



Big Bear Fire Authority

**MEETING OF THE BOARD OF DIRECTORS
BIG BEAR FIRE AUTHORITY
MEETING AGENDA
OCTOBER 2, 2018**

ORDER OF BUSINESS:

Regular Session – 6:00 p.m. – Hofert Hall

39707 Big Bear Blvd., Big Bear Lake, CA 92315

BOARD OF DIRECTORS

Chairman John Green
Vice Chairman Bill Jahn
Director David Caretto
Director Rick Herrick
Director Bob Jackowski
Director Karyn Oxandaboure
Director Randall Putz
Director John Russo
Director Larry Walsh
Director Al Ziegler

STAFF

Fire Chief Jeff Willis
Authority Counsel Jeff Ferre
Assistant Chief/Fire Marshal Mike Maltby
Treasurer-Auditor/Controller Kristin Mandolini
Board Secretary Dawn Marschinke

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority's Administrative Office will be closed:

- Monday, November 12, 2018 in observance of Veterans Day and will re-open on Tuesday, November 13, 2018 at 8:00 a.m.
- Thursday and Friday, November 22 and 23, 2018 in observance of Thanksgiving and will re-open on Monday, November 26, 2018 at 8:00 a.m.

PRESENTATIONS

1. Recognition of Battalion Chief Brian Parham for 20 Years of Service

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

GENERAL PUBLIC COMMENT – Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the Authority. Please note that State law prohibits the Fire Authority from taking any action on items not listed on the agenda. There is a three-minute maximum time limit when addressing the Board during this time period.

CHIEF'S REPORT

TREASURER-AUDITOR/CONTROLLER REPORT

FIRE AUTHORITY CONSENT CALENDAR

- FA1. Approval of Meeting Minutes from the August 7, 2018 Regular Meeting of the Big Bear Fire Authority**
- FA2. Receive and File Big Bear Fire Department Monthly Activity Reports for July and August 2018**
- FA3. Resolution Amending the Conflict of Interest Code**

Board consideration of adopting Resolution No. BBFA2018-XXX amending the Conflict of Interest Code pursuant to the Political Reform Act of 1974.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

None

NEW BUSINESS

- FA4. Fire Authority 2019 Meeting Calendar**

Board consideration of approving the proposed 2019 Meeting Calendar, which includes the adjournments of the Regular Meeting of April 3 to April 24, 2019; and December 4 to December 11, 2019.

FA5. Flight Nurse Job Description

Board consideration of approving the Flight Nurse job description. Flight Nurse positions are included in the 2018/19 budget.

FA6. Safety Support Division – Paid Call Technical Specialist

Board consideration of approving the Safety Support Division job classification of Paid Call Technical Specialist and associated pay scale. This is budgeted within the mutual aid fund as reimbursable, therefore, budget neutral.

FA7. Approval of Resolution Authorizing Straight Time, Portal to Portal Pay and Overtime for Employees During Emergency Incident Assignments

Board consideration of rescinding Resolution BBFA2018-005 and adopt Resolution BBFA2018-XXX authorizing Straight Time, Overtime and/or Portal to Portal pay for identified employees during Fire Department responses away from their official duty stations and assigned to an emergency incident.

COMMITTEE REPORTS

None

DIRECTORS' CLOSING COMMENTS

ADJOURN

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 26th day of September 2018.

Dawn E. Marschinke

Dawn Marschinke, Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: October 2, 2018

TO: Chairman and Members of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

SUBJECT: CHIEF'S REPORT

PRELIMINARY AUDIT

During the week of September 16 – 20, Big Bear Fire Authority underwent the required annual audit of their financial statements. On Thursday, September 20, staff attended the year-end exit audit conference with the auditors from Lance, Soll & Lunghard. The auditors reported there were no audit findings for fiscal year ending June 30, 2018.

CURBSIDE CHIPPING PROGRAM

Chipping services started with an early registration period on April 23, 2018 with chipping season officially opening May 1, 2018. The department is actively fulfilling all requests for chipping service, with the goal to complete the 2018 Chipping Program by mid-November. To date, the department has received 735 requests and has chipped 1,645 cubic yards.

HAZARDOUS TREE REMOVAL PROGRAM

From March 2017 to date, the department has removed 43 hazardous trees within the City of Big Bear Lake and 29 hazardous trees in the State Responsibility Area (SRA) unincorporated area. The current Hazard Tree Removal Program is made possible for the unincorporated areas through CAL FIRE grant funding and local property tax from the City of Big Bear Lake and the Big Bear Lake Fire Protection District within the incorporated areas of the department's jurisdiction. To maintain the Hazardous Tree Removal Program into future years the department has applied for grant funding as outlined below:

On August 11, 2018, the department was awarded an additional CAL FIRE grant for the Hazardous Tree Mitigation Program within the unincorporated SRA. This grant will remove approximately 70 hazardous trees and will be available for calendar year 2019.

The Department has submitted a grant application that is currently pending with California Fire Safe Council titled "Big Bear Hazardous Tree Mitigation Program." If awarded, this grant will cover the incorporated City of Big Bear Lake area and can be used within the unincorporated SRA area if needed. The grant application request is for \$95,000 in grant funding that includes \$40,000 homeowner match to remove approximately 100 hazardous trees. The department should know the result of this grant application before the end of the calendar year.

HOMELAND SECURITY GRANT

The department was able to purchase new iPads through the Homeland Security Grant Program (HSGP) 9. These iPads are to replace the antiquated Mobile Data Computer (MDCs) that run off

computer-aided dispatch (CAD). The new iPad system called Tablet Command is a modern operating system that not only provides CAD data for each emergency call, but also provides navigation, hydrant locations, Incident Command System (ICS) tools for running emergency incidents, and much more. The new iPads will be mounted on all first line apparatus before the end of the year.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Kristin Mandolini, Treasurer-Auditor/Controller *KM*

SUBJECT: YTD FINANCE REPORT FOR MONTH ENDING AUGUST 31, 2018

AUGUST YTD FINANCIALS – 17% Through the Year

Big Bear Fire Authority

Revenues

- Revenues are at 3% of budget as we await the receipt of property taxes, which typically begins in November.
- Mutual Aid receipts totaled \$132,435 in the first two months of the fiscal year.
- As of July 1, the ambulance license transferred to the Fire Authority. We are now in the process of updating all our payors with the new NPI number, so we are experiencing a slow down in the recording of ambulance revenues. We expect to resolve this by the end of December.
- Air operations brought in \$142,667 in service charges for flights and personnel reimbursements.

Expenses

- Total expenses are under budget by 3%, with the largest expense, salaries and benefits, coming in under budget by 1%.

August Cash Disbursements

- August Cash Disbursements totaled \$872,085.95 and can be referenced in the PDF file attached.

RECOMMENDATION

Staff recommends that the board review, receive and file the August YTD financial reports for Big Bear Fire Authority.

Big Bear Fire Authority Budget Variance Report August 31, 2018

	Annual Budget	YTD Total	Variance	%
Revenue				
Property Tax Revenue	9,456,900	0	(9,456,900)	0%
Current Service Charges	3,130,720	241,700	(2,889,020)	8%
Interagency Revenues	442,730	132,435	(310,295)	30%
Use of Money and Property	52,850	6,612	(46,238)	13%
Other Revenue	21,800	3,572	(18,228)	16%
Total Revenue	13,105,000	384,318	(12,720,682)	3%
Expenses				
Salaries & Benefits	12,611,046	1,992,573	(10,618,473)	16%
Supplies	265,525	34,949	(230,576)	13%
Professional Services	718,200	93,391	(624,809)	13%
Maintenance and Equipment	697,878	52,798	(645,080)	8%
Utilities	189,700	21,170	(168,530)	11%
Other Expenditures	1,174,757	40,823	(1,133,934)	3%
Total Expenses	15,657,106	2,235,705	(13,421,401)	14%

Accounts Payable

Transactions by Account

User: Kmandolini
 Printed: 09/13/2018 - 3:36PM
 Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
220-0000-2214	City of Big Bear Lake	Setup,Broadcast,Archive Joint FPD M	06/30/2018	6472	2,600.00	
		Vendor Subtotal for Dept:0000			2,600.00	
220-4210-5151	City of Big Bear Lake	Admin Fees April,May, June	06/30/2018	6472	553.44	
		Vendor Subtotal for Dept:4210			553.44	
		Subtotal for Fund: 220			3,153.44	
222-0000-1050	Blue Shield of California	Overpayment on Acct 17035547	08/16/2018	6469	420.67	
		Vendor Subtotal for Dept:0000			420.67	
222-0000-1050	ATTN: Accounting Section MS 1101	Payment for overpayment	08/08/2018	6438	106.38	
		Vendor Subtotal for Dept:0000			106.38	
222-0000-1050	Lois Mair	Acct#18057042 Overpayment-PT has	08/15/2018	6458	200.00	
222-0000-1050	Lois Mair	Acct#12996 Overpayment-PT has mer	08/15/2018	6458	200.00	
		Vendor Subtotal for Dept:0000			400.00	
222-0000-1050	Sonia Carlos	Overpayment on Account # 17260002	08/30/2018	6530	45.62	
		Vendor Subtotal for Dept:0000			45.62	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-0000-1554	Big Bear City CSD	General Support Services	08/27/2018	6506	31,200.00	
		Vendor Subtotal for Dept:0000			31,200.00	
222-0000-1554	California JPIA	All Risk Insurance Program Policy	08/16/2018	6470	24,913.00	
		Vendor Subtotal for Dept:0000			24,913.00	
222-0000-2010	Big Bear City CSD	Additional UAL FiscalYear 2018/19	08/07/2018	6407	184,628.00	
		Vendor Subtotal for Dept:0000			184,628.00	
222-0000-2015	Air Methods Corporation	Big Bear Fire Department Air - Ambul	08/27/2018	6503	940.00	
222-0000-2015	Air Methods Corporation	Big Bear Fire Department Air - Ambul	08/27/2018	6503	1,170.00	
		Vendor Subtotal for Dept:0000			2,110.00	
222-0000-2035	Witmer Public Safety Group Inc	Station Boots	08/07/2018	6421	-20.23	
		Vendor Subtotal for Dept:0000			-20.23	
222-4222-4620	City of Big Bear Lake	Refund for Holloways Marina	06/30/2018	6472	65.00	
		Vendor Subtotal for Dept:4222			65.00	
222-4222-5110	American Fidelity Assurance Compa	Monthly Payroll PP16	08/08/2018	6423	333.36	
		Vendor Subtotal for Dept:4222			333.36	
222-4222-5110	American Fidelity Assurance	PR Batch 00002.07.2018 Am Fidelity	07/30/2018	6383	-401.79	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					-401.79	
		Vendor Subtotal for Dept:4222				
222-4222-5110	Kaiser Foundation Health Plan,INC.	PP15	07/30/2018	6385	1,749.14	
222-4222-5110	Kaiser Foundation Health Plan,INC.	PP17	08/20/2018	6485	1,344.00	
					3,093.14	
		Vendor Subtotal for Dept:4222				
222-4222-5110	Keenan & Associates	PP15	07/30/2018	6386	1,250.10	
222-4222-5110	Keenan & Associates	PP17	08/20/2018	6486	3,004.63	
					4,254.73	
		Vendor Subtotal for Dept:4222				
222-4222-5120	Ameritas Life Insurance Corp	Dental Division 1 & 3	07/30/2018	6384	7,739.80	
					7,739.80	
		Vendor Subtotal for Dept:4222				
222-4222-5130	Ameritas Life Insurance Corp	Vision Division 1 & 3	07/30/2018	6384	1,079.60	
					1,079.60	
		Vendor Subtotal for Dept:4222				
222-4222-5145	Reliance Standard Life Insurance Co	August Variance	07/30/2018	6392	-905.08	
					-905.08	
		Vendor Subtotal for Dept:4222				
222-4222-6010	Bad Bear Sportswear	FD Table Covers	08/21/2018	6493	398.68	
					398.68	
		Vendor Subtotal for Dept:4222				
222-4222-6020	Bad Bear Sportswear	Shorts & Shirts	08/08/2018	6434	754.25	
222-4222-6020	Bad Bear Sportswear	Custom Embroidery	08/15/2018	6448	64.65	
					818.90	
		Vendor Subtotal for Dept:4222				

