



Big Bear Fire Authority

BIG BEAR FIRE AUTHORITY

Regular Board Meeting of

August 3, 2021

REVISED

ORDER OF BUSINESS:

Closed Session - Big Bear Fire Authority – 4:00 p.m. – Training Room

39707 Big Bear Blvd., Big Bear Lake, CA 92315

Regular Session - 6:00 p.m. – Hofert Hall

39707 Big Bear Blvd., Big Bear Lake, CA 92315

BOARD OF DIRECTORS

Chairman John Green

Vice Chairman

Director Rick Herrick

Director Alan Lee

Director Bynette Mote

Director Karyn Oxandaboure

Director Randall Putz

Director John Russo

Director Larry Walsh

Director Al Ziegler

STAFF

Fire Chief Jeff Willis

Assistant Chief/Fire Marshal Mike Maltby

Senior Finance Officer Kristin Mandolini

Acting Board Secretary Chardelle Smith

Authority Counsel Joseph Sanchez

OPEN SESSION

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda items. If you wish to address any other items listed on the Agenda, you must do so during Open Session.)

CLOSED SESSION

1. **Public Employee Performance Evaluation (Government Code §54957)**

Title: Fire Chief

2. **Conference with Labor Negotiators (Government Code §54957.6)**

Agency Designated Representative: Joseph Sanchez, Legal

Unrepresented Employee: Fire Chief

OPEN SESSION

CALL TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL

Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.

REPORT ON CLOSED SESSION

OATH OF OFFICE

Administered by Acting Board Secretary Chardelle Smith to Director Melnick

ANNOUNCEMENTS & UPCOMING EVENTS

The Fire Authority's Administrative Office will be closed Monday, September 6, 2021, in observance of Labor Day and will reopen on Tuesday, September 7, 2021.

PRESENTATIONS

1. Recognition of Promotions

- Engineer Shawn Sutherland
- Engineer Jordon Willis

Speaker: Chief Willis

2. Apparatus Spec Committee Update

Speaker: Norman Dykesten

DIRECTORS' GENERAL ANNOUNCEMENTS – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

GENERAL PUBLIC COMMENT – *Members of the public may comment on topics not included on the agenda or comment on agenda items. Please note that State law prohibits the Authority from taking action on items not listed on the agenda. There is a three-minute maximum time limit when addressing the Board during this period.*

CHIEF'S REPORT

Speaker: Chief Willis

FINANCE OFFICER'S REPORT

Speaker: Senior Finance Officer Kristin Mandolini

FIRE AUTHORITY CONSENT CALENDAR

- FA1. Approval of Demands – Check Issue Date 05/01/21 through 06/30/21 in the amount of \$2,021,878.36**
- FA2. Approval of Meeting Minutes from the June 1, 2021 Regular Meeting of the Big Bear Fire Authority.**
- FA3. Receive and File Big Bear Fire Department Monthly Activity Reports for May and June 2021.**
- FA4. Board Approval to Rescind Resolution No. BBFA2015-011 and adopt a Resolution to Appoint and Designate a New Fire Authority Board Secretary. Board consideration of Resolution BBFA2021-003 to appoint Chardelle Smith to serve as Secretary of the Board of Directors of the Big Bear Fire Authority, and rescind Resolution No. BBFA2015-011.**

Approved the following Resolution entitled:

RESOLUTION NO. BBFA2021-003

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, APPOINTING AND DESIGNATING AN AUTHORITY SECRETARY AND RESCIND RESOLUTION NO. BBFA2015-011.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARING

Any person can be heard in support or opposition to the proposals at the time of the meeting. If you challenge the action in court, you may be limited to raising only those issues which you or someone else raised at the public meeting described in the notice or in written correspondence delivered to the Fire Authority at or before the public meeting.

FA5. Public Hearing of Proposed Ordinance BBFA2021-001 Authorizing Establishment and Adoption of Ambulance Service Fees

Board consideration of conducting a Public Hearing to adopt Ordinance No. BBFA2021-001 that increases an Ambulance Service Fee schedule for Big Bear Fire Authority based on rates set by Inland Counties Emergency Medical Authority.

Speaker: Kristin Mandolini, Senior Finance Officer

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA6. Auction of Surplus Fire Apparatus and Miscellaneous Equipment

Board consideration of authorizing the Fire Chief to discharge the five vehicles and miscellaneous items as surplus equipment and authorize the Fire Chief to sell at auction to the highest bidder. Proceeds from the sale will be deposited to the Authority's General fund.

Speaker: Jeff Willis

FA7. Revision of Big Bear Fire Authority Bylaws

Board consideration of approving changed to the Bylaws regarding meeting location and time, as presented in Attachments A and B.

Speaker: Jeff Willis

FA8. Fire Authority Board Reorganization - Selection of the Chair and Vice Chair

Board nominations and selection of Chair and Vice Chair.

Speaker: Interim Chair John Green

FA9. Appointment of a Standing Administrative Committee

Board consideration of the Board Chair to select one director to fill the vacant seat, who will assist in the further development of further Department strategies, and for the Board approve the appointments by vote.

Speaker: Chairman to be Determined

FA10. Appointment of a Fire Code Appeals Board

Board consideration of the Board Chair to select one member from the Fire Authority Board, if necessary, to fill the vacant seat, along with the Chairman, as the Appeals Board. Pursuant to Section 108.1 of Ordinance No. BBFA2014-001, and for the Board approve the appointments by vote.

Speaker: Chairman to be Determined

COMMITTEE REPORTS

DIRECTORS' CLOSING COMMENTS

ADJOURN

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 29th day of July 2021.



Chardelle Smith, Acting Board Secretary

The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Chardelle Smith at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: August 3, 2021

TO: Chairman and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

SUBJECT: CHIEF'S REPORT

AMBULANCE OPERATOR MODEL

The Ambulance Operator model as approved by the Board on June 2, 2020, is ahead of the planned implementation. When fully built, this model will include 18 Ambulance Operators. The Department continues to have 13 Ambulance Operators employed and working. This places the organization at the 72% mark of implementation 1 year into a 3-year implementation plan.

The Department has recently completed an additional recruitment for the Ambulance Operator position. Through this recruitment, 5 new personnel have been hired and are currently working. It is becoming evident that there is high turn over rate for these positions. The Department will continue recruitment for these positions, however, due to actual turn over experience there is cause to reevaluate the total number of sustainable positions.

The Ambulance Operator personnel currently employed are performing well and eager to learn. It is becoming more apparent there is an eagerness to learn additional skill sets towards that of a Paramedic/Firefighter, or a highly skilled critical care flight crew member. The Ambulance Operator model appears to be a solid grooming platform for those new to emergency medical medicine. The distinct advantage is that the new Ambulance Operators have at their disposal seasoned, highly skilled shift members to critique each incident in pursuit of continuous quality improvement.

SHAKE/SHINGLE NOTICE OF PENDANCY

In 2007, the Big Bear Lake Community Wildfire Protection Plan (CWPP) was developed in collaboration with the US Forest Service, California Department of Forestry, Big Bear City Fire Department, Big Bear Lake Fire Protection District, and the Big Bear Valley Fire Safe Council. This document identified the threat posed by wood shake/shingle roofs in fire propagation. As a result, the City of Big Bear Lake adopted Ordinance No. 20078-383 which classified wood shake/shingle roofs as a public nuisance and required the replacement of these roofs with fire resistive materials effective September 1, 2012, finding that five years was a reasonable time for property owners to comply with the Ordinance. At the same time, the County of San Bernardino adopted a similar Ordinance requiring the replacement of wood shake/shingle roofs affecting the unincorporated areas of Big Bear.

In conjunction with these ordinances, six different grant programs were awarded between 2008 and 2019, for a total of \$5,457,712, that offered assistance to property owners in the replacement of these roofs. During this period, 639 roofs were replaced across the mountain top, 357 of those within Big Bear Valley. Currently, there are 20 wood shake/shingle roofs remaining, 6 in the City of Big Bear Lake and 14 in the unincorporated area.

The Fire Authority made repeated attempts to get the remaining properties to act under the grant program which is no longer available. We are now at a point where we are long past the deadline established by City and County Ordinance for the replacement of these roofs and it is now time to proceed with enforcement efforts.

Staff is currently working on an Ordinance that will be brought to the Board in the near future establishing penalties for violations of the fire code. In this new ordinance, we are working to include language that will enable the Fire Authority to place a Notice of Pendency (NOP) on the remaining noncompliant properties. The NOP will alert future buyers of the requirement to replace the wood shake/shingle roof upon change of the title to the property.

COVID COST SUMMARY REPORT

The Authority expended \$53,646 towards goods, supplies, and services related to the COVID-19 pandemic. This amount does not reflect lost work time due to quarantine or isolation of personnel.

On March 27, 2020, Congress passed the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the Covid-19 pandemic. Working with the County of San Bernardino, the Authority was able to secure a reimbursement in the amount of \$11,775 for the bulk purchases of Personal Protection Equipment.

In November of 2020, the Authority applied for partial reimbursement to the Federal Emergency Management Agency (FEMA) for a total of \$31,939. To date the Authority has not been reimbursed for eligible items submitted to FEMA, largely due to a constant change in regulations.

The Authority did receive \$60,027 From the Cares Act Provider Relief Fund to offset the loss of ambulance transport revenue during the height of the pandemic.

Staff will continue to seek reimbursement revenue at every opportunity to offset total expenditures made towards the COVID-19 pandemic.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

MEETING DATE: August 3, 2021
TO: Chairman and Members of Big Bear Fire Authority Board
FROM: Jeff Willis, Fire Chief *JW*
PREPARED BY: Kristin Mandolini, Director of Business Services *KM*
SUBJECT: YTD FINANCE REPORT FOR MONTH ENDING JUNE 30, 2021

JUNE

YTD FINANCIALS – 100% Through the Year

Big Bear Fire Authority

Revenues

- Property taxes came in 3% higher than budgeted, and mutual aid revenue was over budget as a result of a very active fire season. This was offset by ambulance revenue which was down as a result of Covid-19 and interest revenue which was under budget due to declining interest rates. Total revenue was 2% over budget.

Expenses

- Salaries are 3% over budget due to the fire season's reimbursable expenses, and total expenses are over budget by 3% as a result.

Big Bear Fire Authority
Operating Budget Variance Report
June 30, 2021

	Annual Budget	YTD Total	Variance	%
<i>Revenue</i>				
Property Tax Revenue	10,451,263	10,784,099	332,836	103%
Current Service Charges	4,575,310	3,503,017	(1,072,293)	77%
Interagency Revenues	350,000	1,456,645	1,106,645	416%
Use of Money and Property	124,250	81,860	(42,390)	66%
Other Revenue	24,100	17,208	(6,892)	71%
Total Revenue	15,524,923	15,842,829	317,906	102%
<i>Expenses</i>				
Salaries & Benefits	13,068,534	13,488,530	419,996	103%
Supplies	272,685	264,266	(8,419)	97%
Professional Services	761,116	645,230	(115,886)	85%
Maintenance and Equipment	508,386	456,110	(52,276)	90%
Utilities	185,100	186,332	1,232	101%
Other Expenditures	678,196	918,063	239,867	135%
Total Expenses	15,474,017	15,958,532	484,515	103%
Capital Expenditures	995,000	931,953	(63,047)	94%

Accounts Payable

Checks by Date - Detail by Check Number

User: Kmandolini
 Printed: 7/29/2021 9:39 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	CarettoD 04282021M	David Caretto 4/7/21 BBFA Reg Mtg & 4/21/21 BBFA Sp Mtg	05/06/2021	260.00
Total for this ACH Check for Vendor CarettoD:				260.00
ACH	Mote 04282021M	Bynette Mote 4/7/21 BBFA Reg Mtg & 4/21/21 BBFA Sp Mtg	05/06/2021	260.00
Total for this ACH Check for Vendor Mote:				260.00
ACH	PutzR 04282021M	Randall Putz 4/7/21 BBFA Reg Mtg & 4/21/21 BBFA Sp Mtg	05/06/2021	260.00
Total for this ACH Check for Vendor PutzR:				260.00
ACH	ZieglerA 04282021M	Al Ziegler 4/7/21 BBFA Reg Mtg & 4/21/21 BBFA Sp Mtg	05/06/2021	260.00
Total for this ACH Check for Vendor ZieglerA:				260.00
ACH	02EDD 20210611PP12 20210611PP12	California State Employment Development PR Batch 00001.06.2021 State Income Tax PR Batch 00001.06.2021 State Unemployment I	06/09/2021 PR Batch 00001.06.2021 Stat PR Batch 00001.06.2021 Stat	13,207.66 189.90
Total for this ACH Check for Vendor 02EDD:				13,397.56
ACH	IRS 20210611PP12 20210611PP12 20210611PP12	Department Of Treasury PR Batch 00001.06.2021 Medicare PR Batch 00001.06.2021 Medicare Employer PR Batch 00001.06.2021 Federal Income Tax	06/09/2021 PR Batch 00001.06.2021 Med PR Batch 00001.06.2021 Med PR Batch 00001.06.2021 Fed	3,855.30 3,855.30 31,898.17
Total for this ACH Check for Vendor IRS:				39,608.77
ACH	02EDD 20210512PP10 20210512PP10	California State Employment Development PR Batch 00001.05.2021 State Unemployment I PR Batch 00001.05.2021 State Income Tax	05/12/2021 PR Batch 00001.05.2021 Stat PR Batch 00001.05.2021 Stat	153.66 12,905.57
Total for this ACH Check for Vendor 02EDD:				13,059.23
ACH	IRS 20210514PP10 20210514PP10 20210514PP10	Department Of Treasury PR Batch 00001.05.2021 Federal Income Tax PR Batch 00001.05.2021 Medicare PR Batch 00001.05.2021 Medicare Employer	05/12/2021 PR Batch 00001.05.2021 Fed PR Batch 00001.05.2021 Med PR Batch 00001.05.2021 Med	31,465.71 3,880.17 3,880.17
Total for this ACH Check for Vendor IRS:				39,226.05
ACH	CarettoD 20210526N	David Caretto 5/19/21 BBFA Budget Workshop	06/09/2021	130.00
Total for this ACH Check for Vendor CarettoD:				130.00
ACH	Mote	Bynette Mote	06/09/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20210526N	5/19/21 BBFA Budget Workshop		130.00
			Total for this ACH Check for Vendor Mote:	130.00
ACH	OxanKa 20210526N	Karen Oxandaboure 5/19/21 BBFA Budget Workshop	06/09/2021	130.00
			Total for this ACH Check for Vendor OxanKa:	130.00
ACH	PutzR 20210526N	Randall Putz 5/19/21 BBFA Budget Workshop	06/09/2021	130.00
			Total for this ACH Check for Vendor PutzR:	130.00
ACH	Mote 20210623Q	Bynette Mote 6/1/21 FPD & FA Reg Meetings	06/23/2021	230.00
			Total for this ACH Check for Vendor Mote:	230.00
ACH	OxanKa 20210623Q	Karen Oxandaboure 6/1/21 FA Reg Meeting	06/23/2021	130.00
			Total for this ACH Check for Vendor OxanKa:	130.00
ACH	PutzR 20210623Q	Randall Putz 6/1/21 FPD & FA Reg Meetings	06/23/2021	230.00
			Total for this ACH Check for Vendor PutzR:	230.00
ACH	WinsL 20210623M	Scanner 1 FS284 April-June 2021 Rent	06/23/2021	8,501.42
			Total for this ACH Check for Vendor WinsL:	8,501.42
ACH	ZieglerA 20210623Q	Al Ziegler 6/1/21 FA Reg Meeting	06/23/2021	130.00
			Total for this ACH Check for Vendor ZieglerA:	130.00
ACH	02EDD 20210528PP11 20210528PP11	California State Employment Development PR Batch 00002.05.2021 State Unemployment I PR Batch 00002.05.2021 State Income Tax	05/25/2021 PR Batch 00002.05.2021 Stat PR Batch 00002.05.2021 Stat	183.63 13,811.52
			Total for this ACH Check for Vendor 02EDD:	13,995.15
ACH	IRS 20210528PP11 20210528PP11 20210528PP11	Department Of Treasury PR Batch 00002.05.2021 Medicare PR Batch 00002.05.2021 Medicare Employer PR Batch 00002.05.2021 Federal Income Tax	05/25/2021 PR Batch 00002.05.2021 Med PR Batch 00002.05.2021 Med PR Batch 00002.05.2021 Fed	3,927.60 3,927.60 33,709.52
			Total for this ACH Check for Vendor IRS:	41,564.72
ACH	02EDD 20210623PP13 20210625PP13	California State Employment Development PR Batch 00002.06.2021 State Income Tax PR Batch 00002.06.2021 State Unemployment I	06/23/2021 PR Batch 00002.06.2021 Stat PR Batch 00002.06.2021 Stat	15,190.19 181.58
			Total for this ACH Check for Vendor 02EDD:	15,371.77
ACH	IRS 20210625PP13 20210625PP13 20210625PP13	Department Of Treasury PR Batch 00002.06.2021 Federal Income Tax PR Batch 00002.06.2021 Medicare Employer PR Batch 00002.06.2021 Medicare	06/23/2021 PR Batch 00002.06.2021 Fed PR Batch 00002.06.2021 Med PR Batch 00002.06.2021 Med	37,865.35 4,151.44 4,151.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor IRS:				46,168.23
ACH	ZieglerA 20210526N	Al Ziegler 5/19/21 BBFA Budget Workshop	05/26/2021	130.00
Total for this ACH Check for Vendor ZieglerA:				130.00
11217	NAPA BB 535287	NAPA Auto Parts MA282A 50/50 FLT Charge A/F	05/03/2021	19.37
Total for Check Number 11217:				19.37
11218	Boise	Boise Mobile Equipment Brush Engine Deposit	05/03/2021	50,000.00
Total for Check Number 11218:				50,000.00
11219	caltool DD8178	California Tool & Welding Supply FS2812Oxygen	05/03/2021	156.50
Total for Check Number 11219:				156.50
11220	caltool DD8177	California Tool & Welding Supply FS281 Oxygen	05/03/2021	102.50
Total for Check Number 11220:				102.50
11221	DIY	DIY Home Center	05/03/2021	
	8655	FS282 Painting Supplies		32.33
	8676	Adm Office Rodent Repair Supplies		11.13
	8868	FS282 Painting Supplies		67.44
	8906	FS282 Kitchen Supplies		55.20
	9121	FS281 Hardware		1.07
	9135	FS281 48/Contractor Bags		42.65
	9142	FS282 Landscaping Supplies		94.99
	9169	FS281 Gallon/Propane Fuel		28.27
	9169	FS281 Kitchen Supplies		30.27
	9171	FS281 Returned Kitchen Supplies		-15.49
	9172	FS281 Measuring Cups		7.75
	9175	FS284 3 units/Garage Light Bulbs		218.16
	9191	FS284 Septic Tank Repair Parts		15.69
	9203	FS282 Various Tape Supplies		43.08
Total for Check Number 11221:				632.54
11222	MissLin 514516354 514600217	Mission Linen Supply Inc Shop Linen Service Shop Linen Service	05/03/2021	42.79 36.03
Total for Check Number 11222:				78.82
11223	Waxie 79913551 79913552 799146321 79946323 79946369 79979993	Waxie Sanitary Supply Cleaning/Sanitary Supplies Cleaning/Sanitary Supplies Cleaning/Sanitary Supplies Kitchen Products 2/cases Dish Kleenz Liquid 1/case No Touch Towel Paper Cleaning Supplies/Paper Goods	05/03/2021	878.00 563.08 157.26 171.04 111.45 371.35
Total for Check Number 11223:				2,252.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11224	Ability 21M-0047712	Ability Network Inc. Ambulance Billing Service	05/05/2021	198.45
Total for Check Number 11224:				198.45
11225	BBTeleph 12354	Vatch Arouchian Outdoor Emergency FS Phones	05/05/2021	50.00
Total for Check Number 11225:				50.00
11226	BVElect 20210505A	Bear Valley Electric FS281 Electric Service	05/05/2021	2,130.63
Total for Check Number 11226:				2,130.63
11227	BVElect 20210505B	Bear Valley Electric FS285 Electric Service	05/05/2021	459.22
Total for Check Number 11227:				459.22
11228	BVPrint 7941	Bear Valley Printing 1000/#10 Business Envelopes w/Logo Return Ac	05/05/2021	216.05
Total for Check Number 11228:				216.05
11229	55bbcsd 20210505C 20210505D 20210505E	Big Bear City CSD Training Center Dumpster Service FS282 Dumpster Service FS283 Dumpster Service	05/05/2021	108.67 269.88 180.67
Total for Check Number 11229:				559.22
11230	Grizzly 18517 18604 18605	Big Bear Grizzly April Big Bear Now Half-Page Public Service A Legal Notice Public Hearing BBLFPD FY21/22 Legal Notice Public Hearing BBFA FY21/22 Bu	05/05/2021	398.00 165.00 156.75
Total for Check Number 11230:				719.75
11231	04DWP 20210505F 20210505G 20210505H 20210505I	CBBL Dept of Water FS281 Water Service Boulder Bay FS Water Service FS281 Fire Sprinkler System Water Service Moonridge FS Water Service	05/05/2021	217.52 55.10 15.18 55.10
Total for Check Number 11231:				342.90
11232	Charter 0153686042721	Charter Communications FS282 Business Voice	05/05/2021	519.83
Total for Check Number 11232:				519.83
11233	Charter 0148579042621	Charter Communications FS281 Business TV	05/05/2021	109.00
Total for Check Number 11233:				109.00
11234	Charter 0153702042721	Charter Communications FS281 Business Voice	05/05/2021	519.83
Total for Check Number 11234:				519.83
11235	Charter	Charter Communications	05/05/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0223364042821	FS281 Business Internet		1,374.00
			Total for Check Number 11235:	1,374.00
11236	Charter 0294199043021	Charter Communications FS283 Business TV	05/05/2021	110.16
			Total for Check Number 11236:	110.16
11237	Charter 0004775050121	Charter Communications FS282 Cable/FS283 Cable & Internet	05/05/2021	610.54
			Total for Check Number 11237:	610.54
11238	Darley 17431177	Darley Pump Repair Parts	05/05/2021	140.56
			Total for Check Number 11238:	140.56
11239	HealthSe 20210505N	Attn: GEMT Program, Don Murray Dept of GEMT Reimbursement FY16/17	05/05/2021	253,647.05
			Total for Check Number 11239:	253,647.05
11240	Frontier 20210505J	Frontier Communications FS282 Aux Bldg Phone Services	05/05/2021	43.69
			Total for Check Number 11240:	43.69
11241	Frontier 20210505K	Frontier Communications FS281 Fax Line	05/05/2021	60.77
			Total for Check Number 11241:	60.77
11242	Galls 018216533 BC1341670 BC1341760	Galls LLC Returned Station Boot Uniform Belt Mens Responder Parka, EMS Pants, Boots, Belt	05/05/2021	-414.07 31.56 714.18
			Total for Check Number 11242:	331.67
11243	LifeAssi 1094149 1094377	Life Assist Inc Resuscitators/Exam Gloves-XL/Site Dressings/¢ 2000/Exam Gloves-Med, 1000/Exam Gloves-Lg	05/05/2021	732.65 801.66
			Total for Check Number 11243:	1,534.31
11244	MasJ 060821	Justin Masley Paramedic License Renewal	05/05/2021	225.00
			Total for Check Number 11244:	225.00
11245	Haupt 20210505L 20210505L	Moonridge Fuel Fuel Fuel	05/05/2021	880.14 880.14
			Total for Check Number 11245:	1,760.28
11246	KBHR 1140003292	Parallel Broadcasting Inc Ambulance Membership Campaign - April	05/05/2021	201.60
			Total for Check Number 11246:	201.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11247	Neopost 20210505M	Quadient Finance USA,Inc Postage	05/05/2021	227.24
Total for Check Number 11247:				227.24
11248	50SCAQMD 3810057	South Coast AQMD AQMD Fee July 2020 thru June 2021	05/05/2021	137.63
Total for Check Number 11248:				137.63
11249	StapR 112763	Robert Stapp Transfer Meal Reimbursement	05/05/2021	28.17
Total for Check Number 11249:				28.17
11250	02CDF 20210505O	State Fire Training William Schlosser CA FF 2 Certification	05/05/2021	40.00
Total for Check Number 11250:				40.00
11251	NAPA 81292 81298 81855 82006 82007 82009 82026 82068 82346 82744 83032	Superior Automotive Warehouse ME283 Repair Parts ME282 Repair Parts T281 Repair Parts MA281 Brakes/Axle Repair Parts MA282B Drain Valve MA281 LED Turn Signal T281 Oil & Gas Filters/Transmission Fluid-Case Shop Supplies: Fuel Cans T281 Starter Replacement MA281 Repair Part T281 Repair Part	05/05/2021	94.49 7.52 96.91 524.90 36.61 69.84 471.41 51.82 560.29 37.69 85.50
Total for Check Number 11251:				2,036.98
11252	ModSpace 8693411	Williams Scotsman,Inc. FS281 Temp Office Space Rental	05/05/2021	420.77
Total for Check Number 11252:				420.77
11253	USBank 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597 424604455574597	US Bank Corporate Payment Systems Employment Ads Budget Workshop Refreshments Boots and Ripstop Shirts PM Lic Renewal; EMT-P Reverif; BBK Training UPS USPS Postage FS281 Repair Toll Charges Software Renewals FS281 Storage Shelves Retirement Flags Stamps.com Grizzly Subscription; GFOA Membership Fuel Annual Vehicle Service; New Service Vehicle Tr	05/06/2021	560.00 58.16 1,476.00 445.00 191.46 157.78 35.00 1,657.62 320.83 484.76 24.99 197.00 250.22 1,722.25
Total for Check Number 11253:				7,581.07
11254	APlumb N-20911-A	A Plumbing & Heating Inc FS281 Fire Sprinklers 5-Year Inspection/Test	05/12/2021	1,430.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11254:	1,430.00
11255	AdminSvc 11851048	Administrative Services Inc Copier Lease	05/12/2021	694.03
			Total for Check Number 11255:	694.03
11256	AllStar 231659	All Star Fire Equipment 6/SCBA Harness Kits	05/12/2021	4,599.85
			Total for Check Number 11256:	4,599.85
11257	BadBear 42124	Bad Bear Sportswear Uniform Embroidery	05/12/2021	42.56
			Total for Check Number 11257:	42.56
11258	BVElect 20210515A	Bear Valley Electric Boulder Bay FS Electric Service	05/12/2021	88.82
			Total for Check Number 11258:	88.82
11259	55BBCSD 742	Big Bear City CSD Training Center Electric Service	05/12/2021	444.27
			Total for Check Number 11259:	444.27
11260	55BBCSD 741 741	Big Bear City CSD Rebel Oil Rebel Oil	05/12/2021	1,432.79 1,979.86
			Total for Check Number 11260:	3,412.65
11261	55BBCSD 961698	Big Bear City CSD FS282 Aux Bldg Water Service	05/12/2021	344.91
			Total for Check Number 11261:	344.91
11262	55BBCSD 961659	Big Bear City CSD FS282 Water Service	05/12/2021	815.36
			Total for Check Number 11262:	815.36
11263	Grizzly 18644	Big Bear Grizzly Legal Notice 2021-07 Fire Prevention Tax Levy	05/12/2021	115.50
			Total for Check Number 11263:	115.50
11264	Charter 0321562051021	Charter Communications FS284 Business Voice/Internet	05/12/2021	154.97
			Total for Check Number 11264:	154.97
11265	CoreyE 44176C	Corey Emerson Transfer Meal Reimbursement	05/12/2021	27.00
			Total for Check Number 11265:	27.00
11266	CovaE 112802602520	Elijah Covarrubio Transfer Meal Reimbursement	05/12/2021	23.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11266:	23.39
11267	CrystalR 44176C	Crystal Rodriguez Transfer Meal Reimbursement	05/12/2021	30.00
			Total for Check Number 11267:	30.00
11268	E&WTheat 88-19	E & W Theatres Village Theatre On-Screen Advertising	05/12/2021	90.00
			Total for Check Number 11268:	90.00
11269	ICEMA 21-035	ICEMA FY20/21 4th Quarter Adm Fees	05/12/2021	3,600.00
			Total for Check Number 11269:	3,600.00
11270	KMEFireA ca 555452 ca 555593	Kovatch Mobile Equipment T-281 2/Single Bargraph Displays T-281 Pilot and Valve Repair Kits	05/12/2021	302.35 208.52
			Total for Check Number 11270:	510.87
11271	MercTire 84092 84287 85093 85095 86745	Mercer Automotive & Tire INIQ ME5966 Flat Tire Repair INIQ MA0162 Battery Replacement INIQ MCI Trailer 1/Tire & Installation INIQ T0964 2/Tires & Installation INIQ MA1520353 2/Tires & Installation	05/12/2021	40.00 163.73 95.22 1,765.24 468.04
			Total for Check Number 11271:	2,532.23
11272	MountBev 29033	Mountain Beverage Service Beverage Service/Supplies	05/12/2021	147.00
			Total for Check Number 11272:	147.00
11273	CounTeam 78914	The Counseling Team International New Emp Psychological Assessments	05/12/2021	300.00
			Total for Check Number 11273:	300.00
11274	DaveRes 915560572	Davey Resource Group Haz Tree Inspection/La Cerena	05/12/2021	255.00
			Total for Check Number 11274:	255.00
11275	TylerE 40189	Tyler Edwards Transfer Meal Reimbursement	05/12/2021	12.28
			Total for Check Number 11275:	12.28
11276	WinfR 112802602520	Ross Winfield Transfer Meal Reimbursement	05/12/2021	23.38
			Total for Check Number 11276:	23.38
11277	Ameritas 20210305PP05 20210514PP10	Ameritas Life Insurance Corp PR Batch 00001.03.2021 Vision ER Insurance Adjustment Vision ER	05/12/2021 PR Batch 00001.03.2021 Visi	1,139.52 225.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11277:	1,365.08
11278	Ameritas 20210305PP05 20210514PP10	Ameritas Life Insurance Corp PR Batch 00001.03.2021 Dental ER Insurance Adjustment Dental ER	05/12/2021 PR Batch 00001.03.2021 Den	7,201.88 1,345.64
			Total for Check Number 11278:	8,547.52
11279	02ChildS 20000222045PP10	CA State Disbursement Unit 20000000222045 McCurdy California State Dis	05/12/2021 PR Batch 00001.05.2021 Cali	307.38
			Total for Check Number 11279:	307.38
11280	02FranTx 360724552PP10	Franchise Tax Board 360724552 W.Schlosser California Tax Disbur	05/12/2021 PR Batch 00001.05.2021 Cali	200.00
			Total for Check Number 11280:	200.00
11281	Lincoln 20210514PP10 20210514PP10 20210514PP10	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.05.2021 Lincoln 457 Flat Amou PR Batch 00001.05.2021 Lincoln Roth Flat Amc PR Batch 00001.05.2021 Lincoln 457 Percentag	05/12/2021 PR Batch 00001.05.2021 Linc PR Batch 00001.05.2021 Linc PR Batch 00001.05.2021 Linc	550.00 225.00 613.52
			Total for Check Number 11281:	1,388.52
11282	MidAmeri 20210514PP10	MidAmerica Admin & Retirement Solution PR Batch 00001.05.2021 Apple 457 Paid Call Pa	05/12/2021 PR Batch 00001.05.2021 App	516.93
			Total for Check Number 11282:	516.93
11283	NatRetSo 20210514PP10 20210514PP10 20210514PP10 20210514PP10	Nationwide Retirement Solution PR Batch 00001.05.2021 Nationwide Flat Amou PR Batch 00001.05.2021 Nationwide Percentage PR Batch 00001.05.2021 Nationwide Roth Perce PR Batch 00001.05.2021 Nationwide Roth Flat	05/12/2021 PR Batch 00001.05.2021 Nati PR Batch 00001.05.2021 Nati PR Batch 00001.05.2021 Nati PR Batch 00001.05.2021 Nati	2,255.00 5,334.24 398.83 10.00
			Total for Check Number 11283:	7,998.07
11284	SBCProFF 20210514PP10	San Bernardino County Professional Firefig PR Batch 00001.05.2021 Union Dues Local 935	05/12/2021 PR Batch 00001.05.2021 Unio	2,745.05
			Total for Check Number 11284:	2,745.05
11285	ReliStan 20210401PP07 20210401PP07 20210401PP07 20210401PP07 20210514PP10	Reliance Standard Life Insurance Co. Insurance Adjustment 00003.03.2021 Short Term PR Batch 00003.03.2021 Short Term Disability PR Batch 00003.03.2021 Long Term Disability PR Batch 00003.03.2021 Life and AD and D ER Insurance Adjustment Life and AD and D ER	05/12/2021 PR Batch 00003.03.2021 Sho PR Batch 00003.03.2021 Sho PR Batch 00003.03.2021 Lon PR Batch 00003.03.2021 Life	41.24 1,166.74 844.42 676.00 -239.16
			Total for Check Number 11285:	2,489.24
11286	SBCERA 20210514PP10 20210514PP10 20210514PP10 20210514PP10 20210514PP10 20210514PP14	SBC Employees' Retirement Association PP10 Batch# 10462 SBCERA ER Cont. T2 Lim PR Batch 00001.05.2021 SBCERA EE Tier 2 PP10 Batch# 10462 SBCERA EE Safety Tier1 PR Batch 00001.05.2021 SBC PP10 Batch# 10462 Survivor SBCERA Employ PR Batch 00001.05.2021 Surv PP10 Batch# 10462 SBCERA ER Contributor PR Batch 00001.05.2021 SBC PP10 Batch# 10462 Survivor SBCERA ER PR Batch 00001.05.2021 Surv	05/12/2021 PR Batch 00001.05.2021 SBC PR Batch 00001.05.2021 SBC PR Batch 00001.05.2021 SBC PR Batch 00001.05.2021 Surv PR Batch 00001.05.2021 SBC PR Batch 00001.05.2021 Surv	6,739.57 14,681.67 9,979.92 28.35 84,553.31 28.35
			Total for Check Number 11286:	116,011.17

