



# Big Bear Fire Authority

## **BIG BEAR FIRE AUTHORITY**

Regular Board Meeting of

APRIL 06, 2021

Closed Session 4:30 p.m.

Regular Session 5:00 p.m.

Due to Executive Orders N-25-20 and N-29-20 there is no physical location for members of the public to participate. Members of the public may participate by submitting comments by email as described below.

The public may observe this meeting by:

- Calling (669) 900-6833 or;
- Join Zoom Meeting online at:  
<https://us02web.zoom.us/j/89499176965?pwd=VEtKVVhHZEc1akdxBERaRWxXUzlkUT09>
- Meeting ID: 894 9917 6965 and Passcode: 424170

This meeting will be recorded. Contact the Board Secretary to receive a copy of the recording.

### **BOARD OF DIRECTORS**

Chairman David Caretto  
Vice Chairman John Green  
Director Rick Herrick  
Director Alan Lee  
Director Bynette Mote  
Director Karyn Oxandaboure  
Director Randall Putz  
Director John Russo  
Director Larry Walsh  
Director Al Ziegler

### **STAFF**

Fire Chief Jeff Willis  
Assistant Chief/Fire Marshal Mike Maltby  
Senior Finance Officer Kristin Mandolini  
Board Secretary Dawn Marschinke  
Authority Counsel Jeff Ferre  
Authority Counsel Joseph Sanchez

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### **OPEN SESSION**

**CLOSED SESSION PUBLIC COMMUNICATIONS:** (Any member of the public is entitled to speak on Closed Session Agenda items via the email option discussed in General Public Comment below).

### **CLOSED SESSION**

#### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 1

### **OPEN SESSION**

### **CALL TO ORDER**

**MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Please Note: The Chair may, at his or her discretion, take items out of order at the meeting to facilitate the business of the Board and/or for the convenience of the public.**

**REPORT FROM CLOSED SESSION**

**ANNOUNCEMENTS & UPCOMING EVENTS**

The Fire Authority's Administrative Office will be closed Monday, May 31, 2021 in observance of Memorial Day and will re-open on Tuesday, June 1, 2021 at 8:00 a.m.

The Fire Authority will hold a Budget Workshop on Wednesday, April 21, 2021 at 4:30 p.m. The meeting location is to be determined.

**PRESENTATIONS**

**1. Recognition of Promotions**

- Battalion Chief Dan Rogers
- Captain Roger LaVoire

**DIRECTORS' GENERAL ANNOUNCEMENTS** – Comments shall pertain to items not on the posted agenda and are limited to three minutes per Authority Member.

**GENERAL PUBLIC COMMENT** – *Members of the public who wish to comment on topics not included on the agenda or comment on agenda items are invited to submit comments via email to [publicmeetingcomments@bigbearfire.org](mailto:publicmeetingcomments@bigbearfire.org) on or before Tuesday, April 6, 2021, at 2:00 p.m. Please limit comments to 300 words or less. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.*

**CHIEF'S REPORT**

Speaker: Chief Willis

**FINANCE OFFICER'S REPORT**

Speaker: Senior Finance Officer Kristin Mandolini

**FIRE AUTHORITY CONSENT CALENDAR**

**FA1. Approval of Demands – Check Issue Date 01/01/21 through 02/28/21 in the amount of \$1,741,444.56**

**FA2. Approval of Meeting Minutes from the February 2, 2021 Regular Meeting of the Big Bear Fire Authority**

**FA3. Receive and File Big Bear Fire Department Monthly Activity Reports for January and February 2021.**

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**PUBLIC HEARING**

None

**NEW BUSINESS**

**BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS**

**FA4. Worker Classification of Board Members**

Board consideration of whether Board members should be treated as employees for federal and state tax purposes.

Speaker: Legal Counsel, Isabel Safie, Best Best & Krieger

**FA5. Revised 3-Year Fleet Replacement Plan**

Board consideration of approving the revision of the 3-Year Fleet Replacement Plan and purchase schedule that includes a budget adjustment for FY 2020/2021 for the purchase of new Department vehicles and authorize debt financing for a brush engine.

Speaker: Chief Jeff Willis

**FA6. Cal OES Temporary Vehicular Transfer Agreement**

Board consideration of authorizing the Fire Chief to sign a Temporary Transfer of Vehicular Equipment agreement between Big Bear Fire Authority and the State of California Governor's Office of Emergency Services.

Speaker: Chief Jeff Willis

**COMMITTEE REPORTS**

A Fire Authority Administrative Committee Meeting was held on March 23, 2021, represented by, Chairman Caretto, Vice Chairman Green, Director Herrick, and Director Ziegler.

**DIRECTORS' CLOSING COMMENTS**

**ADJOURN**

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 1st day of April 2021.

*Dawn E. Marschinke*

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Dawn Marschinke, Board Secretary

*The Big Bear Fire Authority wishes to make all its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact Board Secretary Dawn Marschinke at 909/866-7566. Notification 48 hours prior to the meeting will enable the Fire Authority to make reasonable arrangements to ensure accessibility to this meeting.*



# BIG BEAR FIRE AUTHORITY AGENDA REPORT

**MEETING DATE:** April 6, 2021

**TO:** Chairman and Directors of Big Bear Fire Authority

**FROM:** Jeff Willis, Fire Chief *JW*

**SUBJECT:** CHIEF'S REPORT

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## **AMBULANCE OPERATOR MODEL**

The Ambulance Operator model as approved by the Board on June 2, 2020, is significantly ahead of the planned implementation. When fully built, this model will include 18 Ambulance Operators. The Department now has 10 Ambulance Operators employed and working. This places the organization at the 55% mark of implementation, 8 months into a 3-year implementation plan.

The Ambulance Operator personnel currently employed are performing well and eager to learn. It is becoming more apparent there is an eagerness to learn additional skill sets towards that of a Paramedic/Firefighter, or a highly skilled critical care flight crew member. The Ambulance Operator model appears to be a solid grooming platform for those new to emergency medical medicine. The distinct advantage is that the new Ambulance Operators have at their disposal, seasoned, highly skilled shift members to critique each incident in pursuit of continuous quality improvement.

## **STATION 284 BALDWIN LAKE**

As reported at the February 2, 2021, meeting CAL FIRE moved into their winter staffing pattern. As a result, CAL FIRE down-staffed and vacated Station 284 on January 11, 2021.

Consistent with our approved operating model and staffing plan, a paramedic ambulance was reassigned from Big Bear City Station 282 to Baldwin Lake Station 284 to maintain coverage in the east end of our jurisdiction.

We are now anticipating CAL FIRE returning to summer staffing, thus repopulating Baldwin Station before the end of April. When this occurs, we will reassign Medic Ambulance 282A to Big Bear City Station 282.

## **FIRE ENGINEER TESTING**

On March 23, 2021, the Department announced that a promotional Fire Engineer exam will be conducted in May. The written exam will be held on May 25<sup>th</sup> and the arduous practical exam will be held on May 27<sup>th</sup>. A letter of interest and intent to test is due to Assistant Chief Maltby by close of business April 12, 2021.

**FLIGHT PARAMEDIC RECRUITMENT**

The Department advertised open recruitment for the position of Flight Paramedic on January 19, 2021. This open recruitment closed on February 10, 2021. As a result of this recruitment, a new flight paramedic will begin employment with the Department in May. This hire was the result of a position vacancy created by resignation.

**AMBULANCE OPERATOR RECRUITMENT**

March 11, 2021, the Department advertised open recruitment for the Ambulance Operator Paramedic position. This recruitment may be extended or remain open until filled depending on the number of applications received. There is currently a shortage nationwide for paramedics. By the June Board meeting we will know the results of this open recruitment.

**MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN**

Over approximately the past two years, the City of Big Bear Lake, Big Bear City Community Services District, Big Bear Municipal Water District, and Big Bear Fire Authority have been working together to complete a Multi-Jurisdictional Local Hazard Mitigation Plan. The plan is now cleared to move forward for approval from each of the jurisdictions. The Fire Authority will present the plan at the June 1, 2021 Board meeting.



# BIG BEAR FIRE AUTHORITY AGENDA REPORT

**MEETING DATE:** April 6, 2021

**TO:** Chairman and Members of Big Bear Fire Authority Board

**FROM:** Jeff Willis, Fire Chief *JW*

**PREPARED BY:** Kristin Mandolini, Senior Finance Officer *KM*

**SUBJECT:** YTD FINANCE REPORT FOR MONTH ENDING FEBRUARY 28, 2021

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## **FEBRUARY**

### **YTD FINANCIALS – 67% Through the Year**

#### **Big Bear Fire Authority**

##### **Revenues**

- Revenues are at 70% of our YTD budget primarily due to mutual aid revenue being significantly above budget as a result of a very active fire season.

##### **Expenses**

- Salaries are 4% over budget due to the fire season's reimbursable expenses, and total expenses are under budget by 1%.

##### **SB95**

- The 80 hours of paid sick leave for Covid-19 related illnesses that was mandated by the Families First Coronavirus Response Act (FFCRA) expired on December 31, 2020. On March 19, 2021, Governor Newsom enacted SB95 obligating public employers to provide supplemental paid sick leave once again to employees, retroactive to January 1, 2021. SB95 further mandates that firefighters be provided paid sick leave equal to the total number of scheduled hours within a two-week period rather than limiting them to 80 hours. Additionally, the mandated sick leave pay can now be used for Covid-19 vaccine related symptoms. Under the FFCRA, the Authority provided 829 hours of paid sick leave and under SB95, 109 hours have been provided as of March 31, 2021.

**Big Bear Fire Authority**  
**Operating Budget Variance Report**  
**February 28, 2021**

	<u>Annual Budget</u>	<u>YTD Total</u>	<u>Variance</u>	<u>%</u>
<b><i>Revenue</i></b>				
Property Tax Revenue	10,451,263	6,222,630	(4,228,633)	60%
Current Service Charges	4,575,310	3,069,455	(1,505,855)	67%
Interagency Revenues	350,000	1,469,994	1,119,994	420%
Use of Money and Property	124,250	47,924	(76,326)	39%
Other Revenue	24,100	11,118	(12,982)	46%
<b>Total Revenue</b>	<b>15,524,923</b>	<b>10,821,121</b>	<b>(4,703,802)</b>	<b>70%</b>

<b><i>Expenses</i></b>				
Salaries & Benefits	13,068,534	9,253,821	(3,814,713)	71%
Supplies	272,685	169,717	(102,968)	62%
Professional Services	761,116	326,209	(434,907)	43%
Maintenance and Equipment	508,386	249,253	(259,133)	49%
Utilities	185,100	119,965	(65,135)	65%
Other Expenditures	1,068,196	400,998	(667,198)	38%
<b>Total Expenses</b>	<b>15,864,017</b>	<b>10,519,963</b>	<b>(5,344,054)</b>	<b>66%</b>