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6020	Cascade Fire Equipment	3 Nomex Pants	08/07/2018	6409	697.28	
		Vendor Subtotal for Dept:4222			697.28	
222-4222-6020	Entenmann-Rovin Co	Dome badges with finish and engravin	08/07/2018	6410	1,571.49	
222-4222-6020	Entenmann-Rovin Co		06/30/2018	6474	322.16	
		Vendor Subtotal for Dept:4222			1,893.65	
222-4222-6020	Witmer Public Safety Group Inc	Station Boots	08/07/2018	6421	299.21	
		Vendor Subtotal for Dept:4222			299.21	
222-4222-6020	Firefighters Safety Center	Nomex pants & Hemming charge	08/15/2018	6456	137.39	
222-4222-6020	Firefighters Safety Center	Clothing	08/21/2018	6495	266.60	
		Vendor Subtotal for Dept:4222			403.99	
222-4222-6020	Galls LLC	Namplate engraving	08/27/2018	6514	16.66	
		Vendor Subtotal for Dept:4222			16.66	
222-4222-6030	Ralph W Haupt	Fuel T-281	08/07/2018	6411	75.00	
222-4222-6030	Ralph W Haupt	Fuel T-281	08/07/2018	6411	87.98	
		Vendor Subtotal for Dept:4222			162.98	
222-4222-6040	Action Response Team Inc	Household products, cleaners,bleach,k	08/30/2018	6523	2,227.78	
		Vendor Subtotal for Dept:4222			2,227.78	
222-4222-6040	Mission Linen Supply Inc	Linen Maint	08/02/2018	6402	37.20	
222-4222-6040	Mission Linen Supply Inc	Linen Maint	08/15/2018	6459	39.48	
		Vendor Subtotal for Dept:4222			76.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6040	Randy Spitz	Station 281, 282, 283, Coffee,Tea,suga	08/15/2018	6461	131.95	
		Vendor Subtotal for Dept:4222			131.95	
222-4222-6040	Mountain Water Company	Hot/Cold Dispenser- 417 Greenfall BE	08/07/2018	6414	66.25	
		Vendor Subtotal for Dept:4222			66.25	
222-4222-6060	Butcher's Block & Building Material	Plastic Hanger, Surge protector, plastic	08/02/2018	6397	25.28	
222-4222-6060	Butcher's Block & Building Material	DEF Fluid	08/02/2018	6397	10.76	
222-4222-6060	Butcher's Block & Building Material	Jacket Foam,Vinyl repair,Touchtrap	08/02/2018	6397	26.89	
		Vendor Subtotal for Dept:4222			62.93	
222-4222-6060	Quill Corporation	Pop up Notes	06/30/2018	6403	85.63	
222-4222-6060	Quill Corporation	Yellow note pads	06/30/2018	6403	53.85	
222-4222-6060	Quill Corporation	Partitions Fldr	06/30/2018	6403	86.19	
222-4222-6060	Quill Corporation	Q plus paper Tier 2	08/27/2018	6517	231.83	
222-4222-6060	Quill Corporation	Smead endtab fast Ff Ltr man50	08/27/2018	6517	51.70	
222-4222-6060	Quill Corporation	Q end Tab partition	08/27/2018	6517	90.50	
222-4222-6060	Quill Corporation	Quill rubber bands	08/27/2018	6517	25.83	
222-4222-6060	Quill Corporation	Pilot G2 balck pens	08/27/2018	6517	40.91	
		Vendor Subtotal for Dept:4222			666.44	
222-4222-6070	Big Bear City CSD	Reimb for Postage of UAL Payment	08/16/2018	6468	29.90	
		Vendor Subtotal for Dept:4222			29.90	
222-4222-6070	NEOFUNDS By NEOPOST	Fire Postage	07/30/2018	6390	248.91	
		Vendor Subtotal for Dept:4222			248.91	
222-4222-6110	Big Bear City CSD	Reimburse Audit verifacation,compila	06/30/2018	6394	10,615.50	
		Vendor Subtotal for Dept:4222			10,615.50	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6110	Accela, Inc. #774375	Finance and Payroll Consolidation 201	06/30/2018	6422	16,350.00	
		Vendor Subtotal for Dept:4222			16,350.00	
222-4222-6110	Corelogic Solutions	Proper Reaearch system	08/15/2018	6454	128.75	
		Vendor Subtotal for Dept:4222			128.75	
222-4222-6110	The Counseling Team International	Employee Support Services	08/27/2018	6520	500.00	
		Vendor Subtotal for Dept:4222			500.00	
222-4222-6110	E Buisness Solutions	Blue Print Imaging-June 2018 Docum	08/16/2018	6473	2,804.10	
222-4222-6110	E Buisness Solutions	Blue Print Imaging-June 2018 Docum	08/16/2018	6473	3,705.00	
		Vendor Subtotal for Dept:4222			6,509.10	
222-4222-6160	Big Bear City CSD	GASB 68 Reports Share of Cost CalPe	08/30/2018	6528	1,050.00	
		Vendor Subtotal for Dept:4222			1,050.00	
222-4222-6160	Accela, Inc. #774375	SMG project management & services	08/07/2018	6405	525.00	
222-4222-6160	Accela, Inc. #774375	SMG project management & services	08/07/2018	6405	2,425.00	
		Vendor Subtotal for Dept:4222			2,950.00	
222-4222-6160	CliffordMoss,LLC	FA Consultants	08/30/2018	6532	6,750.00	
		Vendor Subtotal for Dept:4222			6,750.00	
222-4222-6170	Best Best & Krieger	General matters & Correspondance	08/16/2018	6467	1,008.70	
222-4222-6170	Best Best & Krieger	General matters & Correspondance	08/16/2018	6467	4,349.14	
		Vendor Subtotal for Dept:4222			5,357.84	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6180	Big Bear Lake Urgent Care	Physical	08/27/2018	6507	95.00	
		Vendor Subtotal for Dept:4222			95.00	
222-4222-6180	Big Bear Grizzly	Recruitment Ad	08/15/2018	6451	75.50	
		Vendor Subtotal for Dept:4222			75.50	
222-4222-6180	Renaissance Imaging Medical Assoc	X-Ray	08/27/2018	6518	61.00	
		Vendor Subtotal for Dept:4222			61.00	
222-4222-6210	Big Bear Towing Inc	2010 Chevy Ambulance	06/30/2018	6395	250.00	
		Vendor Subtotal for Dept:4222			250.00	
222-4222-6210	Butcher's Block & Building Material	Carrige bolts. flat washers lock nuts,bc	08/02/2018	6397	5.17	
222-4222-6210	Butcher's Block & Building Material	Def Fluid	08/02/2018	6397	21.53	
		Vendor Subtotal for Dept:4222			26.70	
222-4222-6210	Car Quest Auto Parts	Oil H-285	08/07/2018	6408	12.84	
222-4222-6210	Car Quest Auto Parts	1540 W 2 Gallons	08/15/2018	6453	30.15	
222-4222-6210	Car Quest Auto Parts	Diesel Exhaust Fluid	08/16/2018	6471	25.85	
		Vendor Subtotal for Dept:4222			68.84	
222-4222-6210	JSL Automotive Group LLC	B-2805	08/21/2018	6497	794.29	
222-4222-6210	JSL Automotive Group LLC	MA-282	08/21/2018	6497	1,841.36	
222-4222-6210	JSL Automotive Group LLC	MA-282C	08/21/2018	6497	220.73	
222-4222-6210	JSL Automotive Group LLC	MA-282-C	08/21/2018	6497	326.35	
222-4222-6210	JSL Automotive Group LLC	MA-282	08/21/2018	6497	257.76	
222-4222-6210	JSL Automotive Group LLC	MA-282	08/21/2018	6497	104.58	
222-4222-6210	JSL Automotive Group LLC	MA-281A	08/21/2018	6497	502.90	
222-4222-6210	JSL Automotive Group LLC	MA-282	08/21/2018	6497	120.00	
222-4222-6210	JSL Automotive Group LLC	MA-281A	08/21/2018	6497	628.61	
222-4222-6210	JSL Automotive Group LLC	ARV-282	08/21/2018	6497	228.89	
222-4222-6210	JSL Automotive Group LLC	FR-281	08/21/2018	6497	49.35	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6210	JSL Automotive Group LLC	MA-282B	08/21/2018	6497	357.11	
		Vendor Subtotal for Dept:4222			5,431.93	
222-4222-6210	NAPA Auto Parts	Wiper Blades BP 282	08/07/2018	6404	29.61	
222-4222-6210	NAPA Auto Parts	Air Filter for S-10	08/15/2018	6445	11.13	
		Vendor Subtotal for Dept:4222			40.74	
222-4222-6210	Tire Hub, LLC	BE-281	08/21/2018	6500	945.52	
		Vendor Subtotal for Dept:4222			945.52	
222-4222-6220	Turnout Maintenance	NFPA Coat Turnou Inspection,repairs	08/15/2018	6466	224.50	
		Vendor Subtotal for Dept:4222			224.50	
222-4222-6230	All Star Fire Equipment	Combustible Sensor	08/27/2018	6504	344.62	
		Vendor Subtotal for Dept:4222			344.62	
222-4222-6230	Jonathan Bidwell	Pluck Foam	08/30/2018	6527	14.99	
222-4222-6230	Jonathan Bidwell	Master Lock for med box	08/30/2018	6527	44.78	
		Vendor Subtotal for Dept:4222			59.77	
222-4222-6240	Petty Cash	Agitator parts for 281	08/27/2018	6516	21.44	
		Vendor Subtotal for Dept:4222			21.44	
222-4222-6240	Big Bear City CSD	Haz Mat Permit SBC Fire INV #13191	08/27/2018	6506	309.50	
		Vendor Subtotal for Dept:4222			309.50	
222-4222-6240	Butcher's Block & Building Material	Trip Lever	08/02/2018	6397	6.24	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6240	Butcher's Block & Building Material	Ant Bait	08/15/2018	6452	32.28	
222-4222-6240	Butcher's Block & Building Material	Washers, Bolts, washers Nutdriver	08/15/2018	6452	23.74	
Vendor Subtotal for Dept:4222					62.26	
222-4222-6240	DIY Home Center	Skillets & Hardware Misc	06/30/2018	6426	79.62	
222-4222-6240	DIY Home Center	Wax & Bolts,Repair kits	06/30/2018	6426	50.88	
222-4222-6240	DIY Home Center	Coupled bolts Kohler bolt kits	06/30/2018	6426	-25.67	
222-4222-6240	DIY Home Center	Tank to bowl gasket & coupled bolts	06/30/2018	6426	29.15	
222-4222-6240	DIY Home Center	Rubbing Compond,polish and a Fan	08/15/2018	6455	90.14	
Vendor Subtotal for Dept:4222					224.12	
222-4222-6240	Geiger Supply Inc	Station 281 Bubbler Cartridge	08/30/2018	6533	31.94	
Vendor Subtotal for Dept:4222					31.94	
222-4222-6240	Jerry Kimbro	Station 282 Replaced crack oven heati	08/16/2018	6475	231.98	
Vendor Subtotal for Dept:4222					231.98	
222-4222-6250	Failsafe Testing	Ground latter tested, heat sensor replac	08/27/2018	6511	1,071.40	
Vendor Subtotal for Dept:4222					1,071.40	
222-4222-6255	WestAmerica Bank	Ambulance Payment	08/07/2018	6420	2,640.90	
222-4222-6255	WestAmerica Bank	Ambulance Payment	08/07/2018	6420	19,350.66	
Vendor Subtotal for Dept:4222					21,991.56	
222-4222-6260	Big Bear City CSD	Go Daddy Domain Renewal	08/02/2018	6394	196.70	
Vendor Subtotal for Dept:4222					196.70	
222-4222-6260	Syncb/Amazon	Portable Speaker	08/21/2018	6499	128.22	
222-4222-6260	Syncb/Amazon	USB cords	08/21/2018	6499	32.69	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6260	Syncb/Amazon	View Monitors,Mounts, Dual Port Usb	08/21/2018	6499	767.39	
222-4222-6260	Syncb/Amazon	DVI Cables Display Ports	08/21/2018	6499	61.02	
222-4222-6260	Syncb/Amazon	Adapter Cables	08/21/2018	6499	16.99	
222-4222-6260	Syncb/Amazon	Car Charger	08/21/2018	6499	19.98	
222-4222-6260	Syncb/Amazon	Laser Printer	08/21/2018	6499	140.06	
222-4222-6260	Syncb/Amazon	Self Stick Easel pads	08/21/2018	6499	60.17	
222-4222-6260	Syncb/Amazon	Car Charger	08/21/2018	6499	9.99	
222-4222-6260	Syncb/Amazon	Waste Toners	08/21/2018	6499	28.00	
222-4222-6260	Syncb/Amazon	Mount Triple Strand, Monitor HDMI	08/21/2018	6499	727.11	
222-4222-6260	Syncb/Amazon	4 Port USB	08/21/2018	6499	181.95	
222-4222-6260	Syncb/Amazon	Housing for replacement Lamp	08/21/2018	6499	46.54	
222-4222-6260	Syncb/Amazon	Portable Lamp	08/21/2018	6499	46.54	
222-4222-6260	Syncb/Amazon	Coiled spring actuator switch	08/21/2018	6499	22.00	
222-4222-6260	Syncb/Amazon	SDHC Card	08/21/2018	6499	10.76	
222-4222-6260	Syncb/Amazon	Sound Bar	08/21/2018	6499	161.57	
Vendor Subtotal for Dept:4222					2,460.98	
222-4222-6260	TriTech Software Systems	Billing Base	08/21/2018	6501	342.48	
Vendor Subtotal for Dept:4222					342.48	
222-4222-6320	AT & T Corp	Data/phones	08/07/2018	6406	93.32	
Vendor Subtotal for Dept:4222					93.32	
222-4222-6320	Charter Communications	GrantPhones	08/20/2018	6484	103.88	
222-4222-6320	Charter Communications	281-282-283 Fibernet	08/20/2018	6484	1,440.00	
222-4222-6320	Charter Communications	281 Ethernet	08/20/2018	6484	1,058.48	
222-4222-6320	Charter Communications	Station 282	08/20/2018	6484	529.24	
222-4222-6320	Charter Communications	281 Cable	08/20/2018	6484	122.17	
222-4222-6320	Charter Communications	Station 281	08/27/2018	6510	627.84	
Vendor Subtotal for Dept:4222					3,881.61	
222-4222-6320	Frontier Communications	Station 281	08/27/2018	6513	1,194.93	
222-4222-6320	Frontier Communications	Station 283	08/27/2018	6513	240.20	
222-4222-6320	Frontier Communications	Station 282	08/27/2018	6513	51.16	
222-4222-6320	Frontier Communications	Station 282	08/27/2018	6513	31.24	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					1,517.53	
		Vendor Subtotal for Dept:4222				
222-4222-6320	Globalstar	Satellite Phone	08/21/2018	6496	173.43	
					173.43	
		Vendor Subtotal for Dept:4222				
222-4222-6320	Verizon Wireless	Phones & Data for July2018	08/07/2018	6418	1,033.92	
					1,033.92	
		Vendor Subtotal for Dept:4222				
222-4222-6330	Bear Valley Electric	Station 281	08/08/2018	6435	2,152.68	
222-4222-6330	Bear Valley Electric	Boulder Bay Station	08/15/2018	6449	58.78	
222-4222-6330	Bear Valley Electric	Moonridge Station	08/20/2018	6482	35.68	
222-4222-6330	Bear Valley Electric	Station 283	08/27/2018	6505	751.50	
222-4222-6330	Bear Valley Electric	Station 282	08/27/2018	6505	181.44	
222-4222-6330	Bear Valley Electric	Station 282	08/27/2018	6505	1,609.08	
222-4222-6330	Bear Valley Electric	Station 284	08/30/2018	6525	13.05	
					4,802.21	
		Vendor Subtotal for Dept:4222				
222-4222-6340	Southwest Gas Corporation	Boulder Bay Station	08/20/2018	6492	11.00	
222-4222-6340	Southwest Gas Corporation	Moonridge Station	08/20/2018	6492	11.00	
222-4222-6340	Southwest Gas Corporation	Station 283	08/20/2018	6492	30.00	
222-4222-6340	Southwest Gas Corporation	Station 281	08/20/2018	6492	89.36	
222-4222-6340	Southwest Gas Corporation	Station 282	08/21/2018	6498	47.28	
222-4222-6340	Southwest Gas Corporation	Greenfall	08/21/2018	6498	11.00	
222-4222-6340	Southwest Gas Corporation	417 Greenfall- Training Center	08/21/2018	6498	11.00	
222-4222-6340	Southwest Gas Corporation	Station 282	08/21/2018	6498	73.91	
					284.55	
		Vendor Subtotal for Dept:4222				
222-4222-6350	CBBL Dept of Water	Station 281	08/02/2018	6398	10.92	
222-4222-6350	CBBL Dept of Water	Moonridge Station	08/02/2018	6398	54.01	
222-4222-6350	CBBL Dept of Water	Station 281	08/02/2018	6398	365.30	
222-4222-6350	CBBL Dept of Water	Boulder Bay Station	08/02/2018	6398	54.01	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:4222			484.24	
222-4222-6350	Big Bear City CSD	433 Grenfall Lane,Training Center	08/15/2018	6450	75.86	
222-4222-6350	Big Bear City CSD	Station 283	08/15/2018	6450	89.16	
		Vendor Subtotal for Dept:4222			165.02	
222-4222-6410	Big Bear Grizzly	Fire & Water Ad	08/15/2018	6451	75.50	
222-4222-6410	Big Bear Grizzly	Fire & Water Ad	08/15/2018	6451	250.00	
222-4222-6410	Big Bear Grizzly	Fire & Water Ad	08/15/2018	6451	95.00	
222-4222-6410	Big Bear Grizzly	Fire & Water Ad	08/15/2018	6451	75.50	
		Vendor Subtotal for Dept:4222			496.00	
222-4222-6420	Mountain Trophy & Pro Shop	Plaques for Firefighter of the year,Nan	08/16/2018	6477	314.63	
		Vendor Subtotal for Dept:4222			314.63	
222-4222-6430	Elijah Covarrubio	Training & Education Engage OPIQ 2i	08/08/2018	6437	190.00	
		Vendor Subtotal for Dept:4222			190.00	
222-4222-6430	Center for Healthcare Education Inc	AHA Electronic ACLS card	08/08/2018	6436	20.00	
		Vendor Subtotal for Dept:4222			20.00	
222-4222-6430	Maureen Kane & Associates, Inc	Technical Training for Clerks	08/02/2018	6400	1,550.00	
		Vendor Subtotal for Dept:4222			1,550.00	
222-4222-6430	Red HelmetTraining	Fire Investigator IATraining Luke Wag	08/07/2018	6417	320.00	
222-4222-6430	Red HelmetTraining	Fire Investigator IB Training Luke Wa	08/07/2018	6417	320.00	
		Vendor Subtotal for Dept:4222			640.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6430	William Schlosser	Training & Education Engage OP IQ 2	08/08/2018	6443	190.00	
		Vendor Subtotal for Dept:4222			190.00	
222-4222-6442	Alliant Insurance Services	17-19 ACIP 2nd Installement Crime Ir	06/30/2018	6393	750.00	
		Vendor Subtotal for Dept:4222			750.00	
222-4222-6450	Big Bear Valley Mountain Mutual Ai	Tier 1 Major Stakeholders	08/21/2018	6494	1,700.00	
		Vendor Subtotal for Dept:4222			1,700.00	
222-4222-6480	Administrative Services Inc	Copier Lease	08/30/2018	6524	745.24	
		Vendor Subtotal for Dept:4222			745.24	
222-4222-6480	Image 2000	Copier Lease	08/07/2018	6412	365.59	
		Vendor Subtotal for Dept:4222			365.59	
222-4222-6480	Modular Space Corporation	Temp office space & office furniture	08/27/2018	6515	376.31	
		Vendor Subtotal for Dept:4222			376.31	
222-4222-6500	Petty Cash	3 Lunches for County Chiefs	08/27/2018	6516	60.00	
		Vendor Subtotal for Dept:4222			60.00	
222-4222-6500	City of Big Bear Lake	Video streaming for May,Broadcast,A1	06/30/2018	6472	800.00	
222-4222-6500	City of Big Bear Lake	Video streaming set up and broadcast 1	06/30/2018	6472	800.00	
		Vendor Subtotal for Dept:4222			1,600.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4222-6500	Big Bear Grizzly	Public Notice	08/15/2018	6451	148.50	
222-4222-6500	Big Bear Grizzly	Public Notice	08/15/2018	6451	148.50	
Vendor Subtotal for Dept:4222					297.00	
222-4285-6480	Friends of the Disaster Center	H-285	08/27/2018	6512	800.00	
Vendor Subtotal for Dept:4285					800.00	
222-4500-6050	Life Assist Inc	Magnesium Sulfate	08/02/2018	6399	17.20	
222-4500-6050	Life Assist Inc	Waterproof storage case, BP Unit, Stet	08/02/2018	6399	341.77	
222-4500-6050	Life Assist Inc	Tranexamic Acid Injection 1gm	08/02/2018	6399	527.40	
222-4500-6050	Life Assist Inc	Tourniquet	08/02/2018	6399	63.74	
222-4500-6050	Life Assist Inc	CO2 Detector,Airway Bundles,Pediatr	08/07/2018	6413	189.67	
222-4500-6050	Life Assist Inc	Pedis Resuscitator	08/07/2018	6413	13.92	
222-4500-6050	Life Assist Inc	Epinephrine,Ondansetron,Sodium Chl	08/07/2018	6413	905.50	
222-4500-6050	Life Assist Inc	Saline,Syringes,Electrodes,Limb Hold	08/07/2018	6413	1,441.88	
222-4500-6050	Life Assist Inc	Diphenhydramine,Albuterol,Ipratropiu	08/07/2018	6413	47.94	
222-4500-6050	Life Assist Inc	Stethoscope,Pediatric Immobilization	08/07/2018	6413	1,967.72	
222-4500-6050	Life Assist Inc	Airway Bundles,Endotracheal Flexi S	08/07/2018	6413	1,719.36	
222-4500-6050	Life Assist Inc	Quick Connect Pigtail, Extrication Dev	08/16/2018	6476	217.19	
222-4500-6050	Life Assist Inc	Epinephrine,Diphenhydramine,Ondan	08/16/2018	6476	1,093.28	
222-4500-6050	Life Assist Inc	Salline Syringe,Electrodes,Catheter,Cc	08/16/2018	6476	871.94	
222-4500-6050	Life Assist Inc	ADC Replacement Bulb,Stethoscope	08/16/2018	6476	167.64	
Vendor Subtotal for Dept:4500					9,586.15	
222-4500-6050	Joann Olson	Demerge	08/07/2018	6415	166.00	
222-4500-6050	Joann Olson	2 Fuel charge for cylinders	08/07/2018	6415	82.00	
Vendor Subtotal for Dept:4500					248.00	
222-4500-6110	Ability Network Inc.	Biling platform for Medicare claims	08/27/2018	6502	180.00	
Vendor Subtotal for Dept:4500					180.00	
222-4500-6110	Gregory Buckner	Healthcare Technology Program	08/02/2018	6396	2,700.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
222-4500-6110	Gregory Buckner	Charger unit w/power cord for Physio	08/02/2018	6396	3,232.50	
222-4500-6110	Gregory Buckner	Cable assemby for Physio,Finger prob	08/27/2018	6509	4,902.63	
222-4500-6110	Gregory Buckner	Healthcare Technology	08/30/2018	6529	2,700.00	
Vendor Subtotal for Dept:4500					13,535.13	
222-4500-6110	MedFI International	Ambulance Billing	06/30/2018	6428	358.13	
222-4500-6110	MedFI International	Billing service	08/08/2018	6439	254.39	
Vendor Subtotal for Dept:4500					612.52	
222-4500-6455	Petty Cash	14 Badge Engravings	08/07/2018	6416	84.00	
222-4500-6455	Petty Cash	Drinks for National Night Out	08/08/2018	6442	67.77	
222-4500-6455	Petty Cash	Ice For National Night out	08/27/2018	6516	21.27	
Vendor Subtotal for Dept:4500					173.04	
222-4500-6455	Chad Meketarian	Transfer Meal Reimb	08/02/2018	6401	33.09	
Vendor Subtotal for Dept:4500					33.09	
222-4500-6455	Robert Stapp	Transfer Meal Reimbursement	08/15/2018	6462	14.09	
Vendor Subtotal for Dept:4500					14.09	
222-4500-6455	John Stein	Transfer Meal Reimbursement	08/15/2018	6463	43.07	
222-4500-6455	John Stein	Transfer Meal Reimbursement	08/16/2018	6478	30.00	
222-4500-6455	John Stein	Transfer Meal Reimb	08/30/2018	6535	80.00	
Vendor Subtotal for Dept:4500					153.07	
222-4500-6455	Shawn Sutherland	Transfer Meal Reimbursement	08/15/2018	6464	20.00	
222-4500-6455	Shawn Sutherland	Transfer Meal Reimb	08/27/2018	6519	11.50	
Vendor Subtotal for Dept:4500					31.50	
222-4500-6455	William Walthers	Transfer Meal Reimb	08/27/2018	6521	53.71	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:4500			53.71	
222-4500-6455	Casey Williams	Transfer Meal Reimb	08/27/2018	6522	11.50	
		Vendor Subtotal for Dept:4500			11.50	
222-4500-6455	Ross Winfield	Transfer Meal Reimbursement	08/16/2018	6479	55.56	
222-4500-6455	Ross Winfield	Transfer meal reimb	08/30/2018	6537	23.62	
		Vendor Subtotal for Dept:4500			79.18	
222-4520-6455	Chad Meketarian	Tranfer Meal Reimb	08/08/2018	6440	11.58	
		Vendor Subtotal for Dept:4520			11.58	
222-4520-6455	William Walthers	Transfer Meal Reimb	08/07/2018	6419	47.06	
		Vendor Subtotal for Dept:4520			47.06	
		Subtotal for Fund: 222			399,344.28	
250-4250-6160	Big Bear City CSD	FY 17-18 Reimb CSD workforce Fees	06/30/2018	6424	405.58	
		Vendor Subtotal for Dept:4250			405.58	
250-4250-6160	Paypro Administrators	Cobra Monthly PP16	08/08/2018	6429	50.00	
		Vendor Subtotal for Dept:4250			50.00	
		Subtotal for Fund: 250			455.58	
320-4320-6516	Braun NW, Inc.	NewAmbulance repairs on doors,wind	08/27/2018	6508	2,441.78	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:4320			2,441.78	
320-4320-6517	Gregory Buckner	7 cardiac monitor batteries	08/30/2018	6529	3,017.00	
		Vendor Subtotal for Dept:4320			3,017.00	
320-4320-6517	Westnet,Inc	Station Alerting 1st installement	08/08/2018	6444	41,564.17	
		Vendor Subtotal for Dept:4320			41,564.17	
		Subtotal for Fund: 320			47,022.95	
444-4715-6110	Bear Valley Tree Care	Chip List 7/24/18	08/30/2018	6526	1,953.00	
444-4715-6110	Bear Valley Tree Care	Chip List 7/10/18	08/30/2018	6526	899.00	
		Vendor Subtotal for Dept:4715			2,852.00	
444-4715-6110	Porter's Firewood	Chipping Lists 8-1-18, 8-1-18, 8-1-1	08/15/2018	6460	2,156.25	
		Vendor Subtotal for Dept:4715			2,156.25	
444-4715-6110	Teele Tree Service Inc	Chipping List 8/1/18	08/15/2018	6465	1,437.50	
444-4715-6110	Teele Tree Service Inc	Chip List 8/14/18	08/30/2018	6536	2,500.00	
		Vendor Subtotal for Dept:4715			3,937.50	
444-4719-6110	Teele Tree Service Inc	Chip List 8/21/18	08/30/2018	6536	2,250.00	
		Vendor Subtotal for Dept:4719			2,250.00	
444-4720-6111	Bruce & Marla Anderson	SRA/Tree Removal Grant, 693 Villa G	08/15/2018	6447	800.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Dept:4720			800.00	
444-4720-6111	Jeanine Schlegel	Tree Removal Program 714 Maple Lar	08/30/2018	6534	650.00	
		Vendor Subtotal for Dept:4720			650.00	
444-4720-6111	Karen L Carlson	SRA Tree Removal Program 632 Barr	08/30/2018	6531	600.00	
		Vendor Subtotal for Dept:4720			600.00	
444-4752-6020	Apple Inc.	90 Apple IPAD Pros	08/08/2018	6433	11,025.65	000016027
		Vendor Subtotal for Dept:4752			11,025.65	
		Subtotal for Fund: 444			24,271.40	
500-4240-6070	NEOFUNDS By NEOPOST	Ambulance Postage	07/30/2018	6390	179.83	
		Vendor Subtotal for Dept:4240			179.83	
		Subtotal for Fund: 500			179.83	
994-4285-6110	Corelogic Solutions	Property Research System	08/15/2018	6454	128.75	
		Vendor Subtotal for Dept:4285			128.75	
994-4285-6510	John H. & Suzanne B. Huffman TR 3	FMAG Grant. 495 Clubhouse Dr Twin	08/15/2018	6457	4,500.00	
		Vendor Subtotal for Dept:4285			4,500.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
Subtotal for Fund: 994					4,628.75	
999-0000-2115	Department Of Treasury	PR Batch 00002.07.2018 Federal Inco	07/30/2018	0	48,419.80	
999-0000-2115	Department Of Treasury	PP17 Federal Income Tax	08/20/2018	0	64,821.70	
999-0000-2115	Department Of Treasury	PR Batch 00001.08.2018 Federal Inco	08/08/2018	0	47,873.13	
Vendor Subtotal for Dept:0000					161,114.63	
999-0000-2130	California State Employment Develo	PR Batch 00002.07.2018 State Income	07/30/2018	0	19,320.53	
999-0000-2130	California State Employment Develo	PP17 State Income Tax	08/20/2018	0	25,107.36	
999-0000-2130	California State Employment Develo	PR Batch 00001.08.2018 State Income	08/08/2018	0	19,122.05	
Vendor Subtotal for Dept:0000					63,549.94	
999-0000-2132	California State Employment Develo	PR Batch 00002.07.2018 State Unemp	07/30/2018	0	1,560.16	
999-0000-2132	California State Employment Develo	PP17 State Unemployment Insurance	08/20/2018	0	5,791.88	
999-0000-2132	California State Employment Develo	PR Batch 00001.08.2018 State Unemp	08/08/2018	0	163.28	
Vendor Subtotal for Dept:0000					7,515.32	
999-0000-2135	Department Of Treasury	PR Batch 00002.07.2018 Medicare	07/30/2018	0	4,983.24	
999-0000-2135	Department Of Treasury	PR Batch 00002.07.2018 Medicare En	07/30/2018	0	4,983.24	
999-0000-2135	Department Of Treasury	PP17 Medicare Employer	08/20/2018	0	5,865.45	
999-0000-2135	Department Of Treasury	PP17 Medicare	08/20/2018	0	5,967.26	
999-0000-2135	Department Of Treasury	PR Batch 00001.08.2018 Medicare	08/08/2018	0	4,915.25	
999-0000-2135	Department Of Treasury	PR Batch 00001.08.2018 Medicare En	08/08/2018	0	4,915.25	
Vendor Subtotal for Dept:0000					31,629.69	
999-0000-2140	San Bernardino County Professional	PR Batch 00002.07.2018 Union Dues	07/30/2018	6391	3,425.55	
999-0000-2140	San Bernardino County Professional	Union Dues Local 935 PP16	08/08/2018	6430	3,425.55	
999-0000-2140	San Bernardino County Professional	PP17 Union Dues Local 935	08/20/2018	6490	3,425.55	
Vendor Subtotal for Dept:0000					10,276.65	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
999-0000-2145	Nationwide Retirement Solution	PR Batch 00002.07.2018 Nationwide 1	07/30/2018	6389	2,925.00	
999-0000-2145	Nationwide Retirement Solution	PR Batch 00002.07.2018 Nationwide 1	07/30/2018	6389	2,788.80	
999-0000-2145	Nationwide Retirement Solution	PR Batch 00002.07.2018 Nationwide 1	07/30/2018	6389	140.03	
999-0000-2145	Nationwide Retirement Solution	Nationwide Flat Amount PP16	08/08/2018	6432	2,850.00	
999-0000-2145	Nationwide Retirement Solution	Nationwide Percentage PP16	08/08/2018	6432	2,976.25	
999-0000-2145	Nationwide Retirement Solution	Nationwide Roth Percentage PP16	08/08/2018	6432	185.57	
999-0000-2145	Nationwide Retirement Solution	PP17 Nationwide Roth Percentage	08/20/2018	6489	143.64	
999-0000-2145	Nationwide Retirement Solution	PP17 Nationwide Percentage	08/20/2018	6489	3,202.18	
999-0000-2145	Nationwide Retirement Solution	PP17 Nationwide Flat Amount	08/20/2018	6489	2,850.00	
Vendor Subtotal for Dept:0000					18,061.47	
999-0000-2146	MidAmerica Admin & Retirement S	PR Batch 00002.07.2018 Apple 457 E	07/30/2018	6388	335.83	
999-0000-2146	MidAmerica Admin & Retirement S	PR Batch 00002.07.2018 Apple 457 P	07/30/2018	6388	2,359.95	
999-0000-2146	MidAmerica Admin & Retirement S	Apple 457 ER Match PP16	08/08/2018	6431	335.83	
999-0000-2146	MidAmerica Admin & Retirement S	Apple 457 Paid Call Part Time PP16	08/08/2018	6431	2,135.25	
999-0000-2146	MidAmerica Admin & Retirement S	PP17 Apple 457 ER Match	08/20/2018	6488	335.83	
999-0000-2146	MidAmerica Admin & Retirement S	PP17 Apple 457 Paid Call Part Time	08/20/2018	6488	5,873.59	
Vendor Subtotal for Dept:0000					11,376.28	
999-0000-2148	American Fidelity Assurance	PR Batch 00001.08.2018 Life Ins Fligl	08/08/2018	6480	158.00	
999-0000-2148	American Fidelity Assurance	PR Batch 00001.08.2018 Long & Sho	08/08/2018	6480	463.74	
Vendor Subtotal for Dept:0000					621.74	
999-0000-2149	Ameritas Life Insurance Corp	PR Batch 00001.08.2018 Vision ER	08/08/2018	6481	1,044.04	
Vendor Subtotal for Dept:0000					1,044.04	
999-0000-2150	Kaiser Foundation Health Plan,INC.	PR Batch 00001.08.2018 Health ER K	08/08/2018	6485	10,352.00	
Vendor Subtotal for Dept:0000					10,352.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
999-0000-2150	Keenan & Associates	PR Batch 00001.08.2018 Health ER E	08/08/2018	6486	53,985.56	
		Vendor Subtotal for Dept:0000			53,985.56	
999-0000-2152	Ameritas Life Insurance Corp	PR Batch 00001.08.2018 Dental ER	08/08/2018	6481	7,372.96	
		Vendor Subtotal for Dept:0000			7,372.96	
999-0000-2155	CA State Disbursement Unit	200000000222045 McCurdy PP16	08/08/2018	6425	538.15	
999-0000-2155	CA State Disbursement Unit	200000000222045 McCurdy	08/20/2018	6483	538.15	
		Vendor Subtotal for Dept:0000			1,076.30	
999-0000-2156	Lincoln National Life Insurance Co (PR Batch 00002.07.2018 Lincoln Roth	07/30/2018	6387	225.00	
999-0000-2156	Lincoln National Life Insurance Co (PR Batch 00002.07.2018 Lincoln 457	07/30/2018	6387	300.00	
999-0000-2156	Lincoln National Life Insurance Co (PR Batch 00002.07.2018 Lincoln 457	07/30/2018	6387	1,044.24	
999-0000-2156	Lincoln National Life Insurance Co (Lincoln Roth Flat Amount PP16	08/08/2018	6427	300.00	
999-0000-2156	Lincoln National Life Insurance Co (Lincoln 457 Flat Amount PP16	08/08/2018	6427	275.00	
999-0000-2156	Lincoln National Life Insurance Co (Lincoln 457 Percentage PP16	08/08/2018	6427	1,240.00	
999-0000-2156	Lincoln National Life Insurance Co (PP17 Lincoln Roth Flat Amount	08/20/2018	6487	300.00	
999-0000-2156	Lincoln National Life Insurance Co (PP17 Lincoln 457 Percentage	08/20/2018	6487	1,294.69	
999-0000-2156	Lincoln National Life Insurance Co (PP17 Lincoln 457 Flat Amount	08/20/2018	6487	275.00	
		Vendor Subtotal for Dept:0000			5,253.93	
999-0000-2157	American Fidelity Assurance	PR Batch 00002.07.2018 Am Fidelity	07/30/2018	6383	208.35	
999-0000-2157	American Fidelity Assurance	PR Batch 00002.07.2018 Am Fidelity	07/30/2018	6383	696.03	
999-0000-2157	American Fidelity Assurance	PR Batch 00002.07.2018 Am Fidelity	07/30/2018	6383	424.29	
999-0000-2157	American Fidelity Assurance	PR Batch 00001.08.2018 Am Fidelity	08/08/2018	6480	484.19	
999-0000-2157	American Fidelity Assurance	PR Batch 00001.08.2018 Am Fidelity	08/08/2018	6480	901.28	
999-0000-2157	American Fidelity Assurance	PP17 Am Fidelity FSA Full	08/20/2018	6480	208.35	
999-0000-2157	American Fidelity Assurance	PP 17 Am Fidelity After Tax	08/20/2018	6480	791.02	
999-0000-2157	American Fidelity Assurance	PP17 Am Fidelity Pre Tax	08/20/2018	6480	484.19	
999-0000-2157	American Fidelity Assurance	PR Batch 00001.08.2018 Am Fidelity	08/08/2018	6480	208.35	
		Vendor Subtotal for Dept:0000			4,406.05	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
999-0000-2163	Reliance Standard Life Insurance Co	PP14 Life Ins	07/30/2018	6392	689.00	
999-0000-2163	Reliance Standard Life Insurance Co	PP14 Long Term Disabilitiy	07/30/2018	6392	841.41	
999-0000-2163	Reliance Standard Life Insurance Co	PP14 Short Term Disability	07/30/2018	6392	1,166.17	
999-0000-2163	Reliance Standard Life Insurance Co	PR Batch 00001.08.2018 Short Term I	08/08/2018	6491	1,166.17	
999-0000-2163	Reliance Standard Life Insurance Co	PR Batch 00001.08.2018 Life and AD	08/08/2018	6491	689.00	
999-0000-2163	Reliance Standard Life Insurance Co	PR Batch 00001.08.2018 Long Term I	08/08/2018	6491	841.41	
Vendor Subtotal for Dept:0000					5,393.16	
Subtotal for Fund: 999					393,029.72	
Report Total:					872,085.95	