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11287	BVElect 20210519A	Bear Valley Electric Moonridge FS Electric Service	05/19/2021	69.21
Total for Check Number 11287:				69.21
11288	Cypher C-21-97581	Cypheron Healthcare Solutions Ambulance Billing Service	05/19/2021	3,976.07
Total for Check Number 11288:				3,976.07
11289	FairFord C83893	Fairview Ford Sales Inc Replace Diesel Batteries, Valve Cover Gaskets, I	05/19/2021	4,455.29
Total for Check Number 11289:				4,455.29
11290	EffiK 1876	Kelly Fox Graphic design Ad Graphics: Historical/Amb Membership/Some	05/19/2021	82.50
Total for Check Number 11290:				82.50
11291	Lexipol INVLEX1893	Lexipol, LLC Annual Contract Renewal 07/1/2021-06/30/2022	05/19/2021	8,439.00
Total for Check Number 11291:				8,439.00
11292	MercTire 86814 86831	Mercer Automotive & Tire New BC Unit Remount/Balance Tires following New Sv Unit Remount/Balance Tires following 1	05/19/2021	80.00 80.00
Total for Check Number 11292:				160.00
11293	SandR 027559 20200801	Robert Sandin Transfer Meal Reimbursement Rig Transfer reimburse for meal travel	05/19/2021	28.58 20.00
Total for Check Number 11293:				48.58
11294	CounTeam 78990	The Counseling Team International Employee Support Services	05/19/2021	500.00
Total for Check Number 11294:				500.00
11295	TriTech 317228	TriTech Software Systems Ambulance Billing Platform	05/19/2021	577.48
Total for Check Number 11295:				577.48
11296	VeriWire 9879631109	Verizon Wireless Cell & Phone Service	05/19/2021	1,727.72
Total for Check Number 11296:				1,727.72
11297	AmeriFid 20210512PP10 20210512PP10 20210512PP10 20210512PP10 20210528PP11 20210528PP11 20210528PP11	American Fidelity Assurance PR Batch 00001.05.2021 Am Fidelity Pre Tax PR Batch 00001.05.2021 Life Ins Flight PR Batch 00001.05.2021 Am Fidelity After Tax PR Batch 00001.05.2021 Long & Short Term Di PR Batch 00002.05.2021 Am Fidelity After Tax Insurance Adjustment Am Fidelity After Tax PR Batch 00002.05.2021 Am Fidelity Pre Tax	05/25/2021 PR Batch 00001.05.2021 Am PR Batch 00001.05.2021 Life PR Batch 00001.05.2021 Am PR Batch 00001.05.2021 Lon; PR Batch 00002.05.2021 Am PR Batch 00002.05.2021 Am PR Batch 00002.05.2021 Am	447.81 231.74 560.74 738.14 560.74 -0.01 447.81
Total for Check Number 11297:				2,986.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11298	AmerFlex 20210512PP10 20210528PP11	American Fidelity Assurance Company PR Batch 00001.05.2021 Am Fidelity FSA Full PR Batch 00002.05.2021 Am Fidelity FSA Full	05/25/2021 PR Batch 00001.05.2021 Am PR Batch 00002.05.2021 Am	364.57 364.57
Total for Check Number 11298:				729.14
11299	Ameritas 20210401PP07 20210528PP11	Ameritas Life Insurance Corp PR Batch 00003.03.2021 Vision ER Insurance Adjustment	05/25/2021 PR Batch 00003.03.2021 Visi	1,180.92 91.04
Total for Check Number 11299:				1,271.96
11300	Ameritas 20210401PP07 20210528PP11	Ameritas Life Insurance Corp PR Batch 00003.03.2021 Dental ER Insurance Adjustment	05/25/2021 PR Batch 00003.03.2021 Den	7,315.72 725.80
Total for Check Number 11300:				8,041.52
11301	02ChildS 20000222045PP11	CA State Disbursement Unit 200000000222045 McCurdy California State Di	05/25/2021 PR Batch 00002.05.2021 Cali	307.38
Total for Check Number 11301:				307.38
11302	02FranTx 360724552PP11	Franchise Tax Board 360724552 Schlosser California Tax Disbursem	05/25/2021 PR Batch 00002.05.2021 Cali	200.00
Total for Check Number 11302:				200.00
11303	Kaiser 20210514PP10 20210528PP11	Public Agency Coalition Enterprise. ATTN PR Batch 00001.05.2021 Health ER Kaiser Insurance Adjustment	05/25/2021 PR Batch 00001.05.2021 Hea	16,606.81 810.27
Total for Check Number 11303:				17,417.08
11304	Keenan 20210514PP10 20210524PP11	Keenan & Associates PR Batch 00001.05.2021 Health ER EPO Insurance Adjustment	05/25/2021 PR Batch 00001.05.2021 Hea	68,933.15 3,759.98
Total for Check Number 11304:				72,693.13
11305	Lincoln 20210528PP11 20210528PP11 20210528PP11	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.05.2021 Lincoln 457 Flat Amou PR Batch 00002.05.2021 Lincoln 457 Percentag PR Batch 00002.05.2021 Lincoln Roth Flat Amo	05/25/2021 PR Batch 00002.05.2021 Linc PR Batch 00002.05.2021 Linc PR Batch 00002.05.2021 Linc	550.00 737.18 225.00
Total for Check Number 11305:				1,512.18
11306	MidAmeri 20210528PP11	MidAmerica Admin & Retirement Solution PR Batch 00002.05.2021 Apple 457 Paid Call Pz	05/25/2021 PR Batch 00002.05.2021 App	408.57
Total for Check Number 11306:				408.57
11307	NatRetSo 20210528PP11 20210528PP11 20210528PP11 20210528PP11	Nationwide Retirement Solution PR Batch 00002.05.2021 Nationwide Roth Perce PR Batch 00002.05.2021 Nationwide Flat Amou PR Batch 00002.05.2021 Nationwide Roth Flat PR Batch 00002.05.2021 Nationwide Percentage	05/25/2021 PR Batch 00002.05.2021 Nati PR Batch 00002.05.2021 Nati PR Batch 00002.05.2021 Nati PR Batch 00002.05.2021 Nati	525.72 2,255.00 10.00 5,251.97
Total for Check Number 11307:				8,042.69
11308	SBCProFF 20210528PP11	San Bernardino County Professional Firefig PR Batch 00002.05.2021 Union Dues Local 935	05/25/2021 PR Batch 00002.05.2021 Unic	2,745.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11308:	2,745.05
11309	SBCERA 20210528PP11	SBC Employees' Retirement Association PP11 Batch #10463 SBCERA EE Safety Tier1	05/25/2021 PR Batch 00002.05.2021 SBC	9,799.04
	20210528PP11	PP11 Batch #10463 SBCERA ER Cont. T2 Lir	PR Batch 00002.05.2021 SBC	6,739.57
	20210528PP11	PP11 Batch #10463 SBCERA ER Contribution	PR Batch 00002.05.2021 SBC	83,670.99
	20210528PP11	PP11 Batch #10463 Survivor SBCERA ER	PR Batch 00002.05.2021 Surv	28.35
	20210528PP11	PP11 Batch #10463 Survivor SBCERA Employe	PR Batch 00002.05.2021 Surv	28.35
	20210528PP11	PP11 Batch #10463 SBCERA EE Tier 2	PR Batch 00002.05.2021 SBC	14,652.62
			Total for Check Number 11309:	114,918.92
11310	Texas 20210514PP10	Texas Life Insurance Company PR Batch 00001.05.2021 Texas Life Ins Post Tax	05/25/2021 PR Batch 00001.05.2021 Texa	164.44
	20210528PP11	PR Batch 00002.05.2021 Texas Life Ins Post Tax	PR Batch 00002.05.2021 Texa	-0.03
	20210528PP11	PR Batch 00002.05.2021 Texas Life Ins Post Tax	PR Batch 00002.05.2021 Texa	164.44
			Total for Check Number 11310:	328.85
11311	Ability 21M-0080942	Ability Network Inc. Ambulance Billing Platform	05/26/2021	198.45
			Total for Check Number 11311:	198.45
11312	AirExcha 91603486 91603487	Air Exchange, Inc FS282 Exhaust Removal System FS283 Exhaust Removal System	05/26/2021	3,658.30 4,041.07
			Total for Check Number 11312:	7,699.37
11313	AlanLee 20210526N	Alan Lee 5/19/21 BBFA Budget Workshop	05/26/2021	130.00
			Total for Check Number 11313:	130.00
11314	AllStar 231996	All Star Fire Equipment Wildland Boots	05/26/2021	339.41
			Total for Check Number 11314:	339.41
11315	BVElect 20210526B	Bear Valley Electric FS282 Aux Bldg Electric Service	05/26/2021	90.33
			Total for Check Number 11315:	90.33
11316	BVElect 20210526A	Bear Valley Electric FS282 Electric Service	05/26/2021	1,006.88
			Total for Check Number 11316:	1,006.88
11317	BVElect 20210526C	Bear Valley Electric FS283 Electric Service	05/26/2021	420.32
			Total for Check Number 11317:	420.32
11318	Bestway I303071	Bestway Laundry Solutions FS281 Dryer Repair	05/26/2021	490.81
			Total for Check Number 11318:	490.81
11319	CaMedMnt 042621	California Medical Maintenance Healthcare Tech Mgmt Program	05/26/2021	3,957.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11319:	3,957.44
11320	ConnPump 24295	Connelly Pumping Services LLC FS284 Holding Tank Pumping Service	05/26/2021	190.00
			Total for Check Number 11320:	190.00
11321	DAC 2065	DAC Automated Gates & Garage Doors LL FS281 Apparatus Door Cable/Bracket Repair	05/26/2021	650.00
			Total for Check Number 11321:	650.00
11322	FiSafety 28436	Firefighters Safety Center 2 sets/Full Uniforms w/Patches & Embroidery	05/26/2021	920.81
			Total for Check Number 11322:	920.81
11323	GlobStar 000000015519097	Globalstar Satellite Phone Service	05/26/2021	113.19
			Total for Check Number 11323:	113.19
11324	GreenJo 20210526N	John Green 5/19/21 BBFA Budget Workshop	05/26/2021	130.00
			Total for Check Number 11324:	130.00
11325	HerrR 20210526N	Rick Herrick 5/19/2021 BBFA Budget Workshop	05/26/2021	130.00
			Total for Check Number 11325:	130.00
11326	Image200 443565	Image 2000 Copier Toner	05/26/2021	13.12
			Total for Check Number 11326:	13.12
11327	Lautzen 12668	Lautzenhiser's Stationery Inc Vital Records Archive Supplies	05/26/2021	351.90
			Total for Check Number 11327:	351.90
11328	Ludecke 505018	Ludecke's Electrical Service Inc FS283 Service Call Reoccurring Tripped Breaker	05/26/2021	135.00
			Total for Check Number 11328:	135.00
11329	MountBev 29048	Mountain Beverage Service Beverages Services/Supplies	05/26/2021	183.05
			Total for Check Number 11329:	183.05
11330	Quill 16842558	Quill Corporation 24/Black Gel Pens & 3 Bxs/Hvy Duty Staples	05/26/2021	57.81
			Total for Check Number 11330:	57.81
11331	RenisImg	Renaissance Imaging Medical Associates Employee X-Ray	05/26/2021	35.00
			Total for Check Number 11331:	35.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11332	RussoJ 20210526N	John J Russo 5/19/21 BBFA Budget Workshop	05/26/2021	130.00
Total for Check Number 11332:				130.00
11333	SandR 20100526O	Robert Sandin 3/Transfer Meal Reimbursements	05/26/2021	70.56
Total for Check Number 11333:				70.56
11334	WentzS 20210526M	Sherry Wentz Office Supplies	05/26/2021	24.78
Total for Check Number 11334:				24.78
11335	SWGAS 20210526D 20210526E 20210526F 20210526G 20210526H 20210526I 20210526J 20210526K 20210526L	Southwest Gas Corporation FS281 Natural Gas Service FS282 Natural Gas Service FS282 Aux Bldg Natural Gas Service FS283 Natural Gas Service FS285 Natural Gas Service Boulder Bay FS Natural Gas Service Moonridge FS Natural Gas Service Training Center #B Natural Gas Service Training Center Classroom Natural Gas Service	05/26/2021	552.86 248.83 44.02 83.63 78.35 20.25 98.05 11.00 32.13
Total for Check Number 11335:				1,169.12
11336	TurnoutM 24089	Turnout Maintenance Turnout Cleaning and Repairs	05/26/2021	642.30
Total for Check Number 11336:				642.30
11337	WalshLa 20210526N	Larry Walsh 5/19/21 BBFA Budget Workshop	05/26/2021	130.00
Total for Check Number 11337:				130.00
11338	NAPA BB 538973 541801	NAPA Auto Parts 281 Beam Blades & Quart of Oil MA282 2/Windshield Wash & Cirbrkr	06/03/2021	37.25 24.74
Total for Check Number 11338:				61.99
11339	BBTeleph 12379	Vatch Arouchian Outdoor Emergency FS Phones	06/03/2021	50.00
Total for Check Number 11339:				50.00
11340	BVElect 20210602G	Bear Valley Electric FS284 Electric Service	06/03/2021	9.94
Total for Check Number 11340:				9.94
11341	BVElect 20210602F	Bear Valley Electric FS281 Electric Service	06/03/2021	2,348.33
Total for Check Number 11341:				2,348.33
11342	BVElect 20210602H	Bear Valley Electric FS285 Electric Service	06/03/2021	434.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11342:	434.78
11343	55BBCSD 1005380	Big Bear City CSD FS285 Water Service	06/03/2021	100.44
			Total for Check Number 11343:	100.44
11344	55BBCSD 20210602E 20210602F 20210602G	Big Bear City CSD FS282 Dumpster Service FS283 Dumpster Service Training Center Dumpster Service	06/03/2021	269.88 180.67 252.67
			Total for Check Number 11344:	703.22
11345	55BBCSD 745 745 746	Big Bear City CSD Rebel Oil Rebel Oil Rebel Oil Corrected Charges from Supplier	06/03/2021	2,224.10 1,468.64 752.53
			Total for Check Number 11345:	4,445.27
11346	Butc 917570 918176 919228 919705 919902 920734	Butcher's Block & Building Material FS284 Broken Water Pipe Repair FS284 Repairs FS284 Construction work on Garage FS284 Construction work on Garage FS284 Construction work on Garage FS281 Misc Nuts/Bolts	06/03/2021	19.35 18.06 196.00 17.33 42.76 2.07
			Total for Check Number 11346:	295.57
11347	caltool 609594 609597 DD9328 DD9329	California Tool & Welding Supply FS281 Oxygen FS282 Oxygen FS281 Oxygen Cylinders Rental FS282 Oxygen Cylinders Rental	06/03/2021	302.81 487.05 105.50 157.70
			Total for Check Number 11347:	1,053.06
11348	CarQuest 7558-4000761 7558-400265 7558-401160 7558-401392 7558-401393	Car Quest Auto Parts C2800 (0329) Battery MA282 Oil, Prem Blue Extreme, Funnel MA-3223 Battery MA-3223 Battery Core Deposit Credit C2800 Battery Core Deposit Credit	06/03/2021	175.54 47.05 159.38 -29.09 -23.71
			Total for Check Number 11348:	329.17
11349	04DWP 20210602A 20210602B 20210602C 20210602D	CBBL Dept of Water FS281 Water Service FS281 Fire Sprinkler System Water Service Boulder Bay FS Water Service Moonridge FS Water Service	06/03/2021	201.60 11.20 55.10 55.10
			Total for Check Number 11349:	323.00
11350	Charter 0148579052621	Charter Communications FS281 Business TV	06/03/2021	109.00
			Total for Check Number 11350:	109.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11351	Charter 0294199053021	Charter Communications FS283 Business TV	06/03/2021	110.16
Total for Check Number 11351:				110.16
11352	Charter 0153702052721	Charter Communications FS281 Business Voice	06/03/2021	519.83
Total for Check Number 11352:				519.83
11353	Charter 0153686052721	Charter Communications FS282 Business Voice	06/03/2021	519.83
Total for Check Number 11353:				519.83
11354	Charter 0223364052821	Charter Communications FS281 Business Internet	06/03/2021	1,374.00
Total for Check Number 11354:				1,374.00
11355	DAC 1288	DAC Automated Gates & Garage Doors LL FS282 Replacement Garage Door	06/03/2021	4,875.00
Total for Check Number 11355:				4,875.00
11356	DIY 9297 9408 9436 9442 9538 9560 9587 9755 9775 9805 9819 9902 9929	DIY Home Center FS281 Kitchen Faucet Replacement FS282 Ant Bait FS282 Hardware FS282 Drill Bit Set and Coupling FS282 Lawn Care Products FS281 100' Extension Cord and Misc Hardward FS282 Mini Food Processor and Toilet Trip Leve FS282 Landscape Supplies FS281 Painters Tape and Flex Seal FS282 Kitchen Supplies and Station Signs FS281 Handyman Supplies FS281 Contractor Trash Bags FS282 Landscape Supplies/Garden Hose/Nozzle	06/03/2021	168.70 11.02 25.34 19.80 118.71 46.15 44.10 65.91 18.89 109.55 153.02 21.31 212.28
Total for Check Number 11356:				1,014.78
11357	Ubelteo 3282	Ecir Inc 2/Uniform Belts	06/03/2021	41.93
Total for Check Number 11357:				41.93
11358	Kimbro 54385	Jerry Kimbro FS282 Dishwasher Repair	06/03/2021	366.66
Total for Check Number 11358:				366.66
11359	LifeAssi 1100305 1101489 1102597 1102654 1103667 1103874	Life Assist Inc 2/Stethoscopes Medical Restock Supplies 12/CO2 Detectors (patients over 15 kg) Medical Restock Supplies 76/Nitro-Bid Ointment 2% 1 gm Packs 30/Mega Mover Portable Transport Units	06/03/2021	252.74 995.52 132.92 558.24 410.32 947.12
Total for Check Number 11359:				3,296.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
11360	MissLin 514685535 514775254	Mission Linen Supply Inc Shop Linen Service Shop Linen Service	06/03/2021	37.81 36.45
Total for Check Number 11360:				74.26
11361	Newkirk 114	Nolan Newkirk Transfer Meal Reimbursement	06/03/2021	13.01
Total for Check Number 11361:				13.01
11362	Quill 17067408	Quill Corporation EOC In-Use Replacement Door Sign	06/03/2021	37.92
Total for Check Number 11362:				37.92
11363	SafetyK 2102243584	Safety-Kleen Parts Washer	06/03/2021	201.50
Total for Check Number 11363:				201.50
11364	StapR 161637	Robert Stapp Transfer Meal Reimbursement	06/03/2021	28.82
Total for Check Number 11364:				28.82
11365	NAPA 083248 083263 083298 083625 083677 085152 085154	Superior Automotive Warehouse U-0306 Air & Oil Filters and 2 qts Oil ME-283 Trans System Parts ME-283 Fan Clut ME-281 2/LED Lamps BE-281 Filter Stock MA-281 Switch BC2807 Service Supplies	06/03/2021	82.69 368.41 748.85 36.48 490.56 15.13 76.21
Total for Check Number 11365:				1,818.33
11366	Amazon 443666333953 444668398559 495766786543 538943977864 559387845493 576858798833 584353533569 597968484364 697644934959 793389838473 796659639347 835383895763 933369476345 978837589698	Syncb/Amazon USB Magnetic Adapter 2 pack Stations Laundry Detergent 2/USB Cables and 2/Car Charger WCI Best Value Pack Apple Pencil 12oz Solo Cups Laundry Softner Microphone HP Color Printer Stainless Cleaner and Foam Car Wash Brother Toner Brother Toner Automotive Part Dykem Cross Check Tamper Proof	06/03/2021	20.36 53.70 114.18 360.93 134.67 111.79 21.52 23.69 322.06 116.42 45.64 109.89 26.90 21.52
Total for Check Number 11366:				1,483.27
11367	TargetSo INV25678	TargetSolutions Learning,LLC Annual Training Platform	06/03/2021	6,591.30
Total for Check Number 11367:				6,591.30
11368	Waxie 80029691	Waxie Sanitary Supply Cleaning Supplies	06/03/2021	494.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	80041533	Stainless Steel Wipes		23.66
			Total for Check Number 11368:	518.39
11369	ModSpace 9010613006	Williams Scotsman, Inc. FS281 Temp Office Space Rental	06/03/2021	420.77
			Total for Check Number 11369:	420.77
11370	USBank 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021 5979 05-25-2021	US Bank Corporate Payment Systems Chief's Meeting w/Labor - Meal Airway Trainer New Vehicles Pick-up Services for new BC/Service Vehicles; Toll Char Various Software and License Renewals Fit Tester Part Strike Team: Gas Vehicle Gas Strike Team: Ice FedEx Postage Chamber Relocation Guide Ads Blue Card Online & Red Helmet Training; PM L Jet Boil and Fuel Retirement Helmets; Bereavement Flowers Boots; Belt; Pants; Patches Stamps.com	06/08/2021	132.73 2,318.67 362.71 3,982.57 1,518.12 79.74 42.44 286.17 5.39 107.61 300.00 2,063.00 201.44 801.09 847.09 24.99
