



Big Bear Lake Fire Protection District

BIG BEAR LAKE FIRE PROTECTION DISTRICT REGULAR MEETING AGENDA OCTOBER 1, 2019

Open Session: 4:30 p.m.
Big Bear Fire Authority Headquarters
41090 Big Bear Boulevard, Big Bear Lake

BOARD OF DIRECTORS

Chairman David Caretto
Vice Chairman Rick Herrick
Board Member Bob Jackowski
Board Member Bill Jahn
Board Member Randall Putz

STAFF

Fire Chief Jeff Willis
Assistant Chief/Fire Marshal Mike Maltby
District Counsel Stephen Deitsch
Senior Finance Officer Kristin Mandolini
Board Secretary Dawn Marschinke

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting in order to facilitate the business of the Board and/or for the convenience of the public.

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority's Administrative Office will be closed:

- Monday, November 11, 2019 in observance of Veterans Day and will re-open on Tuesday, November 12, 2019 at 8:00 a.m.
- Thursday and Friday, November 28 and 29, 2019 in observance of Thanksgiving and will re-open on Monday, December 2, 2019 at 8:00 a.m.

PRESENTATIONS

None.

GENERAL PUBLIC COMMENT: Public comment is permitted only on items not on the posted agenda that are within the subject matter jurisdiction of the Fire District. Please note that State law prohibits the Fire District Board from taking any action on items not listed on the agenda. There is a three minute maximum time limit when addressing the Board during this time period.

CONSENT CALENDAR

FP1. Approval of Meeting Minutes from the June 4, 2019 Regular Meeting of the Big Bear Lake Fire Protection District

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

None

DISCUSSION/ACTION ITEMS

FP2. Big Bear Lake Fire Protection District 2020 Meeting Calendar

Board consideration of approving the proposed 2020 Board Meeting Calendar.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 26th day of September 2019.

Dawn E. Marschinke

Dawn E. Marschinke, Board Secretary

The Big Bear Lake Fire Protection District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire District to make reasonable arrangements to ensure accessibility to this meeting.

**BIG BEAR LAKE FIRE PROTECTION DISTRICT
MINUTES FOR THE MEETING OF
JUNE 4, 2019**

A Regular Meeting of the Big Bear Lake Fire Protection District was called to order by Chairman Caretto at 5:30 p.m., Tuesday, June 4, 2019, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Jahn

Board Members Present: Chairman David Caretto
Vice Chairman Rick Herrick
Director Bill Jahn
Director Bob Jackowski
Director Randall Putz

Board Members Excused: None

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief
Mike Maltby, Assistant Fire Chief/Fire Marshal
Kristin Mandolini, Senior Finance Officer
Dawn Marschinke, Board Secretary

ANNOUNCEMENT

The Fire District's Administrative Office will be closed Thursday, July 4, 2019 in observance of the 4th of July, and will re-open on Monday, July 8, 2019 at 8:00 a.m.

PRESENTATIONS

None.

PUBLIC COMMUNICATIONS

None.

CONSENT CALENDAR

FP1. Approval of Meeting Minutes from the April 23, 2019 Regular Meeting of the Big Bear Lake Fire Protection District.

FP2. Resolution Adopting the Fiscal Year 2019-2020 Appropriations Limit for the Big Bear Lake Fire Protection District.

Board consideration of adopting Resolution No. FP2019-02 Establishing the Appropriations Limit for Fiscal Year 2019-20 for the Big Bear Lake Fire Protection District in Accordance with Provisions of Division 9 of Title 1 of the California Government Code.

RESOLUTION NO. FP2019-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR LAKE FIRE PROTECTION DISTRICT, A SUBSIDIARY FIRE PROTECTION DISTRICT OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-20 FOR BIG BEAR LAKE FIRE PROTECTION DISTRICT IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

ACTION: Motion by Director Jahn, seconded by Director Putz to approve the Consent Calendar as follows:

ACTION: The Consent Calendar was approved by the following vote:

AYES: Jackowski, Jahn, Herrick, Putz, and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

PUBLIC HEARINGS

FP3. Resolution to Adopt the Fiscal Year 2019-20 Big Bear Lake Fire Protection District Budget

Board consideration of conducting a public hearing and approving Resolution No. FP2019-01 adopting the Big Bear Lake Fire Protection District Budget for Fiscal Year 2019-20.