**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
AUGUST 7, 2018**

A Regular Meeting of the Big Bear Fire Authority was called to order by Chairman Green at 4:30 p.m., and adjourned to Closed Session on Tuesday, August 7, 2018, at 39707 Big Bear Boulevard, Big Bear Lake, California.

PUBLIC FORUM FOR CLOSED SESSION

None.

At the hour of 5:30, p.m., board adjourned Closed Session.

The board viewed the department's new ambulance prior to returning to Open Session.

OPEN SESSION

The Regular Meeting of the Big Bear Fire Authority was called to order by Chairman Green at 6:00 p.m.

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Caretto

Board Members Present: Chairman John Green
Director David Caretto
Director Rick Herrick
Director Bob Jackowski
Director Karyn Oxandaboure
Director Randall Putz
Director Larry Walsh
Director Al Ziegler

Board Members Excused: Vice Chairman Bill Jahn
Director John Russo

Others Present: Mike Maltby, Assistant Chief/Fire Marshal
Shirley Holt, Senior Finance Officer
Dawn Marschinke, Board Secretary
Kristin Mandolini, Treasurer-Auditor-Controller

RESULTS OF CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) case

No reportable action.

ANNOUNCEMENTS & UPCOMING EVENTS

Big Bear Professional Firefighters' Association is hosting their annual golf tournament "Sink Some for Charity" on August 19, 2018, with a 9 a.m. Shotgun start at Bear Mountain Golf Course.

The Inaugural Firefighter's Ball will be hosted by Big Bear Professional Firefighters' Association on August 25, 2018, 6:00 p.m. to 11:00 p.m. at the Big Bear Convention Center. Firefighter of the Year and Rookie of the Year will be honored at what the Association hopes to become an annual recognition and fundraising event. Board members, staff and the public are invited to attend.

The Fire Authority's Administrative Office will be closed:

- Monday, September 3, 2018 in observance of Labor Day and will re-open on Tuesday, September 4, 2018 at 8:00 a.m.

PRESENTATIONS

Action: A presentation was made by Assistant Chief Maltby recognizing Captain Josh Mandolini for 20 years of service. Board Secretary Marschinke administered Oaths of Office to: Kent McCurdy, Flight Paramedic; Chad Meketarian, Firefighter/Paramedic; and John Stein, Firefighter/Paramedic. Item 3 was deferred to a future meeting.

1. Oaths of Office:
2. Service Recognition
3. Community Chain of Survival

DIRECTORS' GENERAL ANNOUNCEMENTS

Director Walsh commented that he had pointed out in February that there was a missing video archive online for which the Authority had been billed by the City of Big Bear Lake. He thanked Board Secretary Marschinke for her services in correcting the error.

Director Herrick stated how busy Big Bear was over the past weekend. He thanked suppression personnel for their service, especially in the heat. They were on a lot of calls. He also thanked the

people that put on the cycling event. It attracted a lot of people to the Valley. It was all very good.

Chairman Green commented that he did his part adding to the busy weekend by shutting down traffic on Highway 18 because a telephone pole was about to fall.

PUBLIC COMMUNICATIONS

Fire Captain Dan Rogers, President of Big Bear Professional Firefighters' Association, thanked the board and staff for all the work that went into the June 23 consolidation of the Big Bear Lake Fire Protection District and the Big Bear City Community Services District – Fire. They are grateful to the support and faith from the board and appreciative of the work the administrative staff put in to make it happen. He and the other members of the Association are proud to be Big Bear Firefighters.

CHIEF'S REPORT

Speaker: Assistant Chief Maltby

Assistant Chief Maltby reported on the new ambulance that the board had the opportunity to view prior to the meeting. He also informed the board of the Type III Brush Engine the department is attempting to acquire as a loan from Cal OES which will give the department three Type III engines to serve the Valley. In addition, the iPad program is being launched in the community resulting from a grant from California Firesafe Council. The iPads, which will be placed throughout the Valley, are designed to assist and inform residents and visitors regarding fire hazard safety requirements.

Discussion from board members indicated that there should be more public outreach regarding the Chipping Program and perhaps coordinate with Big Bear Disposal's pine needle disposal program.

Action: Assistant Chief Maltby responded that the department will investigate more public outreach possibilities.

Speaker: Administrative Analyst Marschinke

Ms. Marschinke updated board on the progress of the workshops being conducted regarding the "Community Standard of Cover."

Speaker: Director Putz

Director Putz provided input on the progress the Ad Hoc Committee has made regarding the department's strategic planning process and discussion of the preliminary survey results

regarding a potential tax measure to address the community's standard of cover for their fire department.

FINANCE OFFICER'S REPORT

Speaker: Business Manager Kristin Mandolini

The Financial report for the preliminary fiscal year ending June 30, 2018 was presented.

Staff responded to questions from board members. Board members provided comment.

Action: Staff was requested to provide more detail in future reports on what makes up the overall payor mix and include how the medical air ship contributes.

CONSENT CALENDAR

Action: Motion by Director Putz, seconded by Director Herrick to approve the Consent Calendar as follows:

FA1. Approval of Meeting Minutes from the June 5, 2018 Regular Joint Meeting of the Big Bear Fire Authority

AYES: Caretto, Herrick, Jackowski, Putz, Walsh, Ziegler and Green
NOES: None
ABSENT: Jahn and Russo
ABSTAIN: Oxandaboure

Action: Approval of minutes.

FA2. Receive and File Big Bear Fire Department Monthly Activity Reports for May and June 2018

AYES: Caretto, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Green
NOES: None
ABSENT: Jahn and Russo
ABSTAIN: None

Action: Received and filed monthly reports.

FA3. Appointment of New Authority Treasurer-Auditor-Controller

Board consideration of rescinding Resolution BBFA2015-005 and adopting Resolution BBFA2018-006 appointing a new Authority Treasurer-Auditor-Controller.

RESOLUTION NO. BBFA2018-006

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPOINTING AND DESIGNATING AN AUTHORITY TREASURER-AUDITOR-CONTROLLER AND RESCINDING RESOLUTION NO. BBFA2015-005

AYES: Caretto, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Green
NOES: None
ABSENT: Jahn and Russo
ABSTAIN: None

Action: Approved Resolution No. BBFA2018-006.

FA4. Business Analyst III Financial Analyst Job Description

Board consideration of approving the Business Analyst III – Financial Analyst Job Description and Revised FTE Chart for Big Bear Fire Authority Fiscal Year 2018-19.

Action: Item was removed from the Consent Calendar.

FA5. Bank Signing Authority Change

Board consideration of approving Resolution No. BBFA2018-007 authorizing staff to remove Shirley Holt and Kathleen Smith as authorized bank signers and add Kristin Mandolini and Jamie Gustason.

RESOLUTION NO. BBFA2018-007

A RESOLUTION OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, GRANTING SIGNATORY AUTHORITY AND AUTHORIZING CERTAIN OFFICERS TO ESTABLISH BANK ACCOUNTS IN THE NAME OF THE AUTHORITY, REMOVING SUCH

AUTHORITY FROM OTHER OFFICERS, AND TAKING
OTHER ACTIONS RELATING THERETO

AYES: Caretto, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and
Green
NOES: None
ABSENT: Jahn and Russo
ABSTAIN: None

Action: Approved Resolution No. BBFA2018-007.

ITEMS REMOVED FROM THE CONSENT CALENDAR

FA4. Business Analyst III Financial Analyst Job Description

Board consideration of approving the Business Analyst III – Financial Analyst
Job Description and Revised FTE Chart for Big Bear Fire Authority Fiscal Year
2018-19.

Staff responded to questions from board members. Board members provided
comment.

Director Ziegler left the meeting at 7:04 p.m. and returned at 7:09 p.m.

Action: The board directed the Administrative Committee to address what is in the Fire
Chief's prevue in order to manage jobs descriptions and what flexibility he has with staff.
In addition, for staff to ensure the board understands the arrangement of staff.

Action: Motion by Director Herrick; seconded by Director Caretto to Call the Question.
Motion did not pass by the following vote:

AYES: Herrick, Oxandaboure, Putz, Ziegler, Caretto and Green
NOES: Jackowski and Walsh
ABSENT: Jahn and Russo
ABSTAIN: None

Chairman Green asked for any further discussion, hearing none, Chairman Green called for the
vote.

Action: Motion by Director Putz; seconded by Director Herrick to approve staff
recommendation to approve the Business Analyst III – Financial Analyst job description,
and the revised FTE Chart, and was approved by the following vote:

AYES: Putz, Ziegler, Caretto, Herrick, Jackowski, Oxandaboure and Green
NOES: Walsh
ABSENT: Jahn and Russo
ABSTAIN: None

PUBLIC HEARINGS

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

FA6. Second Reading and Public Hearing of Proposed Ordinance BBFA2018-002 Increasing the Compensation for the Board of Directors

Board consideration, discussion and possible action regarding Second Reading and Public Hearing to adopt Ordinance No. BBFA2018-002 increasing the compensation for the Board of Directors to become effective October 6, 2018.

ORDINANCE NO. BBFA2018-002

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT
POWERS AUTHORITY, SETTING THE COMPENSATION TO
BE RECEIVED BY BOARD OF DIRECTORS

At the hour of 7:13 p.m., Chairman Green opened the public hearing. Hearing no public comment, at the hour of 7:13 p.m., Chairman Green closed the public hearing.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Caretto; seconded by Director Oxandaboure to approve Ordinance No. BBFA2018-002 and was approved by the following vote:

AYES: Ziegler, Caretto, Jackowski, Oxandaboure, Putz and Green
NOES: Herrick and Walsh
ABSENT: Jahn and Russo
ABSTAIN: None

DISCUSSION/ACTION ITEMS

FA7. Community Wildfire Protection Plan (CWPP) Addendum II

Board consideration of acknowledging the Bear Valley CWPP 2018 Addendum II to receive and file.

Speaker: Paid Call Battalion Chief Don Smith

Staff responded to questions from board members. Board members provided comment.

Action: CWPP Addendum II was received and filed.

COMMITTEE REPORTS

None

DIRECTORS' CLOSING COMMENTS

Director Walsh stated that on Thursday, August 23, 2018, 6:00 pm at the Hesperia City Council Chamber, 9700 7th St. there will be a LAFCO protest hearing. Hesperia wants to divest itself of the Hesperia Fire Protection District. It looks very much like it could be a template for what is going on here. He finds it very curious that for a city four times the size of the Authority's jurisdiction, the county can provide apparently acceptable fire service with fewer people and upwards of \$3 million less in their budget.

Director Jackowski stated Godspeed to all our firefighters throughout the state.

Director Herrick commented that there is a lot of thinning going on near the forest roads of 2N08 and 2N10, removing quite a bit of vegetation and trees.

Director Green echoed Director Jackowski's sentiment. We've had some deaths with firefighters and it's scary how fast these fires are growing. Last year we had the biggest year ever and this year it appears we will surpass the biggest ever. These are trends he hopes doesn't continue. His prayers go out to the firefighters out there and especially our own, hoping they come home safe.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Chairman Green adjourned the meeting at 7:35 p.m.

Dawn E. Marschinke, Board Secretary



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: August 31, 2018

TO: Chairman and Members of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Administrative Assistant *DEM*

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT
JULY 2018**

1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached chart).

1.2 Call Types by Month and Year to Date

		Current Month	Calendar Year to Date
1.1	Fire Calls, Hazardous Conditions, Service Calls	101	715
1.2	Rescue/Medical Calls	304	1,825
1.3	Training Class Summary (hours)	401	2,313
1.4	DRC Reviews	0	21
1.5	Plan Check/Fire Letter	7	71
1.6	Shake Shingle Roof Replacement	1	3
1.7	Chipping Requests (Beginning 01/01/18)	217	366
1.8	Trees Removed/Reimbursed thru Grant	3	34
1.9	Hazardous Tree Removal Notice to Proceed	9	31
1.10	1 st Abate Notice/Order	6	58
1.11	2 nd & Final Abate Notice/Order	0	9
1.12	Resolved Tree Abatement Issues	3	40
1.13	Hazard Abatement Notices Sent (no change from June numbers)	9,561 (Year 2018)	11,119 (Year 2017)

2. COMMUNITY RELATIONS

2.1 July 6 – Station 281 provided a Station Tour for six kids.

- 2.2 July 17 – Big Bear Professional Firefighters’ Association hosted its annual Guns & Hoses Blood Drive, a friendly competition with the Big Bear Sheriff’s Office to get blood donations for the local blood bank.