# Accounts Payable

## Checks by Date - Detail by Check Number

User: Kmandolini  
Printed: 3/31/2021 9:06 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	02EDD	California State Employment Development	01/07/2021	
	20210108PP1	PR Batch 00001.01.2021 State Income Tax	PR Batch 00001.01.2021 Stat	13,735.09
	20210108PP1	PR Batch 00001.01.2021 State Unemployment I	PR Batch 00001.01.2021 Stat	8,727.15
Total for this ACH Check for Vendor 02EDD:				22,462.24
ACH	IRS	Department Of Treasury	01/07/2021	
	20210108PP1	PR Batch 00001.01.2021 Medicare	PR Batch 00001.01.2021 Med	3,968.90
	20210108PP1	PR Batch 00001.01.2021 Medicare Employer	PR Batch 00001.01.2021 Med	3,968.90
	20210108PP1	PR Batch 00001.01.2021 Federal Income Tax	PR Batch 00001.01.2021 Fed	32,780.27
Total for this ACH Check for Vendor IRS:				40,718.07
ACH	02EDD	California State Employment Development	02/04/2021	
	20210205PP3	PR Batch 00001.02.2021 State Unemployment I	PR Batch 00001.02.2021 Stat	2,540.20
	20210205PP3	PR Batch 00001.02.2021 State Income Tax	PR Batch 00001.02.2021 Stat	13,602.08
Total for this ACH Check for Vendor 02EDD:				16,142.28
ACH	IRS	Department Of Treasury	02/04/2021	
	20210205PP3	PR Batch 00001.02.2021 Medicare Employer	PR Batch 00001.02.2021 Med	3,922.12
	20210205PP3	PR Batch 00001.02.2021 Federal Income Tax	PR Batch 00001.02.2021 Fed	32,415.84
	20210205PP3	PR Batch 00001.02.2021 Medicare	PR Batch 00001.02.2021 Med	3,922.12
Total for this ACH Check for Vendor IRS:				40,260.08
ACH	02EDD	California State Employment Development	01/21/2021	
	20210122PP2	PR Batch 00002.01.2021 State Unemployment I	PR Batch 00002.01.2021 Stat	6,186.70
	20210122PP2	PR Batch 00002.01.2021 State Income Tax	PR Batch 00002.01.2021 Stat	18,672.60
Total for this ACH Check for Vendor 02EDD:				24,859.30
ACH	IRS	Department Of Treasury	01/21/2021	
	20210122PP2	PR Batch 00002.01.2021 Medicare Employer	PR Batch 00002.01.2021 Med	4,609.30
	20210122PP2	PR Batch 00002.01.2021 Federal Income Tax	PR Batch 00002.01.2021 Fed	47,335.88
	20210122PP2	PR Batch 00002.01.2021 Medicare	PR Batch 00002.01.2021 Med	4,609.30
Total for this ACH Check for Vendor IRS:				56,554.48
ACH	02EDD	California State Employment Development	02/18/2021	
	20210219PP04	PR Batch 00002.02.2021 State Unemployment I	PR Batch 00002.02.2021 Stat	1,071.63
	20210219PP04	PR Batch 00002.02.2021 State Income Tax	PR Batch 00002.02.2021 Stat	15,962.22
Total for this ACH Check for Vendor 02EDD:				17,033.85
ACH	IRS	Department Of Treasury	02/18/2021	
	20210219PP04	PR Batch 00002.02.2021 Medicare Employer	PR Batch 00002.02.2021 Med	4,263.07
	20210219PP04	PR Batch 00002.02.2021 Medicare	PR Batch 00002.02.2021 Med	4,263.07
	20210219PP04	PR Batch 00002.02.2021 Federal Income Tax	PR Batch 00002.02.2021 Fed	40,681.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor IRS:	49,207.48
10681	MountBev 28922	Mountain Beverage Service Beverage Supplies/Service	01/06/2021	189.00
			Total for Check Number 10681:	189.00
10682	AllStar 228793	All Star Fire Equipment Scott M36 Flow Testing Software	01/06/2021	70.04
			Total for Check Number 10682:	70.04
10683	BBTeleph 12258	Vatch Arouchian Outdoor Emergency FS Phones	01/06/2021	50.00
			Total for Check Number 10683:	50.00
10684	ATT 12282020	AT & T Corp Long Distance Phone Service	01/06/2021	36.28
			Total for Check Number 10684:	36.28
10685	BadBear 1220047	Bad Bear Sportswear 10/Men's Cotton Tanks	01/06/2021	107.75
			Total for Check Number 10685:	107.75
10686	BDM 8773	BDM International Billing & Recovery Ser Ambulance Billing Recovery Service	01/06/2021	915.47
			Total for Check Number 10686:	915.47
10687	BVElect 01052021B	Bear Valley Electric FS283 Electric Service	01/06/2021	307.09
			Total for Check Number 10687:	307.09
10688	55BBCSD 12292020 12292020A 12292020B	Big Bear City CSD FS282 Dumpster Service FS283 Dumpster Service Training Center Dumpster Service	01/06/2021	269.88 180.67 180.67
			Total for Check Number 10688:	631.22
10689	CarettoD 12312020A	David Caretto 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
			Total for Check Number 10689:	130.00
10690	04DWP 12292020 12292020A 12292020B 12292020C	CBBL Dept of Water FS281 Water Service FS281 Fire Sprinkler System Boulder Bay FS Water Service Moonridge FS Water Service	01/06/2021	209.56 11.20 55.10 55.10
			Total for Check Number 10690:	330.96
10691	Charter 0294199123020	Charter Communications FS283 Business TV	01/06/2021	110.12
			Total for Check Number 10691:	110.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
10692	Charter 0004775010121	Charter Communications FS282 Cable & FS283 Cable/Ethr Intra	01/06/2021	610.48
Total for Check Number 10692:				610.48
10693	DIY 6701 6822 6847	DIY Home Center 2/50# Melt-Blue Tint ME-283 Dope Compound/Galv Parts LEV 88025 2G WHT BLANK PLT	01/06/2021	38.77 23.24 1.15
Total for Check Number 10693:				63.16
10694	Gladwell 4458	Gladwell Governmental Services, Inc. Records Retention Consultant Subscription	01/06/2021	250.00
Total for Check Number 10694:				250.00
10695	GlobStar 000000009312505	Globalstar Satellite Phone Service	01/06/2021	221.95
Total for Check Number 10695:				221.95
10696	GreenJo 12312020B	John Green 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
Total for Check Number 10696:				130.00
10697	HerrR 12312020C	Rick Herrick 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
Total for Check Number 10697:				130.00
10698	JackR 12312020D	Robert Jackowski 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
Total for Check Number 10698:				130.00
10699	JahnB 12312020E	Bill Jahn 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
Total for Check Number 10699:				130.00
10700	LifeAssi 1061179 1061254 1063474	Life Assist Inc Restock Misc Medical Supplies 3/boxes 50/Catheters 2 boxes 10/Syringes	01/06/2021	2,261.32 317.98 804.64
Total for Check Number 10700:				3,383.94
10701	MissLin 12312020	Mission Linen Supply Inc Shop Linen Service Statement Reconciliation	01/06/2021	15.37
Total for Check Number 10701:				15.37
10702	OxanKa 12312020F	Karen Oxandaboure 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
Total for Check Number 10702:				130.00
10703	PutzR 12312020G	Randall Putz 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10703:	130.00
10704	Neopost 12282020 12282020	Quadient Finance USA,Inc Postage Fire Portion Postage Ambulance Portion	01/06/2021	109.05 186.40
			Total for Check Number 10704:	295.45
10705	RenisImg 01052021	Renaissance Imaging Medical Associates Employment Xrays	01/06/2021	61.00
			Total for Check Number 10705:	61.00
10706	RussoJ 12312020H	John J Russo 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
			Total for Check Number 10706:	130.00
10707	50SCAQMD 3749049 3751442	South Coast AQMD Annual Generator Renewal Fee Emissions Flat Fee for FY20/21	01/06/2021	421.02 136.40
			Total for Check Number 10707:	557.42
10708	TracAnal 20-20720	Trace Analytics LLC Routine Analysis	01/06/2021	605.00
			Total for Check Number 10708:	605.00
10709	TriTech 302569	TriTech Software Systems Annual Software Maintenance 09/26/2020-09/25	01/06/2021	577.48
			Total for Check Number 10709:	577.48
10710	WalshLa 12312020I	Larry Walsh 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
			Total for Check Number 10710:	130.00
10711	Waxie 79634311	Waxie Sanitary Supply 15 cs/Trash Bags	01/06/2021	518.17
			Total for Check Number 10711:	518.17
10712	ModSpace 8378870	Williams Scotsman,Inc. FS281 Temp Office Space Rental	01/06/2021	420.77
			Total for Check Number 10712:	420.77
10713	ZieglerA 12312020J	Al Ziegler 12/01/20 FA Mtg & 12/11/20 Sp FA Mtg	01/06/2021	130.00
			Total for Check Number 10713:	130.00
10714	Zoll 3200577	Zoll Medical Corporation 7/3 pk Lifebands	01/06/2021	2,771.87
			Total for Check Number 10714:	2,771.87
10715	Ameritas 20201113PP23 20210108PP1	Ameritas Life Insurance Corp PR Batch 00001.11.2020 Dental ER Insurance Adjustment Dental ER	01/07/2021 PR Batch 00001.11.2020 Den	7,317.00 618.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10715:	7,935.56
10716	Ameritas 20201113PP23 20210108PP1	Ameritas Life Insurance Corp PR Batch 00001.11.2020 Vision ER Insurance adjustment VisionER	01/07/2021 PR Batch 00001.11.2020 Visi	1,161.04 93.56
			Total for Check Number 10716:	1,254.60
10717	02ChildS 200000222045PP1	CA State Disbursement Unit 200000000222045 McCurdy California State Di	01/07/2021 PR Batch 00001.01.2021 Cali	307.38
			Total for Check Number 10717:	307.38
10718	02ChildS 200001333095PP1	CA State Disbursement Unit 200000001333095 Harold California State Disbu	01/07/2021 PR Batch 00001.01.2021 Cali	424.61
			Total for Check Number 10718:	424.61
10719	Lincoln 20210108PP1 20210108PP1 20210108PP1	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.01.2021 Lincoln 457 Flat Amou PR Batch 00001.01.2021 Lincoln 457 Percentag PR Batch 00001.01.2021 Lincoln Roth Flat Amc	01/07/2021 PR Batch 00001.01.2021 Linc PR Batch 00001.01.2021 Linc PR Batch 00001.01.2021 Linc	800.00 661.09 175.00
			Total for Check Number 10719:	1,636.09
10720	MidAmeri 20210108PP1	MidAmerica Admin & Retirement Solution PR Batch 00001.01.2021 Apple 457 Paid Call Pa	01/07/2021 PR Batch 00001.01.2021 App	400.83
			Total for Check Number 10720:	400.83
10721	NatRetSo 20210108PP1 20210108PP1 20210108PP1 20210108PP1	Nationwide Retirement Solution PR Batch 00001.01.2021 Nationwide Roth Perce PR Batch 00001.01.2021 Nationwide Roth Flat PR Batch 00001.01.2021 Nationwide Flat Amou PR Batch 00001.01.2021 Nationwide Percentage	01/07/2021 PR Batch 00001.01.2021 Nati PR Batch 00001.01.2021 Nati PR Batch 00001.01.2021 Nati PR Batch 00001.01.2021 Nati	299.96 30.00 2,780.00 3,746.05
			Total for Check Number 10721:	6,856.01
10722	SBCProFF 20210108PP1	San Bernardino County Professional Firefig PR Batch 00001.01.2021 Union Dues Local 935	01/07/2021 PR Batch 00001.01.2021 Unio	2,840.70
			Total for Check Number 10722:	2,840.70
10723	SBCERA 20210108PP1 20210108PP1 20210108PP1 20210108PP1 20210108PP1 20210108PP1 20210108PP1 20210108PP1	SBC Employees' Retirement Association PP1 Batch10453 SBCERA EE Tier 2 PP1 Batch10453 SBCERA EE Safety Tier1 PP1 Batch10453 Survivor SBCERA ER PP1 Batch10453 SBCERA ER Cont. T2 Limit Adjustment PP1 Batch10453 Survivor SBCER/ PR Batch 00001.01.2021 SBCERA ER Contribu PP1 Batch10453 SBCERA EE General Tier1 PP1 Batch10453 Survivor SBCERA Employee	01/07/2021 PR Batch 00001.01.2021 SBC PR Batch 00001.01.2021 SBC PR Batch 00001.01.2021 Surv PR Batch 00001.01.2021 SBC PR Batch 00001.01.2021 Surv PR Batch 00001.01.2021 SBC PR Batch 00001.01.2021 SBC PR Batch 00001.01.2021 Surv	14,700.09 11,378.79 28.35 6,739.57 -2.70 91,157.11 389.62 28.35
			Total for Check Number 10723:	124,419.18
10724	Texas 20201225PP26 20201225PP26	Texas Life Insurance Company PR Batch 00002.12.2020 Texas Life Ins Post Tax PR Batch 00002.12.2020 Texas Life Ins Post Tax	01/07/2021 PR Batch 00002.12.2020 Texa PR Batch 00002.12.2020 Texa	164.44 -0.03
			Total for Check Number 10724:	164.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
10725	USBank 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979 044555745979	US Bank Corporate Payment Systems Traing Solutions-Red HelmetTraiing- Cert renew Fleet-Spool gun-springs ME 282 -T281 POSI 3 Calibration-SCBA Credit for Decon Supplies Strike Team Meals Boots -Admin Uniforms-Class Bs BBFD Uniform Billing PlatformsMidore-MSFT-Zoom Employee Appreciation Spectrum Data- Fuel-Fire Dept Strike Team hotel-travel Walker Fire Superor Clean Decon-COVID USPS-Cert Ltrs-Stamps Station 281-282 -283 Cabinets Drawer base- Enc	01/07/2021	684.95 523.18 811.64 81.10 61.75 4,776.43 901.51 70.73 254.97 354.70 772.09 2,961.41 156.39 946.26
			Total for Check Number 10725:	13,357.11
10727	Thomgas 3116318097	AmeriGas FS284 Propane	01/13/2021	2,035.90
			Total for Check Number 10727:	2,035.90
10728	Avcom 11468	Avcom Services Inc. Security Alarm Montoring Service Jan-June 202	01/13/2021	132.00
			Total for Check Number 10728:	132.00
10729	BVElect 01052021A 12282020A	Bear Valley Electric Moonridge FS Electric Service FS281 Electric Service	01/13/2021	93.60 2,013.16
			Total for Check Number 10729:	2,106.76
10730	BVRoad 1040	Bear Valley Roadside FS281 Towing of Abandoned Vehicle	01/13/2021	250.00
			Total for Check Number 10730:	250.00
10731	BBK 892661 892662	Best Best & Krieger General Matters & Correspondence Labor Matters & Correspondence	01/13/2021	1,531.30 1,310.40
			Total for Check Number 10731:	2,841.70
10732	55BBCSD 705 Credit 726	Big Bear City CSD Training Center Electric Credit Training Center Electric Services	01/13/2021	-3.92 296.10
			Total for Check Number 10732:	292.18
10733	55BBCSD 725 725	Big Bear City CSD Rebel Oil Ambulance Portion Rebel Oil Fire Portion	01/13/2021	1,042.97 1,492.43
			Total for Check Number 10733:	2,535.40
10734	55BBCSD 947293 947334	Big Bear City CSD FS282 Water Service FS282 Aux Bldg Water Service	01/13/2021	815.36 365.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10734:	1,181.27
10735	Grizzly 12312020	Big Bear Grizzly Holiday Safety Messages & Billing Spec Recruit	01/13/2021	658.65
			Total for Check Number 10735:	658.65
10736	CarettoD 01122021B	David Caretto December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10736:	130.00
10737	Charter 0216731011121	Charter Communications FS281 Business Voice/Grant Phones	01/13/2021	102.08
			Total for Check Number 10737:	102.08
10738	Charter 0321562011021	Charter Communications FS284 Business Voice/Internet	01/13/2021	144.97
			Total for Check Number 10738:	144.97
10739	ConnPump 23885	Connelly Pumping Services LLC FS284 Holding Tank Pumping Service	01/13/2021	190.00
			Total for Check Number 10739:	190.00
10740	FiSafety 28233	Firefighters Safety Center 3/Workrite Black BDU Pants	01/13/2021	594.93
			Total for Check Number 10740:	594.93
10741	Frontier 12282020F	Frontier Communications FS281 Fax Line	01/13/2021	60.22
			Total for Check Number 10741:	60.22
10742	GreenJo 01122021C	John Green December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10742:	130.00
10743	HerrR 01122021D	Rick Herrick December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10743:	130.00
10745	JahnB 01122021F	Bill Jahn December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10745:	130.00
10746	KMEFireA ca 553502	Kovatch Mobile Equipment Air Bleeder Valve Assy Miv	01/13/2021	224.12
			Total for Check Number 10746:	224.12
10747	LifeAssi 1065307 1065342 1065372 1065452	Life Assist Inc Restock of Medical Supplies 10/3 Adhev Pads for CPR Meter & 50/10' Sump 12/Disinfect Cloths & 100/Catheters 20 GA x 1.2 20/Masimo Disposable Sensors	01/13/2021	1,324.13 221.23 151.29 390.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10747:	2,087.31
10748	MercTire 85333	Mercer Automotive & Tire T-281 2/Dismount/Mount Tires	01/13/2021	100.00
			Total for Check Number 10748:	100.00
10749	Mercury CAPA-01503933	Mercury Insurance Company MA-282 Public Vehicle Repair	01/13/2021	1,729.58
			Total for Check Number 10749:	1,729.58
10750	Haupt 12312020 12312020	Moonridge Fuel Fuel Ambulance Portion Fuel Fire Portion	01/13/2021	941.71 941.72
			Total for Check Number 10750:	1,883.43
10751	OxanKa 01122021G	Karen Oxandaboure December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10751:	130.00
10752	KBHR 10D0003536	Parallel Broadcasting Inc Public Services Radio Messages 12/1-31/2020	01/13/2021	189.00
			Total for Check Number 10752:	189.00
10753	Priority 20219585	Priority Health Managed Benefits Ambulance Billing Overpayment	01/13/2021	357.17
			Total for Check Number 10753:	357.17
10754	PutzR 01122021H	Randall Putz December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10754:	130.00
10755	RussoJ 01122021I	John J Russo December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10755:	130.00
10756	SamEnt 448103-4	Sam's Enterprises Oxygen	01/13/2021	508.00
			Total for Check Number 10756:	508.00
10757	SBCFrCf 01152021A 01152021B 01152021C 01152021D	San Bernardino Fire Chiefs' Association Annual SBCFCA Dues - Willis Annual SBCFCA Dues - Maltby Annual SBCFCA Dues - Parham Annual SBCFCA Dues - Harold	01/13/2021	75.00 30.00 30.00 30.00
			Total for Check Number 10757:	165.00
10758	NAPA 073340 073381 073725 522748 522898	Superior Automotive Warehouse MA-281 2/Switches T-281 2/Drums 2/Shoes 1/Core Deposit Part for Stock: 1/Spring Break MA-282A Radiator Cleaner, 50/50, A/F GAL MA-282A Premium Capsules	01/13/2021	15.13 1,417.38 172.39 31.22 44.01