			Total for Check Number 11370:	13,073.76
11371	55BBCSD 747	Big Bear City CSD Training Center Electric Service	06/09/2021	359.79
			Total for Check Number 11371:	359.79
11372	55BBCSD 750	Big Bear City CSD Sewer Side Fund Loan Installment	06/09/2021	53,142.00
			Total for Check Number 11372:	53,142.00
11373	55BBCSD 748	Big Bear City CSD Cost Share Paradise Yard Repaving 1/2 Payment	06/09/2021	22,500.00
			Total for Check Number 11373:	22,500.00
11374	55BBCSD 749	Big Bear City CSD Annual Administrative Services Billing	06/09/2021	31,200.00
			Total for Check Number 11374:	31,200.00
11375	Grizzly 18917	Big Bear Grizzly Ads in Big Bear Now, Looking Back on Big Bea	06/09/2021	703.00
			Total for Check Number 11375:	703.00
11376	BBToday 031895	Big Bear Today 1/2 Page Ad Big Bear Today Summer Edition	06/09/2021	375.00
			Total for Check Number 11376:	375.00
11377	BCarp AABH5J52AGAC	Brandon Carpenter Transfer Meal Reimbursement	06/09/2021	12.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11377:	12.34
11378	CaMedMnt 070221	California Medical Maintenance Healthcare Technology Mgmt Program	06/09/2021	4,998.66
			Total for Check Number 11378:	4,998.66
11379	Charter 0004775060121	Charter Communications FS282 Cable & FS283 Cable/Internet	06/09/2021	610.54
			Total for Check Number 11379:	610.54
11380	52Confir 2021-086 2021-086 2021-092	Confire JPA Pass Through Costs ISD Radio/Pagers Pass Through Costs ISD Radio/Pagers IBR900 Router w/WiFi	06/09/2021	2,609.33 7,827.97 3,357.42
			Total for Check Number 11380:	13,794.72
11383	FDAC 300000880	FDAC Annual Membership	06/09/2021	750.00
			Total for Check Number 11383:	750.00
11384	Frontier 20210608C	Frontier Communications FS283 Phone Service	06/09/2021	195.96
			Total for Check Number 11384:	195.96
11385	Frontier 20210608B	Frontier Communications FS282 Aux Bldg Phone Service	06/09/2021	43.75
			Total for Check Number 11385:	43.75
11386	Frontier 20210608A	Frontier Communications FS281 Fax Line	06/09/2021	60.56
			Total for Check Number 11386:	60.56
11387	Galls BC1367551	Galls LLC 2/Mens EMS Pants	06/09/2021	114.39
			Total for Check Number 11387:	114.39
11388	Image200 445338	Image 2000 Copier Toner	06/09/2021	18.85
			Total for Check Number 11388:	18.85
11389	JVela 00000008	Jacob Velasquez Transfer Meal Reimbursement	06/09/2021	18.00
			Total for Check Number 11389:	18.00
11390	KMEFireA ca 555701	Kovatch Mobile Equipment T-281 Volt Gauge	06/09/2021	144.55
			Total for Check Number 11390:	144.55
11391	Lance 44509	LSL CPAs 2021 BBFA Audit Interim Fieldwork	06/09/2021	4,230.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11391:	4,230.00
11392	Haupt 20210609D 20210609D	Moonridge Fuel Fuel Fuel	06/09/2021	985.03 985.02
			Total for Check Number 11392:	1,970.05
11393	MountWat 8244-16	Mountain Water Company Bottled Water Service/Dispenser Rental	06/09/2021	144.00
			Total for Check Number 11393:	144.00
11394	KBHR 1050003292	Parallel Broadcasting Inc Ambulance Membership Program May Ads	06/09/2021	235.20
			Total for Check Number 11394:	235.20
11395	Neopost 20210609E	Quadient Finance USA, Inc Postage	06/09/2021	117.01
			Total for Check Number 11395:	117.01
11396	Quill 17064992	Quill Corporation Banker's Boxes; Presentation Materials; General	06/09/2021	430.68
			Total for Check Number 11396:	430.68
11397	K-KWood 4782	Kevin Riese 200/BBFD Uniform Patches	06/09/2021	1,143.45
			Total for Check Number 11397:	1,143.45
11398	SandR 20210609F 20210609G	Robert Sandin Fire Apparatus Driver/Operator 1B Red Helmet; Company Officer/Instructor 1	06/09/2021	199.18 400.00
			Total for Check Number 11398:	599.18
11399	TriTech	TriTech Software Systems Ambulance Billing Platform	06/09/2021	577.48
			Total for Check Number 11399:	577.48
11400	TylerE 113	Tyler Edwards Transfer Meal Reimbursement	06/09/2021	10.87
			Total for Check Number 11400:	10.87
11401	02FranTx 360724552-PP12	Franchise Tax Board 360724552 Schlosser California Tax Disburseme	06/09/2021 PR Batch 00001.06.2021 Cali	200.00
			Total for Check Number 11401:	200.00
11402	Lincoln 20210611PP12 20210611PP12 20210611PP12	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.06.2021 Lincoln 457 Percentag PR Batch 00001.06.2021 Lincoln Roth Flat Amo PR Batch 00001.06.2021 Lincoln 457 Flat Amou	06/09/2021 PR Batch 00001.06.2021 Linc PR Batch 00001.06.2021 Linc PR Batch 00001.06.2021 Linc	572.26 225.00 550.00
			Total for Check Number 11402:	1,347.26
11403	MidAmeri	MidAmerica Admin & Retirement Solution	06/09/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20210611PP12	PR Batch 00001.06.2021 Apple 457 Paid Call Pa	PR Batch 00001.06.2021 App	451.15
			Total for Check Number 11403:	451.15
11404	NatRetSo	Nationwide Retirement Solution	06/09/2021	
	20210611PP12	PR Batch 00001.06.2021 Nationwide Percentage	PR Batch 00001.06.2021 Nati	5,281.96
	20210611PP12	PR Batch 00001.06.2021 Nationwide Roth Perce	PR Batch 00001.06.2021 Nati	331.63
	20210611PP12	PR Batch 00001.06.2021 Nationwide Flat Amou	PR Batch 00001.06.2021 Nati	2,255.00
	20210611PP12	PR Batch 00001.06.2021 Nationwide Roth Flat	PR Batch 00001.06.2021 Nati	10.00
			Total for Check Number 11404:	7,878.59
11405	SBCProFF	San Bernardino County Professional Firefig	06/09/2021	
	20210611PP12	PR Batch 00001.06.2021 Union Dues Local 935	PR Batch 00001.06.2021 Unio	2,745.05
			Total for Check Number 11405:	2,745.05
11406	ReliStan	Reliance Standard Life Insurance Co.	06/09/2021	
	20210514PP10	PR Batch 00001.05.2021 Short Term Disability	PR Batch 00001.05.2021 Sho	1,114.35
	20210514PP10	PR Batch 00001.05.2021 Life and AD and D ER	PR Batch 00001.05.2021 Life	663.00
	20210514PP10	PR Batch 00001.05.2021 Long Term Disability	PR Batch 00001.05.2021 Lon	807.83
	20210611PP12	PR Batch 00001.06.2021 Life and AD and D ER	PR Batch 00001.06.2021 Life	-13.29
			Total for Check Number 11406:	2,571.89
11407	SBCERA	SBC Employees' Retirement Association	06/09/2021	
	20210611PP12	PP12 Batch #10464 Survivor SBCERA ER	PR Batch 00001.06.2021 Surv	27.00
	20210611PP12	PP12 Batch #10464 SBCERA ER Cont. T2 Lin	PR Batch 00001.06.2021 SBC	6,739.57
	20210611PP12	PP12 Batch #10464 SBCERA EE Safety Tier1	PR Batch 00001.06.2021 SBC	10,050.35
	20210611PP12	PP12 Batch #10464 SBCERA EE Tier 2	PR Batch 00001.06.2021 SBC	14,457.52
	20210611PP12	PP12 Batch #10464 SBCERA ER Contribution	PR Batch 00001.06.2021 SBC	83,943.46
	20210611PP12	PP12 Batch #10464 Survivor SBCERA Employ	PR Batch 00001.06.2021 Surv	27.00
			Total for Check Number 11407:	115,244.90
11408	55BBCSD 750	Big Bear City CSD Sewer Side Fund Loan Installment	06/09/2021	
				8,515.00
			Total for Check Number 11408:	8,515.00
11409	APlumb N-2021-A	A Plumbing & Heating Inc FS281 Water Line Plumbing Service	06/17/2021	
				395.00
			Total for Check Number 11409:	395.00
11410	AdminSvc 11957105	Administrative Services Inc Copier Lease	06/17/2021	
				694.03
			Total for Check Number 11410:	694.03
11411	AllStar 232555	All Star Fire Equipment 2/Engineer Helmet Shields	06/17/2021	
				122.56
			Total for Check Number 11411:	122.56
11412	Thomgas 3123196831	AmeriGas FS284 Propane	06/17/2021	
				1,183.84
			Total for Check Number 11412:	1,183.84
11413	50ComHos 10204507	Bear Valley Community Healthcare District New Employee Physical	06/17/2021	
				206.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11413:	206.00
11414	BVElect 20210616F	Bear Valley Electric Boulder Bay FS Electric Service	06/17/2021	76.45
			Total for Check Number 11414:	76.45
11415	55BBCSD 1007372 1008167	Big Bear City CSD FS283 Water Service Training Center Water Service	06/17/2021	104.64 81.54
			Total for Check Number 11415:	186.18
11416	CrossCom 2021-6-10	Cross Connections Mobile Communication Radio	06/17/2021	7,734.05
			Total for Check Number 11416:	7,734.05
11417	Cypher C-21-125450	Cypheron Healthcare Solutions Ambulance Billing Services	06/17/2021	13,916.96
			Total for Check Number 11417:	13,916.96
11418	MartD 20210614B	David Martin BV Hazardous Tree Removal Reimbursement	06/17/2021	500.00
			Total for Check Number 11418:	500.00
11419	HenryD 20210614C	Denise Rucker-Henry BV Hazardous Tree Removal Reimbursement	06/17/2021	1,000.00
			Total for Check Number 11419:	1,000.00
11420	FiSafety 28468	Firefighters Safety Center 1/Workrite Nomex Pants	06/17/2021	150.10
			Total for Check Number 11420:	150.10
11421	IIMC 20210616E	International Institute of Municipal Clerks Annual International Institute of Municipal Cl	06/17/2021	215.00
			Total for Check Number 11421:	215.00
11422	M&MMech 7454 7455	M&M Mechanical Services Inc. FS283 Air Conditioner Repair FS281-3 Air Conditioner Preventative Maintenan	06/17/2021	165.00 740.00
			Total for Check Number 11422:	905.00
11423	MercTire 87083	Mercer Automotive & Tire ME-281 2/Mount & Balance Tires	06/17/2021	80.00
			Total for Check Number 11423:	80.00
11424	MountBev 29059	Mountain Beverage Service Beverage Service/Supplies	06/17/2021	205.95
			Total for Check Number 11424:	205.95
11425	03Weight 20210616A	San Bernardino County Weights & Measure Annual Registration/Permit 11428	06/17/2021	290.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11425:	290.40
11426	CounTeam 79218	The Counseling Team International Employee Support Services	06/17/2021	500.00
			Total for Check Number 11426:	500.00
11427	Vickers 026090	Vickers Consulting Services,Inc 2020 Assistance to Firefighter Application Const	06/17/2021	900.00
			Total for Check Number 11427:	900.00
11428	WhitR SG022S210224	Robert Whitmore Retirement Contributions Refund	06/17/2021	22.62
			Total for Check Number 11428:	22.62
11429	KeouZ 20210624D	Zachary Keough Flight Medic Orientation	06/17/2021	280.20
			Total for Check Number 11429:	280.20
11430	AlanLee 20210623Q	Alan Lee 6/1/21 FPD & FA Reg Meetings	06/23/2021	230.00
			Total for Check Number 11430:	230.00
11431	BVElect 20210623K	Bear Valley Electric FS282 Electric Service	06/23/2021	1,318.65
			Total for Check Number 11431:	1,318.65
11432	BVElect 20210623O	Bear Valley Electric Moonridge FS Electric Service	06/23/2021	52.79
			Total for Check Number 11432:	52.79
11433	BVElect 20210623J	Bear Valley Electric FS282 Aux Bldg Electric Service	06/23/2021	82.98
			Total for Check Number 11433:	82.98
11434	BVElect 20210623L	Bear Valley Electric FS283 Electric Service	06/23/2021	549.64
			Total for Check Number 11434:	549.64
11435	BBK 904822 904823 904824	Best Best & Krieger General Matters & Correspondence General Matters & Correspondence General Matters & Correspondence	06/23/2021	273.00 1,201.20 3,000.00
			Total for Check Number 11435:	4,474.20
11436	BraunNW 31125	Braun NW, Inc. 2021 North Star Ambulance	06/23/2021	179,868.15
			Total for Check Number 11436:	179,868.15
11437	Charter 0321562061021	Charter Communications FS284 Business Voice/Internet	06/23/2021	154.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11437:	154.97
11438	ConnPump 24359	Connelly Pumping Services LLC FS284 Holding Tank Pumping Service	06/23/2021	190.00
			Total for Check Number 11438:	190.00
11439	GlobStar 000000016811777	Globalstar Satellite Phone Service	06/23/2021	113.19
			Total for Check Number 11439:	113.19
11440	GreenJo 20210623Q	John Green 6/1/21 FA Reg Mtg	06/23/2021	130.00
			Total for Check Number 11440:	130.00
11441	HerrR 20210623Q	Rick Herrick 6/1/22 FPD & FS Reg Meetings	06/23/2021	230.00
			Total for Check Number 11441:	230.00
11442	MountBev 29071	Mountain Beverage Service Beverage Service/Supplies	06/23/2021	154.00
			Total for Check Number 11442:	154.00
11443	kbhr 1150003706	Parallel Broadcasting Inc On-air Graduation Announcement	06/23/2021	189.00
			Total for Check Number 11443:	189.00
11444	RussoJ 20210623Q	John J Russo 6/1/21 FA Reg Meeting	06/23/2021	130.00
			Total for Check Number 11444:	130.00
11445	SBCERA 20210623N	SBC Employees' Retirement Association SBCERA 2021 Loan Payment	06/23/2021	104,984.00
			Total for Check Number 11445:	104,984.00
11446	SWGAs 20210623A 20210623B 20210623C 20210623D 20210623E 20210623F 20210623G 20210623H 20210623I	Southwest Gas Corporation FS281 Natural Gas Service FS282 Natural Gas Service FS282 Aux Bldg Natural Gas Service FS283 Natural Gas Service FS285 Natural Gas Service Boulder Bay FS Natural Gas Service Moonridge FS Natural Gas Service Training Classroom #B Natural Gas Service Training Classroom #C Natural Gas Service	06/23/2021	262.80 135.17 35.03 40.37 33.72 12.34 43.01 11.00 16.34
			Total for Check Number 11446:	589.78
11447	StapR 20210623P	Robert Stapp Transfer Meal Reimbursement	06/23/2021	28.29
			Total for Check Number 11447:	28.29
11448	VeriWire 9881779788	Verizon Wireless Cell & Phone Service	06/23/2021	1,727.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 11448:	1,727.72
11449	WalshLa 20210623Q	Larry Walsh 6/1/21 FA Reg Meeting	06/23/2021	130.00
			Total for Check Number 11449:	130.00
11450	AmeriFid 20210611PP12 20210611PP12 20210611PP12 20210611PP12 20210625PP13 20210625PP13	American Fidelity Assurance PR Batch 00001.06.2021 Life Ins Flight PR Batch 00001.06.2021 Long & Short Term Di PR Batch 00001.06.2021 Am Fidelity After Tax PR Batch 00001.06.2021 Am Fidelity Pre Tax Insurance Adjustment Am Fidelity After Tax PR Batch 00002.06.2021 Am Fidelity After Tax	06/23/2021 PR Batch 00001.06.2021 Life PR Batch 00001.06.2021 Lon PR Batch 00001.06.2021 Am PR Batch 00001.06.2021 Am PR Batch 00002.06.2021 Am PR Batch 00002.06.2021 Am	231.74 738.14 573.79 447.81 209.20 573.79
			Total for Check Number 11450:	2,774.47
11451	AmerFlex 20210611PP12 20210625PP13	American Fidelity Assurance Company PR Batch 00001.06.2021 Am Fidelity FSA Full PR Batch 00002.06.2021 Am Fidelity FSA Full	06/23/2021 PR Batch 00001.06.2021 Am PR Batch 00002.06.2021 Am	364.57 364.57
			Total for Check Number 11451:	729.14
11452	Ameritas 20210514PP10 20210625PP25	Ameritas Life Insurance Corp PR Batch 00001.05.2021 Vision ER Insurance Adjustment	06/23/2021 PR Batch 00001.05.2021 Visi	1,180.92 107.72
			Total for Check Number 11452:	1,288.64
11453	Ameritas 20210514PP10 20210625PP25	Ameritas Life Insurance Corp PR Batch 00001.05.2021 Dental ER Insurance Adjustment	06/23/2021 PR Batch 00001.05.2021 Den	7,315.72 619.20
			Total for Check Number 11453:	7,934.92
11454	02FranTx 360724552PP13	Franchise Tax Board 360724552 Schlosser California Tax Disburseme	06/23/2021 PR Batch 00002.06.2021 Cali	200.00
			Total for Check Number 11454:	200.00
11455	Lincoln 20210623PP13 20210623PP13 20210623PP13	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.06.2021 Lincoln 457 Percentag PR Batch 00002.06.2021 Lincoln 457 Flat Amou PR Batch 00002.06.2021 Lincoln Roth Flat Amo	06/23/2021 PR Batch 00002.06.2021 Linc PR Batch 00002.06.2021 Linc PR Batch 00002.06.2021 Linc	458.85 550.00 225.00
			Total for Check Number 11455:	1,233.85
11456	MidAmeri 20210623PP13 20210623PP13 20210623PP13	MidAmerica Admin & Retirement Solution 2021 HRA Contribution Apple 457 Paid Call Pa 2021 HRA Contribution Apple 457 Paid Call Pa 2021 HRA Contribution Apple 457 Paid Call Pa	06/23/2021	25,000.00 143,035.44 70,000.00
			Total for Check Number 11456:	238,035.44
11457	MidAmeri 20210623PP13	MidAmerica Admin & Retirement Solution PR Batch 00002.06.2021 Apple 457 Paid Call Pa	06/23/2021 PR Batch 00002.06.2021 App	523.53
			Total for Check Number 11457:	523.53
11458	NatRetSo 20210623PP13	Nationwide Retirement Solution PR Batch 00002.06.2021 Nationwide Flat Amou	06/23/2021 PR Batch 00002.06.2021 Nati	2,255.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20210623PP13	PR Batch 00002.06.2021 Nationwide Roth Flat	PR Batch 00002.06.2021 Nati	10.00
	20210623PP13	PR Batch 00002.06.2021 Nationwide Percentage	PR Batch 00002.06.2021 Nati	5,359.65
	20210623PP13	PR Batch 00002.06.2021 Nationwide Roth Perce	PR Batch 00002.06.2021 Nati	431.87
			Total for Check Number 11458:	8,056.52
11459	SBCProFF 20210625PP13	San Bernardino County Professional Firefig PR Batch 00002.06.2021 Union Dues Local 935	06/23/2021 PR Batch 00002.06.2021 Uni	2,745.05
			Total for Check Number 11459:	2,745.05
11460	SBCERA 20210625PP13 20210625PP13 20210625PP13 20210625PP13 20210625PP13 20210625PP13	SBC Employees' Retirement Association PP13 Batch#10663 Survivor SBCERA ER PP13 Batch#10663 SBCERA ER Cont. T2 Limi PP13 Batch#10663 Survivor SBCERA Employ PP13 Batch#10663 SBCERA EE Safety Tier1 PP13 Batch#10663 SBCERA EE Tier 2 PP13 Batch#10663 SBCERA ER Contribution	06/23/2021 PR Batch 00002.06.2021 Surv PR Batch 00002.06.2021 SBC PR Batch 00002.06.2021 Surv PR Batch 00002.06.2021 SBC PR Batch 00002.06.2021 SBC PR Batch 00002.06.2021 SBC	25.65 6,739.57 25.65 9,892.13 14,341.66 82,820.42
			Total for Check Number 11460:	113,845.08
11461	Texas 20210611PP12 20210625PP13 20210625PP13	Texas Life Insurance Company PR Batch 00001.06.2021 Texas Life Ins Post Tax PR Batch 00002.06.2021 Texas Life Ins Post Tax Insurance Adjustment Texas Life Ins Post Tax	06/23/2021 PR Batch 00001.06.2021 Texe PR Batch 00002.06.2021 Texe PR Batch 00002.06.2021 Texe	164.44 164.44 -0.03
			Total for Check Number 11461:	328.85
			Report Total (265 checks):	2,021,878.36