3. OPERATIONS

- 3.1 Chief Willis, and/or Assistant Chief Maltby, and/or Business Manager Mandolini, attended the following meetings during the reporting month:
 - Big Bear Fire Authority Ad Hoc Committee Meeting – July 24
- 3.2 Battalion Chief Parham attended the following meetings/training during the reporting month:
 - EMS Officers’ Meeting – July 11
- 3.3 Battalion Chief Harold attended the following meetings/training during the reporting month:
 - Nothing to report

4. HEALTH AND SAFETY

- 4.1 July 12 –Administrative Analyst Marschinke attended the RTAC meeting regarding regional transportation issues.
- 4.2 July 17 – Chief Willis and Assistant Chief Maltby attended a 4th of July debrief hosted by Big Bear Sheriff’s Department.
- 4.2 July 17 – Assistant Chief Maltby attended a Mountain Area Safety Taskforce (MAST) meeting in Sky Forest.
- 4.4 July 19 –Administrative Analyst Marschinke conducted a meeting of the Big Bear Valley PIO group to network and discuss communication issues relevant to local agencies.
- 4.5 July 21 – The Department was a sponsor of the Sierra Club Big Bear Group’s Xeriscape Garden Tour. Each year the Department selects one garden on the Tour that also earns the honor of being Firewise. Paid Call Captain Bruinsma, Administrative Clerk Smith and Business Manager Gustason hosted the Firewise house during the tour and served Subway sandwiches to the visitors, courtesy of the Subway shop in Big Bear (see attached photos).
- 4.6 July 11, 17 & 24 – Chief Willis conducted Workshops with volunteers from the community to discuss and develop the Community Standard of Cover for the Fire Department.

- 4.7 July 12 – Chief Willis continued his community-wide campaign to share the results of the Fire Protection Master Plan Study and asking for assistance from the community in developing a Community Standard of Cover in upcoming workshops. In July he presented to the Big Bear Contractors Association.
- 4.8 July - The following ads were placed:
- “A Letter to the Big Bear Community: CWPP” Big Bear Grizzly Ad (July 4 & 11, 2018, see attached)
 - “Let’s get something CLEAR” Big Bear Grizzly Ad (July 4, 2018, see attached)
 - “CWPP Thank You” KBHR Radio Ad (July 4-10, 2018)
 - “4th of July Fire Safety” KBHR Radio Ad (July 1-July 8, 2018)
 - “Get Your CHIP Together” Big Bear Now Ad (July 2018, see attached)
- 4.9 July - The following press release was issued:
- “Personal Fireworks Illegal in Big Bear Valley: See Something Say Something” (see attached KBHR article)
 - “9-1-1 Telephone Landlines Down: Aerial Line Along I-15 Corridor Impacting Big Bear Valley” (see attached press release)
 - “Big Bear Fire ARV Response Capabilities: Local Knowledge is Vital” (see attached press release)

5. PERSONNEL

- 5.1 July 10 – Chief Willis conducted a Quarterly Ops meeting for Captains and Chiefs to discuss current Department issues.
- 5.2 July 17 – Chief Willis conducted an Administrative Staff meeting to keep personnel current with issues that affect the Department.
- 5.3 July 26 & 30 – Chief Willis gave a presentation to all on-duty personnel regarding the progress being made with the community discussion on desired Standard of Cover for the Department.

6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS

- 6.1 July 12 – Assistant Chief Maltby attended County Arson Task Force Training in Ontario.

7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

- 7.1 June 30 – Firefighter/Paramedic Eaton and Firefighter/EMT Williams were on Strike Team assignment on the Creek Fire in Stanislaus National Forest.

- 7.2 July 1-10 – Captain/Paramedic Wagner, Engineer/Paramedic Whitmore, Firefighter/Paramedics Eaton and Evans were on Strike Team assignment on the County Fire in Napa and Yolo County.
- 7.3 July 1-12 – Firefighter/Paramedic Eaton and Firefighter/EMT Williams were on Strike Team assignment on the County Fire in Napa and Yolo County.
- 7.4 July 7-10 – Paid Call Captain Morelock was on incident overhead assignment for the Valley Fire in San Bernardino National Forest.
- 7.5 July 6-9 – Firefighter/Paramedic Sheehan and Firefighter/EMT Ely were on Strike Team assignment on the Valley Fire in San Bernardino National Forest.
- 7.6 July 7-15 – Paid Call Battalion Chief Smith was on incident overhead assignment for the Valley Fire in San Bernardino National Forest.
- 7.7 July 10-13 – Engineer/Paramedic Crane was on Strike Team assignment on the Georges Fire in Inyo National Forest.
- 7.8 July 10-13 – Captain/Paramedic Wagner, Engineer/Paramedic Whitmore, Firefighter/Paramedics Eaton and Evans were on Strike Team assignment on the Spring 2 Fire in Lake County.
- 7.9 July 10-14 – Paid Call Captain Morelock was on incident overhead assignment for the Georges Fire in Inyo National Forest.
- 7.10 July 16 -24 – Paid Call Battalion Chief Savage was on assignment for Varney Memorial Planning with the Madera-Mariposa-Merced Unit.
- 7.11 July 24–August 2 – Paid Call Battalion Chief Savage was on incident overhead assignment for the Ferguson Fire in Sierra National Forest.
- 7.12 July 20–24 - Captain/Paramedics Dykesten and Wagner, Engineer/Paramedics Bidwell, Nielsen, and Schlosser and Firefighter/EMT Ely were on move-up and cover assignment for Station 284.
- 7.13 July 24 - Captain/Paramedic Jayne, Engineer/Paramedic Crane, Firefighter/Paramedic Schwartzman were on Strike Team assignment on the Martinez Reservation in Riverside County.
- 7.14 July 25–27 - Captain/Paramedics Dykesten and Wagner, Engineer/Paramedics Bidwell Nielsen, and Schlosser and Firefighter/EMT Ely were on move-up and cover assignment for Station 284.
- 7.15 July 27-August 16 - Captain/Paramedics Fonda and Wagner, Engineer/Paramedics Crane, Nielsen and McDaniel, Firefighter/Paramedics Sandin and Meketarian, and

Firefighter/EMT Dmytriv were on Strike Team assignment on the Carr Fire in Shasta/Trinity County.

8. MISCELLANEOUS

None.

9. CORRESPONDENCE

- 9.1 An email was received from a citizen thanking the Department for the ways in which the Department has provided excellent service to him and his family (see attached email).
- 9.2 A citizen called to thank the firefighters for all they do.

Incident Type Report

07/01/18 - 07/31/18

1 Fire	Count	Est. Prop Loss	Est. Content Loss	Total Est. Loss	%
140 - Natural vegetation fire, other	4	0	0	0	0%
141 - Forest, woods or wildland fire	1	0	0	0	0%
154 - Dumpster or other outside trash receptacle fire	1	0	0	0	0%
Incident Count	6	\$0.00	\$0.00	\$0.00	0.00%

3 Rescue & Emergency Medical Service Incident	Count
320 - Emergency medical service, other	18
321 - EMS call, excluding vehicle accident with injury	215
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	2
341 - Search for person on land	1
Intrafacility Transfers	66
Incident Count	304

5 Service Call	Count
500 - Service call, other	2
510 - Person in distress, other	1
522 - Water or steam leak	2
550 - Public service assistance, other	2
552 - Police matter	2
553 - Public service	1
554 - Assist invalid	2
561 - Unauthorized burning	10
571 - Cover assignment, standby, moveup	1
Incident Count	23

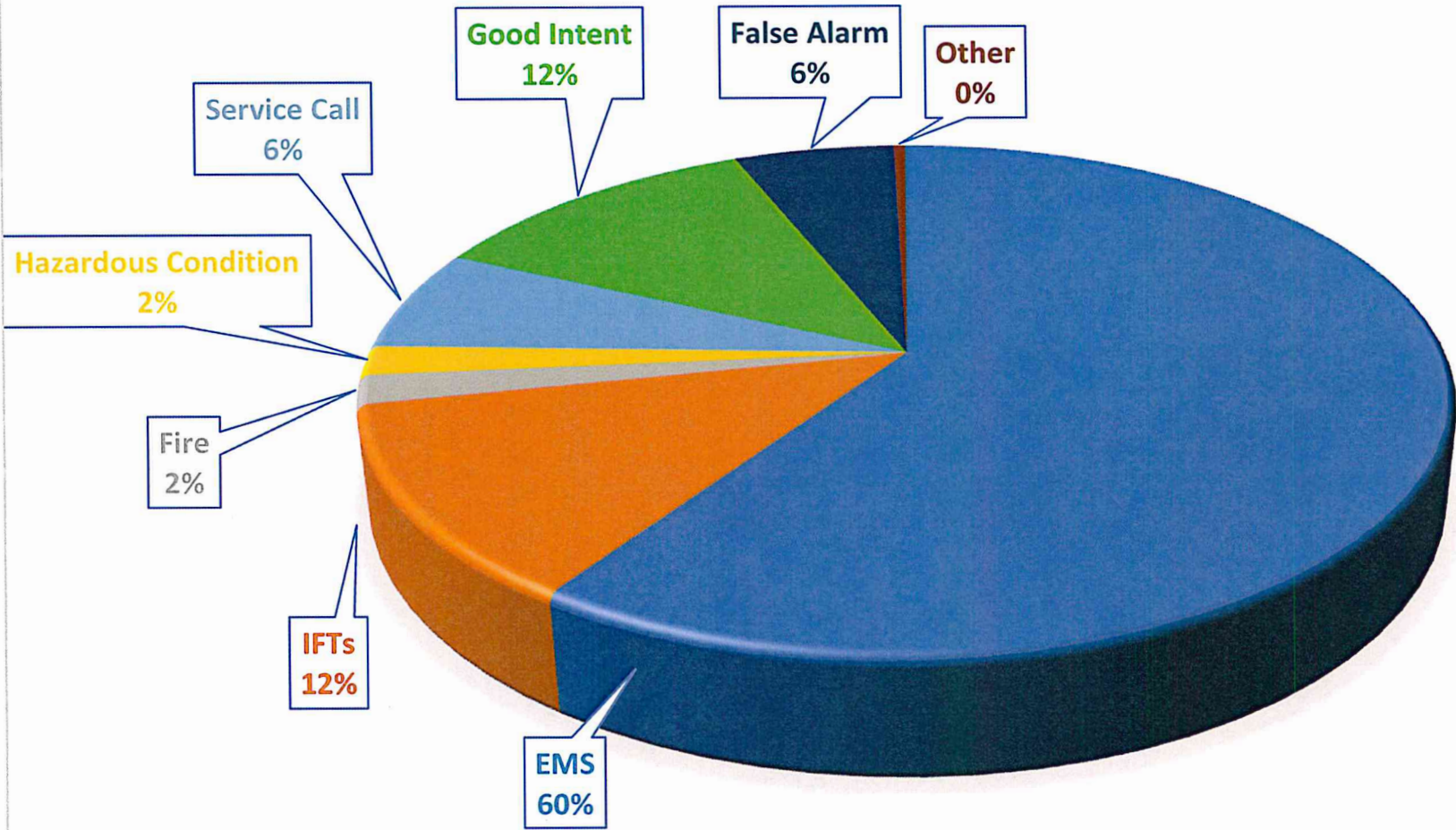
Other	Count
911 - Citizen complaint	3
Incident Count	3
Total Incident Count	405

4 Hazardous Condition	Count
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	4
445 - Arcing, shorted electrical equipment	1
Incident Count	7

6 Good Intent Call	Count
600 - Good intent call, other	2
611 - Dispatched and cancelled en route	14
611A - Alarm: Dispatched & Cancelled Enroute	7
611E - EMS: Dispatched & Cancelled Enroute	5
611F - Struct Fire: Dispatched & Cancelled Enroute	1
611G - Veg Fire: Dispatched & Cancelled Enroute	1
611O - Other: Dispatched & Cancelled Enroute	2
622 - No incident found on arrival at dispatch address	9
631 - Authorized controlled burning	2
652 - Steam, vapor, fog or dust thought to be smoke	1
661 - EMS call, party transported by non-fire agency	1
Incident Count	45

7 False Alarm & False Call	Count
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	4
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
Incident Count	17

2018 YTD INCIDENTS BY TYPE



Training Summary Report

07/01/18 - 07/30/18

COMPANY TRAINING DOCUMENTATION	HOURS
Emergency Ops	28
Fire Pump	10
Fire Suppression: Emergency Ops	18
Fire Suppression	55
Fire Suppression: Vehicle Repair	15
Hose: Emergency Ops, Fire Prevention, Fire Suppression	12
Hose: Emergency Ops, Hose, Hydrants/Streets, Water Supply, Physical Fitness	80
Hose: Emergency Ops, Pre/Post Incident	12
Hose	16
Hose: Hose, Hydrants/Streets, Water Supply, Ladders, SCBA	28
Physical Fitness	7
SCBA	7
TOTAL COMPANY TRAINING DOCUMENTATION	288

MISCELLANEOUS TRAINING	Duration
Facility Training Documentation	8
Minute Man hoseload	4
RT-130: Wildland Fire Safety Refresher Complete 2018 Updates	2
S-190 Introduction to Wildland Fire Behavior (MOD #1)	4
#2)	2
SCBA Rope Bags	29
TOTAL MISCELLANEOUS TRAINING	49

EMS TRAINING	HOURS
EMS Abdominal Trauma Advanced	1
EMS Abdominal Trauma Basic	1
EMS Advanced Airways: Intubation and Beyond (2 hours)	2
EMS Airway Management Advanced (2 hours)	2
EMS Airway Management Basic	1
EMS Altitude Emergencies	2
EMS Amputation Injuries Advanced	1
EMS Assessing the Patient with Major Trauma	2
EMS Bariatric Patients	2
EMS Behavioral Emergencies Advanced	1
EMS Behavioral Emergencies Basic	1
EMS Burn Management Advanced	2
EMS CNS Injuries Advanced	1
EMS CNS Injuries Basic	1
EMS Capnography	3
EMS Carbon Monoxide Poisoning	1
EMS Cardiovascular Anatomy & Physiology Review	1
EMS Communication and Documentation	1
EMS Crime Scene Awareness	2
EMS Diet & Nutrition	1
EMS Emergency Response to Terrorism (MOD #4)	1
EMS Environmental Emergencies Basic	1
EMS Epilepsy	1
EMS Femur Fractures	1
EMS Geriatric Behavioral Emergencies	2
EMS Geriatric Emergencies Basic	1
EMS Gunshot Wounds	2
EMS Heat Illness and Emergencies	1
EMS Hematology	1

Training Summary Report

07/01/18 - 07/30/18

EMS TRAINING (continued)	HOURS
EMS Injuries and Infections of the Eye	1
EMS Introduction to Hazardous Materials	2
EMS MRSA Infections	1
EMS Managing Cardiac Arrest: During and After Resuscitation	2
EMS Managing Multiple Casualty Incidents	1
EMS Non-Traumatic Abdominal Injuries	1
EMS Non-Traumatic Chest Pain	1
EMS Obstetrical Emergencies Advanced (2 hour)	2
EMS Patient Assessment Advanced	1
EMS Pediatric Trauma Advanced	2
EMS Pharmacology Advanced	2
EMS Pharmacology Basic	1
EMS Respiratory Emergencies Basic	1
EMS Therapeutic Communications	2
EMS Traumatic Head and Brain Injuries Advanced	2
EMS Understanding the Basics of ECGs	1
EMS Workplace Stress	1
TOTAL EMS TRAINING HOURS	64

TOTAL TRAINING HOURS	401
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2018 Xeriscape Garden Tour

Big Bear Fire Dept.'s Choice for the Firewise House



Big Bear residents take part in protest

Millions of protestors around the country participated in the Families Belong Together March June 30 to protest the government's policy of separating children from parents at the US border. Sixteen Big Bear residents staged their own Families Belong Together March for an hour Saturday morning along Big Bear Boulevard in Big Bear Lake.

The group has participated in marches down the hill in the past.

"We marched from the light at Vons, back and forth to Fox Farm (Road)," said Annie Aldrich of Big Bear City. "We had many, many positive responses and, as usual, were flipped off by some."

The Families Belong Together March protested the US administration's policy of separating migrant children from their parents at the US-Mexico border. The protest was planned before the administration ended the policy. Organizers said the protests were still important as many of the children are still separated from their parents.

For more information about the Families Belong Together March, visit www.familiesbelongtogether.org.

—Kathy Portie
@BBGrizzlyKathy



Photo courtesy of Annie Aldrich

Several residents gather June 30 at the Interlaken Center in Big Bear Lake to join the nationwide Families Belong Together March.



A Letter to the Big Bear Community,

Big Bear Fire Department thanks the Big Bear Valley for assisting with updating the Community Wildfire Protection Plan (CWPP).

With the updated CWPP, we have a better understanding of hazardous fuel reduction projects needed for the Valley, as well as others that we wish to continue. The CWPP helps us coordinate our efforts with other agencies and allows for grant funding possibilities. The CWPP Plan Amendment will be presented at the Department's August 7, 2018 Board Meeting.

Again, Big Bear Fire Department thanks the community for its valuable input.

Jeff Willis

Jeff Willis
Fire Chief, BBFD



Linda Silas, a retired hospice chaplain who lives in Big Bear, protests the administration's immigration policy.

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Airport board begins search for a GM



Ryan Goss set to take over as airport interim general manager

And the search begins. The Big Bear Airport District board of directors met July 3 to outline the steps to find a replacement for Dustin Leno, who resigned as the Big Bear City Airport general manager.

Leno, who leaves his position in Big Bear Aug. 3, said he was given direction by the board July 3 to create and place advertisements for a new general manager on the district's website and with various airplane/airport organizations.

The deadline for applications is July 31 at 6 p.m. Details about the position and qualification requirements are available online at the agency's website at www.flybigbear.com.

The next step will be to determine who to bring in for interviews. Interviews aren't expected to begin until the end of August.

The salary range for the position is between \$90,000 and \$140,000.

At the regular board meeting Wednesday, July 11, the board is expected to name Ryan Goss interim general manager. Goss will work with Leno and then the new GM to provide a smooth transition.

The Airport District board of directors meets at 4 p.m. Wednesday, July 11, at the Big Bear City Airport terminal building's board room, 501 W. Valley Blvd., Big Bear City.

For more information or to review documents and an application form for the general manager position, visit www.flybigbear.com.

—Kathy Portie
@BBGrizzlyKathy

Big Bear Airport employee Ryan Goss is expected to be named interim general manager during the July 11 board meeting. He will oversee operations until a permanent general manager can be found.



A Letter to the Big Bear Community,

Big Bear Fire Department thanks the Big Bear Valley for assisting with updating the Community Wildfire Protection Plan (CWPP).

With the updated CWPP, we have a better understanding of hazardous fuel reduction projects needed for the Valley, as well as others that we wish to continue. The CWPP helps us coordinate our efforts with other agencies and allows for grant funding possibilities. The CWPP Plan Amendment will be presented at the Department's August 7, 2018 Board Meeting.

Again, Big Bear Fire Department thanks the community for its valuable input.

Jeff Willis

Jeff Willis
Fire Chief, BBFD

Big Bear Planner

Send event and meeting announcements for listing in the Big Bear Planner to kportie.grizzly@gmail.com or call 909-316-6817. Include name of event, time, date, location and contact information. Deadline is the Friday before the next publication.

Mondays, Tuesdays and Fridays

Senior luncheon, noon to 1:30 p.m., reservations required, for age 60 and older, Big Bear Valley Senior Center, 42651 Big Bear Blvd., Big Bear Lake, 909-584-0323.

Tuesdays

STEM projects, 11:30 a.m. to 12:30 p.m., Big Bear Lake Library, 41930 Garstin Drive, Big Bear Lake, 909-866-5571, www.sbclib.org.

Big Bear Farmers Market, 8:30 a.m. to 1 p.m., Convention Center at Big Bear Lake, 42900 Big Bear Blvd., Big Bear Lake, 760-247-3769, www.bigbearrevents.com.

Wednesdays

Al-Anon/Friends and Families of Alcoholics meeting, noon to 1:30 p.m., Community Church Big Bear, 40926 Big Bear Blvd., Big Bear Lake, 909-824-1516, www.iealanon.org.

Thursdays

Bingo, noon to 4 p.m., age 18 and older, Big Bear Valley Senior Center, 42651 Big Bear Blvd., Big Bear Lake, 909-584-0323.

Fridays

Bingo Night at the Elks Lodge, 7 p.m., dinner at 5 p.m., The Big Bear Elks Lodge, 40611 Village Drive, Big Bear Lake, 909-866-3557.

July 11

The Big Reveal, float presentation, 6 p.m., tickets \$25, limit 100 people, Big Bear Lake Performing Arts Center Hofert Hall, 39707 Big Bear Blvd., Big Bear Lake, 805-235-4034, www.facebook.com/bigbearroseparadefloat.

July 13

Paint and Sip, 6 p.m., Barrel 33, with Craft to Treasure, 40754 Village Drive, Big Bear Lake, 909-878-0838, www.barrel33bigbear.com.

Big Bear Community Dance Association free dance lessons, beginner East Coast swing, 5 to 6 p.m., Wyatt's Saloon at the Convention Center at Big Bear Lake, 42900 Big Bear Blvd., Big Bear Lake, 559-392-3937.

July 14

AOPA Rusty Pilots Seminar, 1 to 4 p.m., Big Bear City Airport, 501 W. Valley Blvd., Big Bear City, www.flybigbear.com.

July 20

Big Bear Community Dance Association dance, 7 to 10 p.m., Big Bear Valley Senior Center, 42651 Big Bear Blvd., Big Bear Lake, 559-392-3937.