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10758:	1,680.13
10759	CounTeam 77975	The Counseling Team International Employee Support Services	01/13/2021	500.00
			Total for Check Number 10759:	500.00
10760	Vander 15536	Vander Ferrerle Ambulance Billing Overpayment	01/13/2021	29.36
			Total for Check Number 10760:	29.36
10761	WalshLa 01122021J	Larry Walsh December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10761:	130.00
10762	WillJo 08578D	Jordon Willis CA EMS Authority Recertification	01/13/2021	225.00
			Total for Check Number 10762:	225.00
10763	ZieglerA 01122021K	Al Ziegler December Board Stipend Correction	01/13/2021	130.00
			Total for Check Number 10763:	130.00
10764	Zoll 3202577	Zoll Medical Corporation 3/Lifeband 3 Packs	01/13/2021	1,187.94
			Total for Check Number 10764:	1,187.94
10765	Thomgas 3116491378	AmeriGas FS284 Propane	01/14/2021	310.71
			Total for Check Number 10765:	310.71
10767	SBCFrCf 01152021E	San Bernardino Fire Chiefs' Association Annual SBCFCA Dues - Wagner	01/14/2021	30.00
			Total for Check Number 10767:	30.00
10768	MountBev 28936	Mountain Beverage Service Beverage Supplies/Services	01/20/2021	144.23
			Total for Check Number 10768:	144.23
10769	AdminSvc 11425942	Administrative Services Inc Copier Lease	01/20/2021	694.03
			Total for Check Number 10769:	694.03
10770	AllStar 229160	All Star Fire Equipment Breathing Apparatus/Cylinders/Radio Interface E	01/20/2021	19,232.45
			Total for Check Number 10770:	19,232.45
10771	BadBear 12123 12124	Bad Bear Sportswear Job Shirts/Polo Shirts & Embroidery Logo Embroidery	01/20/2021	2,157.16 116.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10771:	2,273.53
10772	50ComHos 01082021A	Bear Valley Community Healthcare District 2/New Emp Physicals	01/20/2021	412.00
			Total for Check Number 10772:	412.00
10774	55BBCSD 728 728	Big Bear City CSD Training Center Fire Fuel Use Training Center Ambulance Fuel Use	01/20/2021	1,426.92 883.13
			Total for Check Number 10774:	2,310.05
10775	55BBCSD 727 727	Big Bear City CSD Training Center Internet Training Center Propane Tank Rent	01/20/2021	282.35 0.27
			Total for Check Number 10775:	282.62
10776	CaMedMnt 020121	California Medical Maintenance Healthcare Tech Mgmt Program	01/20/2021	4,784.00
			Total for Check Number 10776:	4,784.00
10777	LifeAssi 1048281	Life Assist Inc 4 Bottles/36 Chewable Aspirin	01/20/2021	4.96
			Total for Check Number 10777:	4.96
10778	OrteC 12152020A	Collin Ortega Reimbursement for Training Materials	01/20/2021	110.92
			Total for Check Number 10778:	110.92
10779	KBHR 10D0003292	Parallel Broadcasting Inc Nov/Dec Ambulance Membership Advertising	01/20/2021	436.80
			Total for Check Number 10779:	436.80
10780	Amazon 434458745993 436937795353 436999737878 439978354649 444768689698 445955637686 447438959996 449383896843 466638447876 469864867489 476898467483 548736845364 557966546599 564583386969 569895777935 573489647485 584893466387 598385686657 646896374663 653573345388 673695587359	Syncb/Amazon Tera Pump Greatmag Cup Magnets 11/Duraflex Poly Notebooks 8" Adjustable Razor 9 cases/Dish Soap Glass Screen Protector and Slim Case Duraflex Poly Notebook Caresour Advanced 75% Alcohol Webcam HD 1080p USB Single-sided Headset Germ-X Hand Sanitizer Samsung T7 Touch Portable SSD Brother Cartridge TN76 Kitchen/Laundry/Car Cleaning Products 24" LED Monitor 14" Laptop HP 62XL Tri-Color & Black Ink Cartridges FTV-3P 3-Way Toggle FC Vehicle ODC Center Console HDMI Display Adapter & Dummy Plug 2/USB Lightning Cables & Car Chargers	01/20/2021	50.24 18.11 125.62 45.42 156.06 17.17 12.69 226.20 21.18 36.62 149.48 339.37 79.78 403.06 247.02 413.44 90.27 38.27 39.86 39.84 127.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	684465848354	Ztoto Case for iPad Pro 1		32.31
	686477579958	Samsung T7 Touch Portable SSD		237.02
	687846766695	10/3pk Jet-dry Rinse Agent		118.30
	758893464687	Steel Cleaner/Joy/Fabric Softener		151.12
	779565474839	86Wh Laptop Battery		61.40
	793997776589	USB Headset		33.39
	839436565449	Brother Printer LC3013 Ink Cartridge		40.40
	848348569767	10 Boxes/50 Disposable Face Masks		110.89
	858334833696	Brother 2-Pack Black Ink Cartridges		45.24
	858588445695	Digital Clamp Meter		23.24
	865986773455	Netgear 6000450 MIMO Antenna		53.86
	883444547434	4 port USB 3.0 Hub		12.92
	884794845834	Brother Ink Cartridge		82.86
	897695633647	USB Lightning Cable and Car Charger		63.55
	936669459977	0.5 Gallon Garden Pump		46.16
	946973977434	Various Cleaning Products		212.76
	974576667894	HP OfficeJet 250 All-in-One Portable Printer		409.33
	999973543796	Webcam w/Microphone		32.82
			Total for Check Number 10780:	4,444.37
10781	CounTeam 78096	The Counseling Team International New Emp Psychological Assessment	01/20/2021	300.00
			Total for Check Number 10781:	300.00
10782	VeriWire 9871105125	Verizon Wireless Phone Service	01/20/2021	3,434.59
			Total for Check Number 10782:	3,434.59
10783	AmeriFid 20210108PP1 20210108PP1 20210108PP1 20210108PP1 20210122PP2 20210122PP2 20210122PP2	American Fidelity Assurance PR Batch 00001.01.2021 Am Fidelity Pre Tax PR Batch 00001.01.2021 Long & Short Term Di PR Batch 00001.01.2021 Am Fidelity After Tax PR Batch 00001.01.2021 Life Ins Flight PR Batch 00002.01.2021 Am Fidelity After Tax Insurance adjustment- Am Fidelity After Tax PR Batch 00002.01.2021 Am Fidelity Pre Tax	01/21/2021 PR Batch 00001.01.2021 Am PR Batch 00001.01.2021 Lon; PR Batch 00001.01.2021 Am PR Batch 00001.01.2021 Life PR Batch 00002.01.2021 Am PR Batch 00002.01.2021 Am	479.17 852.98 557.71 293.80 557.71 153.11 479.17
			Total for Check Number 10783:	3,373.65
10784	AmerFlex 20210108PP1 20210122PP2	American Fidelity Assurance Company PR Batch 00001.01.2021 Am Fidelity FSA Full PR Batch 00002.01.2021 Am Fidelity FSA Full	01/21/2021 PR Batch 00001.01.2021 Am PR Batch 00002.01.2021 Am	364.57 364.57
			Total for Check Number 10784:	729.14
10785	02ChildS 200000222045PP2	CA State Disbursement Unit 200000000222045 McCurdy California State Di	01/21/2021 PR Batch 00002.01.2021 Cali	307.38
			Total for Check Number 10785:	307.38
10786	02ChildS 200001333095PP2	CA State Disbursement Unit 200000001333095 Harold California State Disb	01/21/2021 PR Batch 00002.01.2021 Cali	424.61
			Total for Check Number 10786:	424.61
10787	Kaiser 20201211PP25 20210122PP2	Public Agency Coalition Enterprise. ATTN PR Batch 00001.12.2020 Health ER Kaiser Insurance Adjustment	01/21/2021 PR Batch 00001.12.2020 Hea	12,708.00 1,804.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10787:	14,512.90
10788	Keenan 20201211PP25 20210122PP2	Keenan & Associates PR Batch 00001.12.2020 Health ER EPO Insurance Adjustment	01/21/2021 PR Batch 00001.12.2020 Hea	61,246.48 16,280.93
			Total for Check Number 10788:	77,527.41
10789	Lincoln 20210122PP2 20210122PP2 20210122PP2	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.01.2021 Lincoln 457 Percentag PR Batch 00002.01.2021 Lincoln 457 Flat Amou PR Batch 00002.01.2021 Lincoln Roth Flat Amc	01/21/2021 PR Batch 00002.01.2021 Linc PR Batch 00002.01.2021 Linc PR Batch 00002.01.2021 Linc	561.90 800.00 175.00
			Total for Check Number 10789:	1,536.90
10790	MASA 20210122PP2	MASA Medical Air Service Association PR Batch 00002.01.2021 MASA	01/21/2021 PR Batch 00002.01.2021 MA:	67.00
			Total for Check Number 10790:	67.00
10791	MidAmeri 20210122PP2	MidAmerica Admin & Retirement Solution PR Batch 00002.01.2021 Apple 457 Paid Call Pa	01/21/2021 PR Batch 00002.01.2021 App	443.41
			Total for Check Number 10791:	443.41
10792	NatRetSo 20210122PP2 20210122PP2 20210122PP2 20210122PP2	Nationwide Retirement Solution PR Batch 00002.01.2021 Nationwide Roth Flat PR Batch 00002.01.2021 Nationwide Roth Perce PR Batch 00002.01.2021 Nationwide Percentage PR Batch 00002.01.2021 Nationwide Flat Amou	01/21/2021 PR Batch 00002.01.2021 Nati PR Batch 00002.01.2021 Nati PR Batch 00002.01.2021 Nati PR Batch 00002.01.2021 Nati	10.00 278.05 3,239.99 2,780.00
			Total for Check Number 10792:	6,308.04
10793	SBCProFF 20210122PP2	San Bernardino County Professional Firefig PR Batch 00002.01.2021 Union Dues Local 935	01/21/2021 PR Batch 00002.01.2021 Uni	2,840.70
			Total for Check Number 10793:	2,840.70
10794	ReliStan 20201211PP25 20210122PP2	Reliance Standard Life Insurance Co. PR Batch 00001.12.2020 Short Term Disability Insurance Adjustment	01/21/2021 PR Batch 00001.12.2020 Sho	1,175.74 102.09
			Total for Check Number 10794:	1,277.83
10795	SBCERA 20210122PP2 20210122PP2 20210122PP2 20210122PP2 20210122PP2 20210122PP2 20210222PP2	SBC Employees' Retirement Association PR Batch 00002.01.2021 Survivor SBCERA ER PR Batch 00002.01.2021 SBCERA EE Tier 2 PP2 Batch#10454 SBCERA ER Cont. T2 Limit PP2 Batch#10454 SBCERA ER Contribution PP2 Batch#10454 SBCERA EE General Tier1 PP2 Batch#10454 Survivor SBCERA Employee PP2 Batch#10454 SBCERA EE Safety Tier1	01/21/2021 PR Batch 00002.01.2021 Surv PR Batch 00002.01.2021 SBC PR Batch 00002.01.2021 SBC PR Batch 00002.01.2021 SBC PR Batch 00002.01.2021 SBC PR Batch 00002.01.2021 Surv PR Batch 00002.01.2021 SBC	27.00 15,341.69 6,739.57 91,837.11 389.62 27.00 11,016.21
			Total for Check Number 10795:	125,378.20
10796	Texas 20210108PP1 20210122PP2 20210122PP2	Texas Life Insurance Company PR Batch 00001.01.2021 Texas Life Ins Post Tax Insurance Adjustment Texas Life Ins Post Tax PR Batch 00002.01.2021 Texas Life Ins Post Tax	01/21/2021 PR Batch 00001.01.2021 Tex: PR Batch 00002.01.2021 Tex:	164.44 -0.03 164.44
			Total for Check Number 10796:	328.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
10797	WinsL 01112021	Scanner 1 FS284 January-March 2020 Rent	01/21/2021	8,501.42
Total for Check Number 10797:				8,501.42
10798	Ability 21M-0014604	Ability Network Inc. Ambulance Billing Service	01/28/2021	198.45
Total for Check Number 10798:				198.45
10799	BVElect 01272021A 01272021B 01272021C	Bear Valley Electric FS283 Electric Service FS282 Aux Bldg Electric Service FS282 Electric Service	01/28/2021	339.01 141.07 926.23
Total for Check Number 10799:				1,406.31
10800	CarettoD 1272021R	David Caretto 01/26/21 FA Admin Comm Mtg	01/28/2021	130.00
Total for Check Number 10800:				130.00
10801	Frontier 01272021D 01272021E 01272021F	Frontier Communications FS283 Phone Service FS282 Aux Bldg Phone Service FS282 Phone Service	01/28/2021	199.01 43.81 45.21
Total for Check Number 10801:				288.03
10802	GreenJo 1272021S	John Green 01/26/21 FA Admin Comm Mtg	01/28/2021	130.00
Total for Check Number 10802:				130.00
10803	HerrR 1272021T	Rick Herrick 01/26/21 FA Admin Comm Mtg	01/28/2021	130.00
Total for Check Number 10803:				130.00
10804	Lance 41709 41711	LSL CPAs BBLFPD 2020 State Controller Report BBFA 2020 State Controller Report	01/28/2021	1,346.00 1,346.00
Total for Check Number 10804:				2,692.00
10805	Marsh 1272021Q	Marshallian Family Trust Tree Grant Reimbursement	01/28/2021	1,000.00
Total for Check Number 10805:				1,000.00
10806	Quill 14024330 14044183	Quill Corporation 2 5-key Printing Calculators & 4 bxs/Bond Paper 24/Mechanical Pencils & 4 pks/Post it Flags	01/28/2021	461.11 78.81
Total for Check Number 10806:				539.92
10807	SWGAs 1272021G 1272021H 1272021I 1272021J 1272021K	Southwest Gas Corporation FS281 Natural Gas Service FS282 Aux Bldg Natural Gas Service FS282 Natural Gas Service FS283 Natural Gas Service FS285 Natural Gas Service	01/28/2021	1,655.54 241.83 887.38 280.87 174.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1272021L	Boulder Bay FS Natural Gas Service		186.99
	1272021M	Moonridge FS Natural Gas Service		327.82
	1272021N	Training Center #B Natural Gas Service		122.60
	1272021O	Training Center #C Natural Gas Service		11.00
Total for Check Number 10807:				3,888.35
10808	StapR 571681	Robert Stapp Ambulance Transfer Meal Reimbursement	01/28/2021	12.66
Total for Check Number 10808:				12.66
10809	TurnoutM 23545	Turnout Maintenance Turnouts Cleaning and Repairs	01/28/2021	1,046.00
Total for Check Number 10809:				1,046.00
10810	WaltW 01272021P	William Walthers Ambulance Transfer Meal Reimbursements	01/28/2021	70.48
Total for Check Number 10810:				70.48
10811	ZieglerA 1272021U	Al Ziegler 01/26/21 FA Admin Comm Mtg	01/28/2021	130.00
Total for Check Number 10811:				130.00
10812	USBank 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21 4246044555Jan21	US Bank Corporate Payment Systems Boots -Uniforms /Turnouts-Tags -Safety Gear Fleet equipment- Bedslide- 240V/HDX for ME- Station 283- Data Uniforms/Nomex Pants Clorox Wipes Training Solutions /Red Helmet Fire Prevention Certified Letters Willis-Maltby Fuel Billing Platforms-MSFT-Midore-Zoom-Apple DOJ program recruitment	02/03/2021	3,219.81 1,324.07 131.62 369.37 12.91 1,390.00 26.19 72.23 669.00 100.00
Total for Check Number 10812:				7,315.20
10813	MountBev 28946 28955	Mountain Beverage Service FS281, 282, 283 Beverage Service/Supplies FS281 Beverage Service/Supplies	02/04/2021	177.00 25.00
Total for Check Number 10813:				202.00
10814	NAPA BB 522748 522898 523492 524166 524185 524219	NAPA Auto Parts Fleet Charge and Radiator Flush Cleaner Premium Capsules Lamp MA-281 Premium Capsules MA-281 Headlight Connector MA-281 Blister Pack Capsules	02/04/2021	31.22 44.01 3.37 23.53 17.94 20.46
Total for Check Number 10814:				140.53
10815	Thomgas 3117482592	AmeriGas FS284 Propane	02/04/2021	2,157.31
Total for Check Number 10815:				2,157.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
10816	AnthBlCr 20-127469	Anthem Blue Cross Ambulance Billing Overpayment	02/04/2021	1,793.13
Total for Check Number 10816:				1,793.13
10817	BBTeleph 12280	Vatch Arouchian Outdoor Emergency FS Phones	02/04/2021	50.00
Total for Check Number 10817:				50.00
10818	ATT 02032021A	AT & T Corp Long Distance Phone Service	02/04/2021	37.62
Total for Check Number 10818:				37.62
10819	BadBear 12138	Bad Bear Sportswear 6 XL/6 XXL Men's Crew Shirts	02/04/2021	129.30
Total for Check Number 10819:				129.30
10820	BVElect 02032021K	Bear Valley Electric FS281 Electric Service	02/04/2021	2,051.68
Total for Check Number 10820:				2,051.68
10821	BVPrint 7671	Bear Valley Printing 6,500/Ambulance Billing Envelopes	02/04/2021	730.07
Total for Check Number 10821:				730.07
10822	55BBCSD 948995	Big Bear City CSD FS285 Water Service	02/04/2021	100.44
Total for Check Number 10822:				100.44
10823	55BBCSD 02032021B 02032021C 02032021D	Big Bear City CSD FS282 Dumpster Service FS283 Dumpster Service Training Center Dumpster Service	02/04/2021	269.88 180.67 180.67
Total for Check Number 10823:				631.22
10824	JPIARegi PRIM01744 2nd	California JPIA Annual Contribution WC Program 2nd Installme	02/04/2021	330,715.00
Total for Check Number 10824:				330,715.00
10825	CaMedMnt 010121 020221	California Medical Maintenance Healthcare Tech Mgmt Program/Refurbish Stretc Healthcare Tech Mgmt Program Equip Refurbish	02/04/2021	4,784.00 4,355.08
Total for Check Number 10825:				9,139.08
10826	CSDA 02032021H	California Special Districts Association 2021 CSDA Membership Renewal	02/04/2021	1,482.00
Total for Check Number 10826:				1,482.00
10827	caltool 572217 DD4705	California Tool & Welding Supply FS281 Oxygen FS281 Oxygen	02/04/2021	201.56 35.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10827:	237.46
10828	caltool 572218 DD4706	California Tool & Welding Supply FS282 Oxygen FS282 Oxygen	02/04/2021	276.30 51.50
			Total for Check Number 10828:	327.80
10829	04DWP 02032021D 02032021E 02032021F 02032021G	CBBL Dept of Water FS281 Water Service FS281 Fire Sprinkler System Water Service Boulder Bay FS Water Service Moonridge FS Water Service	02/04/2021	209.56 11.20 55.10 55.10
			Total for Check Number 10829:	330.96
10830	Charter 0153702012721	Charter Communications FS281 Business Voice	02/04/2021	519.83
			Total for Check Number 10830:	519.83
10831	Charter 0004775020121	Charter Communications FS282 Business Cable & FS283 Cable/Internet	02/04/2021	610.48
			Total for Check Number 10831:	610.48
10832	Charter 0148579012621	Charter Communications FS281 Business TV	02/04/2021	108.06
			Total for Check Number 10832:	108.06
10833	Charter 0153686012721	Charter Communications FS282 Business Voice	02/04/2021	519.83
			Total for Check Number 10833:	519.83
10834	Charter 0223364012821	Charter Communications FS281 Business Internet	02/04/2021	1,374.00
			Total for Check Number 10834:	1,374.00
10835	Charter 0294199013021	Charter Communications FS283 Business TV	02/04/2021	110.12
			Total for Check Number 10835:	110.12
10836	52Confir 2021-045 2021-045 2021-045	Confire JPA January - March 2021 January - March 2021 January - March 2021	02/04/2021	33,918.02 11,306.01 22,612.02
			Total for Check Number 10836:	67,836.05
10837	Depew 19192579	Connie Depew Ambulance Billing Overpayment	02/04/2021	1,623.05
			Total for Check Number 10837:	1,623.05
10838	DIY 6879 6907 6949	DIY Home Center FS283 Mouse Trap & Repair Supplies FS283 Painting Supplies FS281 Showerhead	02/04/2021	26.88 32.86 17.44



