
**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
May 19, 2021**

A Special Board Workshop of the Big Bear Fire Authority was called to order by Chairman Caretto at 4:33 p.m., Wednesday, May 19, 2021, at 42200 Moonridge Rd., Big Bear Lake, California.

OPEN SESSION

Board Members Present: Chairman David Caretto
Vice Chairman John Green
Director Rick Herrick
Director Alan Lee – Arrived at 4:44 p.m.
Director Bynette Mote
Director Karyn Oxandaboure
Director Randall Putz
Director John Russo
Director Larry Walsh
Director Al Ziegler

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief
Assistant Chief/Fire Marshal Mike Maltby
Board Secretary Dawn Marschinke
Administrative Assistant Chardelle Smith
Senior Finance Officer Kristin Mandolini

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE Observed

PLEDGE OF ALLEGIANCE Led by Director Ziegler

PUBLIC COMMUNICATIONS

None

FIRE AUTHORITY CONSENT CALENDAR

- 1. Approval of Meeting Minutes from the April 6, 2021 Regular Meeting of the Big Bear Fire Authority.**
- 2. Approval of Meeting Minutes from the April 21, 2021 Special Workshop of the Big Bear Fire Authority.**

Action: Motion by Director Oxandaboure, seconded by Director Putz to approve the Consent Calendar as follows:

AYES: Ziegler, Green, Herrick, Mote, Oxandaboure, Putz, Russo, Walsh, and Caretto
NOES: None
ABSENT: Lee
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

DISCUSSION ITEMS

3. Sales Agreement with Boise Mobile Equipment for Type 3 Engine

Speaker: Chief Jeff Willis

Chief Willis stated this Type 3 Engine is an approved item within the budget modification for the fleet replacement plan presented at the April 6, 2021, Regular Board meeting. The apparatus specification committee reached out to four vendors with a request for bid from Boise Mobile Equipment, Peirce, KME, and Ferrari. Final analysis found Boise Mobile Equipment to be the vendor of choice. One of the main reasons is that BME has a contract with the State of California and build this model proposed in bulk. We are able to take advantage of that contract to purchase the Model 34 at a good price. Once the sales agreement is fully executed, it will take up to 240 days to be built and delivered.

Staff responded to questions from Board members, Board members provided comment.

Action: Motion by Vice Chairman Green; seconded by Director Herrick to approve Chief Willis to enter into a sales agreement with Boise Mobile Equipment for \$346,809.09.

Said motion was approved by the following vote:

AYES: Walsh, Ziegler, Green, Herrick, Mote, Oxandaboure, Putz, Russo,
and Caretto
NOES: None
ABSENT: Lee
ABSTAIN: None

4. Fiscal Year 2021-2022 Preliminary Draft Budget Discussion


Speaker: Chief Jeff Willis and Kristin Mandolini, Senior Finance Officer

Staff explained that there were no significant changes to the preliminary draft budget or supporting documents with the exception of some minor clerical errors. Documents requested from the previous Special meeting were disseminated including job classification and compensation analysis, total cost of increases to all positions (except those contained in the Memorandum of Understanding with Labor), and correction to the salary table. Those items were sent to the Board prior to the meeting for review. Due to phone calls and emails, staff felt it would be best to provide a second special meeting to answer any questions from the Board. The intent is to adopt the outcome from this meeting at the June 1, 2021, Regular Board meeting.

Staff responded to questions from board members, Board members provided comment.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Chairman Caretto adjourned the meeting at 6:37 p.m.



Chardelle Smith for
Dawn E. Marschinke, Board Secretary

APPROVED AT THE MEETING OF JUNE 1, 2021