July 20 and 27

Big Bear Community Dance Association free dance lessons, beginner East Coast swing, 5 to 6 p.m., Wyatt's Saloon at the Convention Center at Big Bear Lake, 42900 Big Bear Blvd., Big Bear Lake, 559-392-3937.



FIRE & WATER

Weeds not affecting water clarity in Big Bear Lake

Continued from Page 6

Fawnskin. If you must use lures, Raphael has some advice.

"If you're up early in the morning, down by the boom line near the dam, you could throw a lure because you only need to go 2-4 feet below the surface in order to get a morning bite. The trout run the shore in the morning and the evening," Raphael says.

Over the weekend, friends Lloyd Nelson and Tommy Thompson trekked over from Las Vegas to Big Bear City where Nelson owns a cabin. As they watched their lines from fold-out chairs near North Shore Landing on July 2, Nelson joked about all the money he's wasted on snapped lines since he arrived.

These anglers have a Zen-like approach to the lake weeds, which is all right with Big Bear Municipal Water District General Manager Mike Stephenson.

"(The late) Skip Suhay used to say he wanted the lake to be as clear as a swimming pool," Stephenson says. "That's just not possible."

But the water is clear. Stephenson says. Water clarity extends to a depth of six feet at the moment, he says.

Stephenson says he would prefer to answer complaints about the weeds than do something that could result in a toxic algae bloom like the one at Diamond Valley.

According to a press release from the Metropolitan Water District of Southern California, the blue-green



GARRETT BERGTHOLD/Big Bear Grizzly

Kyle Marney of Joshua Tree tightens his line after casting into the lake near the Big Bear Dam July 2.

algae bloom covering Diamond Valley Lake produced cyanotoxins. In high concentrations, cyanotoxins can be harmful to humans and animals, especially when ingested.

The lake remained closed as of July 2. The agency was expected to reassess the condition of the lake on

July 3.

For anglers and boaters on Big Bear Lake, keeping the algae from blooming here is more important than a few weeds along the shoreline.

"I'm just here for the fun," says Nelson as he fished at Big Bear Lake. "If you find the right spot you're OK."

Traffic plan in place for holiday

The city of Big Bear Lake, in conjunction with the Big Bear Sheriff's Station, Big Bear Fire Department, California Highway Patrol and Caltrans, has devised a plan to better accommodate the flow of traffic during and after the Big Bear Lake Fireworks Spectacular Wednesday, July 4.

Between 9 p.m. and midnight, motorists will be directed to make only right turns onto Big Bear Boulevard between Georgia Street and Temple Lane. Sheriff's deputies and CHP officers will control traffic at all major intersections.

Those who wish to go east are advised to park on the south side of the boulevard, while those who want to go west are advised to park on the north side of the boulevard.

There is no parking allowed on Knickerbocker Road between Pennsylvania Avenue and Big Bear Boulevard. An additional lane will be created near the Big Bear Dam to create two downhill lanes after the show.

Knickerbocker, Pennsylvania and Bartlett parking lots are open for visitor parking. Pine Knot Avenue closes around 6 p.m. for visitors to watch the fireworks.

There are a variety of locations for viewing around the lake including several public parks, the shoreline along the North Shore, at Stanfield Cutoff and on Pine Knot Avenue in the Village.

Personal fireworks are prohibited.

FIRE PREVENTION

We have everything you need to keep your home and family **SAFE!**

- Smoke detectors
- Co2 Alarms
- First Aid Kits
- Shovels, Picks, Hoes to create "defensible space"
- Flashlight & Batteries

- Soaker Hoses
- Hoses and Nozzles
- Axes and Saws
- Work Gloves
- Weed Eaters
- Ladders
- And Much More!

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Let's get something CLEAR

Firefighters seem larger than life, but give them a chance...

BIG BEAR FIRE DEPT
EST 2012

Create defensible space around your place!

www.BigBearFire.org



Let's pretend

By Judi Bowers

Let's take a staycation with a twist. You live here. Big Bear is home, has been, always will be. And you love it.

Get Your *CHIP* Together!

Coming this summer to Big Bear ThinIsIn.org



Funding for the valley-wide chipping program is provided through a CAL FIRE State Responsibility Area Fire Prevention Fund, the California Firewise Council, the City of Big Bear Lake and your local Big Bear Fire Department.

[BIG BEAR WEATHER](#)[BIG BEAR NEWS](#)[KBHR MUSIC](#)[CONTACT US](#)[ROAD CONDITIONS](#)

On now

KDUD**Bike Report Open**
RTH

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Personal Fireworks Illegal in Big Bear Valley

07/02/2018 By Steve Cassling



Big Bear, CA – Fireworks can be beautiful, but they can be unpredictable and deadly. Numerous fires have resulted from the use of personal fireworks, not to mention causing severe injuries to the users. Personal fireworks are illegal throughout Big Bear Valley, including “safe and sane” fireworks. In addition, all fireworks that explode, shoot into the air or move along the ground are termed dangerous and are illegal anywhere in California. If you see something, say something and call 9-1-1.

Big Bear Fire Department’s Assistant Chief-Fire Marshal Mike Maltby stated, “The only fireworks allowed in Big Bear are the professional 4th of July Fireworks Spectacular over the lake. No personal fireworks are allowed. Fire officials will be issuing citations with fines up to \$1,000 for fireworks violations.”

The Rotary Club of Big Bear Lake provides locals and visitors with world-class fireworks on the evening of July 4th, visible from many vantage points. Sit back and enjoy the show. Big Bear Fire Department encourages the community to be safe and sane this holiday, and if someone is seen using personal fireworks, call 9-1-1 immediately.

Contact: Dawn Marschinke
Big Bear Fire Department
41090 Big Bear Blvd.
P.O. Box 2830
Big Bear Lake, Calif. 92315
Phone: 909-866-7566 x224
Email: dmarschinke@bigbearfire.org
Website: www.bigbearfire.org



FOR IMMEDIATE RELEASE

9-1-1 Telephone Landlines Down

Aerial Line Along I-15 Corridor Impacting Big Bear Valley

BIG BEAR LAKE, CA/July 19, 2018– An aerial communication line along the I-15 corridor has been knocked out of service affecting landline communications to the 9-1-1 system in the Big Bear Valley. It is not known yet how much of the Valley is being impacted but it is confirmed that certain areas are impacted. If a caller on a landline experiences problems getting through to 9-1-1, the San Bernardino County Sheriff's Department is directing people to call (909) 387-8313. At that point the caller will be directed to either fire or law enforcement depending on need.

This situation is not impacting cellular phones.

Crews will be on-scene to repair the line shortly, but at this time, it is unknown how long the landline service to 9-1-1 will be down.

#

About Big Bear Fire Department:

Big Bear Fire Authority was formed under a Joint Powers Agreement in 2012 combining Big Bear Lake Fire Protection District and Big Bear City Fire Department, now commonly known as Big Bear Fire Department. Since its inception, Big Bear Fire Department is committed to providing Big Bear Valley with professional fire, medical and emergency services "Protecting Lives and Property," with timely response to fire and medical emergencies.

Contact: Dawn Marschinke
Big Bear Fire Department
41090 Big Bear Blvd.
P.O. Box 2830
Big Bear Lake, Calif. 92315
Phone: 909-866-7566 x224
Email: dmarschinke@bigbearfire.org
Website: www.bigbearfire.org



FOR IMMEDIATE RELEASE

“Big Bear Fire ARV Response Capabilities”

Local Knowledge is Vital

BIG BEAR, CA/July 19, 2018- 2N90, a rocky and steep 4x4 road to Tip Top Mountain, northeast of Big Bear near Arrastre Creek is known to many locals and off-road enthusiasts. But when a 9-1-1 call came to Big Bear Fire the night of July 5, 2018, requiring them to respond to an injury at that location, the immediate question to on-duty Battalion Chief Ryan Harold was where exactly was the crew to go and how were they to get there? Harold had to rely on two things, his staff’s local knowledge and the Department’s All Response Vehicle (ARV).

Harold called on Firefighter/Paramedic Brittania Huether, a lifetime resident of Big Bear, to get herself and the rest of the responding crew safely to the incident. There was only one vehicle in the Department’s fleet that was up to the task - the Department’s 2-year’s new ARV. All four crew members Firefighter/Paramedics Brandon Medeck and John Stein, and Firefighter/EMT Dylan Unger, along with Huether boarded the ARV for a harrowing ride through the darkness to find the person in need of medical aid.

According to Fire Chief Jeff Willis, “Prior to the purchase of the ARV, this type of response would not have been possible. Even with the ARV, without the local knowledge demonstrated by the Big Bear Fire crew, the chance of a successful mission would have been questionable. Local knowledge is vital.” The crew was ultimately successful in finding the injured party. After providing medical aid the patient declined transport and the crew guided the injured party’s vehicle to a road that would take them back safely to Pioneer Town.

###

Photos Attached Courtesy of Big Bear Fire Department: Firefighter/Paramedics Huether and Medeck and Firefighter/EMT Unger.

About Big Bear Fire Department:

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Dawn Marschinke

From: Jeff Willis
Sent: Wednesday, July 25, 2018 10:50 AM
To: Dawn Marschinke
Subject: Fwd: Commendation

Correspondence for next meeting

Sent from my iPhone

Begin forwarded message:

From: _____
Date: July 17, 2018 at 9:12:21 PM PDT
To: "jeff.willis@bigbearfire.org" <jeff.willis@bigbearfire.org>
Subject: Commendation

Chief Willis,

I know far too often that fire departments receive complaint letters. As a firefighter off the mountain, and as a full time resident of Big Bear Lake I wanted to take the time to let you know that the crews at station 1 have once again gone out of their way to provide excellent service.

First of all, one of the ambulance crews transported my 14-month-old son to RUMC from [Bear Valley Hospital](#) a few months ago. Having worked on an ambulance for over 15 years, I can tell you that we received excellent and compassionate service. Fortunately, because we have not needed them, I am unable to comment on their their EMS skills. However, I know the public usually judges competency based on how the Medic/ EMT makes them "feel", and from that perspective my family felt that we were in good hands as well as the only priority of the crew.

I would also like to commend Nick Bruinsma. He assisted me with chipping a fire hazard scrap pile in my neighbors yard. This task took us 3-4 hours in total and was dirty work. The chipping may fall under his responsibilities, but he took the time to help me sweep up the mess and rake the small pieces left over from the process. He even helped me collect the non chip-able items to put in the trash.

Lastly, two of the truck company crews have also gone above their duties to lend a helping hand. About a year ago one of the crews helped me with my broken jeep. More recently, yesterday they helped with a party my family was having. I put on a murder mystery dinner party for my wife's birthday. They were generous enough to vet the proper channels to see if I could borrow a training dummy. I was able to check out a dummy and use it as the person who got murdered at the party! It was a huge hit, and they even picked it up on their way to the training grounds the next morning.

It seems far too often that Fire Chiefs only hear about negative interactions with the community they serve. Please take my gratitude as a small sign that your department is not only taking excellent care of the community it serves, but also providing top notch customer service. I wish I had names to share with you of each crew member that has helped me. A few drumsticks and a couple containers of ice cream just doesn't seem adequate repayment for all of their help. (Especially for such an odd request like borrowing a 180 pound training dummy for a party prop!)



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: September 20, 2018

TO: Chairman and Members of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Administrative Assistant *DEM*

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT
AUGUST 2018**

1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached chart).

1.2 Call Types by Month and Year to Date

		Current Month	Calendar Year to Date
1.1	Fire Calls, Hazardous Conditions, Service Calls	105	820
1.2	Rescue/Medical Calls	287	2,112
1.3	Training Class Summary (hours)	208	2,521
1.4	DRC Reviews	0	21
1.5	Plan Check/Fire Letter	14	85
1.6	Shake Shingle Roof Replacement	1	4
1.7	Chipping Requests (Beginning 01/01/18)	291	657
1.8	Trees Removed/Reimbursed thru Grant	2	36
1.9	Hazardous Tree Removal Notice to Proceed	7	38
1.10	1 st Abate Notice/Order	1	59
1.11	2 nd & Final Abate Notice/Order	0	9
1.12	Resolved Tree Abatement Issues	2	42
1.13	Hazard Abatement Notices Sent (no change from June numbers)	9,561 (Year 2018)	11,119 (Year 2017)

2. COMMUNITY RELATIONS

2.1 August 7 – National Night Out, a joint effort between the Big Bear Sheriff's Department and Big Bear Fire Department was held at the local Sheriff's office. This is

a fun family event and was represented by department personnel, Paid Call Captain Bruinsma and Administrative Clerk Smith who provided information on defensible space.

- 2.2 August 11-12 – Firefighters from Station 281 judged the “Best Flame” vehicle at the Big Bear Fun Run Car Show and charity event.
- 2.3 August 16 – Firefighters from Station 283 attended Back to School night at Baldwin Lane elementary school.
- 2.4 August 17 – Truck 281 was stationed in the Village for the Kodiak Ultra Marathon Opening Ceremonies.
- 2.5 August 19 - Big Bear Professional Firefighters’ Association hosted their annual golf tournament “Sink Some for Charity.”
- 2.6 August 23 – The department was represented at the Big Bear Valley Community College and Career Fair at Big Bear Convention Center.
- 2.7 August 24 – ME 283 attended Family Fun night at Baldwin Lane elementary school. Crew was provided dinner.
- 2.8 August 25 – Big Bear Professional Firefighters’ Association held its inaugural Fireman’s Ball fundraising and recognition dinner at Big Bear Convention Center.
- 2.9 August 25 – The department was represented at Youth Aviation Adventure Day at Big Bear City Airport.
- 2.10 August 28 – Administrative Analyst Marschinke attended the Big Bear Chamber of Commerce Networking Mixer held at Murray’s Saloon & Eatery.

3. OPERATIONS

- 3.1 Chief Willis, and/or Assistant Chief Maltby, and/or Business Manager-Finance Mandolini, attended the following meetings during the reporting month:
 - Big Bear Fire Authority Meeting – August 7
 - Mountain Mutual Aid Meeting – August 14
 - Big Bear City Community Services District Board Meeting – August 20
 - San Bernardino County Chief’s Meeting, Big Bear – August 23
- 3.2 Battalion Chief Parham attended the following meetings/training during the reporting month:
 - CONFIRE Ops/Support Meeting - August 7
 - EMS Officer’s Meeting – August 8

- BBFD Chief's Meeting – August 22

3.3 Battalion Chief Harold attended the following meetings/training during the reporting month:

- Critical Incident Stress Management Trainer Class – August 2-3
- County Fire Chief's Association – August 23

4. HEALTH AND SAFETY

4.1 August 9 - Administrative Analyst Marschinke attended the monthly RTAC meeting regarding regional transportation issues.

4.2 August 11 – The department provided stand-by ambulance service for the Big Bear High School football game.

4.3 August 12 – Chief Willis continued his community-wide campaign to share the results of the Fire Protection Master Plan Study and asking for assistance from the community in developing a Community Standard of Cover in upcoming workshops. In August he presented to the Citizens on Patrol (COPs).

4.4 August 14 – Chief Willis conducted the last in a series of four workshops with volunteers from the community to discuss and develop their desired Community Standard of Cover for the Fire Department.

4.5 August 20-23, 27 – Paid Call Captain Bruinsma conducted CERT training at the department's Paradise training center.

4.6 August 29 – Assistant Chief Maltby hosted a Mountain Area Safety Taskforce (MAST) meeting at Big Bear Fire Department.

4.7 August - The following ads were placed:

- “Let's get something CLEAR” Big Bear Grizzly Ad (August 1, 2018, see attached)
- “Chipping Program” KBHR Radio Ad (August 1-31, 2018)
- “Got CHIP?” Big Bear Now Ad (August 2018, see attached)
- “Got CHIP?” Village Theatre (August 2018)
- “Let's get something CLEAR” Village Theatre (August 2018)
- “Let's get something CLEAR” Big Bear Today - Oktoberfest (September 2018, see attached)

4.8 August - The following press release was issued:

- “Inaugural Fireman’s Ball Equals Red Hot Success” was issued by Big Bear Professional Firefighters’ Association (see attached KBHR and ROTW News articles)

4.9 August 8 – Assistant Chief Mike Maltby gave an interview to the Grizzly newspaper regarding the department’s participation in mutual aid to other communities in times of emergency (see attached Grizzly article).

5. PERSONNEL

5.1 August 7 - Captain/Paramedic Josh Mandolini was recognized for 20 Years of Service to the department at the Fire Authority Board meeting.

5.2 August 7 – Board Secretary Marschinke administered the Oath of Office to Flight Paramedic Kent McCurdy, Firefighter/Paramedics Chad Meketarian and John Stein.

5.3 August 20 – Tina Wade joined the department as a Business Analyst III-Finance.

5.4 August 22 – Chief Willis conducted a Chief’s meeting to discuss operation issues with management staff.

5.5 August 25 – Paid Call Captain Nick Bruinsma was recognized as Firefighter of the Year. Two firefighters were recognized as Rookie of the year: Firefighter/EMTs Jason Dmytriw and Dylan Unger at the Big Bear Professional Firefighters’ Association Fireman’s Ball.

6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS

None.

7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

7.1 August 1-20 – Paid Call Battalion Chief Brian Savage and Paid Call Captain Tad Morelock were on incident overhead assignment for the Creek Fire in Okanogan-Wenatchee National Forest.

7.2 August 6-16 – Paid Call Captain Pete Curran was on incident overhead assignment for the Holy Fire in Cleveland National Forest.

7.3 August 6-19 – Fire Chief Jeff Willis and Paid Call Battalion Chief Norm Walker were on incident overhead assignment for the Holy Fire in Cleveland National Forest.

7.4 August 9-17 – Paid Call Battalion Chiefs Don Smith and Larry LaVogue were on incident overhead assignment for the Keauhou Ranch Brush Fire in Hawaii Volcanos National Park.

- 7.5 August 11 - 12 – Captain/Paramedic Luke Wagner, Engineer/Paramedic Jim McDaniel, Firefighter/Paramedic Chad Meketarian and Firefighter/EMT Jason Dmytriw were on strike team assignment for the Carr Fire in Shasta/Trinity County.
- 7.6 August 11-16 – Battalion Chief Brian Parham was on Strike Team assignment for the Carr Fire in Shasta/Trinity County.
- 7.7 August 20-24 – Paid Call Battalion Chiefs Don Smith and Larry LaVogue were on incident overhead assignment in Los Padres National Forest.
- 7.8 August 22 – Paid Call Battalion Chief Norm Walker was on incident overhead assignment for the Donnell Fire in Stanislaus National Forest.
- 7.9 August 23 - September 2 – Fire Chief Jeff Willis was on incident overhead assignment for the Donnell Fire in Stanislaus National Forest.
- 7.10 August 25 – Paid Call Battalion Chief Brian Savage and Paid Call Captain Tad Morelock were on incident overhead assignment for the Hirz Fire in Shasta-Trinity National Forest.

8. MISCELLANEOUS

- 8.1 August 23 – San Bernardino County Fire Chiefs’ Association monthly meeting was hosted by Big Bear Fire Department at the Skyline Taphouse at the top of Snow Summit Resort. Annually, this is a special meeting for the fire chiefs who also invite their administrative staff.

9. CORRESPONDENCE

None.

