
**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
February 5, 2019**

A Regular Meeting of the Big Bear Fire Authority was called to order by Chairman Jahn at 6:00 p.m., Tuesday, February 5, 2019, at 39707 Big Bear Boulevard, Big Bear Lake, California.

Moment of Silence: Observed

Pledge of Allegiance: Led by Director Oxandaboure

Board Members Present: Chairman Bill Jahn
Vice Chairman John Green
Director David Caretto
Director Rick Herrick
Director Bob Jackowski
Director Karyn Oxandaboure
Director Randall Putz
Director Larry Walsh
Director Al Ziegler

Board Members Excused: Director John Russo

Others Present: Jeff Willis, Fire Chief
Mike Maltby, Assistant Chief/Fire Marshal
Kristin Mandolini, Senior Finance Officer
Dawn Marschinke, Board Secretary

Director Ziegler arrived at the meeting at 6:04 p.m.

ANNOUNCEMENTS

The Fire Authority's Administrative Office will be closed on Monday, February 18, 2019 in observance of Presidents' Day and will reopen on Tuesday, February 19, 2019.

Big Bear Fire Department and Mercy Air will be co-hosting an open house to celebrate the first anniversary of the launch of emergency air medical services for the Big Bear Valley. This event takes place Saturday, March 2, 2019, 3:00 p.m. – 5:00 p.m. at Big Bear City Airport in the helicopter hangar.

PRESENTATIONS

1. Westnet Station Alerting and Dispatch Processing

Speaker: Battalion Chief Brian Parham, Big Bear Fire Department

Staff responded to questions from board members. Board members provided comment.

2. Recognition of Professional Excellence

Speaker: Chief Willis

- a. Deputy Destiny Derryberry

Action: Presentation postponed until next meeting.

3. Recognition of Promotion

Speaker: Chief Willis

- Collin Ortega, Firefighter/EMT to Firefighter/Paramedic

4. Recognition of 5 Years of Service

Speaker: Chief Willis

- William Schlosser, Engineer/Paramedic

DIRECTORS' GENERAL ANNOUNCEMENTS

None

PUBLIC COMMUNICATIONS

None

CHIEF'S REPORT

None

FINANCE OFFICER'S REPORT

Speaker: Senior Finance Officer Kristin Mandolini

Year-to-date Budget Variance Report through December 31, 2018 was presented.

CONSENT CALENDAR

Staff responded to questions from board members.

Action: Motion by Director Putz, seconded by Director Caretto to approve the Consent Calendar as follows:

FA1. Approval of Demands – Check Issue Date 11/01/18 through 12/31/18 in the amount of \$1,532,582.84

AYES: Caretto, Green, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Jahn
NOES: None
ABSENT: Russo
ABSTAIN: None

Action: Approved.

FA2. Approval of Meeting Minutes from the December 11, 2018 Regular Board Meeting of Big Bear Fire Authority

AYES: Caretto, Green, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Jahn
NOES: None
ABSENT: Russo
ABSTAIN: Herrick

Action: Approved.

FA3. Receive and File Monthly Activity Reports for November and December 2018

AYES: Caretto, Green, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Jahn
NOES: None
ABSENT: Russo
ABSTAIN: None

Action: Received and filed.

FA4. Acceptance of CAL FIRE Grant Funds for Hazardous Tree Removal

Big Bear Fire Authority Board consideration to accepting CAL FIRE grant funds for tree removal of dead, dying and diseased trees and authorize the Fire Chief to execute the grant agreement.

AYES: Caretto, Green, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Jahn
NOES: None
ABSENT: Russo

ABSTAIN: None

Action: Approved.

FA5. Approve Resolution BBFA2019-001 Authorizing Application for CAL FIRE Grant Funds to be Used for Curbside Chipping Program

Big Bear Fire Authority Board consideration to approve Resolution BBFA2019-001 authorizing the Fire Chief to apply for CAL Fire grant funds under the California Climate Investment Fire Prevention Grant Program.

RESOLUTION NO. BBFA2019-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, AUTHORIZING THE AUTHORITY TO APPLY FOR THE CALIFORNIA CLIMATE INVESTMENT FIRE PREVENTION GRANT PROGRAM

AYES: Caretto, Green, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler and Jahn
NOES: None
ABSENT: Russo
ABSTAIN: None

Action: Approved.

