



Big Bear Fire Authority

**BIG BEAR FIRE AUTHORITY
NOTICE & AGENDA OF ADMINISTRATIVE COMMITTEE MEETING
JULY 28, 2020**

To: Chairman John Green
Vice Chairman Dave Caretto
Director Rick Herrick
Director Al Ziegler

Fire Chief Jeff Willis
Assistant Chief-Fire Marshal Mike Maltby
Senior Finance Officer Kristin Mandolini
Authority Counsel Joey Sanchez
Local Media

CC: Director Bob Jackowski
Director Bill Jahn
Director Karyn Oxandaboure
Director John Russo
Director Larry Walsh
Director Al Ziegler

NOTICE IS HEREBY GIVEN, that a meeting of the Administrative Committee of Big Bear Fire Authority will be held on Tuesday, July 28, 2020 at 4:30 p.m. This meeting will be conducted pursuant to Governor Newsom's Executive Orders N-29-20, N-25-20 and Section 54956 of the Government Code of the State of California for the purpose of considering the matter listed below. The members of the Big Bear Fire Authority Board and the public shall participate in this meeting via teleconference. **There will be no public location for this meeting.**

The public may participate in this meeting by:

Joining Zoom Meeting

<https://us02web.zoom.us/j/88539070862?pwd=UHNmM1dkQW42eGxGSmg2ODBIRTc4Zz09>

Meeting ID: 885 3907 0862

Passcode: 949571

One tap mobile

+16699006833,,88539070862#,,,,,0#,,949571# US (San Jose)

+12532158782,,88539070862#,,,,,0#,,949571# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 885 3907 0862

Passcode: 949571

Find your local number: <https://us02web.zoom.us/j/kdgbANAQGw>

OPEN SESSION

CALL TO ORDER and ROLL-CALL

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

GENERAL PUBLIC COMMENT – Public comment is permitted only on items on the posted agenda. Members of the public who wish to comment on matters before the Board are invited to submit comments via email to publicmeetingcomments@bigbearfire.org on or before Tuesday, July 28, 2020 at 1:00 p.m. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. *Upon signing into the teleconference, all participants will be auto-muted.*

DISCUSSION ITEMS

1. Fleet Replacement and Acquisition

Discuss and consider recommendation to Board of Directors regarding the replacement requirements of selected vehicles and other apparatus nearing the end of their service life.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 23rd day of July, 2020.

Dawn E. Marschinke

Dawn Marschinke, Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.




BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. 1

MEETING DATE: July 28, 2020

TO: Chairman and Members of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief 

SUBJECT: **FLEET REPLACEMENT DISCUSSION**

BACKGROUND:

On June 2, 2020, the Governing Board assigned the Administrative Committee the task of working through fund balance to identify appropriate uses of reserves.

The Administrative Committee met on June 23, 2020. At this Committee meeting, staff was directed to identify strategies that allow for fleet replacement in accordance with a revised fleet replacement schedule.

DISCUSSION:

Staff has prepared the attached documents for consideration and discussion.

STAFF RECOMMENDATION:

Staff recommends that the Administrative Committee provide additional input necessary to return this matter back to the Governing Board at its August 4, 2020 Regular Board meeting.

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Vehicle Replacement Schedule

REPLACEMENT KEY:	FY 20/21	FY 21/22	FY 22/23	NEW	Discharge	DeFund
	Current Mileage	Radio Designator	Year Purchased	Estimated Life in years	Replacement Fiscal Year Ending	Estimated Replacement Cost
Vehicles						
Administration						
2008 Chevrolet Tahoe	122K	C-2800	2008	10	2021	80,000
2006 Ford Explorer	86K	C-2801	2006	10	2023	85,000
Administration Reserve						
2006 Ford Explorer	85K	FR-281				
Operations						
2010 Dodge 2500	160K	BC-2806	2010	10	2023	130,000
2010 Ford Expedition XL	96K	BC-2805	2010	10	2022	130,000
2010 Ford F350	80K	BC-2807	2010	10	2024	130,000
Operations Support						
2004 Ford F550 Utility/Lighting	21K	S-282	2004	20	2024	96,000
2008 Dodge Pickup	58K	U-0305	2019	20	2028	55,000
2021 Dodge 3500 (Mechanic)	0		2021	10	2031	110,000
Reserve						
2001 Dodge Pickup	48K	U-281				
2008 Dodge Pickup	60K	U-0306				
2010 Ford F250	57K	U-281B				
2002 Ford Van	21K	N/A				
2005 Ford Expedition	103K	U-2808				
Planned Discharge						
2001 Chevrolet Tahoe	141K	H-285				
2001 Chevrolet Tahoe	165K	U- 282A				
2002 Dodge Durango	136K	N/A				
2003 Chevy S-10	71K	U-282				
Ambulances						
Ambulances in Service						
2020 Dodge 3500	0		2020	5	2025	180,000
2016 Dodge 3500	80K	MA-282	2016	5	2021	185,000
2017 Dodge 3500	56K	MA-282A	2017	5	2022	190,000
2018 Dodge 3500	38K	MA-281	2018	5	2023	195,000
Reserve Ambulances						
2009 Chevrolet 3500	147K	MA-282B				
2013 Ford 350	52K	MA-282R				
Planned Discharge						
2006 Chevrolet Kodiak 4500	147K	MA-284				
2007 Chevrolet Kodiak 4500	150K	MA-283				
2009 Dodge Sprinter	176K	MA-281A				
2014 Chevrolet 3500	120K	MA-282C				