Incident Type Report

08/01/18 - 08/31/18

1 Fire	Count	Est. Prop Loss	Est. Content Loss	Total Est. Loss	%
111 - Building fire	1	39,000	1,000	4,000	100%
131 - Passenger vehicle fire	1	0	0	0	0%
154 - Dumpster or other outside trash receptacle fire	2	0	0	0	0%
160 - Special outside fire, other	1	0	0	0	0%
Incident Count	5	\$39,000.00	\$1,000.00	\$4,000.00	100.00%

3 Rescue & Emergency Medical Service Incident	Count
320 - Emergency medical service, other	13
321 - EMS call, excluding vehicle accident with injury	198
322 - Motor vehicle accident with injuries	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1
Intrafacility Transfers	73
Incident Count	287

5 Service Call	Count
500 - Service call, other	2
520 - Water problem, other	1
531 - Smoke or odor removal	4
550 - Public service assistance, other	3
552 - Police matter	1
553 - Public service	3
554 - Assist invalid	3
561 - Unauthorized burning	6
Incident Count	23

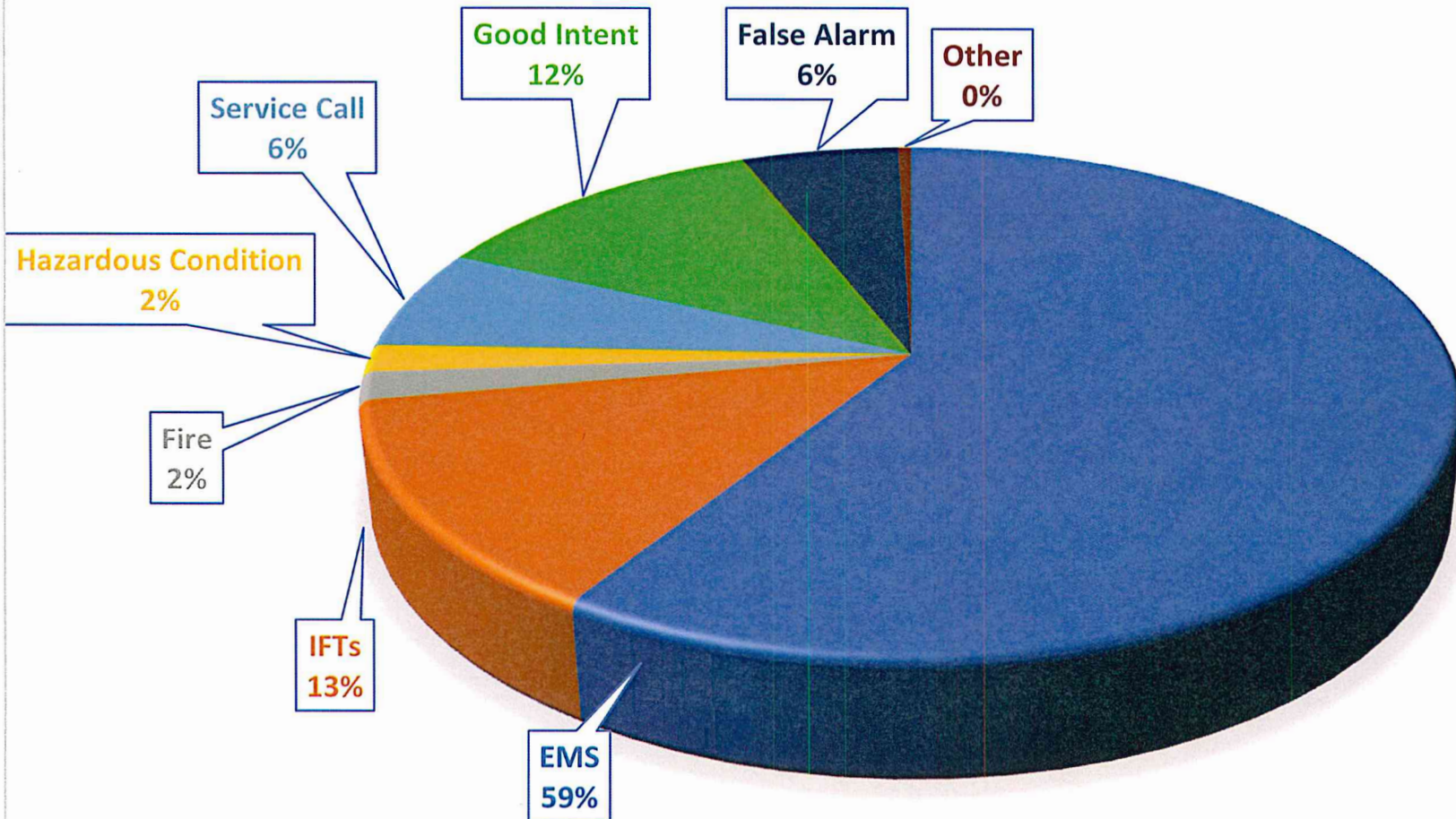
7 False Alarm & False Call	Count
700 - False alarm or false call, other	8
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	2
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3
Incident Count	19

4 Hazardous Condition	Count
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
460 - Accident, potential accident, other	1
Incident Count	4

6 Good Intent Call	Count
600 - Good intent call, other	2
611 - Dispatched and cancelled en route	7
611A - Alarm: Dispatched & Cancelled Enroute	10
611E - EMS: Dispatched & Cancelled Enroute	12
611G - Veg Fire: Dispatched & Cancelled Enroute	1
611O - Other: Dispatched & Cancelled Enroute	2
611T - T/C: Dispatched & Cancelled Enroute	1
621 - Wrong location	2
622 - No incident found on arrival at dispatch address	7
631 - Authorized controlled burning	4
651 - Smoke scare, odor of smoke	2
653 - Smoke from barbecue, tar kettle	1
Incident Count	51

Other	Column1	Count
911 - Citizen complaint		2
814 - Lightning strike (no fire)		1
Incident Count		3
Total Incident Count		392

2018 YTD INCIDENTS BY TYPE



Training Summary Report

08/01/18 - 08/31/18

COMPANY TRAINING DOCUMENTATION	HOURS
Emergency Ops	26
Emergency Ops: Technical Rescue, US&R	7
Fire Pump: Emergency Ops, Hose	10
Fire Pump	10
Fire Pump: Preventative Maintenance	4
Fire Suppression: Emergency Ops, Fire Suppression	5
Hose: Emergency Ops, Fire Suppression	10
Hose: Fire Suppression, Hose	9
Hose	18
Ladders	2
Physical Fitness	25
TOTAL COMPANY TRAINING DOCUMENTATION	126

MISCELLANEOUS TRAINING	Duration
Driver Training Documentation	1
Minute Man hoseload	4
RT-130: Wildland Fire Safety Refresher Complete 2018 Updates	1
Officer Training Documentation	3
SCBA Rope Bags	17
TOTAL MISCELLANEOUS TRAINING	26

EMS TRAINING	HOURS
EMS Abdominal Trauma Advanced	1
EMS Advanced Airways: Intubation and Beyond (2 hours)	2
EMS Airway Management Advanced (2 hours)	2
EMS Airway Management Basic	1
EMS Allergies and Anaphylaxis Basic	1
EMS Altered Mental Status Advanced	2
EMS Altitude Emergencies	2
EMS Amputation Injuries Advanced	1
EMS Aquatic Emergencies	2
EMS Assessing the Patient with Major Trauma	6
EMS Asthma Advanced	1
EMS Back Injury Prevention	1
EMS Behavioral Emergencies Advanced	1
EMS Bleeding and Shock Basic	1
EMS Bomb Blast Injuries Advanced	1
EMS CNS Injuries Basic	1
EMS Carbon Monoxide Poisoning	1
EMS Cardiac Emergencies Advanced	1
EMS Cardiac Emergencies Basic	2
EMS Geriatric Hip Injuries	1
EMS MRSA Infections	1
EMS Obstetrical Emergencies Basic	1
EMS Toxicology and Substance Abuse Advanced	2
EMS Traumatic Head and Brain Injuries Advanced	2
EMS Traumatic Injury During Pregnancy	1
EMS Understanding the Basics of ECGs	1
EMS Training Documentation	17.5
TOTAL EMS TRAINING HOURS	57

TOTAL TRAINING HOURS	208
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Unique partnership to bring solar energy to Big Bear Valley

By Kathy Portie
kportie.grizzly@gmail.com

What does a wastewater agency have in common with the electric company? In Big Bear the common factor is a proposed solar energy project.

Bear Valley Electric Service has signed a memorandum of understanding with the Big Bear Area Regional Wastewater Agency to partner on the Bear Valley Solar Energy Project in 2019. The project would be developed on BBARWA land in the East Valley and utilized by Bear Valley Electric.

The goal, said Bear Valley Electric director Paul Marconi, is to bring sustainable energy to the Valley. "The Bear Valley Solar Energy Project will benefit the Big Bear region greatly by creating a sustainable energy source to supplement existing power supplies," Marconi said.

Now that the MOU has been signed, the two agencies can move to the next step. The project must be near completion by the end of 2019 to qualify for tax incentives. A tax credit from the federal government will result in a reimbursement of 30 percent of the costs.

"All of that savings gets passed on to our customers," Marconi said. "We want to try to meet that deadline."



David Lawrence



Paul Marconi

To achieve that goal, Marconi and BBARWA's general manager David Lawrence have already met with the energy division of the Public Utilities Commission. "The PUC has to approve the project," Marconi said. "I'm pretty confident they will do that. We've received positive feedback."

The next step, Marconi said, is to finalize an agreement with the project developer General Electric. DS Energy out of Victorville will be the installer, Marconi said.

After the agreement is finalized, Bear Valley Electric will file the application with the PUC with the goal to begin construction as soon as possible, Marconi said.

The utility is working on several steps simultaneously to meet the

Dec. 31, 2019, deadline, Marconi said.

The Bear Valley Solar Energy Project will utilize solar panels that rotate with the sun to maximize output. The solar field will have the ability to produce an additional 8 megawatts of solar energy for the electric grid, which is enough to power approximately 4,000 homes. The cost-effective energy solution will improve system reliability and reduce the cost to provide power.

"We are looking at the long-term impacts, both for the environment and local residents," Lawrence said. "We want to establish an energy source that can function as the backbone of the community for decades to come."

For more information about the project, call 800-808-2837.

In Brief

Fireman's Ball is just the ticket

Put on those dancing shoes and celebrate with the Big Bear Fire Department at the Inaugural Fireman's Ball Aug. 25.

The Fireman's Ball is hosted by the Big Bear Fire Professional Firefighters' Association to honor the department's Firefighter of the Year and help raise funds to support the organization's continued commitment to the community.

"This department works for and with the Big Bear community, and we hope the community will join us to share in this celebration that honors the past and present successes of our fire department as we look forward to the future," said Dan Rogers, fire captain and association president.

The Fireman's Ball is held at the Convention Center at Big Bear Lake from 6 to 11 p.m. Dinner is catered by Wyatt's. Entertainment during the cocktail hour is provided by the MountainTop Strings of California. There will be live and silent auctions, and a live band to get guests dancing.

Tickets and pricing are available online at www.event.ping.com/bbpfafiremansball or contact Brittan Huether at bbfaball@gmail.com or 951-533-1542. Reservations are required.

The Convention Center at Big Bear Lake is at 42900 Big Bear Blvd., Big Bear Lake.

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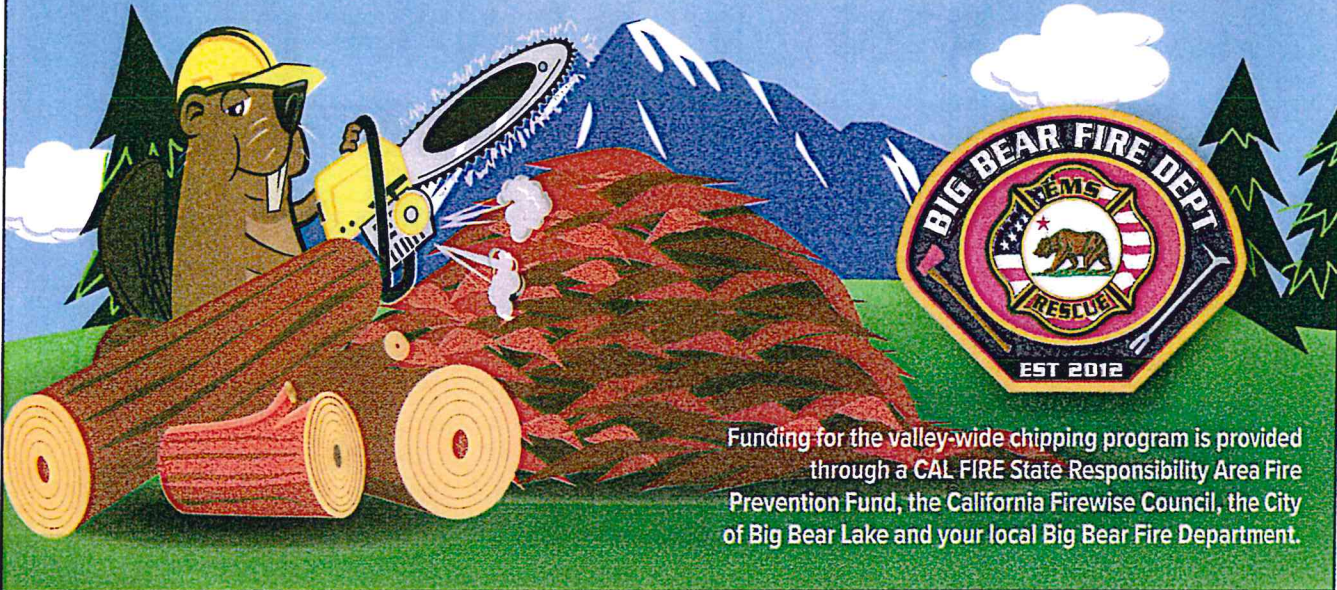
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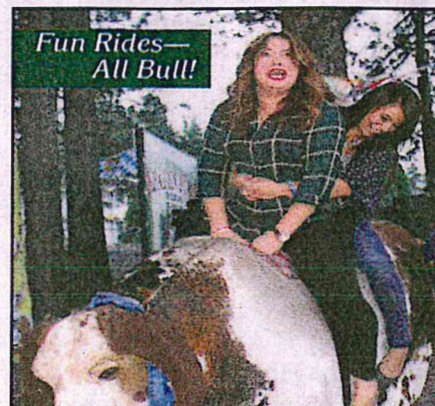
Outside Fun Too with Budenstrasse, Bull, Bloodys

There's mechanical bull rides and bounce house, sports bar and shopping along the Budenstrasse "Avenue of the Booths."

Head outdoors for a different side of Big Bear Oktoberfest, for beers and brats under towering pine trees and an abundance of fun and games. Enjoy live music that isn't Bavarian on the expanded Wyatt's Stage, spark a stogie, learn your future from a psychic, take an old-time photo with family and friends or get a jump on holiday shopping, its all outdoors at Oktoberfest. Plus for the kids there's bounce house, face painting, carnival games and much more.

Mechanical bull has been a fixture outdoors at Oktoberfest for years with wild rides you're guaranteed to lose. There's a new bull in town delivering a ride that's as tame or wild as guests request. The ride gets progressively wilder the longer riders stay on, but the end result is always the same with the bull coming out on top.

When guests fall—and they will!—they're dumped onto an air-filled mattress kind of like a bounce house that extends nine feet in each direction. They bounce and the bull stops bucking—no rodeo clown necessary. Riders valiantly try to stay on, gripping anything to hold on, but when the ride stops it's the bull that's still standing, while cowboy wannabes are sprawled out on the mattress, no worse for the ride.



Stroll the booths to get a head start on holiday shopping. Serene Green "The Leggings Girl" is back with stretch leg wear that fits all, just \$10 a pair or three for \$25. "There's two different sizes, one that fits most 0-14 sizes and the other plus sizes 14-24," she said.

Ultra-plus sizes in 3X to 5X are also available for \$10 each. Leggings are 92% polyester, 8% spandex and don't ball up or peel away and are machine washable. Green also has jewelry, all pieces \$5 or less.

Only at Oktoberfest can you support an African village at a German event! "Da African Village" features handmade Masai sandals, handmade macrame footwear. "They're so comfortable even when they get wet they feel like you're barefoot," said Mara Diakhate, whose family members craft the sandals, which cost \$35.

There's also intricately-decorated coin purses for ten bucks plus makeup, shoulder and beach bags, musical instruments including drums and much more, all handmade in Africa. Da African Village is nonprofit and seeks to spread the history, culture and language of West Africa.

Get into Oktoberfest spirit with "Instant German." Don

BUDENSTRASSE *Continues on page 28*

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Inaugural Fireman's Ball

08/29/2018 By Steve Cassling



Big Bear, CA - A milestone was achieved as the Big Bear Professional Firefighters' Association hosted its inaugural Fireman's Ball. Guests packed the Big Bear Convention Center Saturday, August 25 for a night of celebration, fundraising and first-class fun. The evening kicked off with Big Bear's own Mountain Top Strings providing entertainment during Social Hour, followed by ... [\[Read more...\]](#)

Parole Violation Leads to Three Arrests and Recovery of Firearms

08/27/2018 By Steve Cassling

Big Bear Lake, CA - On Thursday, August 23, deputies from the Big Bear Sheriff's Station assisted a Riverside Parole Officer conducting a parole check on Mauricio Hernandez, who was known to be staying at

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On now

The logo for KQHD, featuring the call letters 'KQHD' in a large, bold, black font with a slight shadow effect. To the left of the call letters is a stylized red and white graphic resembling a signal or a flame.

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Inaugural Fireman's Ball

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The evening kicked off with Big Bear's own Mountain Top Strings providing entertainment during Social Hour, followed by the Big Bear Fire Department Color Guard's moving presentation of colors accompanied by ceremonial bagpipes. Fire Captain/Paramedic Dan Rogers, President of the Association, thanked the community for their continued support of the Fire Department. He welcomed the gathering stating, "when I look into this crowd, I can't help but feel overwhelmed with appreciation. This valley has a community connection that is second to none!" Captain Rogers presented a moving video of the current challenges facing the Department in our growing community.

Fire Chief Jeff Willis presented awards recognizing the Department's Firefighter of the Year, Nick Bruinsma. Firefighter of the Year exemplifies the positive characteristics of a member of the fire service, with a notable record of service and achievements. This award is presented to an individual who has given selflessly of

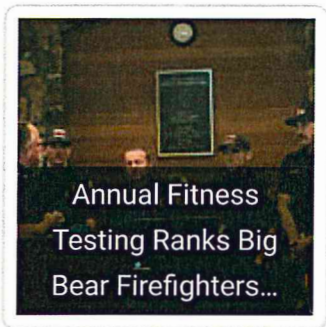


themselves in support of the Fire Department, the fire service and the community in general. Although Nick Bruinsma retired from the Department in June as the Assistant Fire Marshal, he remains active with the Department as a Paid Call Captain and continues to go above and beyond the call of duty to support the Department and the community.

This year, for the first time, the Department also presented an award recognizing Rookie of the Year. Firefighter/EMT Jason Dmytriw and Firefighter/EMT Dylan Unger were both honored for their service excellence. All awardees were also recognized by State Assemblyman Jay Obernolte who was present at the event. They also received certificates from Senator Morrell and Congressman Cook.

The formal program rolled into the festivities of the evening as Assemblyman Obernolte successfully rallied the crowd as Auctioneer for the LIVE Auction, bringing in generous donations from successful bidders. Before the Ball finally closed its doors for the evening, the band Bad Dancers played something to suit everyone's dancing pleasure with little bit of country and a little bit of rock n roll.

Related Posts:



Filed Under: Community, Current News

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COMMUNITY NEWS, ENTERTAINMENT, FOR YOUR INFORMATION, LOCAL, MOUNTAIN REGION, NEWS, TICKER

Inaugural Fireman's Ball Equals Red Hot Success

Written by Michael P. Neufeld on August 30, 2018

More in Community News:



Caltrans Halts Planned Lane Closures for Labor Day Weekend

August 30, 2018



Labor Day Closings 2018

August 30, 2018

By Susan A. Neufeld

Big Bear, CA – The Big Bear Firefighters' Association hosted its inaugural Fireman's Ball on Saturday, August 25, 2018. The Big Bear Convention Center was packed with guests for a night of celebration, fundraising and first-class fun.

The evening kicked off with Big Bear's own Mountain Top Strings providing entertainment during Social Hour, followed by the Big Bear Fire Department Color Guard's moving presentation of colors, accompanied by ceremonial bagpipes. Fire Captain/Paramedic Dan Rogers, President of the Association, thanked the community for their continued support of the Fire Department. He welcomed the gathering stating, "When I look into this crowd, I can't help but feel overwhelmed with appreciation. This valley has a community connection that is second to none!" Captain Rogers presented a moving video of the current challenges facing the department in our growing community.

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Corks & Hops First Saturday on the Hill – Saturday, September 1, 2018

August 30, 2018

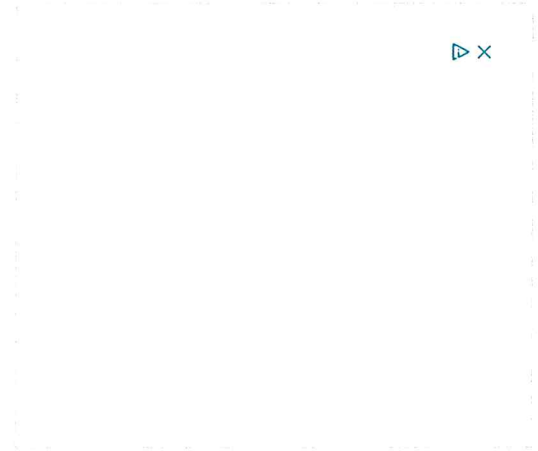
Fire Marshal, he remains active with the Department as Paid Call Captain and continues to go above and beyond the call of duty to support the Department and the community.

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The formal program rolled into the festivities of the evening, as Assembly Jay Obernolte successfully rallied the crowd and Auctioneer for the LIVE Auction, bringing in generous donations from successful bidders. Before the Ball finally closed its doors for the evening, with the crowd hoping for a repeat event next year, the band Bad Dancers played something to suit everyone's dancing pleasure, with a little bit of country and a little bit of rock~n~roll.

The Big Bear Professional Firefighters' Association Local 935 is dedicated to serve and protect lives and property in the Big Bear Valley.