The Fire Authority's Administrative Office will be closed Monday, July 5, 2021, in observance of Independence Day and will reopen on Tuesday, July 6, 2021.

PRESENTATIONS

Vice Chairman Green reordered the agenda placing Recognition of Dawn Marschinke's Retirement at the end of the agenda.

DIRECTORS' GENERAL ANNOUNCEMENTS

None

GENERAL PUBLIC COMMUNICATIONS

None

CHIEF'S REPORT

None

FINANCE OFFICER'S REPORT

Speaker: Kristin Mandolini, Senior Finance Officer

The year-to-date Financial Report through April 2021 was presented.

FIRE AUTHORITY CONSENT CALENDAR

(Items FA2 & FA4 were pulled from the Consent Calendar for separate consideration)

FA1. Approval of Demands – Check Issue Date 03/01/21 through 04/30/21 in the amount of \$2,013,326.00.

FA3. Receive and File Big Bear Fire Department Monthly Activity Reports for March and April 2021.

FA5. Dispatch Services Contract with CONFIRE

Board consideration of authorizing the Fire Chief to enter into a contract with CONFIRE JPA for dispatch services.

Speaker: Chief Jeff Willis

Action: Motion by Director Ziegler, seconded by Director Herrick to approve the Consent as follows:

AYES: Ziegler, Green, Herrick, Lee, Mote, Oxandaboure, Putz, and Russo
NOES: Walsh
ABSENT: Caretto
ABSTAIN: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

FA2. Approval of Meeting Minutes from the May 19, 2021 Special Workshop of the Big Bear Fire Authority.

Director Lee suggested going forward, the minutes should capture more of the discussion between Staff and Directors.

Action: Motion by Director Herrick, seconded by Director Putz to approve Item FA2 Minutes as follows:

AYES: Walsh, Ziegler, Green, Herrick, Lee, Mote, Oxandaboure, Putz, and Russo
NOES: None
ABSENT: Caretto
ABSTAIN: None

FA4. Approval of Classification and Wage Table and FTE Chart for Fiscal Year 2021-2022, Including Revised Job Descriptions.

Board consideration of approving the Classification and Wage Table for Fiscal Year 2021-2022, the corresponding Fire Authority FTE Chart, and revised job descriptions for Accounting Technician, Human Resources Coordinator, Facilities & Systems Manager, and Director of Business Services.

Speaker: Senior Finance Officer Kristin Mandolini

Staff responded to questions from board members. Board members provided comment.

Concerns were expressed regarding missing discussion notes within the May 19 Special Workshop minutes regarding classification and wage table and FTE chart.

The Facilities and System Manager position was questioned. It shows as approved on June 5, 2018, but was thought to be created as a new position.

Senior Finance Officer Mandolini answered.

Comment was made that the administrative committee that was in negotiations discussion between the Firefighters Association and the Department had many lengthy discussions, and this is what was agreed and recommended upon.

Question was asked if the admin staff salary increase were discussed at the administrative committee meetings or only the MOU agreement between the Firefighters Association and the Department.

Vice Chair Green answered.

Action: Motion by Director Oxandaboure, seconded by Director Russo to approve Item FA4 as follows:

AYES: Russo, Ziegler, Green, Herrick, Lee, Mote, Oxandaboure, and Putz
NOES: Walsh
ABSENT: Caretto
ABSTAIN: None

PUBLIC HEARING

FA6. Proposed Resolution No. BBFA2021-002 to Adopt the Fiscal Year 2021-2022 Big Bear Fire Authority Budget

Board consideration of conducting a Public Hearing to approve Resolution No. BBFA2021-002 adopting the Big Bear Fire Authority Budget for Fiscal Year 2021-2022.

Speaker: Senior Finance Officer Kristin Mandolini

Senior Finance Officer Mandolini stated that since the last Budget Workshop on May 19, two changes were made to the budget. Added was the pass through of developer impact fees from the City of Big Bear Lake in the amount of \$400,000, which will be used as down payment funds for the ladder truck. The Departments liability insurance would be increasing by \$30,000, which was incorporated into the budget as well. Mandolini mentioned these changes result in operation surplus of \$488,000, for fiscal year 2021/2022. The capital budget increased to \$720,000 as a result of the additional down payment funds for the ladder truck. To completely fund the capital expenditures, \$231,000 from fund balance will be used, leaving an estimated fund balance at the close of next fiscal year in the amount of approximately \$6.3 million.

Staff responded to questions from board members. Board members provided comment.

Discussion Ensued:

A comment was made that in the past 10 years, the Department has had one budget that didn't use the reserves. The public asked that we live within our means, yet we are still not living within our means at this time. Concerns were expressed regarding pay raises while using reserve funds and if the Department were to continue using reserve funds, could it run out? It was strongly recommended to begin to replenish the Department reserve account and adopt a board policy regarding a balanced budget. Questions were brought up regarding the Ambulance Operator Model, that with more employees on daily staffing, if the level zero draw down is less than the year before.

Chief Willis answered.

Action: At the hour of 5:50 p.m., Vice Chairman Green opened the public hearing. Hearing no public comment, at the hour of 5:50, Chairman Green closed the public hearing.

Action: Motion by Director Herrick; seconded by Director Ziegler, approving staff recommendation to adopt Resolution No. BBFA2021-002 adopting the Fiscal Year 2021-2022 Budget.

AYES: Putz, Russo, Ziegler, Green, Herrick, Lee, Mote, and Oxandaboure
NOES: Walsh
ABSENT: Caretto
ABSTAIN: None

NEW BUSINESS

BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS

FA7. Proposed Resolution No. BBFA2021-003 Adopting the 2020 Local Hazard Mitigation Plan Update

Board consideration of approving Resolution No. BBFA2021-003 adopting the 2020 Local Hazard Mitigation Plan update and authorize the Fire Chief to make necessary administrative and operational changes to the plan that are in keeping with the intent of the plan as approved.

Speaker: Chief Jeff Willis

Chief Willis explained this has been an ongoing project and commended Assistant Chief Maltby for all his hard work. For this update, the Department went with a different approach by partnering up with other local agencies. With this plan, approved by local Governing Board, State Board and ending with FEMA, we can apply for grant funding to mitigate known or potential hazards. Staff responded to questions from board members. Board members provided comment.

Discussion Ensued:

Question was asked if this fiscally impacts the Department besides the time spent putting it together? Some suggestions were to make the charts easier to read as well as errors regarding City of Big Bear Lake and Big Bear City Community Services District. Also missing was if the Dam were to have failure, do we alert Norton Air Force Base?

Chief Willis answered.

Action: Motion by Director Lee; seconded by Director Mote to approve staff recommendation to adopt Resolution No. BBFA2021-003 adopting the 2020 Local Hazard Mitigation Plan Update.

Said motion was approved by the following vote:

AYES: Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, Herrick, Lee, and Mote.
NOES: None
ABSENT: Caretto
ABSTAIN: None

FA8. Contract with American Emergency Products (AEP) to Build Battalion Chief Vehicle

Board consideration of authorizing the Fire Chief to execute bid proposal with AEP to outfit the Battalion Chief command vehicle.

Speaker: Chief Jeff Willis

Chief Willis stated the vehicle is within our possession, but now needs the emergency equipment installed such as lights, sirens, radios, etc. The Department requested bids from multiple agencies; 911 Services, Boise Mobile Equipment, and AEP. AEP came back with the lowest bid based out of Santee, California.

Staff responded to questions from board members. Board members provided comment.

A question was asked if this was still within the approved budgeted amount as well as why AEP was the bid to stand out over the others? One suggestion was to allow the Directors to review all bids received for future bid requests.

Chief Willis answered.

Action: Motion by Vice Director Lee; seconded by Director Oxandaboure to approve staff recommendation to allow the Fire Chief to sign a contract between Big Bear Fire Authority and American Emergency Products.

Said motion was approved by the following vote:

AYES: Mote, Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, Herrick, and Lee
NOES: None
ABSENT: Caretto
ABSTAIN: None

FA9. Introduction of Ordinance BBFA2021-001 Authorizing Ambulance Service Fee Increase to be Considered for Adoption at a Public Hearing on August 3, 2021

Board consideration of introducing proposed ordinance BBFA2021-001 that increases Ambulance Service Fees for Big Bear Fire Authority, waiving the full reading and introduce by reading title only.

ORDINANCE NO. BBFA2021-001

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT
POWERS AUTHORITY, INCREASING AMBULANCE
SERVICE FEES

Speaker: Senior Finance Officer Kristin Mandolini

Senior Finance Officer Mandolini stated that every year, ICEMA publishes allowable rates for ambulance services, to account for cost-of-service increases. This year the rates increased by 5%.

For the public, it was asked what ICEMA is. ICEMA stands for Inland Counties Emergency Medical Agency. They are the regulating agency for paramedic licensing and ambulance transport for Inyo, Mono and San Bernardino County. Annually, ICEMA provides a cost of EMS services analysis. This is then taken to the County Board of Supervisors for approval. Once approved, a rate letter is then sent to the local agencies for rate setting approval. ICEMA creates the maximum allowable rate, the local agencies can charge less, but not more.

It was mentioned that the new contracted ambulance billing service is handling the billing portion very well and performance data will be available within eight to nine months of using their services.

Action: Motion by Director Ziegler; seconded by Director Walsh to approve staff recommendation to proceed with public notice of intent to adopt ordinance No. BBFA 2021-001 at the August 3, 2021 Regular Board meeting.

Said motion was approved by the following vote:

AYES:	Lee, Mote, Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, and Herrick
NOES:	None
ABSENT:	Caretto
ABSTAIN:	None

COMMITTEE REPORTS

1. Recognition of Dawn Marschinke's Retirement – 6 Years of Service

Speaker: Chief Jeff Willis

Chief Willis opened with Dawn's starting date of July 1, 2015. She was welcomed and embraced into the newly created organization and came with exceptional admin, clerical, secretary business experience. Dawn's leadership and drive was above and beyond with her community involvement and care for the organization.

Chairman Green stated the organization would not be here today without her help. Dawn's major accomplishments while with the Department were read aloud, like the 2016 SBCERA actuarial study, Maple Lane property purchases, Partnership with Air Methods, Assistance with Fireman's Ball, Measure I, Covid-19 meetings via Zoom and so much more.

Director Ziegler thanked Dawn for always answering his phone calls. He commended her hard work on the Fireman's Ball and thanked her for how wonderful of an evening he had.

Director Putz stated Dawn is one of those people that makes this valley a great place to live. He said she is a very important part of this valley and will be greatly missed. Director Oxandaboure agreed.

On behalf of the Big Bear Fire Authority and Board members, Chairman Green presented Dawn with a certificate of appreciation and a bouquet of flowers.

DIRECTORS' CLOSING COMMENTS

Director Ziegler thanked the Chief and I/T for assistance with his hearing during the meetings. He commented it worked well when the Department Board meetings were held in Hofert Hall. He suggested to point a committee to find a better solution as to where the future Board meetings can be held.

Director Mote suggested for future budget discussions, a budget committee be formed to review and hold more discussion regarding the next fiscal year budget prior to the formal setting of budget approval. Chairman Green agreed.

Director Walsh requested for a report on how complete billing solutions is working and when McFadden, Trittech and Cypheron will be eliminated?

Director Putz commented that it took a lot of effort to merge the different entities into the Fire Department where it stands today and is considered one of the most important organizations. The front-line personnel put themselves on the line every day to keep us safe and save our lives. Those that support the Department are a big help as well, Kristin Mandolini being one of them. The work is admirable and important. Director Putz stated he hopes those within the organization recognize that we have been through a lot and it has taken enormous group effort to get to this point. One important role he thanked, exemplified by Dawn, is the support staff.

Director Lee thanked and acknowledged Dawn. He told Dawn to make sure she has fun in her retirement and wished her the best. He commented on working his entire life in the public sector and having a profound appreciation for the public sector and for what our firefighters do. He mentioned he has been attending a lot of small setting meetings and the public does support our firefighters despite the Measure I failure. He agreed with Director Ziegler that a better meeting location needs to be found. He comments that about 32% of services rendered are for the visitors and questioned how the visitors could pay more to avoid using the reserve funds.

Director Russo agreed with Director Putz comments and told Dawn she will be missed.

Director Green agreed with Director Lee and Director Ziegler, that when we are allowed to meet in person, per Governors rules, to meet at Hofert Hall. He states he too has worked in the public sector and that when it comes to the valley stopping at Division for Big Bear City and Big Bear Lake works, but when it comes to resources like water, sewer, electrical is valley wide. He mentions to the other board members that the future of medicine is changing rapidly and highly recommends the Board to attend fire conferences, virtual or in person.

CLOSED SESSION PUBLIC COMMUNICATIONS: (Any member of the public is entitled to speak on Closed Session Agenda item. If you wish to address any other items listed on the agenda, you must do so during Open Session.)

CLOSED SESSION

1. Public Employee Performance Evaluation (Government Code §54957)

Title: Fire Chief

REPORT FROM CLOSED SESSION

At the hour of 6:40, p.m., Vice Chairman Green adjourned to Closed Session.

At the hour of 8:17, p.m., Vice Chairman Green adjourned Closed Session.

At the hour of 8:17, p.m., Vice Chairman Green re-opened Regular Session

REPORT ON CLOSED SESSION

No reportable action.

ADJOURNMENT

There being no further business to come before the Fire Authority at this session, Vice Chairman Green adjourned the meeting at 8:17 p.m.

Chardelle Smith, Board Secretary



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: July 1, 2021

TO: Chairman and Members of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Board Secretary

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT
MAY 2021**

1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached report).

1.2 Call Types by Month and Year-to-Date

		Current Month	Calendar Year to Date
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	122	586
1.2.2	Rescue/Medical Calls	236	1,195
1.2.3	Medical Flight Missions	31	134
1.2.4	Training Class Summary (hours)	432	1,259
1.2.5	Plan Check/Fire Letter	16	49
1.2.6	Chipping Requests (2020 Suspended)		N/A
1.2.7	Trees Removed/Reimbursed thru Grant	0	5
1.2.8	Hazardous Tree Removal Notice to Proceed	2	7
1.2.9	1 st Abate Notice/Order	0	1
1.2.10	2 nd & Final Abate Notice/Order	2	3
1.2.11	Resolved Tree Abatement Issues	1	2
1.2.12	Hazard Abatement Notices Sent	5,701 (2020 Final)	0

2. COMMUNITY RELATIONS

- 2.1 May 17 – Administrative Assistant Smith attended a Xeriscape Garden Tour meeting regarding the upcoming 2021 virtual garden tours.

3. OPERATIONS

- 3.1 Chief Willis, Assistant Chief Maltby, and/or Senior Finance Officer Mandolini attended the following meetings during the reporting month:

- Big Bear Fire Authority Special Board Workshop – May 19
- CONFIRE JPA Administrative Committee Meeting – May 25
- Meeting with Representatives from American Emergency Products – May 26
- San Bernardino County Fire Chiefs' Association Meeting – May 27

- 3.2 Battalion Chief Parham attended the following meetings/training during the reporting month.

- Continuous Quality Improvement Leadership Team Meeting – May 11
- San Bernardino County EMS Officers Meeting – May 12
- San Bernardino County Fire Chiefs Association Operations Group Meeting – May 20
- Billing Export Discussion with Air Methods – May 26
- San Bernardino County Fire Chiefs Association Meeting – May 27

- 3.3 Battalion Chief Wagner attended the following meetings/training during the reporting month:

- None

- 3.4 Battalion Dan Rogers attended the following meetings/training during the reporting month:

- XBO Cooperator's Meeting – May 10

4. HEALTH AND SAFETY

- 4.1 May 4 – Company Evolutions Training was held for E283, C-Shift.

- 4.2 May 11 & 26 - The truck committee met to discuss the build of future apparatus purchases.

- 4.3 May 11 – Chief Willis attended the MAST (Mountain Area Safety Taskforce) Kickoff Meeting.