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	6988	FS283 Painting Supplies		425.91
	7006	FS281 Long Nose Pliers		12.60
	7152	FS282 613BY-T6x24 & Comm Mini Clr Clip		42.14
	7153	FS282 Propane Fuel 13.5 Gallons		52.24
	7193	FS282 Switch Replacement & Parts		45.45
	7307	FS281 Snow Pusher and Snow Poly Scoop		92.09
	7332	FS284 Melt-Blue Tint		44.59
	A04432	Unapplied Credit		-59.12
	A08786	Unapplied Credit		-0.09
	A24615	Unapplied Credit		-19.38
	A53257	Unapplied Credit		-16.40
			Total for Check Number 10838:	697.21
10839	Frontier 02032021I	Frontier Communications FS281 Fax Line	02/04/2021	60.82
			Total for Check Number 10839:	60.82
10840	Galls BC1269078	Galls LLC Mens Classic L/S Nomex 111A Firefighter	02/04/2021	153.90
			Total for Check Number 10840:	153.90
10841	GlobStar 000000010589019	Globalstar Satellite Phone Service	02/04/2021	225.26
			Total for Check Number 10841:	225.26
10842	Hill 02032021K	John Hill Hazardous Tree Grant Reimbursement	02/04/2021	1,000.00
			Total for Check Number 10842:	1,000.00
10843	McFaMelo 02032021J	Melody A. McFadden Ambulance Billing	02/04/2021	180.00
			Total for Check Number 10843:	180.00
10844	MissLin 514006565 514085531	Mission Linen Supply Inc Shop Linen Service Shop Linen Service	02/04/2021	41.10 43.57
			Total for Check Number 10844:	84.67
10845	SamEnt 02032021L	Sam's Enterprises Oxygen	02/04/2021	135.01
			Total for Check Number 10845:	135.01
10846	SchwG 00027265 P34667	Glenn Schwartzman EMT-P Reverification CA EMS Authority	02/04/2021	70.00 225.00
			Total for Check Number 10846:	295.00
10847	Amazon 433984578456 439833695573 443795683463 444589768936 445836544979	Syncb/Amazon Time Delay Relay Timer Sign Bolts 5/Tyvek 400 Disposable Protective Coveralls Mc USB Cable Charger Cord Phone Car Mount	02/04/2021	10.66 21.43 700.40 9.46 9.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	449365585745	50/Disposable Isolation Gowns		155.15
	464583885778	FC Vehicle: Car Cigarette Ligher Splitter		17.12
	466737797457	FC Vehicle: Rubbermaid Action Packer		215.48
	466956698964	Firefigher Batteries		3.17
	467359558686	Manual Handheld Sprayer		50.65
	467377457668	5 ea/Tyvek 400 Disposalb Protective Coveralls		1,536.50
	467394458845	Silicone Squeegee		12.20
	476437579778	Red Lightning Covers		15.07
	486853667358	450/Disposable Isolation Gowns		1,396.35
	539998833847	Wireless Charging Pad		21.54
	547757397699	Paper Shredder		91.84
	555936654855	Automotive Materials		41.37
	568867553833	USB Car Charger		24.77
	588796574383	Battery Tester		17.22
	593895694448	Battery Recycle Kit		192.44
	597396949536	Automotive Replacement Bulb		97.43
	645677788346	Post-it Flag Highlighter Pens		16.01
	655854578388	Refund		-27.84
	665985854866	FC Vehicle: Case Club		69.98
	684893968443	Time Delay Relay Timer		10.76
	735759575838	2/Silicone Squeegees		34.37
	753575357797	SAT Phone Clam Shell		8.61
	756487879695	FC Vehicle: Car Floor Mats		27.84
	846449463999	Phone and Data		70.00
	873595458898	Battery Tester		8.61
	875855935859	FC Vehicle: Electric Trailer Brake Controller		214.42
	897649536799	3/C-11 Auto Spray		98.87
	944463669834	Automotive Switch		18.96
	946374867966	SAT Phone Battery		26.68
	976494775789	Firefigher Batteries		10.38
	996558759989	Batteries for Wildland and SCBAs		454.42
			Total for Check Number 10847:	5,682.01
10848	Myers 1350275	Myers-Stevens Toohey & Co,Inc 2nd of 3 Annual Insurance Premium Invoices	02/04/2021	1,308.00
			Total for Check Number 10848:	1,308.00
10849	TriTech 305738	TriTech Software Systems Ambulance Billing Platform	02/04/2021	577.48
			Total for Check Number 10849:	577.48
10850	Waxie 79759861 79759864 79759865 79759866	Waxie Sanitary Supply FS283 Cleaning and Paper Supplies FS282 Cleaning and Paper Supplies FS281 Cleaning and Household Paper Supplies FS282 Truck Wash	02/04/2021	201.90 247.90 224.68 112.81
			Total for Check Number 10850:	787.29
10851	ModSpace 8457241	Williams Scotsman,Inc. FS281 Temp Office Space Rental	02/04/2021	420.77
			Total for Check Number 10851:	420.77
10852	Ameritas 20201211PP25 20210205PP3	Ameritas Life Insurance Corp PR Batch 00001.12.2020 Dental ER Insurance Adjustment Dental ER	02/04/2021 PR Batch 00001.12.2020 Den PR Batch 00001.02.2021 Visi	7,259.76 1,016.68