Post Views: 59



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RECENT

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Big Bear Grizzly

Big Bear Lake (San Bernardino County) California

Answering the call for mutual aid

Big Bear teams work on California wildland fires



By Kathy Portie
kportie.grizzly@gmail.com

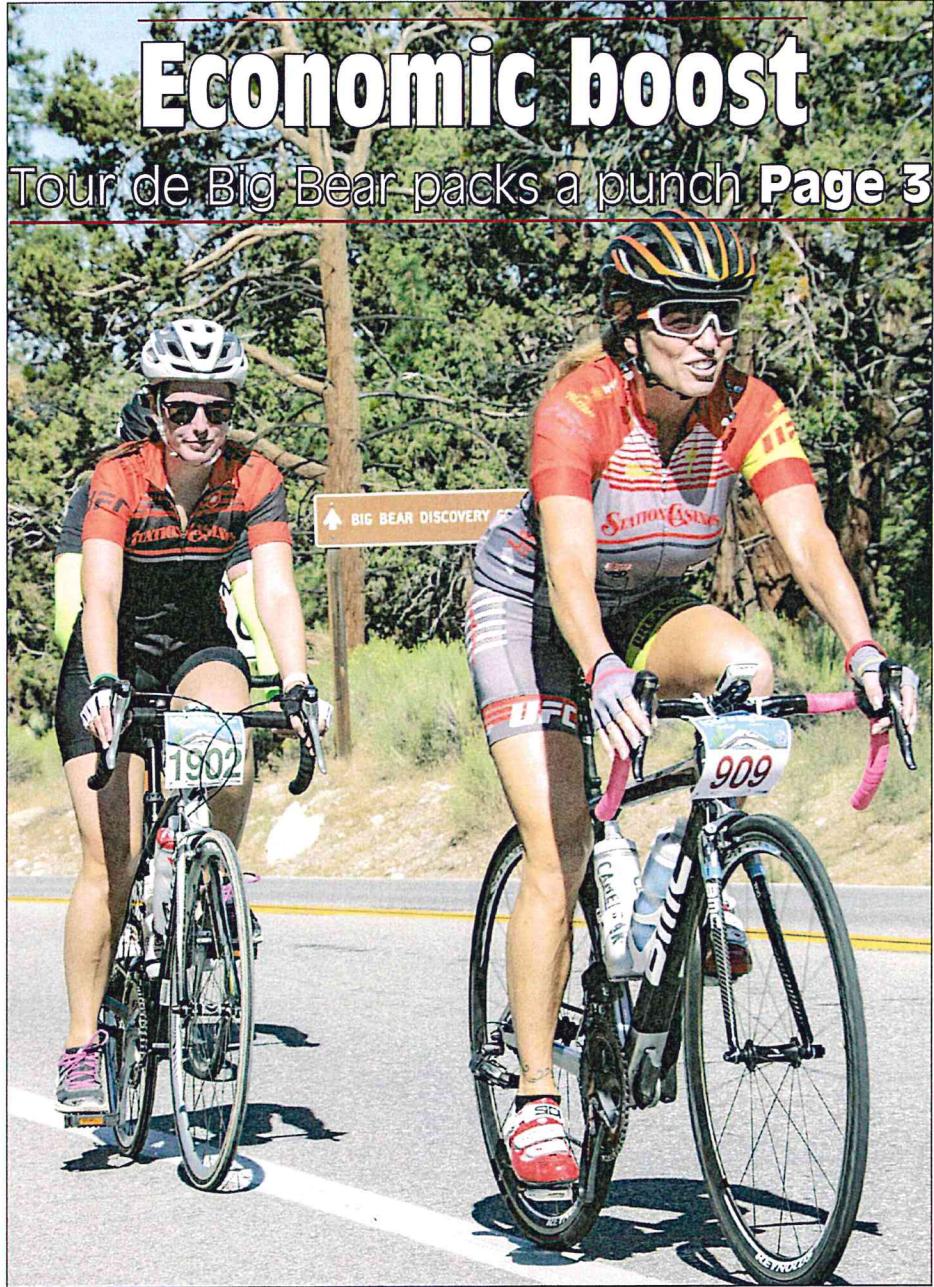
When wildland fires strike, firefighters from agencies around the state band together. And firefighters from Big Bear Fire Department are included in the numbers who have answered the latest calls in what is becoming one of the largest wildland fire seasons in state history.

Four Big Bear firefighters are among the 4,766 fire personnel battling the Carr Fire near Redding in Northern California. And with the sudden explosion of the Holy Fire near Trabuco Canyon Aug. 6, Chief Jeff Willis was activated to help out on that fire, according to Mike Maltby, assistant chief.

Big Bear Fire Department's Medic Engine 282 was dispatched to the Carr Fire on July 27 and is scheduled to be released Sunday Aug. 12. The engine is staffed by Captain/Paramedic Matt Fonda, Engineer/Paramedic Andrew Crane, Firefighter/Paramedic Robert Sandin and Firefighter/Paramedic Ben Nielsen.

"They are part of a five engine strike team from Zone 2," Maltby said. "There is a chance that they will ask for an extension to 21 days, and if it's possible to bring up a replacement

See **MUTUAL AID** Page 5



GARRETT BERGTHGLD/Big Bear Grizzly

Joanna Piette (909) and Annika Sirel (1902) of Las Vegas approach the intersection of North Shore Drive and Stanfield Cutoff Aug. 4 during the Tour de Big Bear.

SPORTS

Bear Backers hosts a Meet the Bears Fall Festival at Minder Field.

Page 17



WEEKENDER

The 29th annual Big Bear Fun Run will bring crowds to the Big Bear Lake Village.

INSIDE



- 2 Weather picture
- 4 Buckaroo Ball
- 6 Election update

- 7 Sheriff's Log
- 9 Breakfast of champions
- 13 Prime Time Living

- 17 Volleyball season
- 18 Boat safety
- 19 Grizzly Classifieds



Grizzly file photo

Smoke billows over the mountains south of Big Bear Lake in June 2015 as the Lake Fire in the Jenks Lake area spread to more than 1,500 acres. The Lake Fire is an example of wildland fires where several agencies work together to battle the blaze.

Mutual aid a benefit for all

Continued from Page 1

team. Things aren't getting any better up there."

Zone 2 consists of Big Bear Fire Department, Running Springs Fire Department, Apple Valley Fire Department, Barstow Fire Department, Morongo Fire Department, Marine Corp Logistics Base, Fort Irwin, and the Naval Weapons Center. Fire Chief Jeff Willis is the Zone 2 coordinator who works with staff and other Zone 2 agencies to determine what agencies and resources can be sent for deployment to fires outside their jurisdiction. A decision will be made later in the week whether to send crews and resources for an additional 14-day assignment to the Carr Fire or other fires occurring throughout the state.

Big Bear's Medic Engine 282 is a municipal fire engine. The crew's primary mission is to protect lives, then property, and last, minimize damage to the environment. The engine and crew work within neighborhoods that are threatened and make sure people and structures are evacuated. After a quick clearance of vegetation that might hinder a fire fight, the crew moves to protect structures against the advancing fire front. Their work on the fire line goes on for 24 hours before they are relieved. Then the crew spends the next 24 hours at the base camp until they report back to the fire line for another 24-hour shift.

"We're seeing fire behavior that has never been documented before."

Mike Maltby, Big Bear Fire Assistant Chief

Maltby said after the San Francisco fires several years ago, a Master Mutual Aid plan was developed to create standards so departments could easily help in times of wildland fires or major incidents. "The Master Mutual Aid plan gets everybody to work off the same sheet of music, so to speak," Maltby said. "It's understood that if a large incident occurs, the plan goes into effect."

The Carr Fire started July 23 in Shasta and Trinity counties near Whiskeytown. As of Aug. 6, more than 163,207 acres have burned. The fire is 45 percent contained. There are 390 engines, 81 crews, 16 helicopters, 123 dozers and 99 water tenders assigned to the Carr Fire.

Maltby said Chief Willis was assigned to the Holy Fire early Aug. 7. The Holy Fire stands at 4,000 acres in the Cleveland National Forest with no containment in the Holy Jim/Trabuco Canyon area.

"He is part of a large incident management team that is called when an incident reaches a certain size and complexity," Maltby said.

Another firefighter with a Big

Bear connection, Brandon Willis, is assigned to the Ferguson Fire in the Sierra National Forest southwest of Yosemite National Park. Brandon, a former Big Bear firefighter, is now with the Carlsbad Fire Department. The Ferguson Fire is at 91,502 acres with 38 percent containment and 2,689 personnel. The Ferguson Fire is the largest fire in the Sierra National Forest's history.

Maltby said when an engine has been assigned as part of an out-of-jurisdiction strike team, the department backfills the shift with overtime. "We state the void the engine has left us," Maltby said. "We can do that with one engine, sometimes maybe two if it's very local or within the county. Mainly we can only send one engine away at a time because of our staffing needs."

Costs to assign an engine to a strike team can often be reimbursed through state and federal money so it's not a burden to local taxpayers, Maltby said. It's important to keep the Master Mutual Aid plan in place, he said.

"We're seeing fire behavior that has never been documented before," Maltby said. "Fire departments manage everyday occurrences like house fires and medical calls. When something like these fires start, no agency anywhere can manage that on its own."

Wildfires in California

As of Aug. 7, 2018

- **Holy Fire:** Origin Aug. 6 at 1:30 p.m. in the Holy Jim/Trabuco Canyon area, Cleveland National Forest. Fire spread quickly to 4,000 acres as of Aug. 7 with 600 personnel on scene. Cause is under investigation.
- **Cranston Fire:** Origin July 25 at 11:41 a.m. near Idyllwild, Mountain Center, Highway 243 and Highway 74 in San Bernardino National Forest. As of Aug. 7 the fire burned 13,139 acres and is 95 percent contained. There are 160 personnel assigned. The fire was human-caused.
- **Valley Fire:** Origin July 6 at 1:30 p.m. near Forest Falls in the San Bernardino National Forest. Fire is 30 percent contained at 1,550 acres as of Aug. 7 with 174 personnel assigned. Cause is under investigation.
- **Georges Fire:** Origin July 8 at midnight north of Lone Pine and west of Manzanar. The fire is 70 percent contained at 2,885 acres. There are 271 personnel assigned to the fire, which was caused by lightning.
- **Ferguson Fire:** Origin July 15 at 8:30 p.m. near Highway 140 and Savages Trading Post southwest of Yosemite National Park. The fire is 43 percent contained at 94,531 acres with 2,537 personnel assigned to the incident. Cause is unknown.
- **Lions Fire:** Origin June 11 at noon, 7 miles southwest of Mammoth Lakes. Fire is 65 percent contained at 8,138 acres. There are 200 fire personnel assigned to the incident, which was caused by a lightning strike.
- **Hot Creek Fire:** Origin July 31 at 2 p.m. 8 miles northeast of Mammoth Lakes. The fire is 98 percent contained at 436 acres. Caused by lightning.
- **Owens Fire:** Origin July 31 at 1:30 p.m. located along the Owens River Road east of Highway 395 in the June Lake area. The fire is 93 percent contained at 312 acres. Cause was lightning.
- **Donnell Fire:** Origin Aug. 1 at 7:49 p.m. northeast of Donnell Lake. The fire is 2 percent contained at 11,344 acres. There are 481 fire personnel assigned to the incident. The cause is under investigation.
- **Mendocino Complex:** Origin July 27 at 7 p.m. northeast of Ukiah, and northeast of Hopland. The fire is at 290,692 acres with 34 percent containment. There are 3,908 fire personnel assigned to the incident, the cause of which is under investigation.
- **Eel Fire:** Origin July 31 at 1 p.m. 10 miles east of Covelo. The fire is at 972 acres with 70 percent containment. Cause of the fire is unknown.
- **Carr Fire:** Origin July 23 at 1:15 p.m. in Shasta and Trinity counties near Whiskeytown. The fire is at 167,115 acres burned with 47 percent containment. There are 4,738 fire personnel assigned to the incident. Cause is mechanical failure of a vehicle.
- **Natchez Fire:** Origin July 15 at 6:30 p.m. 15 miles southeast of Cave Junction, Oregon in California. The fire is at 10,859 acres with 40 percent containment. There are 808 fire personnel assigned to the fire, which was caused by lightning.

Sources: Inciweb and Cal Fire

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BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA3

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Administrative Analyst *DM*

SUBJECT: **RESOLUTION BBFA2018-XXX ADOPTING AN AMENDED
CONFLICT OF INTEREST CODE PURSUANT TO
GOVERNMENT CODE SECTION 87306**

BACKGROUND

A conflict of interest code designates those employees, members, officers and consultants who make or participate in the making of governmental decisions which may affect their financial interest, who must disclose those interest in financial disclosure statement, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. In October of each even-numbered year, each agency must submit to the County Board of Supervisors a notice indicating whether an amendment is necessary. If amendments to an agency's conflict of interest code are necessary, the amended code is due to the Board of Supervisors by January 1, 2019. An agency's amended code is not effective until it has been approved by the Board of Supervisors.

DISCUSSION

Based on a legal review of the Fire Authority's Code, it has been determined the Conflict of Interest Code requires amendment.

The Authority's proposed amendment adds new positions that must be designated, revises titles of existing positions, deletes positions that have been abolished and includes revised language related to filing requirements as provided by the San Bernardino County Board of Supervisors.

RECOMMENDATION

Staff recommends the Fire Authority Board approve Resolution BBFA2018-XXX adopting an amended Conflict of Interest Code pursuant to Government Code Section 87306.

Attachment A: Notice of Intention to Amend Conflict of Interest Code
Attachment B: Big Bear Fire Authority Conflict of Interest Code – Redlined Legislative Version
Attachment C: Resolution BBFA2018-XXX Amending Conflict of Interest Code
Attachment D: Big Bear Fire Authority Conflict of Interest Code – Final Version



**BIG BEAR FIRE AUTHORITY
NOTICE OF INTENTION TO AMEND THE
CONFLICT OF INTEREST CODE**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **Big Bear Fire Authority** intends to amend its Conflict of Interest Code pursuant to Government Code Section 87306.

A conflict of interest code designates those employees, members, officers and consultants who make or participate in the making of governmental decisions which may affect their financial interests. The Authority's proposed amendment adds new positions that must be designated, revises titles of existing positions, deletes positions that have been abolished and includes revised language related to filing requirements as provided by the San Bernardino County Board of Supervisors.

The proposed amended Conflict of Interest Code will be considered by the Board of Directors on October 2, 2018, at 6:00 p.m. at Big Bear Lake Civic Center, 39707 Big Bear Boulevard, Big Bear Lake, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amended Code. Any comments or inquiries should be directed to the attention of Dawn Marschinke, Business Analyst III – Administrative Analyst/PIO, 41090 Big Bear Boulevard, PO Box 2830, Big Bear Lake, CA 92315; (909) 866-7566. Written comments must be submitted no later than October 2, 2018, at 6:00 p.m.

The proposed amended Code may also be reviewed at, and copies obtained from, the Administrative Analyst/PIO-Board Secretary.

Dawn E. Marschinke

Dawn E. Marschinke
Board Secretary

LAW OFFICES OF
BEST BEST & KRIEGER LLP

**CONFLICT OF INTEREST CODE
OF THE
BIG BEAR FIRE AUTHORITY**

BBK – August 2016 September 2018

29557.00000\31484209.1

BIG BEAR FIRE AUTHORITY **CONFLICT OF INTEREST CODE**

(Amended October ~~4, 2016~~, 2018)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the **Big Bear Fire Authority** (the "**Authority**").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Administrative Assistant/Board Secretary**~~Business Analyst III- Administrative Analyst/PIO~~ as the **Authority's** Filing Officer/Official. ~~The Administrative Assistant/Board Secretary shall make and retain a copy of all statements filed by Members of the Board of Directors and the Fire Chief, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of San Bernardino.~~ The **Administrative Assistant/Board Secretary**~~Business Analyst III- Administrative Analyst/PIO~~ shall retain the originals of the statements filed by all ~~other~~ officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

BIG BEAR FIRE AUTHORITY

(Amended October ~~4, 2016~~, 2018)

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Authority officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to the Authority's Code but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments:¹

Members of the Board of Directors

Treasurer

Senior Finance Officer

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Administrative Assistant	4
Business Analyst III – Administrative Assistant – Fire Chief Analyst/PIO	4
Administrative Specialist – Fire	5, 7
Assistant Fire Chief/Fire Marshal	4, <u>7</u>
Assistant Fire Marshal	5, 6, <u>7</u>
Battalion Chief	5
Captain	5
Fire Chief	1, 2
Fire Fuels Program Coordinator	5, 6, 7
General Counsel	1, 2
Business Analyst II - Information Technologies Manager	5

Consultants and New Positions²

² Individuals providing services as a Consultant defined in Regulation 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Fire Chief may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code. (Gov. Code Sec. 81008.)

PART “B”
DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Authority.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in or own real property within the jurisdiction of the Authority.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Authority.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the Authority.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Authority.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the designated position’s department, unit or division.

Category 7: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a nonprofit or other organization, if the source is of the type to receive grants or other monies from or through the Authority or its subdivisions.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

RESOLUTION NO. BBFA2018-XXX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT
POWERS AUTHORITY, ADOPTING AN AMENDED
CONFLICT OF INTEREST CODE PURSUANT TO THE
POLITICAL REFORM ACT OF 1974**

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Big Bear Fire Authority (the “Authority”) and requires all public agencies to adopt and promulgate a Conflict of Interest Code (“Code”); and

WHEREAS, the Board of Directors adopted a Conflict of Interest Code (“Code”) which was amended on October 4, 2016, in compliance with the Act; and

WHEREAS, subsequent changed circumstances within the Authority have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the Authority’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the Authority being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Directors of, the proposed amended Conflict of Interest Code was provided each designated position and publicly posted for review at the offices of the Authority; and

WHEREAS, a public meeting was held upon the proposed amended Conflict of Interest Code at a regular meeting of the Board of Directors on October 2, 2018, at which all present were given an opportunity to be heard on the proposed amended Conflict of Interest Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Big Bear Fire Authority that the Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Administrative Analyst/PIO-Board Secretary, and available to the public for inspection and copying during regular business hours;

BE IT FURTHER RESOLVED that the said amended Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of San Bernardino for approval and said Code shall become effective immediately after the Board of Supervisors approves the proposed amended Conflict of Interest Code as submitted.

APPROVED AND ADOPTED this XX day of October, 2018.

AYES:
NOES:
ABSENT:
ABSTAIN:

Date

John Green
Chairman, Board of Directors
Big Bear Fire Authority

ATTEST:

Dawn E. Marschinke
Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Dawn E. Marschinke, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2018-XXX was duly passed and adopted by said Board, approved and signed by the Chairman of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the XX day of October, 2018 and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal this XX day of October, 2018.

Dawn E. Marschinke
Board Secretary
Big Bear Fire Authority

CONFLICT OF INTEREST CODE
OF THE
BIG BEAR FIRE AUTHORITY

BIG BEAR FIRE AUTHORITY
CONFLICT OF INTEREST CODE

(Amended October 2, 2018)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the **Big Bear Fire Authority** (the "**Authority**").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **Business Analyst III- Administrative Analyst/PIO** as the **Authority's** Filing Officer/Official. The **Business Analyst III- Administrative Analyst/PIO** shall retain the originals of the statements filed by all officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

BIG BEAR FIRE AUTHORITY

(Amended October 2, 2018)

PART "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Authority officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3, are NOT subject to the Authority's Code but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments:¹

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Senior Finance Officer

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Assistant Fire Chief/Fire Marshal	4, 7
Assistant Fire Marshal	5, 6, 7
Battalion Chief	5
Business Analyst III – Administrative Analyst/PIO	4
Business Analyst II - Information Technologies	5
Captain	5
Fire Chief	1, 2
General Counsel	1, 2

Consultants and New Positions²

² Individuals providing services as a Consultant defined in Regulation 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Fire Chief may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The Fire Chief's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code. (Gov. Code Sec. 81008.)

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Authority.

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Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the designated position’s department, unit or division.

Category 7: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a nonprofit or other organization, if the source is of the type to receive grants or other monies from or through the Authority or its subdivisions.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA4

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Board Secretary *DM*

SUBJECT: FIRE AUTHORITY 2019 MEETING CALENDAR

BACKGROUND

The Fire Authority Meeting Calendar is stipulated in the Bylaws. The Fire Authority has adopted a standard of meeting the first Tuesday of the month in February, April, June, August, October and December. The Fire Authority Administrative Committee currently meets the third Wednesday of every month.

DISCUSSION

To identify potential scheduling conflicts with other agency Board meetings, staff has reviewed the City of Big Bear Lake City Council (City Council) 2019 meeting schedule, and the Big Bear City Community Services District schedule. Staff made their best attempt to maintain the Authority's meeting schedule as defined by the Bylaws; however, one deviation is requested for the following reason:

- To accommodate the Big Bear Lake City Council meeting schedule, the meeting normally scheduled for April 2, 2019 is recommended to adjourn to April 23, 2019.
- To accommodate Budget Workshops in March and April, staff requests the addition of two Special Board meeting dates, replacing the Administrative Committee meetings normally scheduled for those months on March 20 and April 17, 2019.

COMMITTEE RECOMMENDATION

Staff recommends the Board approve the proposed 2019 Meeting Calendar for the Fire Authority, which meets the first Tuesday of even months and includes:

- Adjournment of the regular meeting of: April 2 to April 23, 2019; and
- The addition two Budget Workshops on March 20 and April 17, 2019; and
- Administrative Committee meeting dates

Attachment: Proposed 2019 Meeting Calendar

2019

Big Bear Lake Fire Protection District : 5:30 p.m.
 Big Bear Fire Authority: 6:00 p.m.
 Big Bear Fire Authority Administrative Committee: 4:30 p.m.

Big Bear Lake City Council: 6:30 p.m.
 Big Bear City Community Services District: 5:00 p.m.
 BBFA Board Workshop: 4:30 p.m.

ATTACHMENT A

JANUARY						
S	M	T	W	T	F	S
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27	28	29	30	31		

FEBRUARY						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA5

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Mike Maltby, Assistant Chief *MM*

SUBJECT: **APPROVAL OF FLIGHT NURSE JOB DESCRIPTION**

BACKGROUND

At the November 7, 2017 the Big Bear Fire Authority Board meeting, the board authorized the Fire Chief to proceed with program implementation establishing a public/private partnership between Big Bear Fire Authority and Air Methods, Inc. The partnership, which officially began in February of 2018, provides an advanced life support air ambulance located at the Big Bear Airport, year-round, using staff from both organizations. To date, the program has proven extremely successful and provides an average of 30 critical care flights per month.