- 4.4 May 20 - Chief Willis attending a pre-season meeting with CIIMT11 (Incident Management Team 11?).
- 4.5 May 25 – The Department held Engineer testing for two vacancies within the Department.
- 4.6 May 26 – Assistant Chief Maltby and Battalion Chief Parham attended the Lake Operations Public Safety Meeting to discuss medical aid responses during the summer months.
- 4.7 May 27 – The Department held an Engineer Practical Exam for two vacancies within the Department.
- 4.8 May – The following ads were placed:
 - “Ambulance Membership” KBHR
 - “Let’s Get Something Clear” Big Bear Now (see attached)
 - “Let’s Get Something Clear” Grizzly (see attached)

5. PERSONNEL

none

6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS

- 6.1 May 4 – Information Technology Coordinator Dickerson attended a CONFIRE Communications Support meeting.
- 6.2 May 25 – Information Technology Coordinator Dickerson attended an Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC)/Multi-State Information Sharing and Analysis Center (MS-ISAC) meeting.
- 6.3 May 24 - 27 – Senior Finance Officer Mandolin, Information Technology Coordinator Dickerson, Administrative Assistant Smith, Temporary Administrative Assistant Wentz, and HR Coordinator Ortega completed Big Bear Fire Internal Controls Interview/Audits.

7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

None

8. MISCELLANEOUS

- 8.1 May 12 – Chief Willis provided a tour of all Big Bear Fire stations and training facility for Director Lee.

Incident Type Report

05/01/2021 - 05/31/2021

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
114 - Chimney or flue fire, confined to chimney or flue	2	0	0	0	0%
142 - Brush or brush-and-grass mixture fire	1				
151 - Outside rubbish, trash or waste fire	1	0		0	0%
161 - Outside storage fire	1	200		200	100%
Incident Count	5	\$200	\$0	\$200	100.00%

3 Rescue & Emergency Medical Service Incident	Count
321 - EMS call, excluding vehicle accident with injuries	166
322 - Motor vehicle accident with injuries	10
324 - Motor vehicle accident with no injuries.	6
Intrafacility Transfers	54
Incident Count	236
4 Hazardous Condition	Count
400 - Hazardous condition, other	1
424 - Carbon monoxide incident	1
442 - Overheated motor	1
444 - Power line down	1
500 - Service call, other	1
Incident Count	5

5 Service Call	Count
520 - Water problem, other	1
550 - Public service assistance, other	7
551 - Assist police or other governmental agency	1
553 - Public service	5
554 - Assist invalid	2
561 - Unauthorized burning	17
571 - Cover assignment, standby, moveup	1
Incident Count	34

6 Good Intent Call	Count
600 - Good intent call, other	2
611 - Dispatched and cancelled en route	15
611A - Alarm: Dispatched & Cancelled Enroute	5
611E - EMS: Dispatched & Cancelled Enroute	18
611O - Other: Dispatched & Cancelled Enroute	4
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	3
661 - EMS call, party transported by non-fire agency	1
Incident Count	50

Incident Type Report

05/01/2021 - 05/31/2021

7 False Alarm & False Call	Count
700 - False alarm or false call, other	8
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	8
746 - Carbon monoxide detector activation, no CO	1
Incident Count	26

9 Special Incident Type	Count
900 - Special type of incident, other	1
911 - Citizen complaint	1
Incident Count	2

Total Incident Count	358
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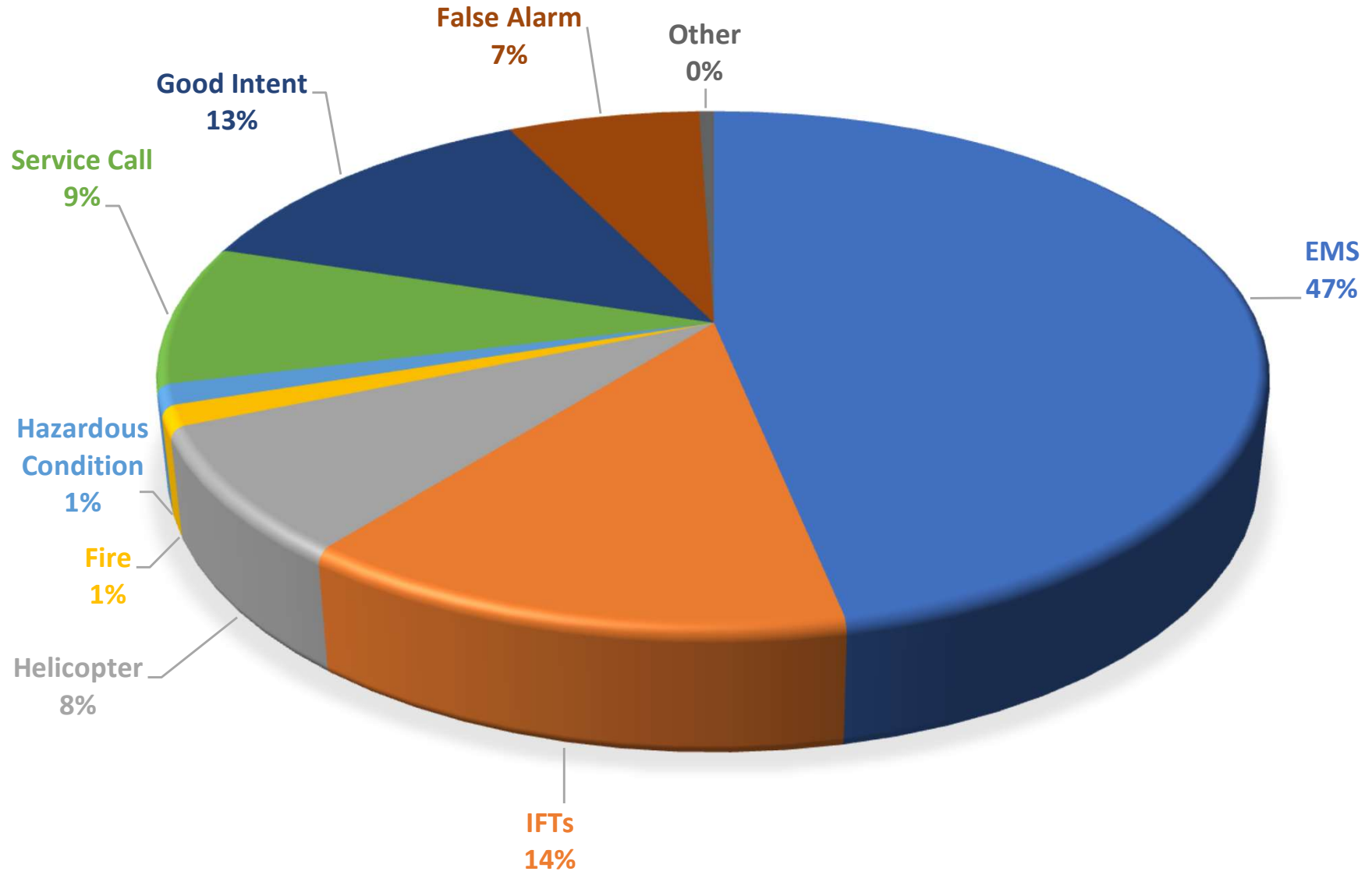
Training Summary Report 05/01/2021 - 05/31/2021

COMPANY TRAINING DOCUMENTATION	HOURS
Aerial Ladder,Area Familiarization,Emergency Ops,Fire Prevention,Fire Pump,Fire Suppression,Hose,Hydrants/Streets, Water Supply,Physical Fitness,Pre/Post Incident,Preventative Maintenance,Vehicle Repair	37
Emergency Ops	10
Emergency Ops,Fire Pump,Fire Suppression,Hose,Hydrants/Streets, Water Supply,Pre/Post Incident	8
Hydrants/Streets, Water Supply	3
Physical Fitness	5
Driver Training Documentation	21
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	84

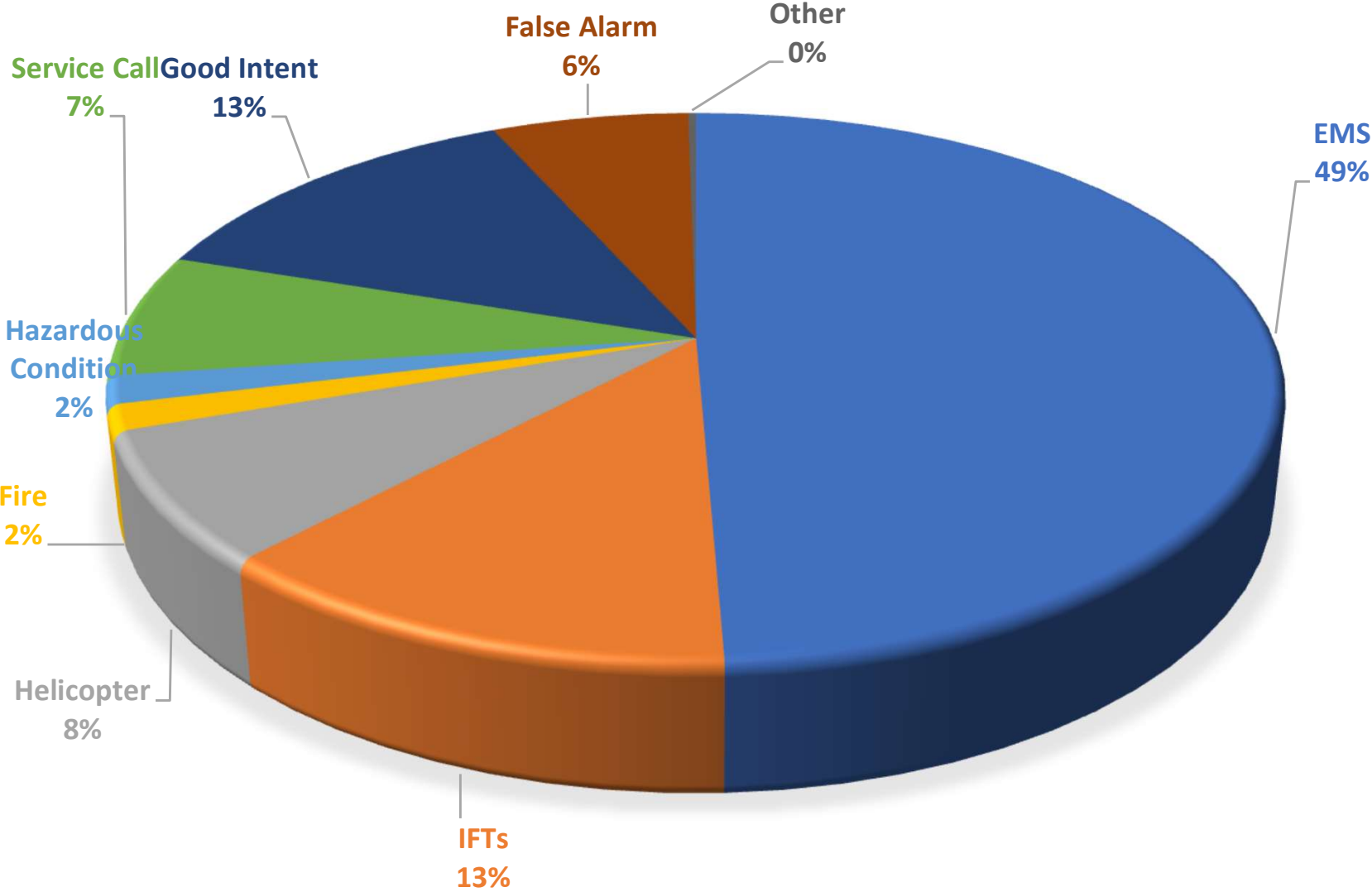
MISCELLANEOUS	HOURS
2021 RT-130 Wildland Fire Refresher Training	156.5
2021 RT130 Wildland Refresher Training	132
Anti-Harassment Training for All Employees - California (SB1343)	2
Drug-Free Workplace	0.5
Fleet Program Dangers of Speeding for Emergency Vehicle Operators	1
Fleet Program Intersection Safety for Emergency Vehicle Operators	1
Fleet Program Safe Backing for Emergency Vehicle Operators	1
NFPA 1001 Fire Detection, Alarm & Suppression Systems	5

MISCELLANEOUS (continued)	HOURS
NFPA 1001 Firefighter Personal Protective Equipment	4
Trenching & Shoring	1
Working in Extreme Temperatures	1
TOTAL MISCELLANEOUS HOURS	305
EMS	HOURS
EMS Airway Management Basic	1
EMS Assessment and Treatment of Submersion Injuries (Advanced)	35
EMS Bleeding and Shock Basic	1
EMS HIPAA Awareness	2
EMS Training Documentation	4
TOTAL EMS TRAINING HOURS	43
TOTAL TRAINING HOURS	432

MAY 2021 INCIDENTS BY TYPE



2021 YTD TOTAL INCIDENTS BY TYPE



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Continued from Page 6

of Forest Falls and Angelus Oaks. Big Bear was threatened, but wasn't under evacuation orders, just warnings.

Governor Gavin Newsom signed a \$536 million wildfire package earlier this year to support wildfire suppression, improve forest health and help protect residents and property from wildfires across the state.

The U.S. Drought Monitor shows that most of California is in drought conditions, ranging from severe to exceptional. The lack of moisture during the winter and absence of spring rains are indicators that the 2021 fire season could be intense.

Willis said surprisingly, Big Bear is in a unique position that the fire season danger isn't as bad as similar communities in the mountains. He said the data shows the fire season will arrive a few weeks later than expected for the mountaintop.

That may mean residents and second homeowners have a little bit of breathing room in preparing, but they shouldn't put it off, Willis said. Preparation is key in anticipation of the wildfire season. Creating defensible space, clearing brush, removing pine needles from the roof and having a plan in case evacuation becomes necessary are important.

Big Bear has not seen a major wildfire burn through the community in recent years, dating back to the Old Fire in 2003 to the Holcomb Fire in 2017, wildfire is no stranger to Big Bear and the San Bernardino National Forest. The deadly El Dorado Fire was

a reminder of the danger of living in the mountains surrounded by a tinder dry forest. The U.S. Forest Service has been conducting prescribed burn operations in and around Big Bear Valley to clear fuel in the canyons where a fire could advance upon Big Bear if it were to get started in the drainage areas. Those drainage areas were of concern during the El Dorado fire as crews worked to prevent the blaze from crossing Highway 38 and getting into the drainage areas.

Once again, the chipping program won't be offered by Big Bear Fire Department this year. Funding for the program is no longer available. Residents should still clear their property, regardless, Willis said. Dead and dry brush should be removed. Dead vegetation of up to 15 feet in height should be cleared. Branches, whether dead or alive, should be trimmed from trees to 6 or 8 feet above the ground for trees taller than 15 feet. Smaller trees should be trimmed to 3 to 4 feet above ground.

Remove tree branches from within 10 feet of chimney openings and any dead branches that overhang structures.

At this time of year, roofs and rain gutters, as well as patios and decks are often full of pine needles. Get rid of them. If the pine needles on the ground accumulate to more than 2 inches deep, remove the needles and dispose of them properly. Thin native vegetation, especially that growing near a structure.



Charred trees dot the hillside in a show of damage done by the El Dorado Fire in 2020.

Willis said the state wildfire package could be helpful in creating funding for programs to create fire safe communities. In 2003, funding through grants and other programs helped with chipping programs, roof replacement and what Willis called house hardening. It zeroes in on the components of a house to increase resistance to heat, flames and embers during wildfires.

More information on creating defensible space and guidelines specific to Big Bear can be found at thinisin.org.

A downloadable brochure, Ready, Set, Go, is available at bigbearfire.org. Included is information on creating defensible space, preparing for a disaster and when to leave if evacuation becomes necessary or is

mandated by fire and law enforcement officials.

Willis said it's important for all residents and visitors to remain vigilant. If you see smoke, report it. Call 9-1-1 even if you think it's just a campfire, officials say.

Willis also said fireworks are prohibited within the forest boundaries, and that includes the urban areas. That includes Safe and Sane fireworks. There are two professional fireworks shows planned for Big Bear this year, one on Memorial Day and one on July 4. The pyrotechnics will be shot from a barge in the middle of Big Bear Lake. For more information on defensible space, call Big Bear Fire Department at 909-866-7566.

CALLING ALL BVES, Inc. CUSTOMERS

Bear Valley Electric Service, Inc. (BVES) will close its Emergency Disaster Relief Program on June 30, 2021, which was implemented due to the COVID-19 public health emergency.



Emergency Protections

For customers who experienced financial hardship related to the COVID-19 pandemic, BVES has developed payment plans to include six-month, monthly, weekly, or bi-weekly payment options. To avoid disconnection for non-payment, customers must stay current on the agreed-upon payment plan.

BVES offers multiple bill payment options, which are described below. If you want to establish a new service, please apply online or call our Customer Service Center at (800) 808-2837.

Further information is available at www.bvesinc.com/customer-service/bill-payment-options/.

We encourage customers to contact our Customer Service Center at (800) 808-2837 to discuss all payment options.

Online Service Application
BVES offers an Online Service Application so you can sign up for electric service using your computer or smartphone.

To access the online application, visit www.bves.com/forms/application-for-electric-service

Please visit our website at BVESInc.com for more information or call us anytime at (800) 808-2837.

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www.BigBearFire.org



INTEROFFICE MEMO

Big Bear Fire Authority

DATE: July 29, 2021

TO: Chairman and Members of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Acting Board Secretary *CS*

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT
JUNE 2021**

1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached report).

1.2 Call Types by Month and Year-to-Date

		Current Month	Calendar Year to Date
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	156	742
1.2.2	Rescue/Medical Calls	282	1,477
1.2.3	Medical Flight Missions	54	188
1.2.4	Training Class Summary (hours)	241	1,500
1.2.5	Plan Check/Fire Letter	17	66
1.2.6	Chipping Requests (2020 Suspended)		N/A
1.2.7	Trees Removed/Reimbursed thru Grant	2	7
1.2.8	Hazardous Tree Removal Notice to Proceed	4	11
1.2.9	1 st Abate Notice/Order	0	1
1.2.10	2 nd & Final Abate Notice/Order	0	3
1.2.11	Resolved Tree Abatement Issues	0	2
1.2.12	Hazard Abatement Notices Sent	5,701 (2020 Final)	0

2. COMMUNITY RELATIONS

None

3. OPERATIONS

3.1 Chief Willis, Assistant Chief Maltby, and/or Senior Finance Officer Mandolini attended the following meetings during the reporting month:

- Big Bear Fire Authority Regular Board Meeting – June 1
- Big Bear Fire Protection Regular Board Meeting – June 1
- ISO (Insurance Services Office) Meeting – June 3
- Big Bear/Air Methods Interviews – June 3
- Weekly XBO Conference – June 3, 10, 17, 24
- San Bernardino County Fire Chiefs' Association Operations Group – June 17
- City of Big Bear Lake Council Meeting – June 21
- State Board of Forestry Virtual Hearing – June 22
- Confire Administrative Committee Meeting – June 22
- San Bernardino County Fire Chiefs' Meeting – June 24
- 2021 External PSPS (Public Safety Public Shutoff) Stakeholder Meeting – June 28

3.2 Battalion Chief Parham attended the following meetings/training during the reporting month.

- Strike Team Leader Refresher – June 2
- EMS Officers Meeting – June 9

3.3 Battalion Chief Wagner attended the following meetings/training during the reporting month:

- Bear Valley Electric PSPS Informational Webinar – June 22
- 4th of July Planning Meeting – June 28

3.4 Battalion Dan Rogers attended the following meetings/training during the reporting month:

- Training Officer Meeting – June 1

4. HEALTH AND SAFETY

- 4.1 June 1 – Battalion Chief Rogers attended a strike team leader refresher course.
- 4.2 June 2 – Battalion Chief Parham attended a strike team leader refresher course.
- 4.3 June 2 – C Shift conducted training on the Type VI engine that was recently received from Cal OES.
- 4.4 June 3 – C Shift held training with Southwest Gas at the Paradise Training Center.
- 4.5 June 4 – A Shift held training with Southwest Gas and training on the Type VI engine at the Paradise Training Center.
- 4.6 June 7 – B Shift held training with Southwest Gas at the Paradise Training Center.
- 4.7 June 8 – EMS Training pertaining to drowning and protocol updates was held for all personnel on C Shift.
- 4.8 June 10 – Assistant Chief Maltby attended County Arson Task Force Training.
- 4.9 June 14 & 15 – The Department held an Ambulance Operator written test for vacancies within the Department.
- 4.10 June 16 - EMS Training pertaining to drowning and protocol updates was held for all personnel on A Shift.
- 4.11 June 18 – The Department held the Ambulance Operator skills test and interviews for vacancies within the Department.
- 4.12 June 19 - EMS Training pertaining to drowning and protocol updates was held for all personnel on B Shift.
- 4.13 June 28 – Assistant Chief Maltby conducted a 4th of July planning meeting with other representatives from City of Big Bear Lake, Big Bear Sheriff's Office, Big Bear Municipal Water District, and the California Highway Patrol. This meeting was to discuss the best possible response to incidents that may occur over the holiday.
- 4.14 June – The following press releases were issues:

- “Big Bear Fire Department Illegal Fireworks Reporting System” Mountain Report (see attached)
- “Aircraft Crash into Vacant Lot” Mountain Reporter (see attached)
- “Wabash Structure Fire” KBHR (see attached)
- “N Eagle Dr Structure Fire” KBHR (see attached)

4.15 June – The following ads were placed:

- “Ambulance Membership” KBHR
- “Let’s Get Something Clear” Big Bear Now (see attached)
- “Let’s Get Something Clear” Grizzly (see attached)
- “Looking Back on Big Bear” Big Bear Now (see attached)

5. PERSONNEL

5.1 June 23 – The Apparatus Specification Committee met to discuss purchases of future fire apparatus.

6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS

6.1 June 1 – Information Technology Coordinator Dickerson attended a CONFIRE Communications Support meeting.

6.2 June 14 & 15 – Board Secretary/PIO Smith attended a Public Information Officer training.

6.3 June 17 – An Administrative Staff meeting was held to review the Records Retention Schedule.

6.4 June 22 – Board Secretary/PIO Smith attended a CAPIO (California Association of Public Officials) Webinar regarding LinkedIn.

6.5 June 24 – Board Secretary/PIO Smith attended an AFSS (Administrative Fire Service Section) quarterly meeting with training on Public Speaking.

6.6 June 29 – Information Technology Coordinator Dickerson attended an Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC)/Multi-State Information Sharing and Analysis Center (MS-ISAC) meeting.

7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE

7.1 June 19-28 – Paid Call Captain Curran was on overhead assignment for the Willow Fire in the Los Padres Nation Forest.

7.2 June 19-26 – Paid Call Battalion Chief Towns was on overhead assignment for the Willow Fire in the Los Padres Nation Forest.

- 7.3 June 19-29 – Paid Call Division Chief Klar was on overhead assignment for the Willow Fire in the Los Padres Nation Forest.
- 7.4 June 19-29 – Paid Call Walker was on overhead assignment for the Willow Fire in the Los Padres Nation Forest.
- 7.5 June 22-27 – Paid Call Technical Specialist Hutchinson, Paid Call Captain Morelock, and Paid Call Division Chief Smith were on overhead assignment in Mesa, Arizona for 2021 R3 support.
- 7.6 June 27-28 – Paid Call Technical Specialist Hutchinson and Paid Call Division Chief Smith were on overhead assignment in Sacramento for 2021 ONC IMT Staging 1.
- 7.7 June 27-July 4 – Paid Call Captain Morelock was on overhead assignment in Tucson, Arizona for SW Remote Incident Support Team.
- 7.8 June 28-July 1 – Paid Call Technical Specialist Hutchinson and Paid Call Division Chief Smith were on overhead assignment for the Sky Fire in the Lassen National Forest.
- 7.9 June 23-29 – Chief Willis was on overhead assignment for the Willow fire in the Los Padres National Forest.
- 7.10 June 28 – Captain Josh Mandolini, Engineer Glenn Schwartzman, and Firefighter/Paramedic Jason Dmytriw along with Brush Engine 282 were on Strike Team Assignment for the Peak Incident.

