



Big Bear Fire Authority

JOINT MEETING OF THE BOARDS OF DIRECTORS

**BIG BEAR FIRE AUTHORITY
BIG BEAR LAKE FIRE PROTECTION DISTRICT
BIG BEAR CITY COMMUNITY SERVICES DISTRICT - FIRE
MEETING AGENDA
DECEMBER 12, 2017**

ORDER OF BUSINESS:

Closed Session – 4:30 p.m. – Training Room, Big Bear Lake Civic Center

Regular Session - 6:00 p.m. - Hofert Hall, Big Bear Lake Civic Center
39707 Big Bear Blvd., Big Bear Lake, CA 92315

BOARD OF DIRECTORS

**CHAIRMAN RANDALL PUTZ
VICE CHAIRMAN JOHN GREEN
DIRECTOR DAVID CARETTO
DIRECTOR RICK HERRICK
DIRECTOR BOB JACKOWSKI
DIRECTOR BILL JAHN
DIRECTOR KARYN OXANDABOURE
DIRECTOR JOHN RUSSO
DIRECTOR LARRY WALSH
DIRECTOR AL ZIEGLER**

STAFF

**FIRE CHIEF JEFF WILLIS
AUTHORITY COUNSEL JEFF FERRE
FIRE MARSHAL – ASSISTANT CHIEF MIKE MALTBY
TREASURER-AUDITOR/CONTROLLER SHIRLEY HOLT
BOARD SECRETARY DAWN MARSCHINKE**

OPEN SESSION

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda you must do so during Open Session.)

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Representative: Fire Chief

Employee Organizations: Big Bear City Professional Firefighters' Assoc., IAFF, Local 935 and Big Bear Lake Professional Firefighters' Assoc., IAFF, Local 935

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

REPORT ON CLOSED SESSION

ANNOUNCEMENTS & UPCOMING EVENTS

Saturday, December 23, Big Bear Professional Firefighters' Association, Local 935, will host its annual shopping spree for kids at Big Bear Lake Kmart beginning at 7:00 a.m.

The Fire Authority's Administrative Office will be closed on the following dates:

- Monday and Tuesday, December 25th and 26th, 2017 in observance of Christmas and will re-open at 8:00 a.m. on Wednesday, December 27th, 2017.
- Monday and Tuesday, January 1st and 2nd, 2018 in observance of New Year's, and will reopen on Wednesday, January 3rd, 2018.
- Monday, January 15th, 2018 in observance of Martin Luther King Jr. day and will reopen on Tuesday, January 16th, 2018.

PRESENTATIONS

None.

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

GENERAL PUBLIC COMMENT – Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the Authority. Please note that

State law prohibits the Fire Authority from taking any action on items not listed on the agenda. There is a three-minute maximum time limit when addressing the Board during this time period.

CHIEF'S REPORT**FINANCE OFFICER'S REPORT****FIRE AUTHORITY CONSENT CALENDAR**

FA1. Approval of Meeting Minutes from the October 24, 2017 Regular Meeting of Big Bear Fire Authority

FA2. Approval of Meeting Minutes from the November 7, 2017 Special Meeting of Big Bear Fire Authority

FA3. Monthly Activity Reports for October 2017, for Big Bear Fire Department for Receive and File

FA4. Fire Authority Meeting Calendar for 2018

Board consideration of approving the proposed 2018 Meeting Calendar, which includes the adjournments of the Regular Meeting of April 3 to April 24, 2018; and December 4 to December 11, 2018.

FA5. Approval Flight Paramedic Job Description

Board consideration of approving the Flight-Paramedic job description and corresponding salary table.

FA6. Big Bear Fire Authority FY2016-17 Audited Financial Report

Big Bear Fire Authority Board consideration to accept, receive and file FY2016-17 Audited Financial Report.

BIG BEAR LAKE FIRE PROTECTION DISTRICT CONSENT CALENDAR

FP7. Big Bear Lake Fire Protection District FY2016-17 Audited Financial Report

Big Bear Lake Fire Protection District Board consideration to accept, receive and file FY16-17 Audited Financial Report.

FP8. Approval of Meeting Minutes from the October 24, 2017 Regular Meeting of Big Bear Lake Fire Protection District

FP9. Big Bear Lake Fire Protection District Meeting Calendar for 2018

Board consideration of approving the proposed 2018 Meeting Calendar, which includes the adjournments of the Regular Meeting of April 3 to April 24, 2018; and December 4 to December 11, 2018.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

NEW BUSINESS

FA10. Approval to Accept the Memorandum of Understanding and Supporting Exhibits Between the Big Bear Fire Authority and The Big Bear Professional Firefighters' Association, I.A.F.F. – Local 935

Board consideration of approving the proposed Memorandum of Understanding between The Big Bear Professional Firefighters Association and the Big Bear Fire Authority with an effective date of July 1, 2018 and an ending date of December 31, 2019.

FIRE AUTHORITY BOARD REORGANIZATION

Fire Authority Board Reorganization Selection of the Chairman and Vice Chairman

Board nominations and selection of Chairman and Vice Chairman, who will serve for a period of one year.

COMMITTEE REPORTS

November 20, 2017 Ad Hoc Committee Report

DIRECTORS' CLOSING COMMENTS

ADJOURN

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 7th day of December, 2017.

Dawn E. Marschinke

Dawn Marschinke, Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.