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10852:	8,276.44
10853	Ameritas 20201211PP25 20210205PP3	Ameritas Life Insurance Corp PR Batch 00001.12.2020 Vision ER Insurance Adjustment Vision ER	02/04/2021 PR Batch 00001.12.2020 Visi PR Batch 00001.02.2021 Visi	1,150.28 192.16
			Total for Check Number 10853:	1,342.44
10854	02ChildS 200000222045PP3	CA State Disbursement Unit 20000000222045 Mcurdy California State Disbu	02/04/2021 PR Batch 00001.02.2021 Cali	307.38
			Total for Check Number 10854:	307.38
10855	02ChildS 200001333095PP3	CA State Disbursement Unit 200000001333095 Harold California State Disbu	02/04/2021 PR Batch 00001.02.2021 Cali	424.61
			Total for Check Number 10855:	424.61
10856	Lincoln 20210205PP3 20210205PP3 20210205PP3	Lincoln National Life Insurance Co (5H-26 PR Batch 00001.02.2021 Lincoln 457 Flat Amou PR Batch 00001.02.2021 Lincoln Roth Flat Amc PR Batch 00001.02.2021 Lincoln 457 Percentag	02/04/2021 PR Batch 00001.02.2021 Linc PR Batch 00001.02.2021 Linc PR Batch 00001.02.2021 Linc	800.00 175.00 706.17
			Total for Check Number 10856:	1,681.17
10857	MidAmeri 20210205PP3	MidAmerica Admin & Retirement Solution PR Batch 00001.02.2021 Apple 457 Paid Call Pz	02/04/2021 PR Batch 00001.02.2021 App	400.83
			Total for Check Number 10857:	400.83
10858	MidAmeri 20210205PP3	MidAmerica Admin & Retirement Solution PR Batch 00001.02.2021 Apple 457 Paid Call Pz	02/04/2021	5,000.00
			Total for Check Number 10858:	5,000.00
10859	NatRetSo 20210205PP3 20210205PP3 20210205PP3 20210205PP3	Nationwide Retirement Solution PR Batch 00001.02.2021 Nationwide Flat Amou PR Batch 00001.02.2021 Nationwide Percentage PR Batch 00001.02.2021 Nationwide Roth Perce PR Batch 00001.02.2021 Nationwide Roth Flat	02/04/2021 PR Batch 00001.02.2021 Nati PR Batch 00001.02.2021 Nati PR Batch 00001.02.2021 Nati PR Batch 00001.02.2021 Nati	2,180.00 4,550.84 286.83 10.00
			Total for Check Number 10859:	7,027.67
10860	SBCProFF 20210205PP3	San Bernardino County Professional Firefig PR Batch 00001.02.2021 Union Dues Local 935	02/04/2021 PR Batch 00001.02.2021 Uni	2,840.70
			Total for Check Number 10860:	2,840.70
10861	SBCERA 20210205PP3 20210205PP3 20210205PP3 20210205PP3 20210205PP3 20210205PP3 20210205PP3	SBC Employees' Retirement Association PP3 Batch#10455 Survivor SBCERA Employee PP3 Batch#10455 SBCERA ER Cont. T2 Limit PP3 Batch#10455 SBCERA ER Contribution PP3 Batch #10455 SBCERA EE Tier 2 PP3 Batch #10455 Survivor SBCERA ER PP3 Batch #10455 SBCERA EE General Tier1 PP3 Batch#10455 SBCERA EE Safety Tier1	02/04/2021 PR Batch 00001.02.2021 Surv PR Batch 00001.02.2021 SBC PR Batch 00001.02.2021 SBC PR Batch 00001.02.2021 SBC PR Batch 00001.02.2021 Surv PR Batch 00001.02.2021 SBC PR Batch 00001.02.2021 SBC	27.00 6,739.57 91,413.66 14,771.21 27.00 389.62 11,378.79
			Total for Check Number 10861:	124,746.85
10862	AdminSvc 11529344	Administrative Services Inc Copier Lease	02/10/2021	694.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10862:	694.03
10863	AllVall 41071	All Valley Environmental FS281 Sump Service	02/10/2021	2,960.00
			Total for Check Number 10863:	2,960.00
10864	BVElect 02102021A 02102021B	Bear Valley Electric Boulder Bay FS Electric Service FS285 Electric Service	02/10/2021	83.18 348.12
			Total for Check Number 10864:	431.30
10865	BBK 895455 895456	Best Best & Krieger General Matters & Correspondence General Matters & Correspondence	02/10/2021	80.40 436.80
			Total for Check Number 10865:	517.20
10866	55BBCSD 950632 951451	Big Bear City CSD FS283 Water Service Training Center Water Service	02/10/2021	104.64 81.54
			Total for Check Number 10866:	186.18
10867	55BBCSD 730	Big Bear City CSD Training Center Electric Service	02/10/2021	404.81
			Total for Check Number 10867:	404.81
10868	CarQuest 7558-390055	Car Quest Auto Parts MA-282B 2/Relay Accessory	02/10/2021	40.06
			Total for Check Number 10868:	40.06
10869	grey 02102021D	David Gray Tree Grant Reimbursement, BBL	02/10/2021	550.00
			Total for Check Number 10869:	550.00
10870	EatonKe 262296	Kevin Eaton Paramedic License Renewal	02/10/2021	225.00
			Total for Check Number 10870:	225.00
10871	KMEFireA 554779 554780	Kovatch Mobile Equipment WT282 Ground Light Silicone 90 degree Elbow	02/10/2021	75.43 79.78
			Total for Check Number 10871:	155.21
10872	LifeAssi 1054968 1055208 1061374 1066916 1068836 1069039 1069215 1070031 1070081	Life Assist Inc 4/Glucagen 1mg 1ml Vials 5pk/Ondansetron Tabs & 1cs/Dextrose 250ml ba 200/Catheters, 1000 Exam Gloves, 10 Airways,1 100/Catheters 20/Endotracheal/Stylettes 84/Sodium Chloride Bags Various ml Tranexamic Acid, Magnesium Sulfate, Albuterol Lg & Med Exam Gloves/Thoracentesis Kits/Sale Wipes/Gauze Bandages/Electrodes/Exam Gloves	02/10/2021	834.24 301.52 505.82 211.99 102.58 507.72 373.79 147.97 1,222.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1071249	3-way Stopcock/Wipes/Exam Gloves/Catheters		22.63
	1071284	Wipes/Exam Gloves/Catheters		560.30
	1071285	Exam Gloves/Thoracentesis Kits		280.15
	1071607	300/1cc Syringes		95.36
			Total for Check Number 10872:	5,166.82
10873	MidAmerL MAR0000014795 MAR0000015587	MidAmerica Admin.& Retirement solution: 3Q20 Adm Fees 4Q20 Adm Fees	02/10/2021	1,323.00 1,323.00
			Total for Check Number 10873:	2,646.00
10874	Haupt 02102021E 02102021E	Moonridge Fuel 2021 January Ambulance Fuel 2021 January Fire Fuel	02/10/2021	1,052.68 1,052.67
			Total for Check Number 10874:	2,105.35
10875	KBHR 1110003292	Parallel Broadcasting Inc Radio Public Service Messages/Amb Membershi	02/10/2021	218.40
			Total for Check Number 10875:	218.40
10876	ParcelQu 8659-2-2021	ParcelQuest Property Research Software Renewal	02/10/2021	1,799.00
			Total for Check Number 10876:	1,799.00
10877	Neopost 02102021F 02102021F	Quadient Finance USA,Inc January Postage Fire Portion January Postage Ambulance Portion	02/10/2021	169.82 161.97
			Total for Check Number 10877:	331.79
10878	Quill 14027365 14475157	Quill Corporation Posting Notice Window Display Correction Tape/Various Permenant Markers	02/10/2021	37.70 60.29
			Total for Check Number 10878:	97.99
10879	TaskForc 9016303	Task Force Tips Fire Equipment Repair Service	02/10/2021	542.41
			Total for Check Number 10879:	542.41
10880	Teleflex 9503555902	c/oTeleflex Funding,LLC Teleflex,LLC 5/EZ-IO 15mm Needles & 15/EZ-IO 25mm Nee	02/10/2021	2,386.00
			Total for Check Number 10880:	2,386.00
10881	CounTeam 78255	The Counseling Team International Employee Support Services	02/10/2021	500.00
			Total for Check Number 10881:	500.00
10882	Garab 20102021C	Varand Hadani Garabedian Tree Grant Reimbursement, BBC	02/10/2021	450.00
			Total for Check Number 10882:	450.00
10883	Thomgas 3117850826	AmeriGas FA284 Propane	02/11/2021	336.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10883:	336.65
10884	MounTrop 20210007	Mountain Trophy & Pro Shop Employee Retirement Plaque	02/11/2021	96.98
			Total for Check Number 10884:	96.98
10885	03FirCUp IN151688	San Bernardino County Fire Annual CUPA HazMat Facility Permit	02/11/2021	556.00
			Total for Check Number 10885:	556.00
10886	MountBev 28962	Mountain Beverage Service Beverage Service/Supplies	02/17/2021	156.55
			Total for Check Number 10886:	156.55
10888	Charter 0216731021121	Charter Communications FS281 Grant Phone	02/17/2021	102.01
			Total for Check Number 10888:	102.01
10889	Charter 0321562021021	Charter Communications FS284 Business Voice/Internet	02/17/2021	144.97
			Total for Check Number 10889:	144.97
10890	NewkN 577465	Nolan Newkirk Transfer Meal Reimbursement	02/17/2021	12.92
			Total for Check Number 10890:	12.92
10891	Quill 14035704	Quill Corporation 2/Desktop Calculators	02/17/2021	26.48
			Total for Check Number 10891:	26.48
10892	SafetyK 85141253	Safety-Kleen Fleet Shop Parts Washer	02/17/2021	192.34
			Total for Check Number 10892:	192.34
10893	WilliCas 000054	Casey Williams Transfer Meal Reimbursement	02/17/2021	17.72
			Total for Check Number 10893:	17.72
10894	AmeriFid 20210205PP3 20210205PP3 20210205PP3 20210205PP3 20210219PP04 20210219PP04 20210219PP04	American Fidelity Assurance PR Batch 00001.02.2021 Am Fidelity Pre Tax PR Batch 00001.02.2021 Life Ins Flight PR Batch 00001.02.2021 Long & Short Term Di PR Batch 00001.02.2021 Am Fidelity After Tax Insurance Adjustment Batch 00002.02.2021 Am PR Batch 00002.02.2021 Am Fidelity Pre Tax PR Batch 00002.02.2021 Am Fidelity After Tax	02/18/2021 PR Batch 00001.02.2021 Am PR Batch 00001.02.2021 Life PR Batch 00001.02.2021 Lon; PR Batch 00001.02.2021 Am PR Batch 00002.02.2021 Am PR Batch 00002.02.2021 Am PR Batch 00002.02.2021 Am	479.17 293.80 852.98 557.71 153.11 479.17 557.71
			Total for Check Number 10894:	3,373.65
10895	AmeriFlex 20210205PP3 20210219PP04	American Fidelity Assurance Company PR Batch 00001.02.2021 Am Fidelity FSA Full PR Batch 00002.02.2021 Am Fidelity FSA Full	02/18/2021 PR Batch 00001.02.2021 Am PR Batch 00002.02.2021 Am	364.57 364.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10895:	729.14
10896	02ChildS 200000001333PP4	CA State Disbursement Unit 200000001333095 Harold California State Disbu	02/18/2021 PR Batch 00002.02.2021 Cali	424.61
			Total for Check Number 10896:	424.61
10897	02ChildS 200000222045PP4	CA State Disbursement Unit 200000000222045 McCurdy California State Di	02/18/2021 PR Batch 00002.02.2021 Cali	307.38
			Total for Check Number 10897:	307.38
10898	Kaiser 20210108PP1	Public Agency Coalition Enterprise. ATTN PR Batch 00001.01.2021 Health ER Kaiser	02/18/2021 PR Batch 00001.01.2021 Hea	13,702.63
			Total for Check Number 10898:	13,702.63
10899	Keenan 20210108PP1 20210219PP04	Keenan & Associates PR Batch 00001.01.2021 Health ER EPO Insurance Adjustment	02/18/2021 PR Batch 00001.01.2021 Hea	70,723.63 11,279.96
			Total for Check Number 10899:	82,003.59
10900	Lincoln 20210219PP04 20210219PP04 20210219PP04	Lincoln National Life Insurance Co (5H-26 PR Batch 00002.02.2021 Lincoln Roth Flat Amc PR Batch 00002.02.2021 Lincoln 457 Percentag PR Batch 00002.02.2021 Lincoln 457 Flat Amou	02/18/2021 PR Batch 00002.02.2021 Linc PR Batch 00002.02.2021 Linc PR Batch 00002.02.2021 Linc	175.00 579.81 800.00
			Total for Check Number 10900:	1,554.81
10901	MidAmeri 20210219PP04	MidAmerica Admin & Retirement Solution PR Batch 00002.02.2021 Apple 457 Paid Call Pe	02/18/2021 PR Batch 00002.02.2021 App	434.89
			Total for Check Number 10901:	434.89
10902	NatRetSo 20210219PP04 2210219PP04 2210219PP04 2210219PP04	Nationwide Retirement Solution PR Batch 00002.02.2021 Nationwide Flat Amou PR Batch 00002.02.2021 Nationwide Percentage PR Batch 00002.02.2021 Nationwide Roth Perce PR Batch 00002.02.2021 Nationwide Roth Flat	02/18/2021 PR Batch 00002.02.2021 Nati PR Batch 00002.02.2021 Nati PR Batch 00002.02.2021 Nati PR Batch 00002.02.2021 Nati	2,180.00 4,367.60 241.85 10.00
			Total for Check Number 10902:	6,799.45
10903	SBCProFF 20210219PP04	San Bernardino County Professional Firefig PR Batch 00002.02.2021 Union Dues Local 935	02/18/2021 PR Batch 00002.02.2021 Uni	2,840.70
			Total for Check Number 10903:	2,840.70
10904	SBCERA 20210219PP04 20210219PP04 20210219PP04 20210219PP04 20210219PP04 20210219PP04 20210219PP04 20210219PP04	SBC Employees' Retirement Association PR Batch 00002.02.2021 Survivor SBCERA ER PP04 Batch #10456 Survivor SBCERA Employ PP04 Batch #10456 Insurance Adjutment PP04 Batch #10456 SBCERA EE General Tier1 PP04 Batch #10456 SBCERA EE Safety Tier1 PP04 Batch #10456 SBCERA EE Tier 2 PR Batch 00002.02.2021 SBC ER Cont. T2 PP04 Batch #10456 SBCERA ER Contribution	02/18/2021 PR Batch 00002.02.2021 Surv PR Batch 00002.02.2021 Surv PR Batch 00002.02.2021 SBC PR Batch 00002.02.2021 SBC PR Batch 00002.02.2021 SBC PR Batch 00002.02.2021 SBC PR Batch 00002.02.2021 SBC PR Batch 00002.02.2021 SBC	28.35 27.00 -1.35 288.81 12,365.31 14,798.98 6,739.57 95,641.54
			Total for Check Number 10904:	129,888.21
10905	Texas	Texas Life Insurance Company	02/18/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20210205PP3	PR Batch 00001.02.2021 Texas Life Ins Post Tax	PR Batch 00001.02.2021 Texa	164.44
	20210219PP04	PR Batch 00002.02.2021 Texas Life Ins Post Tax	PR Batch 00002.02.2021 Texa	164.44
	20210219PP04	Insurance Adjustment	PR Batch 00002.02.2021 Texa	-0.03
			Total for Check Number 10905:	328.85
10907	Kaiser 20210218PP04	Public Agency Coalition Enterprise. ATTN Insurance Adjustment	02/19/2021	810.27
			Total for Check Number 10907:	810.27
10908	Ability 21M-0031189	Ability Network Inc. Ambulance Billing Service	02/24/2021	198.45
			Total for Check Number 10908:	198.45
10909	AlliMech 76043	Allison Mechanical Inc FS281 HVAC Repairs	02/24/2021	2,952.06
			Total for Check Number 10909:	2,952.06
10910	BadBear 22132	Bad Bear Sportswear 12/Men's Cotton Tanks	02/24/2021	119.60
			Total for Check Number 10910:	119.60
10911	BVElect 02242001A 02242001B 02242001C	Bear Valley Electric FS282 Electric Service FS282 Aux Bldg Electric Service FS283 Electric Service	02/24/2021	879.20 84.50 165.96
			Total for Check Number 10911:	1,129.66
10912	BBK 897953 897954	Best Best & Krieger General Matters & Correspondence General Matters & Correspondence	02/24/2021	682.50 900.90
			Total for Check Number 10912:	1,583.40
10913	55BBCSD 731 731	Big Bear City CSD Rebel Oil Invoice #7000346 Amb Portion Rebel Oil Invoice #7000346 Fire Portion	02/24/2021	1,495.49 1,574.81
			Total for Check Number 10913:	3,070.30
10914	EatonKe 00027389	Kevin Eaton EMT-P Reverification	02/24/2021	70.00
			Total for Check Number 10914:	70.00
10915	GlobStar 000000011797211	Globalstar Satellite Phone Service	02/24/2021	225.26
			Total for Check Number 10915:	225.26
10916	Image200 399538 421890	Image 2000 Copier Toner Copier Service	02/24/2021	10.50 511.08
			Total for Check Number 10916:	521.58
10917	KMEFireA 554746	Kovatch Mobile Equipment ME-(5966) Parts	02/24/2021	1,309.92



