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**BIG BEAR LAKE FIRE PROTECTION DISTRICT  
MINUTES FOR THE MEETING OF  
October 24, 2017**

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A Regular Meeting of the Big Bear Lake Fire Protection District was called to order by Chairman Putz at 5:50 p.m., Tuesday, October 24, 2017, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Observed

Pledge of Allegiance: Led by Board Member Caretto

Board Members Present: Chairman Randall Putz  
Vice Chairman Rick Herrick  
Board Member David Caretto  
Board Member Bob Jackowski

Board Members Excused: Board Member Bill Jahn

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief  
Mike Maltby, Assistant Fire Chief/Fire Marshal  
Shirley Holt, Senior Finance Officer  
Dawn Marschinke, Fire Board Secretary

**ANNOUNCEMENTS**

The Fire Protection District's Administrative Office will be closed as follows:

- Friday, November 10, 2017 in observance of Veteran's Day and will re-open on Monday, November 13, 2017 at 8:00 a.m.
- Thursday and Friday, November 23 and 24, 2017 in observance of Thanksgiving and will re-open on Monday, November 27, 2017 at 8:00 a.m.

**PUBLIC COMMUNICATIONS**

None.

**CONSENT CALENDAR**

Motion by Board Member Caretto, seconded by Board Member Jackowski to approve the Consent Calendar as follows:

**FP1. Approval of Minutes for the Special Meeting of June 5, 2017**

Approved by the following vote:

AYES: Caretto, Herrick, Jackowski and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: None

**FP2. Approval of Minutes for the Regular Meeting of June 6, 2017**

Approved by the following vote:

AYES: Caretto, Jackowski and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: Herrick

**FP3. Resolution Amending Fire District Designated Authorized Agents to Execute Disaster Assistance Requests to California Office of Emergency Services (Cal OES)**

Board consideration of rescinding Resolution FP2015-01, and approve Resolution FP2017-04, amending its authorized agents to execute disaster assistance requests for future disasters to Cal OES.

RESOLUTION NO. FP2017-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR LAKE FIRE PROTECTION DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AMENDING DESIGNATED AUTHORIZED AGENTS TO EXECUTE DISASTER ASSISTANCE REQUESTS TO CAL OES FOR FUTURE DISASTERS, AND RESCINDING RESOLUTION NO. FP2015-01

Approved by the following vote:

AYES: Caretto, Herrick, Jackowski and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: None

**FP4. Resolution Amending Fire District Designated Authorized Agents to Execute Disaster Assistance Requests to CAL FIRE for Disaster Assistance Fire Prevention Grant Funds**

Board consideration of rescinding Resolution FP2015-02, and approve Resolution FP2017-05, amending its authorized agents to execute disaster assistant grant requests for future disasters to CAL FIRE for fire prevention funds.

RESOLUTION NO. FP2017-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR LAKE FIRE PROTECTION DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AMENDING DESIGNATED AUTHORIZED AGENTS TO EXECUTE REQUESTS FOR CAL FIRE STATE FIRE PREVENTION ASSISTANCE FUNDS, AND RESCINDING RESOLUTION FP2015-02

Approved by the following vote:

AYES: Caretto, Herrick, Jackowski and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: None

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

None

**DISCUSSION/ACTION ITEMS**

Board Member Herrick recused himself from the meeting at 5:53 p.m.

**FP5. Approval of Revised Lease Agreement with Snow Summit, LLC, for Use of Fire Protection District Parking Lot**

Board consideration of approving the revised lease agreement and authorize the Fire Chief to sign the lease with Snow Summit, LLC, for the parking lot located at 42610 Rathbun Dr., Big Bear Lake, effective November 1, 2017 through October 31, 2018. The term of this Lease shall have the option to automatically renew for four (4) additional one-year periods.

Motion by Board Member Caretto; seconded by Board Member Jackowski to approve staff's recommendation to authorize the Fire Chief to sign the land lease agreement with Snow Summit, LLC.

Said Motion was approved by the following vote:

AYES: Jackowski, Caretto and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: Herrick

Board Member Herrick returned to the meeting at 5:56 p.m.

**FP6. Approval of Letter of Understanding Between Big Bear Lake Fire Protection District and Big Bear Lake Professional Firefighters' Assoc., IAFF Local 935 Regarding Change in Health/Life Benefits**

Board consideration of approving the amendment to the Memorandum of Understanding (MOU) provided in the Letter of Understanding between Big Bear Lake Fire Protection District and Big Bear Lake Professional Firefighters' Assoc., IAFF Local 935 regarding changes in the Health/Life benefits.

Motion by Board Member Herrick; seconded by Board Member Caretto to approve staff's recommendation to approve the amendment to the MOU provided in the letter of understanding.

Said Motion was approved by the following vote:

AYES: Herrick, Jackowski, Caretto and Putz  
NOES: None  
ABSENT: Jahn  
ABSTAIN: None

**ADJOURNMENT**

There being no further business to come before the Fire Protection District at this session, Chairman Putz adjourned the meeting at 6:00 p.m.

*Dawn E. Marschinke*

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Dawn Marschinke  
Board Secretary

MINUTES APPROVED AT THE MEETING OF DECEMBER 12, 2017