



# Big Bear Fire Authority

## BIG BEAR FIRE AUTHORITY NOTICE & AGENDA OF ADMINISTRATIVE COMMITTEE MEETING AUGUST 11, 2016

To: Chairman Paul Terry  
Vice Chairman Randall Putz  
Director Rick Herrick  
Director Larry Walsh

Fire Chief Jeff Willis  
Treasurer-Auditor/Controller Shirley Holt  
Authority Counsel Jeff Ferre  
Local Media

CC: Director David Caretto  
Director John Green  
Director Bob Jackowski  
Director Bill Jahn  
Director Karyn Oxandaboure  
Director Al Ziegler

NOTICE IS HEREBY GIVEN, that a meeting of the Administrative Committee of the Big Bear Fire Authority will be held on Thursday, August 11, 2016. Closed Session begins at 1:30 p.m. followed by open session at 2:00 p.m. This meeting will be held in Emergency Operations Conference room at Big Bear Fire Department located at 41090 Big Bear Boulevard, Big Bear Lake, California; said meeting being called pursuant to Section 54957 of the Government Code of the State of California for the purpose of considering the following matter:

### **CALL TO ORDER**

### **OPEN SESSION**

### **PUBLIC COMMUNICATIONS**

### **CLOSED SESSION**

#### **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957

Title of Position: Fire Chief

### **OPEN SESSION**

### **MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMUNICATIONS**

### **REPORT ON CLOSED SESSION**



# Big Bear Fire Authority

Administrative Committee Agenda

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## **DISCUSSION ITEMS**

1. Proposed Ambulance Subscription Fee Possible Rate Increase Discussion
2. Proposed Ordinance Establishing Penalties and Administrative Citations for Violations of the Fire Code
3. Self-Inspection Program Discussion
4. Proposed Memorandum of Understanding for Contracting Fire Chief Services with Big Bear City Community Services District
5. RFP Scope of Work – Fire Protection Master Plan

## **ADJOURNMENT**

I hereby certify under penalty of perjury, under the laws of the State of California, the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 10th day of August, 2016.

*Dawn E. Marschinke*

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Dawn E. Marschinke, Board Secretary

*The Big Bear Fire Authority wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.*