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

PUBLIC HEARINGS

Any person may appear and be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

None.

DISCUSSION/ACTION ITEMS

FA6. Appointment of a Standing Administrative Committee

Board consideration of the Board Chairman selecting four directors, two from each respective district, to serve as the Administrative Committee for a period of one year, beginning February 5, 2019, to assist staff in the development of further consolidation strategies, and for the Board approve the appointments by vote.

Speaker: Chairman Jahn

Action: Chairman Jahn nominated: Vice Chairman Green, Director Caretto, Director Herrick and Director Ziegler to serve as the Administrative Committee for 2019.

Action: Motion by Director Caretto; seconded by Vice Chairman Green to affirm Chairman Jahn's appointments:

Said nominations were affirmed by the following vote:

AYES: Green, Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler,
Caretto, and Jahn
NOES: None
ABSENT: Russo
ABSTAIN: None

FA7. Appointment of a Fire Code Appeals Board

Board consideration of the Board Chairman selecting four members from the Fire Authority Board to serve, along with the Chairman, as the Appeals Board, for a period of one year, beginning February 5, 2019, pursuant to Section 108.1 of Ordinance No. BBFA2014-001, and for the Board approve the appointments by vote.

Speaker: Chairman Jahn

Action: Chairman Jahn nominated: Vice Chairman Green, Director Jackowski, Director Walsh, and Director Ziegler to serve along with Chairman Jahn as the Fire Code Appeals Board for 2019.

Action: Motion by Director Putz; seconded by Director Herrick to affirm Chairman Jahn's appointments.

Said nominations were affirmed by the following vote:

AYES: Herrick, Jackowski, Oxandaboure, Putz, Walsh, Ziegler, Caretto,
Green and Jahn
NOES: None

ABSENT: Russo
ABSTAIN: None

FA8. Board Chairman to appoint a delegate and their alternate(s), annually, authorizing them to act as official representatives of the Big Bear Fire Authority on the California Joint Powers Insurance Authority (CJPIA) Board for 2019.

Speaker: Chairman Jahn

Action: Chairman Jahn appointed Director Caretto as 2019 CJPIA Board Delegate and Director Jackowski as his alternate.

COMMITTEE REPORTS

- December 19, 2018, Administrative Committee meeting
Speaker: Chief Willis
- January 16, 2019, Administrative Committee meeting
Speaker: Chief Willis

Staff responded to questions from board members. Board members provided comment.

Action: Staff to report to the board, how many properties San Bernardino County clears in Big Bear annually through the Hazard Abatement Program.

Action: Staff will amend the Fire Authority Bylaws, paragraph 6, to reflect that a nomination and the second for the Chair and Vice Chair of the board can come from either member agency and that a second is required before a vote on the motion is taken.

- December 18, 2018 & January 9, 2019 Ad Hoc Committee meetings
Speakers: Vice Chairman Green, Director Herrick & Chief Willis

Staff responded to questions from board members. Board members provided comment.

Director Caretto left the meeting at 7:17 pm and returned at 7:19 p.m.

Chairman Jahn left the meeting at 7:23 p.m. and returned at 7:25 p.m.

DIRECTORS' CLOSING COMMENTS

Director Walsh stated that Chief Willis had announced a while back that the department's ISO insurance rating had improved, and part of the reason was due to consolidation. Director Walsh noticed that the last two structure fire announcements indicated that they resulted in a total draw-

down of department resources. His concern is that by saying that is the department telegraphing a message to the insurance industry that the department is incapable of fighting more than one structure fire at a time.

Chief Willis responded to Director Walsh's comment that he didn't believe that to be the case. The ISO rating schedule comes around every five years. However, the Chief's bigger concern is that after what happened in Paradise, California with their devastating wildfire, it is going to affect insurance rates and the ability to maintain existing or obtain new insurance for everyone in the state.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Chairman Jahn adjourned the meeting at 7:50 p.m.



Dawn E. Marschinke, Board Secretary

APPROVED AT THE MEETING OF APRIL 23, 2019