Training Summary Report 06/01/2021 - 06/30/2021

COMPANY TRAINING DOCUMENTATION	HOURS
Area Familiarization, Emergency Ops, Forcible Entry, Hose, Hydrants/Streets, Water Supply, Pre/Post Incident	3
Emergency Ops	6
Emergency Ops, Fire Pump, Forcible Entry, Hose, Hydrants/Streets, Water Supply, Pre/Post Incident	6
Emergency Ops, Fire Pump, Hose, Hydrants/Streets, Water Supply, Pre/Post Incident, Preventative Maintenance	4.5
Emergency Ops, Fire Pump, Hose, Pre/Post Incident	3
Emergency Ops, Hose	68
Emergency Ops, Pre/Post Incident	3
Technical Rescue	33
Driver Training Documentation	31.5
TOTAL COMPANY TRAINING DOCUMENTATION HOURS	158

MISCELLANEOUS	HOURS
Anti-Harassment Training for All Employees - California (SB1343)	22
Anti-Harassment Training for Supervisors and Managers - California (SB1343/AB1825)	12
TOTAL MISCELLANEOUS HOURS	34

EMS	HOURS
EMS Allergies and Anaphylaxis Advanced	1
EMS Allergies and Anaphylaxis Basic	1
EMS Altered Mental Status Advanced	1
EMS Altitude Emergencies	4
EMS Aquatic Emergencies	2
EMS Assessment and Treatment of Submersion Injuries (Advanced)	3
EMS Bariatric Patients	2
EMS Behavioral Emergencies Basic	1
EMS Burn Management Advanced	2
EMS Burn Management Basic	1
EMS Carbon Monoxide Poisoning	1
EMS Cardiac Emergencies Basic	1
EMS Cardiovascular Anatomy & Physiology Review	1
EMS Environmental Emergencies Basic	1
EMS Geriatric Behavioral Emergencies	2
EMS Gunshot Wounds	2
EMS Musculoskeletal Injuries Advanced	1
EMS Prehospital Pulmonary Embolism Care	1

Training Summary Report 06/01/2021 - 06/30/2021

EMS	HOURS
EMS Abdominal Trauma Basic (2 hours)	2
EMS Airway Management Advanced (2 hours)	2
TOTAL TRAINING HOURS	241

EMS CONTINUED	HOURS
EMS Respiratory Emergencies Advanced	1
EMS Thoracic Emergencies Advanced	1
EMS Training Documentation	10
EMS Traumatic Head and Brain Injuries Advanced	2
EMS Understanding the Basics of ECGs	1
TOTAL EMS TRAINING HOURS	49

Incident Type Report

06/01/2021 - 06/30/2021

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
100 - Fire, other	1				
111 - Building fire	2	\$8,000	\$22,000	\$30,000	19.35%
130 - Mobile property (vehicle) fire, other	1	\$0	\$0	\$0	0%
131 - Passenger vehicle fire	1	\$5,000	\$0	\$5,000	3.23%
135 - Aircraft fire	1	\$120,000	\$0	\$120,000	77.42%
141 - Forest, woods or wildland fire	2	\$0	\$0	\$0	0%
153 - Construction or demolition landfill fire	1	\$0	\$0	\$0	0%
Incident Count	9	\$133,000	\$22,000	\$155,000	100.00%

3 Rescue & Emergency Medical Service Incident	Count
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	187
322 - Motor vehicle accident with injuries	19
324 - Motor vehicle accident with no injuries.	6
Interfacility Transfers	68
Incident Count	282

4 Hazardous Condition	Count
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	4
413 - Oil or other combustible liquid spill	1
440 - Electrical wiring/equipment problem, other	3
444 - Power line down	3
451 - Biological hazard, confirmed or suspected	1
Incident Count	13

5 Service Call	Count
511 - Lock-out	1
522 - Water or steam leak	2
550 - Public service assistance, other	8
551 - Assist police or other governmental agency	2
553 - Public service	7
554 - Assist invalid	1
561 - Unauthorized burning	14
571 - Cover assignment, standby, moveup	1
Incident Count	36

Incident Type Report

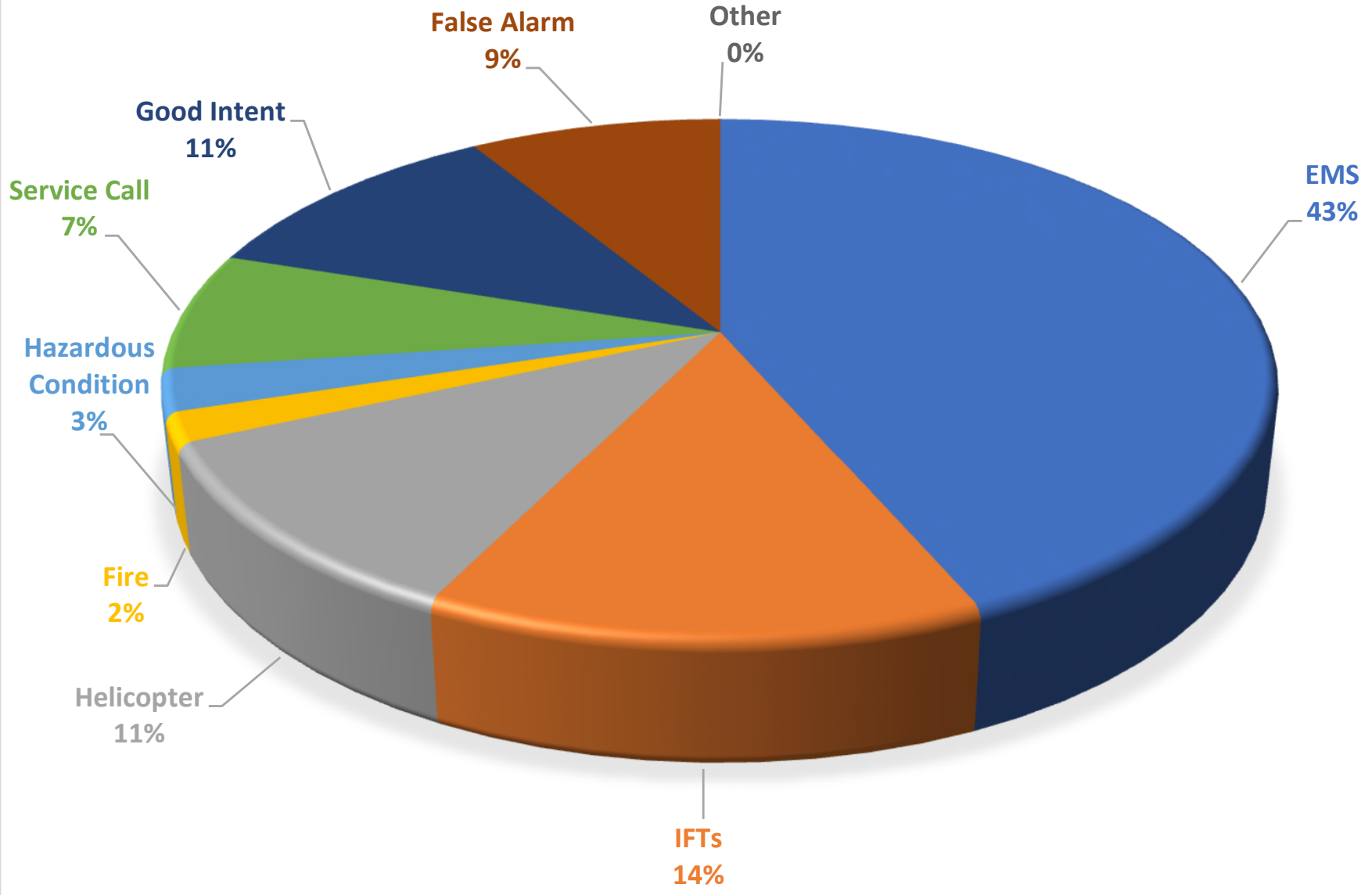
06/01/2021 - 06/30/2021

7 False Alarm & False Call	Count
700 - False alarm or false call, other	18
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	1
734 - Heat detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	4
736 - CO detector activation due to malfunction	2
741 - Sprinkler activation, no fire - unintentional	1
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	6
746 - Carbon monoxide detector activation, no CO	2
Incident Count	43

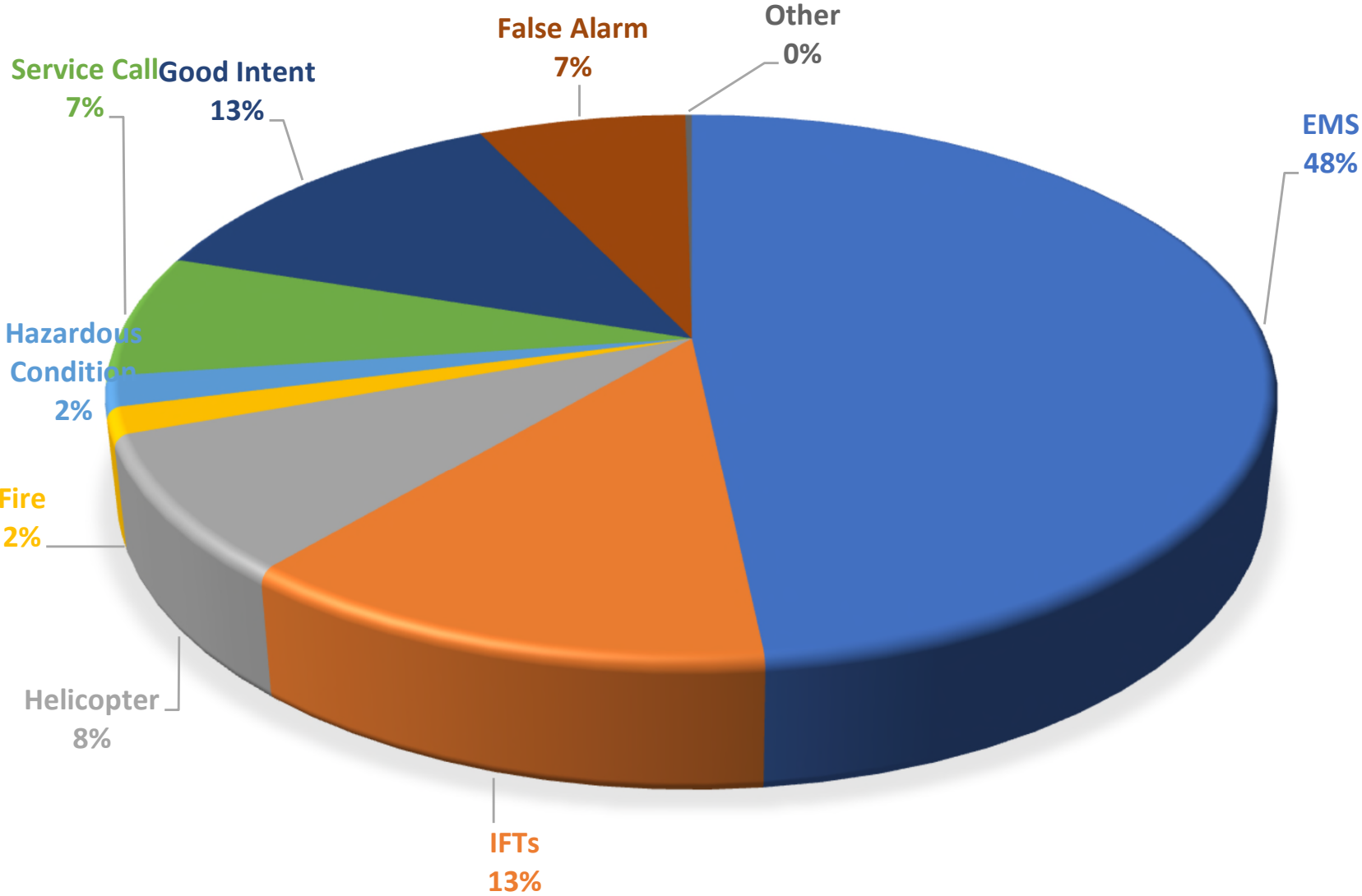
6 Good Intent Call	Count
611 - Dispatched and cancelled en route	18
611A - Alarm: Dispatched & Cancelled Enroute	6
611E - EMS: Dispatched & Cancelled Enroute	17
622 - No incident found on arrival at dispatch address	11
631 - Authorized controlled burning	2
651 - Smoke scare, odor of smoke	1
Incident Count	55

Total Incident Count	438
-----------------------------	------------

JUNE 2021 INCIDENTS BY TYPE



2021 YTD TOTAL INCIDENTS BY TYPE



Big Bear Fire Department Illegal Fireworks Reporting System



BIG BEAR, CA/June 3, 2021– The Big Bear Fire Department has a new way to report illegal fireworks.

The new Illegal Firework Reporting System offers an easy and anonymous way to report the use and sale of personal fireworks.

Anyone can now go on to the Department's website or simply scan a QR Code and anonymously report the use or sales of illegal fireworks by completing a simple online reporting form.

Fire Department Investigators will respond promptly to the reported location where fireworks are currently in use, or being sold.

Possession of any type of personal fireworks, including “safe and sane” fireworks, is against the law in any part of the Big Bear Valley. “The use of illegal fireworks places the entire community, as well as our first responders at risk,” stated Big Bear Fire Marshal Mike Maltby.

With the mountain areas facing another very dangerous wildland fire season, the Big Bear Fire Department has increased its vigilance in enforcing state and county firework laws to protect public health and safety.

The possession, use or sales of illegal fireworks is subject to fines up to \$1,000 with the possibility of arrest.

The new reporting system is located on the Big Bear Fire Department website at <https://bigbearfire.com>

Aircraft Crash in Big Bear City



BIG BEAR, CA/June 22, 2021– At approximately 1:30 p.m. on June 22, 2021, the Big Bear Fire Department received a report of an aircraft down in a residential area at the corner of Meadow Lane and Nana Avenue in Big Bear City.

Upon arrival at the scene, a single engine plane was found to have crashed into a vacant lot. Fire crews observed a fire to the aircraft, nearby fence, and outbuilding that sustained minor damage.

The pilot and passenger were pulled to safety by nearby bystanders. The victims sustained moderate to serious injuries and were airlifted to a trauma unit. The electricity in the neighborhood was knocked out by the plane crash. Bear Valley Electric crews were on scene to restore power to the neighborhood.

Automatic aid assistance was received from San Bernardino County Fire Department-Fawnskin, San Bernardino County Sheriff's Department, and California Highway Patrol.

Picture: Plane crash in vacant lot.



On now

The Pines Lakefront
09-866-5400

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Wabash Structure Fire

06/25/2021 by Rhiannon Voest



Big Bear News – Sugarloaf, CA – A residential structure fire was reported on Wabash Lane in Sugarloaf at approximately 9:10 p.m., on Thursday, June 24, 2021. Upon arrival, fire crews observed a two-story gambrel build single-family home well involved. Due to the fire intensity, fire crews were unable to enter the home, which required a defensive fire attack. Crews were able to quickly extinguish the fire within 30 minutes. Despite quick efforts from fire personnel and close

proximity of the structure fire, the adjacent property had minor damage. The occupant of the well involved structure was able to self-evacuate with no injuries. The structure fire required all units from the Big Bear Fire Department to respond with assistance from CAL FIRE and Sheriffs department; Battalion Chief Brian Parham was on-scene and in command of the response. Cause of the fire is under investigation by Big Bear Fire Department. For tips on fire safety visit our website at www.bigbearfire.org.

The KBHR App on iTunes and Android Play Store. It's free and it's easy to use. One touch links K-BEAR



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House Fire in Sugarloaf

Residential Structure Fire in Big Bear

Structure Fire at Golden Bear Lodge

Fawnskin Structure Fire Knocked Down Quickly



Filed Under: ALERTS/Breaking Big Bear News, Big Bear News, Fire/Safety



On now

Elevator Boots
Counting Crows

Listen live



Small Dog Rescued From Structure Fire

06/30/2021 by Steve Cassling



Big Bear News – Big Bear Lake, CA – A residential structure fire was reported on N. Eagle Drive in Big Bear Lake at approximately 3:20 p.m., on Tuesday, June 29th. Upon arrival, fire crews observed a two-story residence with smoke showing from the front and rear of the structure.

Crews were able to quickly extinguish the fire within 10 minutes.

The occupants of the structure were not home at the time, but their small dog was rescued by fire personnel. The structure fire required all units from the Big Bear Fire Department to respond with assistance from Sheriff's department. Cause of the fire is under investigation by Big Bear Fire Department.

The KBHR App on iTunes and Android Play Store. It's free and it's easy to use. One touch links K-BEAR



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Related Posts:



House Fire in Sugarloaf



Structure Fire at Golden Bear Lodge



Residential Structure Fire in Big Bear City



Residential Structure Fire in Big Bear

Filed Under: Big Bear News

Tagged With: Big Bear Fire Department, Big Bear Sheriff's Station



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Earth, Fire & Water

Status of Big Bear Valley's water

As lake goes, does Big Bear Valley's consumer water supply follow?

By Kathy Portie
kportie.grizzly@gmail.com

Big Bear Lake is a barometer of sorts for the Valley. When the lake level drops, it doesn't mean bad weather is coming. It usually means there is no inclement weather at all.

The lake level may also act a potential indicator about the state of the Valley's aquifers. Big Bear Valley communities don't rely on the state water system for drinking water. Big Bear's water comes directly from the sky in the form of snow and rain.

There hasn't been any rain to speak of for two months. And this past winter's snow, while significant, was the dry, powdery kind that doesn't do much to refill the aquifers or lake. It evaporates.

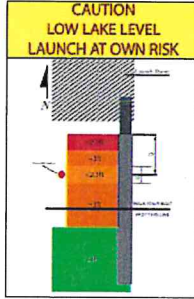
The past two years, Big Bear has experienced nearly six months of no precipitation between the months of May and October. In 2021, the MWD recorded 0.13 inches in April and 0 inches in May at the dam.

As of June 7, Big Bear Lake is one inch shy of 14 feet from full. According to Mike Stephenson, general manager of the Big Bear Municipal Water District,

the lake level fell quicker in April and May this year than at any other time he can remember. "It's been dropping like a stone," Stephenson said. "I didn't expect to lose 3 inches a week. That's a July through August deal."

By the end of the summer season, Stephenson said he wouldn't be surprised to see the lake level drop to 17 feet from full. By mid-June the lowering lake level could result in the closure of the East Public Launch Ramp, Stephenson said.

The last time the lake level dropped to 17-18 feet was in 2018. Big Bear Lake reached 17 feet, 0 inches on



This sign greets boaters at the East Boat Launch on the North Shore of Big Bear Lake.



KATHY PORTIE/Big Bear Grizzly

Baker Pond, which under normal circumstances is filled with water, is a green meadow on June 8, 2021.

Aug. 27, 2018, and dropped to 18 feet, 5 inches on Nov. 26, 2018. The lake gained 4 feet during the Valentines Day storm in 2019.

Before you send out the alarms, it's important to know that a full lake is not

the best scenario either, at least when it comes to recreation.

According to Holloways Marina owner Loren Hafen, the best conditions

See WATER Page 7

Jump into June with A BETTER BATHROOM

How to Replace a Toilet Flapper in 6 Easy Steps

- 1 Turn off the water.
- 2 Remove the toilet's tank cover and flush.
- 3 Remove the old flapper.
- 4 Attach the new flapper to the pegs.
- 5 Reattach the chain for a tight seal, making sure the seal is strong.
- 6 Turn the water back on and flush.

www.epa.gov/WaterSense

CSB BIG BEAR CITY Community Services District (909)585-2565 BBCCSD.org

BIG BEAR LAKE Service, Quality, Community (909) 866-5050 BBLDWP.com

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Motorized vehicle races to Big Bear in the 20th century.

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The stories behind the places in Big Bear Valley.



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BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA4

MEETING DATE: August 3, 2021

TO: Chairman and Directors of the Fire Authority Board

FROM: Jeff Willis, Fire Chief *JW*

SUBJECT: **RESOLUTION APPOINTING AND DESIGNATING A NEW BOARD SECRETARY**

BACKGROUND

On August 18, 2015, the Board of Directors of Big Bear Fire Authority selected and duly appointed, a secretary Dawn Marschinke by adopting Resolution No. BBFA2015-011. Dawn Marschinke retired from this position on June 18, 2021.

DISCUSSION

The vacant position requires the Board to select and appoint a new Secretary by Resolution No. and rescind Resolution No. BBFA2015-011.

RECOMMENDATION

Staff recommends the Fire Authority Board discuss and adopt Resolution No. BBFA2021-003 Appointing and Designating Chardelle Smith as its new Authority Secretary and Rescind Resolution No. BBFA2015-011.

Attachment A: Resolution No. BBFA2021-003 Appointing and Designating New Board Secretary

RESOLUTION NO. BBFA2021-003**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, APPOINTING AND DESIGNATING AN AUTHORITY SECRETARY AND RESCIND RESOLUTION NO. BBFA2015-011**

WHEREAS, the Big Bear Fire Authority exists pursuant to the laws of the state of California and that certain Joint Powers Agreement entered into by and between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, a subsidiary fire protection district of the City of Big Bear Lake; and

WHEREAS, Section 6506 of the California Government Code, and Section 7.2 of the Joint Powers Agreement executed between the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, permit the parties to such agreement to contribute the services of personnel to the Authority as necessary; and

WHEREAS, the affairs of the Board require the appointment and designation of a secretary to assist the Board with its work; and

WHEREAS, the Big Bear Fire Authority adopted Resolution No. BBFA2015-011 authorizing Dawn Marschinke to serve as the Board Secretary of the Big Bear Fire Authority; and,

WHEREAS, Dawn Marschinke has retired, effective June 18, 2021, it is now necessary to transfer the appointment of Board Secretary to Chardelle Smith, an employee of the Big Bear Fire Authority.

NOW, THEREFORE, the Board of Directors of the Big Bear Fire Authority resolves as follows:

1. Chardelle Smith, an employee of Big Bear Fire Authority, is hereby appointed and designated to serve as the Secretary of the Board of Directors of the Big Bear Fire Authority.
2. The Secretary shall assist the Fire Chief and the Chair of the Board in the preparation of the agenda, shall post the agenda and distribute agenda materials to the Board and others as required, shall take and distribute meeting minutes, shall attest to the execution of all resolutions, ordinances or other Board documents by the Chair, and shall have other duties specified in the Authority's Bylaws and Policies, the Joint Powers Agreement, or as otherwise specified by the Board.
3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 3rd day of August, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

John Green
Interim Chairman
Big Bear Fire Authority

ATTEST:

Chardelle Smith
Board Secretary
Big Bear Fire Authority

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing resolution, being Resolution No. BBFA2021-003 was duly passed and adopted by the said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the 3rd day of August, 2021, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this 3rd day of August, 2021

Chardelle Smith
Acting Board Secretary
Big Bear Fire Authority



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA5

MEETING DATE: August 3, 2021

TO: Chairman and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *[Signature]*

PREPARED BY: Kristin Mandolini, Senior Finance Officer *[Signature]*

SUBJECT: **ORDINANCE BBFA2021-001 – AN ORDINANCE INCREASING THE AMBULANCE SERVICE FEE SCHEDULE IN ACCORDANCE WITH INLAND COUNTIES EMERGENCY MEDICAL AUTHORITY 2021-2022 RATES**

BACKGROUND:

Ambulance transport and service fees are established annually by the Inland Counties Emergency Medical Authority (ICEMA). ICEMA periodically reviews allowable rates and adjusts rates to reflect changes in costs of providing emergency medical services and ambulance transports. On August 6, 2019, the Board adopted Ordinance BBFA2019-001 which established the ambulance fee structure for fiscal year 2019/2020.