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Vehicle Replacement Schedule

REPLACEMENT KEY:	FY 20/21	FY 21/22	FY 22/23	NEW	Discharge	DeFund
	Current Mileage	Radio Designator	Year Purchased	Estimated Life in years	Replacement Fiscal Year Ending	Estimated Replacement Cost
Apparatus						
Ladder Truck						
2001 E-One Ladder Truck	81K 7042HR	T-281	2001	20	2022	1,500,000
Type I Structure Engine						
2004 KME Engine	114K 8897HR	ME-283	2004	15	2021	875,000
2004 KME Engine	65K 5204HR	E-281	2004	15	2023	875,000
2011 KME Engine	77K 6576HR	ME-282	2011	15	2026	875,000
Type III Brush Engine						
1999 Westmark Brush Engine	20K 2273HR	BE-282	1999	20	2019	475,000
2003 Pierce International 7400 Engine	27K 1952 HR	BE-281	2003	20	2023	475,065
Type IV Brush Engine						
2009- Ford 550Type IV Engine	19K	BP-281				
Water Tender						
2005 Pierce International Water Tender	9K 1116HR	WT-281	2004	25	2029	300,798
2007 KME 7600 Water Tender	9K 1166HR	WT-282	2007	25	2032	300,798
1988 Oshkosh Water Tender	5K 2473HR	WT-284	2016			
Heavy Rescue						
2006 Pierce International	44K 4149HR	R-281				
Service Support Equipment						
Snow Equipment						
1976 Snow Cat		SC-291		50	2026	
2000 Polaris Sport Tour Snow Mobile		SnoMo-282	2010	25	2025	
2000 Polaris Sport Tour Snow Mobile		SnoMo-283	2010	25	2025	
All Terrain Vehicles						
2015 Polaris Ranger 6X			2015	15	2030	30,000
Trailer						
Chipping Equipment						
2001 GMC Dump Truck			2006		N/A	
2005 Bandit 250 Chipper		BC-281	2005		N/A	
2010 Bandit 1490Xp Chipper					N/A	
Miscellaneous Support						
2002 Sandpiper Trailer		IS-281	2009		N/A	
Antique						
1936 Reo Engine			1936		N/A	Antique
1950 FWD Engine		E-283A	1950		N/A	Antique

Proposed Big Bear Fire Authority Vehicle and Apparatus 3 Year Replacement Strategy

Current Loans Payable	<i>Balance</i>	<i>Interest Rate</i>	<i>Annual Payment</i>
CSD Side Fund Loan	506,273	3.75%	123,314
SBCERA Loan	963,401	8.76%	104,984
	<u>1,469,674</u>		<u>228,298</u>
Estimated Fund Balance at 6/30/20			
			7,500,000
Less: Payoff Loans			<u>(1,469,674)</u>
Balance after Payoff			6,030,326
Purchases using Fund Balance			
Ambulance (20/21)			180,000
Ambulance (21/22)			185,000
Ambulance (22/23)			190,000
BC Vehicle (21/22)			130,000
BC Vehicle (22/23)			135,000
Mechanic Vehicle (21/22)			130,000
Staff Vehicle (20/21)			80,000
Staff Vehicle (22/23)			85,000
			<u>1,115,000</u>
Fund Balance Remaining after Loan Payoffs and Purchases			4,915,326
Purchases with Financing			
	<i>Cost</i>	<i>Interest Rate</i>	<i>Annual Payment</i>
Fire Engine (20/21)	875,000	4.00%	78,698
Fire Engine (22/23)	895,000	4.00%	80,497
Ladder Truck (21/22)	1,500,000	4.50%	115,314
Brush Engine (22/23)	475,000	4.50%	36,516
			<u>311,025</u>
Less: Annual Savings from Current Loan Payments			<u>(228,298)</u>
Total Increase to Annual Operational Expenses			82,727

Potential Remaining Fund Balance Allocation