DISCUSSION

The structure of the public/private partnership provides that, over time, all clinical personnel (paramedics and nurses) assigned to helicopter operations, would be transitioned to Big Bear Fire Authority employment. The department currently provides all four Flight Paramedics and is now ready to begin transitioning in Flight Nurse staff. The addition of the nurse staff was anticipated during the development of the 2018/19 budget and two (2) Flight Nurse positions were included in the current budget.

In addition to their role on the air ambulance, it is anticipated that the addition of nursing staff will help fill critical roles within the organization which are better suited for nurse staff, such as clinical quality assurance, infection/exposure control program and immunization program management.

FISCAL IMPACT

No fiscal impact to the department is anticipated. Air Methods, Inc. will provide reimbursement to the Authority for the fully burdened cost of each Flight Nurse personnel assigned to the air ambulance program up to \$130,000 annually, per employee. This reimbursement amount is subject to renegotiation annually.

RECOMMENDATION

Staff recommends the board approve the Flight Nurse job description.

BIG BEAR FIRE AUTHORITY
Job Description

CLASSIFICATION: FLIGHT NURSE
DEPARTMENT: Aviation Division
FLSA CATEGORY: Non-Exempt
REPORTS TO: Captain
APPROVED BY: Board of Directors
APPROVED DATE: October 2, 2018

SUMMARY

The Flight Nurse position is responsible for providing high quality critical care including assessment, triage, and treatment utilizing established standards and guidelines when responding to medical emergencies as part of an air ambulance or ground Critical Care Transport Crew; performs a variety of field procedures utilizing Registered Nurse skills; supports billing operations; operates within federal, state, and county laws, regulations and Department policies.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Safely responds as a medical flight team member to emergency medical calls for service including scene calls, inter-facility transports, and other emergencies.
- Responds as a Ground Critical Care Transport Crew as needed.
- Provides nursing care within his/her scope of practice from the initial contact until patient care is relinquished to the accepting medical facility; maintains thorough patient care documentation.
- Maintains competency in knowledge and psychomotor skills by participating in ongoing laboratory and clinical experiences. Communicates educational needs to the Medical Base Supervisor and Medical Director and/or EMS Coordinator.
- Knowledgeable in use and routine maintenance of all equipment and supplies used on the aircraft. Responsible for reporting medical equipment failures and taking initial steps to ensure repair of equipment as directed. Maintains adequate supplies onboard aircraft to deliver patient care. Keeps aircraft clean and orderly to ensure rapid response to all transport requests.
- Functions as a medical flight member by attending pre-mission briefings and mission debriefings and completes necessary documentation. Assists in pre-mission liftoff checklist and assists pilot as requested, i.e., radio, navigational, and visual observation activities. Complies with safety standards to assure safety of self, medical personnel, patient, and equipment, and conducts aircraft safety briefings as needed.
- Maintains documentation of required licensure, certification, continuing education, aviation and safety training, OSHA and HIPAA training, clinical rotations, and advanced procedures. Attends a minimum of six educational programs per year pertinent to his/her practice.

- Serves as a flight resource to neonatal/pediatric personnel when transporting specialty patients by helicopter and performs advanced skills and procedures as approved with scope of practice.
- Serves as a role model, educator and clinical resource. Participates regularly in departmental activities, projects and committees (to include research and publishing opportunities). Maintains awareness of current issues related to pre-hospital care through participation in professional activities, i.e., national, state legislative-elected or appointed.
- Will learn and use the Incident Command System when appropriate.
- Maintains quarters, buildings, equipment, and grounds.
- Communicates information orally and in writing.
- Other duties as assigned.

STANDARDS

I. Customer Service:

Government service is provided in a professional and effective manner with an emphasis on responsiveness and accessibility to employees and the public.

II. Community Relations:

Community relations are enhanced through effective communication with the community and by way of the professional and exemplary conduct of each employee.

III. Professionalism:

Job duties are consistently performed in a legal and ethical manner consistent with the code of conduct and standards applicable and appropriate to the position and particular specialized area.

IV. Production:

Employee labor products are of high quality and are produced in a timely and cost-effective manner.

V. Critical Thinking:

Decisions are made utilizing appropriate problem identification, analysis, and evaluation processes with a continual emphasis on innovation, ethics, and professionalism.

VI. Teamwork:

Goals common to the organization are achieved through cooperation, coordination, and the development of professional relationships.

VII. Professional Development:

Employees are empowered to perform their jobs at the highest level and are encouraged to improve both personally and professionally. The overall quality of

professionalism in the organization is improved through commitment, training, involvement, and education.

VIII. Leadership:

Efficiency, effectiveness, and teamwork are promoted by all employees. The values of the Authority are properly communicated through the behavior of organizational leaders in a manner appropriate to their position.

IX. Responsibility and Safety:

Employee is able to perform job duties with minimum supervision and follows instructions accurately. Employee observes work rules, works safely, and exercises care in the use of Authority property.

MINIMUM QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

- High school diploma or general education degree (GED) and at least three years related experience and/or training; or equivalent combination of education and experience minimum three (3) years recent critical care/emergency nursing experience within the past five (5) years.
- Current RN license(s) for California.
- EMS or MICN certification/licensure as required by state regulations.
- Current certifications in Healthcare Provider BLS/CPR; ACLS; PALS or equivalent (AHA courses if state or county required) and TNCC/ITLS/PHTLS advanced provider (if state or county required).
- Specialty certification (CFRN, CCRN, or CEN) are required within two (2) years of hire.
- Advanced Trauma Course requirement: One (1) of the following certifications are acceptable: TNCC, ATLS/ATCN, TNATC or CAMTS-approved advanced trauma course prior to completion of third-rider orientation. (Please note, advanced skills lab must accompany all of the above mentioned advanced trauma courses).
- NRP certification prior to completion of third-rider orientation.
- NIMS Training IS 100, 200, 700, 800 and HazMat upon hire.
- Pass a physical examination performed by the Authority physician.
- Satisfactorily carry out the duties and responsibilities of this job.
- Work shifts, overtime, weekends, and holidays.
- Establish and maintain effective working relationships with others.

Ability to:

- Read and interpret documents such as safety rules, operation and maintenance instructions, and procedure manuals written in English.

- Write routine reports and correspondence in English.
- Communicate information orally and in writing.
- Add, subtract, multiply, and divide in various units of measure, using whole numbers, common fractions, and decimals.
- Compute rate, ratio, and percent.
- Draw and interpret bar graphs.
- Ability to think quickly and clearly during emergency incidents. Apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Learn to deal with problems involving several concrete variables in standardized situations.
- Learn and adhere to applicable terms and conditions of employment including safety and health rules and regulations, Department rules and regulations, policies, and procedures.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The following requirements are representative of those that must be met by an employee to successfully perform the essential functions of this job: endure periods of relative inaction, which still require alertness followed by high activity levels; walk on uneven or slippery surfaces; move from place to place at emergency sites, demonstrate dexterity and coordination; occasional lifting of objects weighing up to 100 pounds; exert strength to move the weight of an average human body; reach for items above the head and below feet; climb up and down ladders; agility to move quickly and easily including the ability to crawl, stoop, or bend; visual acuity sufficient to read gauges and observe conditions at emergency sites in a variety of lighting conditions, including bright light, low light, and low visibility conditions.

While performing the duties of this job, the employee is regularly required to:

- Use wrists.
- Use hands to finger, handle, or feel.
- The employee frequently is required to stand, walk, reach with hands and arms, climb or balance, and talk or hear.
- The employee is occasionally required to sit, stoop, kneel, crouch or crawl, and smell.
- The employee must occasionally lift and/or move more than 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to adjust focus through use of corrective lenses as necessary.

WORK ENVIRONMENT

The employee is occasionally exposed to:

- Fumes or airborne particles.
- Extreme temperatures.
- Vibration.
- Noise levels in the work environment that is usually loud.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA6

MEETING DATE: October 2, 2018

TO: Chairman and Members of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *[Signature]*

PREPARED BY: Mike Maltby, Assistant Chief *[Signature]*

SUBJECT: **SAFETY SUPPORT DIVISION (SSD) JOB
CLASSIFICATION - PAID CALL TECHNICAL SPECIALIST**

BACKGROUND

The Safety Support Division (SSD) was organized in 2010 to provide a part-time, seasonal, or Paid Call cadre of trained and experienced fire service personnel to support the management/operations of the Department with various responsibilities and tasks including, but not limited to, responses to major incidents at the local, county, state, national and international levels.

DISCUSSION

In April of 2018, staff brought to the Fire Authority Board, a recent re-evaluation of the SSD. At that time, it was determined necessary to adjust the position structure of the SSD personnel to better reflect the specific assignments/qualifications of the personnel participating with Interagency Incident Management Teams and Federal Emergency Management Agency (FEMA) Incident Management Teams. Since that time, additional evaluation of the SSD has occurred, and staff has determined that it is necessary to make further adjustments by adding a non-safety, technical specialist classification to the SSD.

The Paid Call Technical Specialist classification of employee will possess specialized skills that may consist of but are not limited to various technical areas such as geographic information specialist (GIS), communications specialist, logistics and large incident public information. These personnel will have no firefighting or emergency medical response responsibility.

DISCUSSION

No budget impact for this position as they are budgeted within the mutual aid fund as reimbursable; therefore, it is budget neutral.

RECOMMENDATION

Staff recommends that the Board approve the SSD job description of Paid Call Technical Specialist and revised 2018/19 wage table pay scale.

BIG BEAR FIRE AUTHORITY
Job Description

CLASSIFICATION: PAID-CALL TECHNICAL SPECIALIST (REGULAR DUTY)
FLSA CATEGORY: Exempt Non-Safety
REPORTS TO: Assistant Fire Chief
APPROVED BY: Board of Directors
APPROVED DATE: October 2, 2018

SUMMARY

The Big Bear Fire Authority supports a division within the Department of trained and experienced fire service personnel known as the Safety Support Division (SSD). Personnel assigned to the SSD may hold the rank of Paid-Call Technical Specialist, Paid-Call Captain, Paid-Call Battalion Chief or Paid-Call Division Chief and are assigned to either Regular or Supplemental duties.

Under direction of a Chief Officer or designee, the Paid-Call Technical Specialist responds when requested, to emergency and non-emergency incidents for the purpose of performing specific specialized technical skilled work. Paid-Call Technical Specialists may possess specialized skills which may consist of, but are not limited to, various technical areas such as GIS, communications, logistics, and incident public information, etc., and is intended primarily to support the management/operations of major incidents at the local, county, state, national and international level. This is a non-safety position with no firefighting or emergency medical response responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Paid-Call Technical Specialist personnel may be requested to support the Department or cooperating agencies for the purpose of providing technical expertise in the field for which they are skilled.
- Paid-Call Technical Specialists may be requested/required to fill positions on a local, state, federal incident and/or Incident Management Team at the Type 1, Type II or Type III levels. Team qualification(s) is/are determined by PMS 310-1 and/or Federal Emergency management Agency (FEMA) qualifications. Assignments may occur during periods of extreme fire conditions, natural or manmade disasters, large public events or civil unrest as described in the National Fire Response Plan.
- Paid-Call Technical Specialist personnel may be required to participate in meetings and training as directed by the Fire Chief and/or Assistant Fire Chief. These meetings or training sessions may consist of, but are not limited to, Interagency Fire Team meetings, refresher training and Department related meetings and training.

- The Fire Chief and/or Assistant Fire Chief may assign projects to Paid-Call Technical Specialist personnel based on expertise, experience and available funding throughout the fiscal year. Work assignments may consist of incident support, incident response, training, project development, grants and agreements, unspecified administrative assignments and other duties as assigned.
- Ability to communicate effectively and to exercise sound judgement is required. Ability to utilize equipment for successful product development in subject area assigned is necessary.
- Ability to interpret incident requested documents, map products, incident specific worksheets with minimal oversight; establish and maintain effective working relationships with all members of the Department is required.

SUPERVISORY RESPONSIBILITIES

None.

EDUCATION/TRAINING/EXPERIENCE

- Demonstrated education, training and experience necessary for technical expertise in the field for which they are skilled.
- Paid-Call Technical Specialist personnel participating as members of Interagency Incident Management Teams or FEMA Incident Management Teams shall be qualified per the standards and requirements of the National Wildfire Coordinating Group, Incident Operations Working Team Qualifications Guide, PMS 310-1 (most current edition), FEMA qualification requirements and the California Incident Command Certification System (CICCS). Any additional requirements for specific positions within NWCG, FEMA or CICCS shall also be completed on an as needed basis.

CERTIFICATES/LICENSES

- Possess and maintain appropriate licensing where required by assignment.
- Ability to meet eligibility standards for motor vehicle insurance coverage established by the Department's insurance carrier.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to:

- Use wrists.
- Use hands to finger, handle, or feel.
- Stand, walk, reach with hands and arms, climb or balance, and talk or hear.
- Occasionally required to sit, stoop, kneel, crouch or crawl, and smell.
- Occasionally lift and/or move more than 100 pounds.
- Specific vision abilities required by this job include close, distance, and peripheral vision and ability to adjust focus through use of corrective lenses as necessary.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job:

- This position requires indoor work in potentially crowded environment with multiple personnel assigned to the same work area. Occasionally work in confined areas. Work is typically performed as member of a team.
- The nature of the work also requires the incumbent to drive motorized vehicle and often work with constant interruptions. The incumbent is required to work nights and weekends, and respond to afterhours emergency callouts.



BIG BEAR FIRE AUTHORITY
Classification and Wage Table
FY 2018 - 2019
 Revised 9/24/18

Job Classification	July 1, 2018 to June 30, 2019 Step Plan										Annual Range	
	1	2	3	4	5	6	7	8	9	10		
Battalion Chief	41.22	42.25	43.31	44.39	45.50	46.64	47.80	49.00	50.22	51.48	\$ 113,602	to \$ 141,874
Fire Captain	31.44	32.23	33.03	33.86	34.70	35.57	36.46	37.37	38.31	39.26	\$ 86,649	to \$ 108,212
Fire Engineer	27.14	27.82	28.51	29.23	29.96	30.71	31.47	32.26	33.07	33.89	\$ 74,798	to \$ 93,412
Fire Fighter	23.43	24.02	24.62	25.23	25.86	26.51	27.17	27.85	28.55	29.26	\$ 64,573	to \$ 80,643
Flight Nurse	32.00	32.80	33.62	34.46	35.32	36.21	37.11	38.04	38.99	39.96	\$ 70,656	to \$ 88,240
Flight Paramedic	23.45	24.04	24.64	25.25	25.88	26.53	27.19	27.87	28.57	29.29	\$ 51,778	to \$ 64,663
Paid Call Division Chief	56.77										n/a	to n/a
Paid Call Battalion Chief	53.78										n/a	to n/a
Paid Call Captain	41.65										n/a	to n/a
Paid Call Technical Specialist	40.44										n/a	to n/a
Paid Call: Fire Fighter/Equipment Operator	11.00	12.00	13.00	14.00	15.00						n/a	to n/a
Fire Chief											Contract \$184,970	
Assistant Fire Chief/Fire Marshal	59.75	61.24	62.77	64.34	65.95	67.60	69.29	71.02	72.80	74.62	\$ 124,280	to \$ 155,209
Assistant Fire Marshal	46.46	47.62	48.81	50.03	51.28	52.57	53.88	55.23	56.61	58.02	\$ 96,637	to \$ 120,686
Fire Prevention Officer	23.45	24.04	24.64	25.25	25.88	26.53	27.19	27.87	28.57	29.29	\$ 48,776	to \$ 60,915
Senior Finance Officer	56.61	58.03	59.48	60.96	62.49	64.05	65.65	67.29	68.97	70.70	\$ 117,749	to \$ 147,052
Business Manager	46.46	47.62	48.81	50.03	51.28	52.57	53.88	55.23	56.61	58.02	\$ 96,637	to \$ 120,686
Business Analyst III	36.63	37.55	38.48	39.45	40.43	41.44	42.48	43.54	44.63	45.75	\$ 76,190	to \$ 95,151
Business Analyst II	32.38	33.19	34.02	34.87	35.74	36.63	37.55	38.49	39.45	40.44	\$ 67,350	to \$ 84,111
Business Analyst I	25.30	25.93	26.58	27.25	27.93	28.62	29.34	30.07	30.83	31.60	\$ 52,624	to \$ 65,720
Front Counter Technician	20.25	20.76	21.28	21.81	22.35	22.91	23.48	24.07	24.67	25.29	\$ 42,120	to \$ 52,602

* Paramedic Stipend is \$9,000 annually per Represented Employee

Hrs Suppression 2756
 Flight Paramedic 2208
 Hrs Non Suppression 2080



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA7

MEETING DATE: October 2, 2018

TO: Chairman and Members of the Big Bear Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Kristin Mandolini, Treasurer-Auditor/Controller *KM*

SUBJECT: **APPROVAL OF RESOLUTION BBFA2018-XXX AUTHORIZING STRAIGHT TIME, OVERTIME, AND/OR PORTAL TO PORTAL PAY FOR EMPLOYEES DURING EMERGENCY INCIDENT ASSIGNMENTS, RESCINDING RESOLUTION BBFA2018-005**

BACKGROUND

The California Fire Assistance Agreement (CFAA) allows for reimbursement of personnel cost including straight time, overtime and/or portal to portal pay for hours worked during a mutual aid emergency incident assignment. The current CFAA 2015 Agreement requires a governing body resolution to allow for personnel cost reimbursement for all hours assigned to or staged for an emergency incident assignment.

At the April 28, 2015 Board meeting, the board approved Resolution No. BBFA2015-004 authorizing Overtime and Portal to Portal Pay for employees during Fire Department responses away from their official duty stations and assigned to an emergency incident. On June 5, 2018 the board approved rescinding BBFA2015-004 and was replaced by BBFA2018-005 adding several Safety Services Division (SSD) positions. Since that time the SSD position of Technical Specialist was created and needs to be added to the list of classifications that qualify for straight time compensation.

DISCUSSION

Staff is seeking board approval to add the additional position of Safety Support Division – Technical Specialist and to continue Straight Time, Overtime and/or Portal to Portal pay for hours assigned to identified employees during an emergency incident assignment. Staff has composed a resolution to meet the California Fire Assistance Agreement for reimbursement for all hours assigned to an emergency incident.

FINANCIAL IMPACT

The Fire Authority will experience increased mutual aid salary expenses along with matching reimbursement revenue resulting in a budget neutral impact.

STAFF RECOMMENDATION

Staff recommends the Fire Authority Board rescind Resolution No. BBFA2018-005 and adopt Resolution No. BBFA2018-XXX authorizing Straight Time, Overtime and/or Portal to Portal pay

Agenda for October 2, 2018

Authorization of Straight Time, Overtime, and /or Portal to Portal Pay for Emergency Incidents

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for identified employees during Fire Department responses away from their official duty stations and assigned to an emergency incident.

Attachment A: 2017 Salary Survey - Revised

Attachment B: Resolution No. BBFA2018-XXX Authorizing Straight Time, Overtime and/or Portal to Portal Pay for Employees

RESOLUTION NO. BBFA2018-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AUTHORIZING OVERTIME AND PORTAL TO PORTAL PAY FOR EMPLOYEES DURING FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT, RESCINDING RESOLUTION BBFA2018-005

WHEREAS, the Big Bear Fire Authority is a public agency located in the County of San Bernardino, State of California; and

WHEREAS, it is the Big Bear Fire Authority's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Big Bear Fire Authority has in its employ, Fire Department response personnel, which includes a Fire Chief, Assistant Fire Chief, Battalion Chiefs, Fire Captains, Firefighter/Engineers, Firefighter/Paramedics, and Firefighters; and

WHEREAS, the Big Bear Fire Authority will compensate its Fire Department response personnel portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Big Bear Fire Authority will compensate its Fire Department response personnel overtime in accordance with their current Memorandum of Understanding/Job Descriptions while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

WHEREAS, the Big Bear Fire Authority has in its employ, Safety Support Division personnel, which includes Division Chiefs, Battalion Chiefs, Fire Captains, and Technical Specialists, and

WHEREAS, the Big Bear Fire Authority will compensate its Safety Support Division personnel overtime in accordance with their current Job Descriptions while in the course of their employment and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

WHEREAS, Resolution BBFA2018-005 does not identify all the current personnel groups or positions to be compensated per hour; and paid overtime.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Big Bear Fire Authority, a public entity established under the laws of the State of California, hereby rescinds Resolution No. BBFA2018-005 and authorizes the conditions set forth in Resolution No. BBFA2018-XXX, as stated above, and take effect upon adoption by the Big Bear Fire Authority.

PASSED, APPROVED AND ADOPTED this XXth day of October, 2018.

YES:

NOES:

ABSENT:

ABSTAIN:

John Green
Chairman, Board of Directors
Big Bear Fire Authority

ATTEST:

Dawn E. Marschinke
Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Dawn E. Marschinke, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2018-XXX was duly passed and adopted by said Board, approved and signed by the Chairman of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the XXth day of October, 2018 and that the same was so passed and adopted by the following vote:

YES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal this XXth day of October, 2018.

Dawn E. Marschinke
Board Secretary
Big Bear Fire Authority