On May 19, 2021, ICEMA provided the ambulance rate and fee schedule for fiscal year 2021/2022 with an effective date of July 1, 2021.

At the June 1, 2021 Board meeting Ordinance BBFA2021-001 was introduced as first reading to adjust ambulance service fees for fiscal year 2021/2022.

FISCAL IMPACT:

The ICEMA rate adjustments represent a rate increase of 5% for all services for which we charge. We could anticipate that the increase in fees would marginally increase ambulance revenue, but the payor-mix across care type and service provided can greatly affect the deductions from revenue that can result in a level net revenue experience. Proposed Ordinance BBFA2021-001 increases the Fire Authority's Ambulance Service Fees in conformance with ICEMA's ground ambulance rate setting policy.

STAFF RECOMMENDATION:

Staff recommends the Board conduct a public hearing of attached Ordinance BBFA2021-001. Upon conclusion of the public hearing, it is recommended the Board waive the full reading and adopt Ordinance BBFA2021-001, entitled:

ORDINANCE NO. BBFA2021-001

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA
JOINT POWERS AUTHORITY, INCREASING
AMBULANCE SERVICE FEES**

ATTACHMENT A: Ordinance BBFA2021-001 Increasing Ambulance Fee

ORDINANCE NO. BBFA2021-001

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE BIG BEAR FIRE AUTHORITY, A CALIFORNIA
JOINT POWERS AUTHORITY, INCREASING
AMBULANCE SERVICE FEES**

WHEREAS, the Big Bear Fire Authority is a California joint powers agency organized under Section 6500, *et seq.* of the California Government Code, and operating pursuant to the Fire Protection District Law of 1987, California Health & Safety Code Section 13800, *et seq.*; and

WHEREAS, the recovery of incident costs by the Big Bear Fire Authority is authorized under California Health & Safety Code Section 13916, *et seq.*; and

WHEREAS, the Fire Authority has published notice of its intention to establish a fee schedule for recovery of incident costs pursuant to Health & Safety Code Section 13916 and Government Code Section 6066; and

WHEREAS, the Board of Directors (“Board”) has determined that revenues are necessary and required to fund the services provided for herein; and

WHEREAS, the Fire Chief has prepared and made available to the public, information regarding the costs of providing the services for which the fee is charged. Such information indicates the type and amount of costs, above normal operating costs, that are incurred by the Fire Authority in responding to and recovering costs from emergency incidents; and

WHEREAS, the Board has determined that the charges set forth in Exhibit “A” attached hereto, reflect the reasonable costs to the Fire Authority for providing the listed ambulance-related services; and

WHEREAS, if any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance. The Board of the Big Bear Fire Authority hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases herein is declared invalid or unenforceable.

NOW, THEREFORE, the Board of the Big Bear Fire Authority ordains as follows:

Section 1. Findings. The recitals set forth above are hereby adopted as findings in support of this Ordinance.

Section 2. Ambulance Fee Schedule. The fee schedule attached hereto as Exhibit “A” is hereby adopted in its entirety.

Section 3. Responsible Party. Any and all charges will be billed to the responsible party and/or party receiving assistance as applicable. In the event that the responsible party is a minor, that minor’s parent or legal guardian will be billed. When charges are not collected through the Authority’s normal billing procedure, collection may occur by any means permitted by law.

Section 4. Prior Duplicative Fees or Charges Superseded. To the extent the fee schedule attached as Exhibit “A” describes fees and charges for the recovery of incident costs which conflict with any other fees, charges, taxes, assessments or exactions of any kind previously adopted by the Big Bear Fire Authority Board, the fees and charges set forth in Exhibit “A” shall supersede those conflicting fees, charges, taxes, assessments or exactions, effective the date this Ordinance takes effect.

Section 5. Effective Date. This Ordinance shall become effective thirty (30) days after its adoption by the Board.

PASSED, APPROVED, and ADOPTED by the Big Bear Fire Authority Board at its regular meeting held the 3rd day of August 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

John Green
Interim Chair
Big Bear Fire Authority

ATTEST:

Chardelle Smith
Acting Board Secretary
Big Bear Fire Authority

EXHIBIT "A"
FEE SCHEDULE

AMBULANCE RATE COMPONENTS	RURAL/WILDERNESS OPERATING AREAS
Advanced Life Support (ALS) Base Rate (All Inclusive)	\$1,906.21
Basic Life Support (BLS) Rate	\$1,373.20
Emergency Fee	\$335.90
Oxygen	\$208.33
Night Charge	\$240.52
Critical Care Transport	\$2,256.70
Mileage (per mile or fraction thereof)	\$32.12
Wait Time	\$57.35
EKG	\$130.37

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Chardelle Smith, Acting Secretary of the Big Bear Fire Authority Board, do hereby certify that the whole number of members of the said Board is ten; that the foregoing ordinance, being Ordinance No. BBFA2021-001 was duly passed and adopted by the said Board, approved and signed by the Chair of said Board, and attested by the Secretary of said Board, all at a meeting of the said Board held on the 3rd day of August 2021, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Witness my hand and the official seal of said Authority this 3rd day of August 2021.

Chardelle Smith, Acting Secretary
Big Bear Fire Authority



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA6

MEETING DATE: August 3, 2021

TO: Chairman and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Luke Wagner, Battalion Chief

SUBJECT: **AUCTION OF SURPLUS FLEET VEHICLES AND
MISCELLANEOUS EQUIPMENT**

BACKGROUND

Big Bear Fire Authority currently maintains a fleet of firefighting apparatus, ambulances, staff vehicles, and purchases a wide range of equipment that is utilized at emergency incidents, or to administer Department operations. Over many years, this equipment has become either outdated or unrepairable. The Department currently has five vehicles that need to be removed from service and one incident support trailer. Vehicles have a typical service life of 10 years. Actual lifespans are based on wear and tear over time, the unavailability of replacement parts, and cost of repairs.

DISCUSSION

The Authority owns a 2007 Chevrolet Kodiak ambulance, a 2009 Chevrolet 3500 ambulance, two Chevrolet Tahoe utility vehicles, a 2003 Chevrolet S-10 utility pickup, and a 2002 Sandpiper trailer that have passed their useful life. All vehicles have been placed into reserve status due to their age and increasing cost of repair. The Kodiak has 150,145 miles on the odometer, the Chevrolet 3500 has 152,407 miles, the Tahoe's have 165,055 and 138,975 miles, and the S-10 has 71,532 miles. The Sandpiper Incident Support trailer has passed its useful life. Also included for auction are two snow blowers, well beyond their useful life

RECOMMENDATION

Staff recommends the Board declare the vehicles identified in Attachment A as surplus equipment and authorize the Fire Chief to discharge the identified inventory at auction to the highest bidder. Proceeds from the sale will be deposited to the Authority's general fund.

2021 SURPLUS ITEMS FOR AUCTION

Vehicles	QTY
2007 Chevrolet Kodiak Ambulance 150,145 miles	1
2009 Chevrolet 3500 Ambulance 152,407 miles	1
2001 Chevrolet Tahoe H-285 138,975 miles	1
2001 Chevrolet Tahoe Utility 282-A 165,055	1
2003 Chevrolet S-10 Utility-3433 71,532	1
2002 Sandpiper Incident Support Trailer IS-281 Trailer	1
Miscellaneous	QTY
2001 Noma Canadiana Signature 8/27 Snow Blower, Serial #100102	1
2001 Craftsman 10/23 Snow Blower, Serial #SC8002657	1



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA7

MEETING DATE: August 3, 2021

TO: Chairman and Directors of the Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Acting Board Secretary *CS*

SUBJECT: **REVISION OF FIRE AUTHORITY BYLAWS**

BACKGROUND

At the June 1, 2021, Board meeting, the Board directed staff to resume its Board meetings at Hofert Hall located at the City of Big Bear Lake's Civic Center. In discussion with City staff, this request can be accommodated with a few scheduling adjustments.

The Adopted Bylaws and policies of the Fire Authority identify the location as principle place of governance, as well as meeting dates and times for the Board to conduct business affairs of the Authority. As such, any change to Board meeting location, date, or time requires the Authority Bylaws to be revised.

DISCUSSION

The City of Big Bear Lake has provided an estimated cost for the use of the Hofert Hall facility attributed to staff time for meeting set-up and tear down, the opening and closing of City Hall, and other peripheral related items. These costs can be reviewed in Attachment A.

Board Meeting video recording, editing, and posting on the Department website is provided by a third-party contractor.

The following changes to the Bylaws to move Board meeting location and times are reflected in Attachments B.

1. Paragraph 3.2, Principal Governance Office location is changed to City of Big Bear Lake Civic Center known as Hofert Hall, 39707 Big Bear Blvd, Big Bear Lake, CA, 92315
2. Paragraph 5.1, Regular Meetings time of meeting is changed to 6:00 p.m. (as this is the only time available due to other engagements at Hofert Hall).

RECOMMENDATION

Staff recommends:

1. Approve annual estimated board meeting expenditure. Attachment A
2. Adopt changes to the Bylaws as presented in Attachment B.

1. City of Big Bear Lake

Public Meeting setup and broadcast

	<u># of FTEs</u>	<u>Hours/FTE</u>	<u>FBHR</u>	<u>Cost</u>
Setup meeting room and equipment	1	2	\$ 56.88	\$ 100.00
Broadcast/Record	2	2	\$ 79.02	\$ 300.00
Breakdown/Lockup Equipment	1	1.5	\$ 56.88	\$ 100.00
COST PER MEETING				\$ 500.00

Monthly Contractual Services Fee *
* Indexing and archiving of meetings is provided under separate contract.

***Charges do not include equipment & software annual maintenance fees, cost of equipment repairs/replacement, staff time to maintain equipment, order replacement parts, coordinate & schedule third party vendors, utilities, insurance, facility maintenance costs, etc**.*

2. Fisher Intefrated, Inc.

Indexing and Archiving of Meetings	<u>Per Meeting</u>
	\$ 300.00

**BYLAWS AND POLICIES
OF
THE BIG BEAR FIRE AUTHORITY**

1. Name and Purpose.

1.1 Name. The name of this public agency is the Big Bear Fire Authority.

1.2 Purpose. The Participating Agencies established the Big Bear Fire Authority in 2012 pursuant to the California Joint Exercise of Powers Act, commencing at California Government Code section 6500 *et seq.*, for the purpose of creating a separate and distinct public agency with: (1) the authority over existing fire prevention and suppression equipment, medical equipment, and associated property and assets of the participating agencies; (2) the authority over fire prevention and suppression equipment, medical equipment, and associated property and assets acquired by the Authority; (3) the authority over fire and medical administrative services personnel, fire and medical operations personnel, and any other fire and medical personnel, when desired by the Participating Agencies; and (4) the authority to take any other permitted actions as are necessary to fulfill the obligations, responsibilities, and purposes set forth in that certain JOINT EXERCISE OF POWERS AGREEMENT CREATING AN AGENCY TO BE KNOWN AS THE BIG BEAR FIRE AUTHORITY entered into by the Participating Agencies.

2. Definitions. In addition to the other terms defined herein, the following terms, whether in the singular or in the plural, when used herein, shall have the meanings specified below:

2.1 “Agreement” shall mean that certain JOINT EXERCISE OF POWERS AGREEMENT CREATING AN AGENCY TO BE KNOWN AS THE BIG BEAR FIRE AUTHORITY, dated as of June 21st, 2012, for reference purposes only, as amended from time to time.

2.2 “Act”, “Authority”, “Authority Area”, “Board” or “Board of Directors”, “Fiscal Year”, “Parties”, and “Party” shall have the respective meanings as set forth in the Agreement.

2.3 “Bylaws” shall mean these bylaws and policies and approved and amended from time to time.

2.4 “Director” shall mean a member of the Board of the Authority.

2.5 “Participating Agencies” shall mean the Big Bear City Community Services District and the Big Bear Lake Fire Protection District, unless the Agreement is amended to include participation by additional agencies or parties.

2.6 “State” shall mean the State of California.

3. Offices and Meeting Locations.

3.1 Principal Business Office. The “principal business office” of the Authority shall be located at 41090 Big Bear Blvd, Big Bear Lake, CA 92315. The daily operations and transaction of business of the Authority shall be conducted from such location, including the delivery of mail and

other communications. If the United States postal service provides otherwise with respect to delivery of mail, such mail shall be delivered to P.O. Box 2830, Big Bear Lake, CA 92315.

3.2 Principal Governance Office. The “principal governance office” of the Authority shall be ~~Big Bear Fire Authority headquarters~~, the existing City of Big Bear Lake Civic Center known as Hofert Hall located at ~~41090~~ 39707 Big Bear Blvd, Big Bear Lake, CA 92315. The Board shall hold all regular, adjourned regular, or special meetings of the Authority at such location unless otherwise determined by the Board or by necessity. All meetings of the Board shall be held within the Authority Area except when applicable law permits the holding of such meetings outside the Authority Area.

3.3 Other Offices. The Authority may also have offices at such other places within the Authority Area as the Board may from time to time determine or the business of the Authority may require. The daily operations and transaction of business of the Authority may be conducted at other locations within the Authority Area as determined by necessity or determination of the Board.

4. Board of Directors.

4.1 Powers and Duties of the Board. The Board shall have the responsibility for the general supervision of the affairs, property and business of the Authority and may, from time to time, adopt and modify these Bylaws and other rules and regulations for that purpose and for the conduct of its meetings as it may deem proper. The Board may exercise and shall be vested with all powers of the Authority insofar as not inconsistent with applicable law, the Agreement or these Bylaws. The primary responsibility of the Board is the formulation and evaluation of policy, appropriation of Authority funds, and supervision of the Fire Chief and professional staff of the Participating Agencies performing services on behalf of the Authority. Routine matters concerning the operational aspects of the Authority should be delegated to Fire Chief and professional staff of the Participating Agencies performing services on behalf of the Authority.

4.2 Directors. The Directors are appointed to serve in accordance with the provisions of Section 5.1 of the Agreement. The Board consists of ten (10) Directors, including the elected or appointed members of the boards of directors of the Participating Agencies. The term of office of each Director shall be concurrent with that Director’s term of office on the Participating Agency’s board of directors.

4.3 Public Communications. Other than when presenting their own opinions or positions, Directors shall represent the official policies or positions of the Authority to the public, public agencies, or the media to the best of their ability, and only when officially authorized to do so. Except as otherwise officially and expressly authorized by the Board, only the Chair of the Board is authorized to act as the Authority’s spokesperson and may speak on behalf of the Authority. When presenting their individual opinions and positions, Directors shall explicitly state that they do not represent the Authority or any body thereof, and they shall not allow the inference that they do. When making public utterances, Directors shall make it clear whether they are authorized to speak on behalf of the Board, or whether they are presenting their own views.

5. Meeting Standards and Procedures.

5.1 Regular Meetings. Regular meetings of the Authority shall be held on the first Tuesday in February, April, June, August, October, and December during each year at 5:00 p.m., or as otherwise scheduled by the Board, at the principal governance office of the Authority. The Board may, from time to time, change the date, time and location of such regular meetings, by majority vote, as necessitated by holiday schedules or changing circumstances. In any event, the Board shall hold at least one regular meeting during each quarter. Notice, agendas, and agenda packets of such regular meeting shall be emailed or mailed to each member of the Board of Directors, as appropriate, and to any local newspaper, radio or television station, or person requesting notice of such meetings no later than seventy-two (72) hours before the time of the meeting and as otherwise required by applicable law. The Authority may charge the actual cost of mailing (including administrative time of staff) to any local newspaper, radio or television station, and to any person requesting the mailing of written notice, agendas, and agenda packets to the extent permitted by law.

5.2 Special Meetings. A special meeting of the Board may be called at any time by the Chair, by a majority of the Board, or by a majority vote of the board of directors of any Participating Agency. Notice, agendas, and agenda packets of such special meeting shall be emailed or mailed to each member of the Board of Directors, as appropriate, and to any local newspaper, radio or television station, or person requesting notice of such meetings no later than twenty-four (24) hours before the time of the meeting and as otherwise required by applicable law. The Authority may charge to any person requesting the mailing of written notice, agendas, and agenda packets the actual cost of mailing (including administrative time of Authority staff) to the extent permitted by law.

5.3 Organization. Each meeting of the Board shall be presided over by the Chair or, in his or her absence, by the Vice-Chair, or in the absence of both the Chair and Vice-Chair, by any member of the Board selected to preside by vote of a majority of the members of the Board present. The Secretary, or in his or her absence any person designated by the individual presiding over the meeting, shall act as secretary of the meeting.

5.4 Method of Voting. Votes on all questions shall be by roll call.

5.5 Quorum and Voting.

(a) Six (6) Directors constitutes a quorum for the transaction of business.

(b) The affirmative vote of a majority of the quorum is required to transact business, except:

(i) Where different voting requirements are provided for by applicable law;

(ii) Approval of ordinances and resolutions shall require the affirmative vote of a majority of the entire membership of the Board (i.e., at least six (6) affirmative votes), pursuant to Health & Safety Code § 13856(b) as amended from time to time;

(iii) Approval of budgets, issuance of any bonds, exercise of eminent domain, approval of all Authority purchases over Twenty-Five Thousand Dollars (\$25,000), and incurrence of any debts, liabilities, obligations, certificates of participation or other evidence of

indebtedness over Twenty-Five Thousand Dollars (\$25,000) shall require the affirmative vote of seven (7) or more Directors.

5.6 Adjournment. In the absence of a quorum at any meeting of the Board, a majority of the Directors present, or the Secretary in the absence of all Directors, may adjourn the meeting from time to time without further notice except as otherwise required by law, but no other business may be transacted.

5.7 Public Meetings; Notices. All meetings of the Board shall be open and public, and all persons shall be permitted to attend any meeting of the Board, except as otherwise provided in the Ralph M. Brown Act, as amended, and any other applicable law. The Authority shall comply with all public noticing required by the Ralph M. Brown Act, as amended, and any other applicable law.

5.8 Agenda Format. The agenda for the regular meetings the Board of Directors shall be generally as follows, at the discretion of the Fire Chief and the Chair:

- (a) Call To Order
- (b) Moment of Silence/Pledge of Allegiance
- (c) Roll Call
- (d) Report on Closed Session
- (e) Announcements & Upcoming Events
- (f) Presentations
- (g) Director's General Announcements
- (h) General Public Comment
- (i) Chief's Report
- (j) Finance Officer's Report
- (k) Consent Calendar
- (l) Items Removed from Consent Calendar
- (m) Public Hearing
- (n) New Business
- (o) Committee Reports
- (p) Director's Closing Comments
- (q) Adjourn

The Chair may, at his or her discretion, take items out of order at the meeting in order to facilitate the business of the Board and/or for the convenience of the public.

5.9 Setting of Agenda. The Fire Chief and the Chair shall be responsible for setting items of business on the Board's agenda based on the needs of the Authority and the requests of the Directors. Any Director wishing to include an item of business on the agenda shall notify the Fire Chief at least one week before the Board's regular meeting or at least three days before any special meeting, and the item shall be placed on the agenda. Committees shall act at the direction of the Board.

5.10 Conducting the Meeting and Rules of Order. The Chair shall preside over and conduct all Board meetings. Except as modified by these Bylaws, the Board shall follow as a general guide the most current edition of Rosenberg's Rules of Order. Directors shall defer to the Chair for conduct of meetings but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

5.11 Public Comment; Reasonable Limitations. The Board shall encourage and welcome public comment on all items on the Board's agenda and, during the general public comment period, public comment on any matters not on the Board's agenda but within the subject matter jurisdiction of the Board. Pursuant to the Ralph M. Brown Act, and to facilitate an orderly meeting process, the Board shall place the following reasonable requirements on public comment.

(a) Public comment shall be limited to three (3) minutes per speaker per agenda item when commenting on an agenda item, and public comment shall be limited to three (3) minutes per speaker during the general public comment period.

(b) Any person wishing to speak on a particular agenda item shall indicate their desire to speak on that agenda item by completing a speaker slip provided by the Secretary prior to the Board taking up that agenda item. For agenda items, public comment will generally be heard after any staff presentations but before Board deliberations on that item. However, the Chair may use discretion on when to take public comment, provided that public comment is received before action is taken on an item.

(c) Public comments should be addressed to the Board, and not to staff or the public.

(d) The Board may, but is not required to, direct questions raised during public comment to staff for answer at the appropriate time. Directors may make a brief response to matters raised during the general public comment, but no action may be taken on any matter unless it relates to an item on the Board's agenda as required by the Ralph M. Brown Act as amended from time to time.

5.12 Minutes. The Secretary of the Board shall create minutes of open sessions which shall be reviewed and approved by the Board. The minutes shall record the actions taken on agenda items and a brief summary of the items discussed. Directors may request, for inclusion into minutes by the Secretary, brief comments pertinent to an agenda item. Such request may only be made at the meeting during which the comments are made.

5.13 Committees. The Chair may nominate such committees as are necessary to assist the Board in carrying out its duties. Each committee will consist of up to four Board members, or as otherwise permitted by law. Each committee will report its activities and recommendations during Board meetings.

(a) Committee members shall be selected by the Chair and approved by the majority vote of the Board. Standing committees must comply with the public notice and open meeting requirements of the Ralph M. Brown Act as amended from time to time. Ad hoc committees may, but are not required to, comply with the public notice and open meeting requirements of the Ralph Mr. Brown Act as amended from time to time. Standing committees are those committees that have continuing subject matter jurisdiction over an item or area of business; ad hoc committees are those committees designated to perform a limited, discrete task and whose jurisdiction ends when that task is completed.

5.14 Conflicts of Interest; Code of Conduct. Board members and staff are honored with the public's trust, and must conduct all Authority business in an impartial, objective manner not tainted by financial conflicts of interest. Board members and staff shall abide by the disclosure and disqualification requirements of the Political Reform Act and implementing regulations, the provisions of Government Code 1090 and all other applicable rules regarding conflicts of interest. In addition, Board members shall abide by all rules of conduct duly adopted by the Board.

6. Officers.

6.1 Board Officers. By a majority vote of the Directors, the Directors shall select from amongst its membership the Board's officers.

(a) *Chair and Vice-Chair.* The Board's officers shall be the Board Chair and Board Vice-Chair. The Board may establish additional officers and elect members to these positions, provided that no member shall hold more than one office at a time.