Speaker: Senior Finance Officer Kristin Mandolini

The Senior Finance Officer presented the Fiscal Year 2019-20 Budget for consideration and possible adoption.

Staff responded to questions from board members.

Action: At the hour of 5:34 p.m., Chairman Caretto opened the public hearing. Hearing no public comment, at the hour of 5:35 p.m., Chairman Caretto closed the public hearing.

Action: Motion by Vice Chairman Herrick; seconded by Director Putz to approve staff's recommendation to conduct a public hearing and adopt Resolution No. FP2019-01, as follows:

RESOLUTION NO. FP2019-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR LAKE FIRE PROTECTION DISTRICT, A SUBSIDIARY FIRE PROTECTION DISTRICT OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING THE BIG BEAR LAKE FIRE PROTECTION DISTRICT APPROVED BUDGET FOR FISCAL YEAR 2019-2020

Action: Said Motion was approved by the following vote:

AYES: Jahn, Herrick, Putz, Jackowski, and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

DISCUSSION/ACTION ITEMS

FP4. Resolution Re-Establishing the Time and Location for Board Meetings

Board consideration of adopting Resolution No. FP2019-03 re-establishing the time of its Regular Board Meetings to 4:30 p.m., and the location of all board meetings to Big Bear Fire Authority headquarters, rescinding Resolution No. FP2015-06.

Action: Motion by Director Jahn; seconded by Vice Chairman Herrick to approve staff's recommendation to set a new time and location of its regular board meetings and adopt Resolution No. FP2019-03, as follows:

RESOLUTION NO. FP2019-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR LAKE FIRE PROTECTION DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, RE-ESTABLISHING THE TIME FOR REGULAR BOARD MEETINGS AND PRIMARY LOCATION OF ALL BOARD MEETINGS AND RESCINDING RESOLUTION NO. FP2015-06

Staff responded to questions from board members. Board members provided comment.

Action: Said Motion was approved by the following vote:

AYES: Herrick, Putz, Jackowski, Jahn, and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT

There being no further business to come before the Fire Protection District at this session, Chairman Caretto adjourned the meeting at 5:39 p.m.

Dawn Marschinke
Board Secretary



AGENDA REPORT

Item No. FP2

MEETING DATE: October 1, 2019

TO: Chairman and Members of Big Bear Lake Fire Protection District

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Dawn Marschinke, Board Secretary *DM*

SUBJECT: **FIRE PROTECTION DISTRICT 2020 MEETING CALENDAR**

BACKGROUND

Staff is proposing the 2020 Fire Protection District Meeting Calendar after looking for potential scheduling conflicts with other relevant local agency Boards to include Big Bear Fire Authority, the City of Big Bear Lake, and Big Bear City Community Services District.

DISCUSSION

Consistent with prior years, the 2019 calendar follows the proposed 2020 Fire Authority meeting calendar. The Fire Protection District has adopted a standard of meeting the first Tuesday of the month in February, April, June and October.

RECOMMENDATION:

Staff recommends the Board approve the proposed 2020 Meeting Calendar for the Fire Protection District, which meets the first Tuesday of February, April, June and October.

Attachment A: Proposed 2020 Meeting Calendar

2020

Big Bear Lake Fire Protection District : 4:30 p.m.

Big Bear Fire Authority: 5:00 p.m.

Big Bear Fire Authority Board Workshop: 4:30 p.m.

ATTACHMENT A

JANUARY						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
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FEBRUARY						
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MARCH						
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MAY						
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JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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29	30					

DECEMBER						
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Fire Authority FA Board Workshop Fire Protection Dist. Holidays