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	554747	T-281 Parts		795.91
			Total for Check Number 10917:	2,105.83
10918	MountWat 4757-1784	Mountain Water Company Water Supply/Dispenser Rental	02/24/2021	80.00
			Total for Check Number 10918:	80.00
10919	SWGAs 02242021D 02242021E 02242021F 02242021G 02242021H 02242021I	Southwest Gas Corporation FS281 Natural Gas Service FS282 Natural Gas Service FS282 Aux Bldg Natural Gas Service FS285 Natural Gas Service Training Center #B Natural Gas Service Training Center #C Natural Gas Service	02/24/2021	1,334.63 926.99 232.43 160.99 11.00 120.16
			Total for Check Number 10919:	2,786.20
10920	Ticer 577465	Blake Ticer Transfer Meal Reimbursement	02/24/2021	15.00
			Total for Check Number 10920:	15.00
10921	Traffic 2321	Traffic Safety System LLC T-281 Repair Parts	02/24/2021	581.45
			Total for Check Number 10921:	581.45
10922	TriTech 307463	TriTech Software Systems Ambulance Billing Platform	02/24/2021	577.48
			Total for Check Number 10922:	577.48
10923	Valley R65680	Valley Power System,Inc ME-282 Jake Brake Repair	02/24/2021	872.50
			Total for Check Number 10923:	872.50
10924	VeriWire 9873217798	Verizon Wireless Fire Department Phone Service	02/24/2021	1,727.10
			Total for Check Number 10924:	1,727.10
10925	PNCBank 02242021	PNC Bank Fire Engine Deposit	02/25/2021	100,000.00
			Total for Check Number 10925:	100,000.00
10926	Quill 14874529	Quill Corporation 4/cs Paper, Pens, Rubberbands, Pking Tape Disp	02/25/2021	321.86
			Total for Check Number 10926:	321.86
10927	Shredit 8181509278	Shred-It USA On-site Shredding 25 Boxes	02/25/2021	366.01
			Total for Check Number 10927:	366.01
10928	SWGAs 02252021A	Southwest Gas Corporation Boulder Bay FS Natural Gas Service	02/25/2021	143.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 10928:	143.49
			Report Total (250 checks):	1,741,444.56

