



**BIG BEAR LAKE FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA
OCTOBER 2, 2018**

Open Session: 5:30 p.m.
Big Bear Lake Civic Center, Hofert Hall
39707 Big Bear Boulevard, Big Bear Lake

BOARD OF DIRECTORS

**CHAIRMAN DAVID CARETTO
VICE CHAIRMAN BILL JAHN
BOARD MEMBER RICK HERRICK
BOARD MEMBER BOB JACKOWSKI
BOARD MEMBER RANDALL PUTZ**

STAFF

**FIRE CHIEF JEFF WILLIS
ASSISTANT CHIEF/FIRE MARSHAL MIKE MALTBY
DISTRICT COUNSEL STEPHEN DEITSCH
BUSINESS MANAGER – FINANCE KRISTIN MANDOLINI
BOARD SECRETARY DAWN MARSCHINKE**

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting in order to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENT

The Fire District's Administrative Office will be closed:

- Monday, November 12, 2018 in observance of Veterans Day and will re-open on Tuesday, November 13, 2018 at 8:00 a.m.
- Thursday and Friday, November 22 and 23, 2018 in observance of Thanksgiving and will re-open on Monday, November 26, 2018 at 8:00 a.m.

PRESENTATIONS

None

GENERAL PUBLIC COMMENT: Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the Fire District. Please note that State law prohibits the Fire District Board from taking any action on items not listed on the agenda. There is a three minute maximum time limit when addressing the Board during this time period.

CONSENT CALENDAR

FP1. Approval of Meeting Minutes from the June 5, 2018 Regular Meeting of the Big Bear Lake Fire Protection District

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

None

DISCUSSION/ACTION ITEMS

FP2. Big Bear Lake Fire Protection District Meeting Calendar for 2019

Board consideration of approving the proposed 2019 Meeting Calendar that includes the adjournment of the Regular Meeting of April 2 to April 23, 2019.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 26th day of September 2018.



Dawn E. Marschinke, Board Secretary

The Big Bear Lake Fire Protection District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire District to make reasonable arrangements to ensure accessibility to this meeting.

**BIG BEAR LAKE FIRE PROTECTION DISTRICT
MINUTES FOR THE MEETING OF
June 5, 2018**

A Regular Meeting of the Big Bear Lake Fire Protection District was called to order by Chairman Putz at 5:30 p.m., Tuesday, June 5, 2018, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Observed

Pledge of Allegiance: Led by Vice Chairman Jahn

Board Members Present: Chairman David Caretto
Vice Chairman Bill Jahn
Director Rick Herrick
Director Bob Jackowski
Director Randall Putz

Board Members Excused: None

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief
Mike Maltby, Assistant Fire Chief/Fire Marshal
Shirley Holt, Senior Finance Officer
Dawn Marschinke, Board Secretary

ANNOUNCEMENT

The Fire District's Administrative Office will be closed Wednesday, July 4, 2018 in observance of the 4th of July, and will re-open on Thursday, July 5, 2018 at 8:00 a.m.

PRESENTATIONS

None.

PUBLIC COMMUNICATIONS

None.

CONSENT CALENDAR

Motion by Vice Chairman Jahn, seconded by Director Herrick to approve the Consent Calendar as follows:

FP1. Proposed Resolution Adopting the Fiscal Year 2018-2019 Appropriations Limit for the Big Bear Lake Fire Protection District.

Board consideration of adopting Resolution No. FP2018-03 Establishing the Appropriations Limit for Fiscal Year 2018-19 for the Big Bear Lake Fire Protection District in Accordance with Provisions of Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. FP2018-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR LAKE FIRE PROTECTION DISTRICT, A SUBSIDIARY FIRE PROTECTION DISTRICT OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-19 FOR BIG BEAR LAKE FIRE PROTECTION DISTRICT IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

The Consent Calendar was approved by the following vote:

AYES: Jackowski, Jahn, Herrick, Putz and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

PUBLIC HEARINGS

FP2. Proposed Resolution to Adopt the Fiscal Year 2018-19 Big Bear Lake Fire Protection District Budget

Board consideration of conducting a public hearing and approving Resolution No. FP2018-02 adopting the Big Bear Lake Fire Protection District Budget for Fiscal Year 2018-19.

At the hour of 5:35 p.m., Chairman Caretto opened the public hearing. Hearing no public comment, at the hour of 5:35 p.m., Chairman Caretto closed the public hearing.

Senior Finance Officer Holt presented the fiscal year 2018-19 budget for consideration and possible adoption.

Motion by Director Jackowski; seconded by Director Putz to approve Staff's recommendation to conduct a public hearing and adopt Resolution No. FP2018-02, as follows:

RESOLUTION NO. FP2018-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR LAKE FIRE PROTECTION DISTRICT, A SUBSIDIARY FIRE PROTECTION DISTRICT OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE BIG BEAR LAKE FIRE PROTECTION DISTRICT APPROVED BUDGET FOR FISCAL YEAR 2018-2019

Said Motion was approved by the following vote:

AYES: Jahn, Herrick, Putz, Jackowski and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT

There being no further business to come before the Fire Protection District at this session, Chairman Caretto adjourned the meeting at 5:36 p.m.

Dawn Marschinke
Board Secretary



AGENDA REPORT

Item No. FP2

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Lake Fire Protection District

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Board Secretary *DM*

SUBJECT: **FIRE PROTECTION DISTRICT 2019 MEETING CALENDAR**

BACKGROUND

Staff is proposing the 2019 Fire Protection District Meeting Calendar after looking for potential scheduling conflicts with other relevant local agency Boards to include Big Bear Fire Authority, the City of Big Bear Lake, and Big Bear City Community Services District.

DISCUSSION

Consistent with the 2018 calendar, the 2019 calendar follows the proposed 2019 Fire Authority meeting calendar. The Fire Protection District has adopted a standard of meeting the first Tuesday of the month in February, April, June and October. However, to accommodate the Big Bear Lake City Council meeting schedule, the meeting normally scheduled for April 2, 2019 is recommended to adjourn to April 23, 2019.

RECOMMENDATION:

Staff recommends the board approve the proposed 2019 Meeting Calendar for the Fire Protection District, which meets the first Tuesday of February, April, June and October and includes adjournment of the regular meeting of: April 2 to April 23, 2019.

Attachment A: Proposed 2019 Meeting Calendar

2019

Big Bear Lake Fire Protection District : 5:30 p.m.
 Big Bear Fire Authority: 6:00 p.m.
 Big Bear Fire Authority Administrative Committee: 4:30 p.m.

Big Bear Lake City Council: 6:30 p.m.
 Big Bear City Community Services District: 5:00 p.m.
 BBFA Board Workshop: 4:30 p.m.

ATTACHMENT A

| JANUARY | | | | | | |
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| FEBRUARY | | | | | | |
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| APRIL | | | | | | |
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| JULY | | | | | | |
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| AUGUST | | | | | | |
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| SEPTEMBER | | | | | | |
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| OCTOBER | | | | | | |
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| NOVEMBER | | | | | | |
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| DECEMBER | | | | | | |
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