
**BIG BEAR LAKE FIRE PROTECTION DISTRICT
MINUTES FOR THE SPECIAL MEETING OF
APRIL 15, 2020**

A Special Meeting of the Big Bear Lake Fire Protection District was called to order by Chairman Caretto at 4:32 p.m., Wednesday, April 15, 2020 via Teleconference pursuant to Governor Newsom's Executive Order N-29-20 and conducted pursuant to California Government Code Section 54596.

Moment of Silence: Observed

Board Members Present: Chairman David Caretto
 Vice Chairman Rick Herrick
 Director Bill Jahn
 Director Bob Jackowski
 Director Randall Putz

Others Present: Jeff Willis, Fire Chief
 Mike Maltby, Assistant Chief
 Kristin Mandolini, Senior Finance Officer
 Dawn Marschinke, Board Secretary

ANNOUNCEMENTS

The Fire Protection District's Administrative Office is currently closed to the public until further notice due to health and safety concerns caused by COVID-19. Administrative staff remains available to assist customers. Customers should call 909-866-7566 for assistance. Suppression personnel remains fully staffed to respond to all 9-1-1 calls.

The Big Bear Lake Fire Protection District's Administrative Office will be closed Monday, May 25, 2020 in observance of Memorial Day and will re-open on Tuesday, May 26, 2020 at 8:00 a.m.

PRESENTATIONS

None

PUBLIC COMMUNICATIONS

None

CONSENT CALENDAR

Motion by Director Jackowski, seconded by Director Putz to approve the Consent Calendar as follows:

FP1. Approval of Meeting Minutes from the October 1, 2019 Regular Meeting of the Big Bear Lake Fire Protection District

Action: Minutes Approved

AYES: Jackowski, Herrick, Putz, and Caretto
NOES: None
ABSENT: None
ABSTAIN: Jahn

FP2. Adopt the Big Bear Lake Fire Protection District Records Retention Schedule

Board consideration of adopting Resolution FP2020-01 Records Retention Schedule and authorizing destruction of certain records.

Action: Resolution FP2020-01 Approved

AYES: Jackowski, Jahn, Herrick, Putz, and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

PUBLIC HEARINGS

None

DISCUSSION/ACTION ITEMS

FP3. Approval to Proceed with Public Noticing of Public Hearing to Adopt Big Bear Lake Fire Protection District Fiscal Year 2020-2021 Budget

Board consideration of approving preliminary budget and authorizing staff to proceed with public noticing of Intent to Adopt the Fiscal Year 2020-2021 Budget at the next regular meeting on June 2, 2020.

Speaker: Fire Chief Jeff Willis

Staff responded to questions from Board members.

Action: Motion by Director Jahn; seconded by Director Jackowski approving staff recommendation to publicly notice the intent to adopt the FY 2020-2021 budget.

AYES: Jahn, Herrick, Putz, Jackowski and Caretto
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT

There being no further business to come before the Fire Protection District at this session, Chairman Caretto adjourned the meeting at 4:44 p.m.



Dawn Marschinke
Board Secretary

APPROVED AT THE MEETING OF JUNE 2, 2020