
**BIG BEAR FIRE AUTHORITY
MINUTES FOR THE MEETING OF
April 21, 2021**

A Special Board Workshop of the Big Bear Fire Authority was called to order by Chairman Caretto at 4:34 p.m., Wednesday, April 21, 2021, at 42200 Moonridge Rd., Big Bear Lake, California.

OPEN SESSION

Board Members Present: Chairman David Caretto
Vice Chairman John Green
Director Rick Herrick
Director Bynette Mote
Director Karyn Oxandaboure
Director Randall Putz
Director John Russo
Director Larry Walsh
Director Al Ziegler

Board Members Absent: Director Alan Lee

Others Present: Jeff Willis, Fire Chief
Assistant Chief/Fire Marshal Mike Maltby
Board Secretary Dawn Marschinke
Administrative Assistant Chardelle Smith
Senior Finance Officer Kristin Mandolini
Battalion Chief Dan Rogers
Captain Norman Dykesten

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

Led by Chairman Caretto

PLEDGE OF ALLEGIANCE

Led by Director Walsh

PUBLIC COMMUNICATIONS

None

DISCUSSION ITEMS

1. Fiscal Year 2021-2022 Preliminary Draft Budget Discussion

Speaker: Chief Jeff Willis and Kristin Mandolini, Senior Finance Officer

Chief Willis stated that with this proposed budget, there has been a reduction in cost due to the Ambulance Operator program as well as an increase in revenue due property tax growth.

Senior Finance Officer Mandolini presented the draft preliminary budget. Significant changes to the revenue in the proposed budget include the Ad Valorum tax is projected to increase by 6%, and the parcel tax by 2.17%.

For expenses, the Workers' Compensation insurance premium increased by \$130,000 due to the 2019 payroll. This is the first consecutive 12 months of payroll since consolidation. Loan payments of \$200,000 for the new Type 1 structure engine and the new Type 3 brush engine were incorporated into the budget. The bargaining unit Memorandum of Understanding (MOU) changes brought a 9% salary increase as well as an increase to uniform allowances and tuition reimbursement.

Total numbers in the proposed budget for Fiscal Year 2021-2022 are revenue of \$17,074,674, expenses of \$16,956,692, resulting in use of fund balance of \$202,018.

Recently, the Department purchased three AutoPulse Cardio Pulmonary Resuscitation (CPR) machines. A fourth one has been added to this budget. Battalion Chief Rogers presented a video of the use of AutoPulse and described the significant benefits to the patient when using the AutoPulse.

Staff responded to questions from board members. Board members provided comment.

Director Herrick left the meeting at 5:36 p.m., returning at 5:38 p.m.

Captain Dykesten gave a presentation providing an update on the future purchase of a ladder truck. At this time, the Specification Committee consisting of seven fire personnel, have received proper configurations of the truck from two manufacturers. The Committee is currently weighing the pros and cons between the two manufacturers that have submitted specifications. Staff is anticipating Board action by October 2021 meeting. Once the agreement is fully executed, it will take approximately 12-18 months to build.

Staff responded to questions from board members. Board members provided comment.

Board Stipend Discussion

At the Board meeting on April 6, 2021, a request was made to review Board compensation. As a response, staff presented a document showing other local agency board stipends for consideration.

Board considered the question of increasing the Board stipend amount and maximum number of meetings per month.

Staff responded to questions from board members. Board members provided comment.

Action: Motion by Director Walsh; seconded by Director Putz to continue at the current board stipend rate and maximum number of meetings.

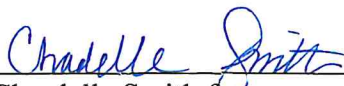
Said motion was approved by the following vote:

AYES:	Herrick, Mote, Oxandaboure, Putz, Russo, Walsh, and Caretto
NOES:	Ziegler, Green
ABSENT:	Lee
ABSTAIN:	None

The Board authorized the public hearing for the draft budget to be noticed in the newspaper. Board members would follow-up with staff if there were any questions remaining on the draft budget. The scheduled May 19, 2021, Budget Workshop was taken off calendar.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Chairman Caretto adjourned the meeting at 6:37 p.m.



Chardelle Smith for
Dawn E. Marschinke, Board Secretary

APPROVED AT THE MEETING OF MAY 19, 2021