(b) *Selection of Chair and Vice-Chair.* At its regular meeting in the last quarter of each calendar year, or as soon thereafter as reasonably possible, the Board shall select from amongst its members its Chair and Vice-Chair for the following year by the following process:

(i) The Chair shall open the nominations for the subsequent Chair. The nomination may come from either member agency. The Chair shall then close the nominations and require a second which may come from either member agency. The Board shall then vote to elect the new Chair. Immediately upon election, the newly elected Chair shall assume all duties and responsibilities of the Chair. The newly elected Chair shall then open the nominations for the Vice-Chair. The nomination may come from either member agency and requires a second which may come from either member agency. The Chair shall close the nominations, and the Board shall vote to elect the new Vice-Chair. Immediately upon election, the newly elected Vice-Chair shall assume all duties and responsibilities of the Vice-Chair.

(ii) The Chair shall alternate between the Participating Agencies each year, such that the Chair selected for the following year shall not be from the same Participating Agency that provided that Chair for the current year. The Vice-Chair shall also alternate between

the Participating Agencies each year, such that the Vice-Chair selected for the following year shall not be from the same Participating Agency that provided the Vice-Chair for the current year.

(c) *Powers and Duties of Chair.* The Chair shall preside over and conduct all Board meetings. The Chair shall serve as the head of the Board and is responsible for approving the agenda, leading each meeting, and executing all ordinances, resolutions or other Board documents. Except as otherwise officially and expressly authorized by the Board, only the Chair is authorized to act as the Authority's spokesperson and may speak on behalf of the Authority.

(d) *Powers and Duties of Vice-Chair.* If the Chair is absent or unable to act, the Vice-Chair shall exercise the powers of the Chair as granted by these Bylaws and the Agreement.

(e) *Removal and Resignation of Board Officers.* Officers of the Board such as the Chair and Vice-Chair may, by majority vote of the Board, be removed from office for actions inconsistent with the Bylaws, the Agreement, or other applicable laws and policies. Removal from Board office has no effect on the Board member's status as a Board member. Officers of the Board may resign from office by providing written notice to the Board or to the Secretary. Such resignation shall be effective upon receipt, unless the written resignation provides otherwise.

6.2 Additional Authority Officers. By a majority vote of the Directors, the Directors shall by resolution from time to time select, appoint, or employ a Secretary and a Treasurer/Auditor/Controller.

(a) *Secretary.* The Board shall, from time to time, designate an employee of one of the Participating Agencies, or an employee or contractor of the Authority, as Secretary of the Board. The Secretary shall assist the Fire Chief and the Chair in the preparation of the agenda, shall post the agenda and distribute agenda materials to the Board, shall take and distribute meeting minutes, shall attest to the execution of all resolutions, ordinances or other Board documents by the Chair, and shall have the other duties specified in these Bylaws, the Agreement, or by the Board.

(b) *Treasurer/Auditor/Controller.* The Board shall, from time to time, designate an employee of one of the Participating Agencies, or an employee or contractor of the Authority, as Treasurer/Auditor/Controller. The Treasurer/Auditor/Controller is responsible for all budgets and financial projections, and all duties specified in Government Code sections 6505.5 and 6505.6, as amended from time to time.

(i) The Treasurer/Auditor/Controller, to the extent such officer's duties and responsibilities pursuant to the Act may require, is designated as the public officer or person who has charge of, handles, or has access to property of the Authority, and such officer shall file an official bond or obtain a policy of insurance covering for the faithful performance of duties as required by Section 6505.1 of the Act and Section 13854(c) of the California Health & Safety Code in the amount of \$100,000 or 10% of the Authority's final budget from the prior fiscal year (whichever is greater). The Authority shall pay the premiums on the bond or insurance policy.

(c) *Removal and Resignation of Additional Authority Officers.* Additional Authority officers may, by majority vote of the Board, be removed from office. Such officers may resign from office by providing written notice to the Board or to the Secretary. Such resignation shall be effective upon receipt, unless the written resignation provides otherwise.

6.3 Fire Chief. The Fire Chief shall serve as the Chief Administrative Officer of the Authority, and is charged with overseeing and conducting the day-to-day operations of the Authority. Except as otherwise provided in duly approved contracts of the Authority, the Act, the Agreement, applicable law or Board action, the Fire Chief shall receive supervision and policy direction from the Board and report to the Board; provided, however, that individual Board members shall not intervene in the day-to-day operations of the Authority.

7. **Compensation and Reimbursement of Expenses.** To conserve Authority resources and keep expenses within community standards for public officials, expenditures should adhere to the guidelines in this Section. In the event that expenses are incurred which exceed the guidelines in this Section, the cost borne or reimbursed by the Authority shall be limited to the costs that fall within the guidelines.

7.1 Compensation for Authority Meetings. The compensation for all Directors of the Authority is stipulated in Ordinance No. BBFA2018-002 and shall be One Hundred Thirty Dollars (\$130.00) per meeting (“Per Diem”) for attendance at each official meeting of the Authority, including attendance at meetings of an advisory body of the Authority such as committees or subcommittees, or other meetings per Ordinance No. BBFA2018-002, up to a maximum of four (4) Per Diems in each calendar month pursuant to Health & Safety Code § 13857 or other applicable law as amended from time to time.

(a) The Secretary shall record the attendance of each Director at official meetings of the Authority and shall communicate the same to the Authority Treasurer; such record of attendance shall be sufficient for each Director to receive any Per Diems due from the Authority Treasurer.

(b) Per Diems shall only be paid for attendance at each official meeting of the Authority, including attendance at meetings of an advisory body of the Authority such as committees or subcommittees, but shall not be paid for attendance at other events or in the performance of other official duties upon request of the Chair or the Board.

7.2 General Guidelines for Attendance at Conferences, Trainings, Organized Educational Activities, Events, and Other Meetings.

(a) When Directors are requested by the Chair or the Board to attend the following types of activities, such activities shall constitute authorized occurrences for which reimbursements shall be paid while all other expenditures for occurrences not listed below require specific prior approval by the Board at a regular or special meeting:

(i) Communicating with representatives of regional, state and the federal government on Authority adopted policy positions;

(ii) Attending conferences, trainings, or organized educational activities designed to improve Director skill and information levels;

(iii) Participating in meetings or events of regional, state and national organizations whose activities affect the Authority’s interests; and

(iv) Attending Authority and Big Bear Valley events as a representative of the Authority.

(b) Each Director shall be permitted to expend no more than 10% of the total amount established in an annual budget for attendance at conferences, trainings, and organized educational activities of Directors. Notwithstanding the foregoing, Directors shall be entitled to reimbursement for attendance at other meetings and events when attendance is requested by the Chair or the Board pursuant to these Bylaws for an Authority purpose. The Board may approve travel and expense reimbursements which exceed the annual limits established for each Director when due to out of state travel.

(c) Travel expenses other than mileage and meals shall not be permitted for activities held within the Big Bear Valley. In no event shall a Director be reimbursed for any travel expenses related to attending official meetings of the Authority, including attendance at meetings of an advisory body of the Authority such as committees or subcommittees, as the Per Diem is intended to cover such expenses.

(d) Directors shall be requested to provide a brief report on the conference, meeting, training, organized educational activity or other event attended at the next regular meeting of the Authority. If multiple Directors attended, a joint report may be made.

7.3 Travel Expenses. Other than to attend official meetings of the Authority, all Directors of the Authority shall be entitled to reimbursement of actual, necessary, and reasonable expenses incurred for attendance at conferences, meetings, trainings, organized educational activities or other events (collectively, the “Event”) when required for the performance of official duties or by request of the Chair or the Board, such as, but not limited to, reasonable travel, car rental, lodging, registrations, meals (excluding alcoholic beverages), and incidental expenses as permitted by law and pursuant to these Bylaws.

(a) *Transportation.* The most economical mode and class of transportation reasonably consistent with scheduling needs and cargo space requirements shall be used by Directors, using the most direct and time-efficient route. Government and group rates shall be used whenever available.

(i) *Airfare.* Airfares that are equal or less than those available through the Enhanced Local Government Airfare Program offered through the League of California Cities, the California State Association of Counties, or the State of California are presumed to be the most economical and reasonable for purposes of reimbursement under these Bylaws. Directors shall travel by Coach Class airfare.

(ii) *Personal Automobiles.* When Directors use a private automobile for attending an Event, they shall be eligible for a reimbursement per mile equal to the standard rate in effect for business miles deduction, as such rate is established from time to time by the United States Internal Revenue Service. In the case of a Director using a private automobile for attending an Event, it is acknowledged that the mileage reimbursement rate includes the retention of comprehensive automobile liability insurance which shall be considered primary in case an accident occurs during the course of the Authority business. Reimbursement for each mile actually traveled when Directors utilize their vehicles shall be reimbursed provided such mileage compensation does

not exceed the lowest available Coach Class airfare plus reasonable cost for transportation to and from the airport at the point of departure and the airport at the destination.

(iii) *Transportation Pooling.* When two or more Directors attend the same Event, they shall be expected, whenever practical, to pool transportation (including use of personal automobile and other ground transportation such as taxis or shuttles).

(iv) *Taxi, Car Rental and "Airport Limousine" Services.* Taxi, shuttle bus, "airport limousine", or other similar transportation shall be used by Directors between airport, hotel, and Event meeting sites whenever available and the Director shall use the lowest cost method available. A 15% gratuity may be included for each fare. Car rental shall be used only when it can be demonstrated that it is less expensive than other forms of ground transportation. Charges for car rental may be reimbursed under this provision if more than one Director is attending an Event, and it is determined that sharing a rental vehicle is more economical than other forms of transportation. In making such determination, the cost of the rental vehicle, parking, and gasoline shall be compared to the combined cost of such other forms of transportation. Generally, rental rates that are equal or less than those available through the State of California's website (<http://www.dgs.ca.gov/travel/Home.aspx>) shall be considered the most economical and reasonable for purposes of reimbursement under these Bylaws.

(v) *Driving in Lieu of Air Travel.* If a Director chooses to travel in his or her private automobile rather than by scheduled airlines, and the distance traveled requires more than 8 hours driving, overnight lodging and three (3) meals will be reimbursed to the Director, provided that the total of such reimbursement does not exceed the cost of Coach Class airfare plus normal cost for transportation to and from the airport at the point of departure and the airport at the destination.

(b) *Lodging.* The actual and reasonable cost of lodging for Events requiring an overnight stay and which are not in the Big Bear Valley shall be reimbursed. Whenever possible, the Director shall secure the group rate made available through the sponsoring organization, and when possible should stay at or near the event location in order to reduce ground transportation expenses. If the group rate is not available, the Director shall request the government rate. A listing of hotels offering government rates in different areas is available through the State of California's website, (<http://www.dgs.ca.gov/travel/Home.aspx>), and lodging rates that are equal or less than these government rates are presumed to be reasonable and hence reimbursable for purposes of these Bylaws.

(c) *Meals.* Actual and reasonable costs for meals and incidental expenses (including beverages, taxes and gratuities) of up to \$55 per day shall be reimbursed to Directors on Authority-related Event travel lasting at least one full day. Notwithstanding the forgoing and in accordance with Government Code Section 53232.3, Directors shall be required to submit receipts for meals and incidental expenses. The meal rate of \$55 per day shall be deemed the reasonable rate of reimbursement inclusive of all meals and incidental expenses. In the event submitted receipts are less than \$55 per day, Directors shall only receive reimbursement equal to the actual amount incurred for meals and incidental expenses as reflected in the receipts submitted. Meals provided as part of the event registration are not reimbursable and shall be deducted from the maximum daily meal rate of \$55 per day as follows: Breakfast - \$15, Lunch - \$15, Dinner - \$25. In high cost cities including Los Angeles, Monterey, Palm Springs, San Diego, San Francisco, New York, and

Washington, D.C., the daily meal rate shall be increased to a maximum of \$65 per day as follows: Breakfast - \$15, Lunch - \$20, Dinner - \$30. Meal reimbursement for partial day traveling shall be based on the actual charge established for each meal by the particular Event attended. When the meal price is not established by the Event nor included in the registration price, the meal reimbursement shall be based upon the established cost per meal as described above.

(d) *Registrations.* Event registration fees shall be paid in advance directly by the Authority when possible, but shall be reimbursed to Directors if registration costs are incurred by Directors after attendance is requested or approved by the Chair or the Board. When possible, the individual attendee is expected to request lower cost advanced registration.

(e) *Other Expenses.*

(i) *Parking Expenses.* The actual cost of airport, lodging, and event parking shall be reimbursable at the actual rate charged. Directors shall seek the lowest available cost for parking expenses. Long-term airport parking shall be used for travel exceeding 24 hours.

(ii) *Telephone/Fax Charges.* Charges for necessary Authority-related telephone calls incurred by a Director while on authorized travel shall be reimbursed.

(iii) *Internet Charges.* Authority-related internet access charges incurred by a Director while on authorized travel shall be reimbursed, but shall not exceed \$15.00 per day.

(f) *Additional Travel Days.* If a Director elects to travel in advance or stay longer on personal business, the Authority shall be obligated only for the round trip travel cost and the reimbursable expenditures as described herein. The Authority shall not be obligated for expenses incurred on the additional travel days related to personal business. When traveling before or after attendance at authorized Events results in a cost savings for the Authority, the Chair may authorize additional travel days.

(g) *Non-Reimbursable Expenses.* The following expenses are not considered reimbursable: the personal portion of any trip; political or charitable contributions or events; alcoholic beverages; expenses of a spouse, relative, significant other, or friend accompanying the Director; entertainment expenses (including theater, movies either in-room or at the theater, sporting events including gym, massage or golf, or other cultural events); non-mileage personal automobile expenses including repairs, traffic citations, insurance or gasoline; personal losses incurred while on Authority business; private telephone or internet usage; and personal items such as laundry, dry cleaning, shoe shine and the like.

(h) *Cash Advances.* From time to time, it may be necessary for a Director to request a cash advance to cover anticipated expenses while traveling or doing business on the Authority's behalf. Such request for an advance should be submitted to the Authority Treasurer at least ten (10) days prior to the need for the advance with the following information: the purpose of the expenditure; the benefits of such expenditure to the Authority; the anticipated amount of the expenditure (for example, hotel rates, meal costs, and transportation expenses); and the dates of the expenditure. Any unused advance must be returned to the Authority within two (2) business days of the official's return, along with any expense report and receipts documenting how the advance was

used in compliance with these Bylaws. In the event the Authority Treasurer is uncertain as to whether a request complies with these Bylaws, such individual must seek resolution from the Board.

7.4 Non-Travel Expenses. To qualify for reimbursement, non-travel expenses must be reasonable, actual, and necessary and for the specific benefit of the Authority. Reimbursable meal expenses will be reimbursed in the same manner as set forth herein for Authority-related travel above. Officials shall be reimbursed for actual telephone, internet, and fax expenses incurred for Authority business. Telephone bills shall identify which calls were made for Authority business. For cellular calls when the Director has a particular number of minutes included in the Director's plan, the Director shall identify the percentage of calls made for Authority business and the Authority shall reimburse the Director accordingly. The Authority may reimburse other expenses provided such expenses are not personal in nature.

7.5 Method of Reimbursement. Expenses shall not be reimbursed unless an expense form or other suitable form of request is submitted to the Authority Treasurer within thirty (30) days after the expenditure. The expense form or other suitable form of request shall be accompanied by itemized receipts documenting each expense. If no itemized receipt is available, a copy of the available receipt shall be submitted along with a written declaration that no unauthorized expenditures were included within the charges evidenced by the receipt. If no form of receipt is available, the Director shall submit an explanation of the expenditure and any available proof, along with a written declaration that no unauthorized expenditures were included within the charge and that the Director actually incurred such charges while on Authority business. All expense reports of Director reimbursement expenditures are public records subject to disclosure under the Public Records Act and other applicable laws. All expenses are subject to verification that they comply with these Bylaws.

7.6 Violations. Use of public resources or falsifying expense reports in violation of these Bylaws may result in any or all of the following: loss of reimbursement privileges; a demand for restitution to the Authority; the Authority's reporting the expenses as income to the elected official and to state and federal taxing authorities; civil penalties of up to \$1,000 per day and three times the value of the resources used pursuant to California law; and referral to the appropriate authorities for prosecution for misuse of public resources.

8. Miscellaneous Provisions.

8.1 Title to Property. The title to all property of the Authority shall be vested in the Authority, and the signature of any Board Officers, Additional Authority Officers, or the Fire Chief, authorized at any meeting of the Board, shall constitute the proper authority for the purchase or sale of property or for the investment or other disposal of funds which are subject to the control of the Authority.

8.2 Amendments to Bylaws. These Bylaws may be altered, amended, repealed, added to or deleted, by an affirmative vote of a majority of the Board at any regular or special meeting of the Board.

8.3 Annual Review of Bylaws. The Board shall review the Bylaws annually and make any changes that are necessary to be consistent with the intent of the Agreement, Authority policy, and any applicable laws or other rules and regulations connected with operation of the Agreement.

8.4 Budget. The Board shall publish notice, hold public hearings, and adopt a budget pursuant to the provisions of California Health & Safety Code beginning with section 13893. After making changes to the preliminary budget, the Board shall adopt a final budget. Once adopted, the budget shall serve as a delegation to the Fire Chief of Authority to expend the funds on the items designated or otherwise provided pursuant to a duly approved contract of the Authority individually approved by the Board. The Treasurer shall forward the final budget to the San Bernardino County Auditor as may be required by the County Auditor from time to time under the Health and Safety Code.

8.5 Severability. Any adjudication that these Bylaws or any part thereof is invalid shall not affect the validity of the remainder of these Bylaws.

These amended Bylaws and Policies of the Big Bear Fire Authority are hereby adopted on this 4th day of June 2019.

~~Bill Jahn~~John Green
Interim Chairman, Board of Directors
Big Bear Fire Authority

SECRETARY'S CERTIFICATE

The undersigned hereby certifies that she is the Secretary of the Big Bear Fire Authority, a California joint powers authority; that attached hereto is a true, correct and complete copy of the Bylaws of the Big Bear Fire Authority; and that said Bylaws are in full force and effect as of the date hereof.

Dated: ~~June 4, 2019~~ August 3, 2021

~~Dawn E. Marschinke~~Chardelle Smith
Acting Board Secretary
Big Bear Fire Authority



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA8

MEETING DATE: August 3, 2021

TO: Chairman and Directors of the Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Acting Board Secretary *CS*

SUBJECT: **BOARD REORGANIZATION-SELECTION OF CHAIRPERSON
AND VICE CHAIRPERSON**

BACKGROUND

Chairman Caretto resigned his position as of June 18, 2021; Vice Chairman Green assumed the role of interim Chairman pending further Board action. The Bylaws of Big Bear Fire Authority establish the rules and process for selecting its Board Chair and Vice Chair.

The Bylaws of Big Bear Fire Authority as currently written state “the Chairperson shall alternate between the member agencies each year, such that the Chair selected for the following year shall not be from the same member agency that provided that Chair for the current year. The Vice Chair shall rotate each year in the same manner as the Chair”.

DISCUSSION

With the resignation of Chairman Caretto it is necessary for the Board to discuss and select a Board Chair for the balance of calendar year 2021. If the Board desires, it may also consider a stay for the for the Chair and Vice Chair position to also cover the 2022 calendar year. This is in consideration that for the balance of calendar year 2021 the Board has the October 5, 2021, and the December 7, 2021 meetings remaining. In previous years the December meeting, on occasion has been adjourned.

The Board is guided in the selection process as described below. The Board shall select from amongst its members its Chair and Vice Chair for the calendar year by the following process:

1. The interim Chair shall open the nominations for the selection of Board Chair.
2. The interim Chair shall then close nominations, and the Board shall vote to elect the Chair of the Board
3. Immediately upon election, the newly elected Chair shall assume all duties and responsibilities of the Board Chair.
4. The newly elected Chair shall then open the nominations for the Vice Chair of the Board.
5. The Chair shall close the nominations, and the Board shall vote to elect Vice Chair of the Board.

6. Immediately upon election, the newly elected Vice Chair shall assume all duties and responsibilities of the Vice Chair.

RECOMMENDATION

Staff recommends:

1. The interim Chairman open nominations for selection of Board Chair. Close nominations, and move for approval by vote of the Board.
The newly elected Chair shall immediately take over the proceedings of the Board and open nominations for Vice Chair of the Board, close nominations and move for approval by vote of the Board.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA9

MEETING DATE: August 3, 2021

TO: Chairman and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Chardelle Smith, Acting Board Secretary *CS*

SUBJECT: **APPOINTMENT OF A STANDING ADMINISTRATIVE COMMITTEE**

BACKGROUND

The Standing Administrative Committee (Committee) is established to assist staff with guidance in a range of policy level discussion items. The goal of the Committee is to streamline discussion and facilitate communication by making recommendations for the Board's consideration. Generally, Committee discussion items are either generated and assigned to the Committee by the Board or at the discretion of the Fire Chief, as a form of guidance and communication from his office to the full Board. Directors Green, Ziegler, and Herrick are current members of the 2021 Committee.

The Board's Bylaws indicate that the Board Chair shall appoint committees. The Administrative Committee is reviewed and potentially revised annually based on the new Chair's selections.

DISCUSSION

Chairman Caretto resigned his position as of June 18, 2021; therefore, there is a vacant seat within the current Administrative Committee.

The use of a balanced, four-member committee has proven valuable to the Fire Authority as decisions are made that affect its member agencies. There are several work items contemplated for FY 2021/22 in which the Committee will likely be instrumental to adequately address complexities within each item.

RECOMMENDATION

Staff recommends the Chair appoint one director to fill the vacant seat. The Board shall affirm the Chair's appointments by vote.



BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA10

MEETING DATE: August 3, 2021

TO: Chairman and Directors of Big Bear Fire Authority

FROM: Jeff Willis, Fire Chief *JW*

PREPARED BY: Mike Maltby, Assistant Chief *MM*

SUBJECT: **APPOINTMENT TO FIRE CODE APPEALS BOARD**

BACKGROUND

The California Building Standards Commission has adopted the 2019 California Building Standards Code, including the 2019 California Fire Code. Whenever a new code is adopted by the state, it must also be adopted by the local agency. Local agencies may amend the standard code if the amendments are supported by findings showing that the amendments are necessary because of local climatic, geological, or topographical conditions that exist within that jurisdiction.

In recognition of the Fire Authority Board of Directors' desire to retain local control, the California Fire Code was amended to include provisions for the establishment of an Appeals Board allowing any Fire Code related conflict to be heard and mitigated at the local level.

DISCUSSION

At its August 4, 2020, Board meeting, the Board adopted Ordinance BBFA2020-001, adopting the 2019 California Fire Code with local amendments. The ordinance states that the Appeals Board shall be comprised of the Chairperson and four other members of the Board selected by the Board Chairperson.

This item is being placed on the agenda for purpose of discussion and member appointment if needed, based on the reorganization of the Board Chairperson, due to Chairman Caretto's resignation.

The Appeals Board Members that were appointed to serve for a period of one year at the February 2, 2021, Board meeting include Directors Caretto, Lee, Mote, Walsh, and Ziegler.

RECOMMENDATION

Staff recommends the Fire Authority Board Chair make appointments, if necessary.