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**BIG BEAR FIRE AUTHORITY  
MINUTES FOR THE MEETING OF  
FEBRUARY 2, 2021**

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A Regular Meeting of the Big Bear Fire Authority was called to order via teleconference by Chairman Caretto at 5:04 p.m., Tuesday, February 2, 2021, pursuant to Governor Newsome's Executive Order N-25-20 and N-29-20.

**OPEN SESSION**

Board Members Present: Chairman David Caretto  
Vice Chairman John Green  
Director Alan Lee  
Director Bynette Mote  
Director Rick Herrick  
Director Karyn Oxandaboure  
Director Randall Putz  
Director John Russo  
Director Larry Walsh  
Director Al Ziegler

Board Members Absent: None

Others Present: Jeff Willis, Fire Chief  
Assistant Chief/Fire Marshal Mike Maltby  
Board Secretary Dawn Marschinke  
Senior Finance Officer Kristin Mandolini  
Authority Counsel Joseph Sanchez

**OPEN SESSION**

**CALL TO ORDER**

Moment of Silence: Observed, honoring Big Bear Valley residents that have died from COVID-19.

Pledge of Allegiance: Led by Director Ziegler

**ROLL CALL**

**OATH OF OFFICE**

The Oath of Office was administered to Director Alan Lee, and Director Bynette Mote by Board Secretary Marschinke.

Director's Lee and Mote made comments to the Board and the public present.

### **ANNOUNCEMENTS & UPCOMING EVENTS**

The Fire Authority's Administrative Office will be closed on Monday, February 15, 2021 in observance of Presidents' Day and will reopen on Tuesday, February 16, 2021.

### **PRESENTATIONS**

Recognition of Sue McIlwain's Retirement – 30 Years of Service

Speaker: Chief Willis

### **DIRECTORS' GENERAL ANNOUNCEMENTS**

Vice Chairman Green welcomed the new directors and looked forward to getting to know them. He also congratulated EMS Billing Coordinator Sue McIlwain on her retirement after 30 years of service to the City of Big Bear Lake and to Big Bear Fire Authority.

Director Ziegler welcomed the new directors and thanked them for serving. He offered his assistance should they need it.

### **EMAILED PUBLIC COMMUNICATIONS**

None

### **CHIEF'S REPORT**

Chief Willis provided an update on the Ambulance Operator model, stating that the program has been working well and is exceeding expectations to-date. Six months into the program the Department is at the 50% mark of anticipated total staffing for the program. The Battalion Chiefs are reporting the model has been successful. The bargaining unit reports they are pleased with the program. At the upcoming budget workshop, Chief Willis may discuss acceleration of the program to ensure the Department has nine firefighters on-duty daily.

He reported that during fire season (and various other times) CAL FIRE staffs Station 284 in Baldwin Lake. Upon CAL FIRE's departure, Big Bear Fire Department has been staffing this station with an ambulance since January 11, 2021. The Department expects CAL FIRE to be back to seasonal staffing of the station in late March or early April.

Chief Willis also made note to the Board that the Department is considering changing Board member stipend reporting from 1099 to W2 after staff has thoroughly reviewed IRS code.

Staff responded to questions from board members. Board members provided comment.

### **FINANCE OFFICER'S REPORT**

**Speaker:** Kristin Mandolini, Senior Finance Officer

The year-to-date Financial Report through December 2020 was presented.

Staff responded to questions from board members. Board members provided comment.

### **FIRE AUTHORITY CONSENT CALENDAR**

**Action:** Motion by Vice Chairman Green, seconded by Director Ziegler to approve the Consent Calendar including the minutes of December 11, 2020 as corrected, as follows:

**FA1. Approval of Demands – Check Issue Date 11/01/20 through 12/31/20 in the amount of \$1,811,774.83**

AYES: Ziegler, Green, Herrick, Mote, Oxandaboure, Putz, Russo, Walsh, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: Lee

**FA2. Approval of Meeting Minutes from the December 01, 2020 Regular Meeting of Big Bear Fire Authority**

AYES: Ziegler, Green, Herrick, Oxandaboure, Putz, Russo, Walsh, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: Lee, Mote

**FA3. Approval of Meeting Minutes from the December 11, 2020 Special Meeting, as corrected, of Big Bear Fire Authority**

AYES: Ziegler, Green, Herrick, Oxandaboure, Putz, Russo, Walsh, and Caretto  
NOES: None

ABSENT: None  
ABSTAIN: Lee, Mote

**FA4. Receive and File Big Bear Fire Department Monthly Activity Reports for November and December 2020.**

AYES: Ziegler, Green, Herrick, Mote, Oxandaboure, Putz, Russo, Walsh, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: Lee

**FA5. Sale of Surplus Self-Contained Breathing Apparatus (SCBA)**

Board consideration of authorizing the Fire Chief to discharge SCBA surplus and use proceeds generated from the sale to be directed back into the Self-Contained Breathing program.

AYES: Ziegler, Green, Herrick, Mote, Oxandaboure, Putz, Russo, Walsh, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: Lee

**FA6. Auction of Surplus Fire Apparatus and Miscellaneous Equipment**

Board consideration of authorizing the Fire Chief discharge two vehicles and miscellaneous items as surplus equipment and authorize the Fire Chief to sell at auction to the highest bidder. Proceeds from the sale will be deposited to the Authority's General fund.

Item FA6 was removed from the Consent Calendar by Chairman Caretto.

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**FA6. Auction of Surplus Fire Apparatus and Miscellaneous Equipment**

Board consideration of authorizing the Fire Chief discharge two vehicles and miscellaneous items as surplus equipment and authorize the Fire Chief to sell at auction to the highest bidder. Proceeds from the sale will be deposited to the Authority's General fund.

Augmenting the staff report presented, Chief Willis presented a request to the Board from the Bomberos Program, to donate the 2007 ambulance (designated as surplus) to San Vicente, Ecuador rather than sell it at auction. Chief Willis stated that the ambulance's value at auction is approximately \$5,000 to \$7,000.

**Discussion Ensued:**

The Board considered the charitable donation of the Ambulance to Ecuador versus using the money from the sale of the ambulance with proceeds being used for local needs.

Staff responded to questions from board members. Board members provided comment.

**Action:** Motion by Director Ziegler, seconded by Vice Chairman Green to approve staff recommendation authorizing the sale of surplus equipment, with the exception of the 2007 ambulance to be donated to the Bomberos Program for use in Ecuador.

AYES: Ziegler, Green, and Oxandaboure  
NOES: Walsh, Herrick, Lee, Mote, Putz, Russo, and Caretto  
ABSENT: None  
ABSTAIN: None

**Action:** Motion by Director Herrick, seconded by Director Mote to approve staff recommendation to authorize the sale of surplus equipment.

AYES: Russo, Walsh, Ziegler, Green, Herrick, Lee, Mote, Oxandaboure, Putz, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: None

**PUBLIC HEARING**

None

**NEW BUSINESS**

**BIG BEAR FIRE AUTHORITY DISCUSSION ITEMS**

**FA7. Ambulance Billing Contract**

Board consideration of approving the Air Methods/dba Complete Billing Solutions agreement for ambulance billing and collection services.

**Speakers:** Chief Willis; Air Methods Area Manager Jason Johnston, Complete Billing Solutions Sr. Manager, Revenue Cycle Damon Broussard

Chief Willis explained that the Department's in-house ambulance billing employee is retiring in February. The Department publicly advertised for this position vacancy and also considered outsourcing the billing and collections functions. Preliminary research led to having conversations with Air Methods regarding contracting billing and collection services through them, as an alternative to performing the functions in-house. Chief Willis stated that outsourcing to Air Methods/dba Complete Billing Solutions (CBS) would be budget positive with an anticipated increase in collections revenue and approximately \$40,000 savings in expenses.

Jason Johnston reviewed the background of the existing successful relationship with Air Methods and Big Bear Fire Authority as the Authority's medical airship transport partner and their current role as the airship transport biller.

David Broussard provided information on who CBS is and what they can do for the Authority through a contractual arrangement as its ambulance biller and collections provider. The cost for the service is 4.75% of what is collected which equates to approximately \$85,000 annually.

Staff responded to questions from board members. Board members provided comment.

**Discussion Ensued:**

Concern was expressed that there was not a competitive bidding process to select the vendor. Without competitive bids, a 3-year contract term may be too long if the services are not as expected. Board members also had implementation questions. Staff explained that due to the urgency to fill the vacancy, they were approved by legal counsel to use a sole-source. Also, the Department has an existing business relationship with Air Methods, so it is familiar with them. This contract would have a budget positive effect of approximately \$40,000. The contract also has a 90-day exit clause. Legal Counsel Nick Norvell, with Best Best and Krieger, stated that he reviewed the agenda material. He said that the competitive market would not have resulted in anything substantially different, or more advantageous to the Authority; therefore, the agency has the discretion to do this as a sole-source as outlined in the staff report. Counsel also stated that the contract contains a termination for convenience clause that allows for an early exit with a 90-day notice, or sooner, if there is a material breach.

**Action:** Motion by Vice Chairman Green; seconded by Director Mote to approve Administrative Committee recommendation approving the Air Methods/dba Complete Billing Solutions agreement for ambulance billing and collection services.



Said motion was approved by the following vote:

AYES: Putz, Russo, Walsh, Ziegler, Green, Herrick, Lee, Mote,  
Oxandaboure, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: None

**FA8. 2019 Assistance to Firefighters Grant Budget Adjustment**

Board consideration of approving a \$15,836.20 budget adjustment to meet the requirements of the Assistance to Firefighter Grant (AFG), as well as a budget adjustment of \$316,721 for the grant revenue and expenses.

Staff responded to questions from board members. Board members provided comment.

**Action:** Motion by Director Putz; seconded by Director Russo to approve staff recommendation approving a \$15,836.20 budget adjustment to meet the requirements of the AFG, as well as a budget adjustment of \$316,721 for the grant revenue and expenses.

Said motion was approved by the following vote:

AYES: Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, Herrick, Lee,  
Mote, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: None

**FA9. Appointment of a Standing Administrative Committee**

Board consideration of the Board Chairman selecting four directors, to serve as the Administrative Committee for a period of one year, beginning February 3, 2021, to assist staff in the further development of further Department strategies, and for the Board approve the appointments by vote.

Speaker: Chairman Caretto

Chairman Caretto called for appointment of Administrative Committee members for 2021 as follows: 1) Chairman Caretto; 2) Vice Chairman Green; 3) Director Herrick; and 4) Director Ziegler.

