

NOTICE IS HEREBY GIVEN, that a meeting of the Administrative Committee of the Big Bear Fire Authority will be held on Thursday, November 10, 2016 at 1:30 p.m. This meeting will be held in Emergency Operations Conference room at Big Bear Fire Department located at 41090 Big Bear Boulevard, Big Bear Lake, California; said meeting being called pursuant to Section 54956 of the Government Code of the State of California for the purpose of considering the following matters:

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

GENERAL PUBLIC COMMENT

DISCUSSION ITEMS

1. Review of Financials
2. IGT Ambulance Revenue Discussion
3. Discussion of the Administrative Committee Roles and Responsibilities
4. Board Communication Protocol
5. Governing Board Meeting Schedule

ADJOURNMENT



Big Bear Fire Authority

Administrative Committee Agenda

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I hereby certify under penalty of perjury, under the laws of the State of California, the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 8th day of November, 2016.

Dawn E. Marschinke

Dawn E. Marschinke, Board Secretary

The Big Bear Fire Authority wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.