AYES: Mote, Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, Herrick,  
Lee, and Caretto  
NOES: None  
ABSENT: None  
ABSTAIN: None

**FA10. Appointment of a Fire Code Appeals Board**

Board consideration of the Board Chairman selecting four members from the Fire Authority Board to serve, along with the Chairman, as the Appeals Board, for a period of one year, beginning February 3, 2021, pursuant to Section 108.1 of Ordinance No. BBFA2014-001, and for the Board approve the appointments by vote.

Speaker: Chairman Caretto

Chairman Caretto called for appointment of Fire Code Appeals Board for 2021 as follows: 1) Chairman Caretto; 2) Director Walsh; 3) Director Ziegler; 4) Director Lee; and 5) Director Mote.

AYES: Lee, Mote, Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, and  
Caretto  
NOES: None  
ABSENT: Herrick (dropped from call)  
ABSTAIN: None

**FA11. Annual Assignment of Board Representative to CJPIA**

Board Chairman to appoint a delegate and their alternate(s), annually, authorizing them to act as official representatives of the Big Bear Fire Authority on the California Joint Powers Insurance Authority (CJPIA) Board for 2021.

Speaker: Chairman Caretto

**Action:** Chairman Caretto appointed Chairman Caretto as 2021 CJPIA Board Delegate and Directors Putz and Mote as alternates.

**FA12. Lease Purchase Agreement and Resolution for Type 1 Structure Engine in Conjunction with Debt Issuance Policies and Procedures**

Board consideration of approving the purchase of a Type 1 structure engine; to include the approval of Debt Issuance Policies and Procedures; Resolution BBFA2021-001; and reorganize the 3-year fleet replacement plan.

**Speakers:** Chief Willis, Captain Dykesten, and Engineer Whitmore

Chief Willis gave background on Department efforts to acquire a new Type 1 structure engine. Captain Dykesten expressed thanks to the Board and staff. He spoke of the Department's pride in ownership, and their great sense of responsibility of using public funds. Engineer Whitmore presented the outcome of the selection and bid process the Specification Committee went through to arrive at their recommendation to purchase a Pierce "Arrow XT Midship Pumper" from South Coast Fire Equipment. Pierce is known in the industry for building high quality engines. Pierce is able to deliver on price, quality, service, and support. The Committee's specifications for the engine will fit within the \$875,000 budget.

Chief Willis also explained that he would like to review the three-year vehicle replacement plan with the Administrative Committee based on the now-known delivery dates that were gleaned from the Specification Committee's work.

Staff responded to questions from board members. Board members provided comment.

**Action:** Motion Director Walsh; seconded by Director Russo, to 1) approve Resolution No. BBFA2021-00; 2) approve Big Bear Fire Authority Debt Issuance Policies & Procedures; 3) Authorize the Chief in consultation with legal Counsel to execute the Master Lease Purchase Agreement between the Authority and PNC Equipment Finance, LLC upon approval of the Authority's credit; 4) request legal counsel to issue an "Opinion of Counsel" stating the Authority is a political subdivision of the State of California as defined by statute and as required by PNC Equipment Finance, LLC.; 5) authorize the Fire Chief, Authority Counsel, Board Chairman and Pierce Manufacturing representatives to develop and execute a purchase contract that is not to exceed the agreed upon purchase price. Purchase contract will establish deliverables and performance timelines to protect the Authority's interests; and 6) authorize staff to present and work with the Administrative Committee to reorganize the 3-year fleet replacement plan to better align with known future delivery dates.

#### RESOLUTION NO. BBFA2021-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR FIRE AUTHORITY, A CALIFORNIA JOINT POWERS AUTHORITY, ADOPTING A DEBT POLICY PURSUANT TO GOVERNMENT CODE SECTION 5852.1, AUTHORIZING EXECUTION OF A MASTER LEASE PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC, AND TAKING CERTAIN OTHER ACTIONS RELATED THERETO

Said motion was approved by the following vote:

AYES:	Herrick, Lee, Mote, Oxandaboure, Putz, Russo, Walsh, Ziegler, Green, and Caretto
NOES:	None
ABSENT:	None
ABSTAIN:	None

### **COMMITTEE REPORTS**

A Fire Authority Administrative Committee Meeting was held on January 26, 2021, represented by Chairman Caretto, Vice Chairman Green, Director Herrick, and Director Ziegler.

Vice Chairman Green thanked staff and everyone for working so hard together on the engine purchase. It shows cooperation between management and staff can get things done, and he is a strong proponent of that.

### **DIRECTORS' CLOSING COMMENTS**

Director Ziegler thanked the firefighters for the time and work that put into the engine specifications.

### **EMAILED PUBLIC COMMENTS FOR CLOSED SESSION**

None

### **CLOSED SESSION**

#### **1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 1

At the hour of 7:05, p.m., Chairman Caretto adjourned to Closed Session.

At the hour of 7:46, p.m., Chairman Caretto adjourned Closed Session.

At the hour of 7:48, p.m., Chairman Caretto re-opened regular Session.

### **REPORT ON CLOSED SESSION**

The Department's legal counsel Nick Norvell of Best Best & Krieger reported on Closed Session. The Board met in closed session on Closed Session Item 1, there is no reportable action taken by the Board in Closed Session.

**ADJOURNMENT**

There being no further business to come before the Fire Authority at this session, Chairman Caretto adjourned the meeting at 7:49 p.m.

---

Dawn E. Marschinke, Board Secretary



## INTEROFFICE MEMO

### Big Bear Fire Authority

**DATE:** March 03, 2021

**TO:** Chairman and Members of the Fire Authority Board

**FROM:** Jeff Willis, Fire Chief *JW*

**PREPARED BY:** Dawn Marschinke, Board Secretary *DM*

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT  
JANUARY 2021**

#### 1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached report).

1.2 Call Types by Month and Year-to-Date

		<b>Current Month</b>	<b>Calendar Year to Date</b>
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	186	186
1.2.2	Rescue/Medical Calls	392	392
1.2.3	Medical Flight Missions	33	33
1.2.4	Training Class Summary (hours)	231.5	231.5
1.2.5	Plan Check/Fire Letter	7	7
1.2.6	Chipping Requests (2020 Suspended)	N/A	N/A
1.2.7	Trees Removed/Reimbursed thru Grant	3	3
1.2.8	Hazardous Tree Removal Notice to Proceed	3	3
1.2.9	1 <sup>st</sup> Abate Notice/Order	0	0
1.2.10	2 <sup>nd</sup> & Final Abate Notice/Order	1	1
1.2.11	Resolved Tree Abatement Issues	0	0
1.2.12	Hazard Abatement Notices Sent	5,701 (2020 Final)	

## **2. COMMUNITY RELATIONS**

- 2.1 None

## **3. OPERATIONS**

- 3.1 Chief Willis, Assistant Chief Maltby, and/or Senior Finance Officer Mandolini attended the following meetings during the reporting month:

- FDAC Quarterly Board Meeting – January 5
- Big Bear Lake Special City Council Meeting – January 11
- Big Bear Lake City Council Meeting – January 20
- Big Bear Fire Authority Administrative Committee Meeting – January 26
- San Bernardino County Fire Chief’s Meeting – January 28
- San Bernardino County Land Use Services Meeting – January 28

- 3.2 Battalion Chief Parham attended the following meetings/training during the reporting month:

- RTAC (Government Agency Regional Transportation Issues) – January 14
- San Bernardino County Fire Chief’s Meeting – January 28

- 3.3 Battalion Chief Wagner attended the following meetings/training during the reporting month:

- None

- 3.4 Battalion Ryan Harold attended the following meetings/training during the reporting month:

- None

## **4. HEALTH AND SAFETY**

- 4.1 January 18, 19 and 22 – The Department hosted Advanced Care Life Support (ACLS) and Basic Life Support (BLS) Renewal Classes for all shifts.

- 4.2 January - The following ads were placed:

- “Every Second Counts” The Grizzly Big Bear Now (see attached)

## **5. PERSONNEL**

- 5.1 None

## **6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS**

- 6.1 January 5 - Information Technology Coordinator Dickerson attended a CONFIRE Communications Support Meeting.
- 6.2 January 13 - Information Technology Coordinator Dickerson attended a Public Safety Applications webcast.
- 6.3 January 13 - Information Technology Coordinator Dickerson attended a Cybersecurity Awareness webinar.

**7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE**

None

**8. MISCELLANEOUS**

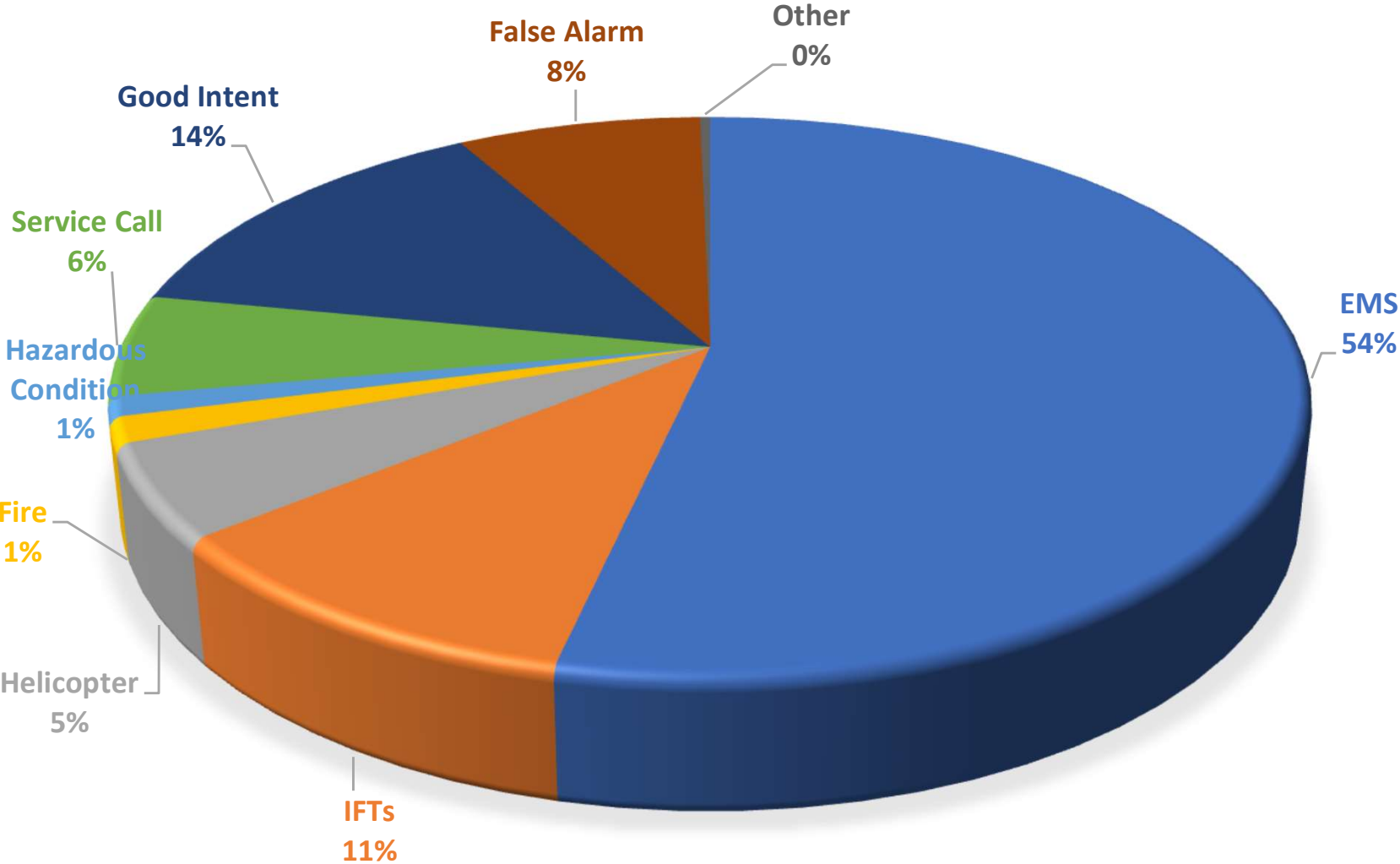
None

**9. CORRESPONDENCE**

January 19 – Chief Willis received a letter from the community of Forest Falls thanking the Department for efforts saving their town during the El Dorado Fire (see attached).



# 2020 YTD TOTAL INCIDENTS BY TYPE



# Incident Type Report

01/01/2021 - 01/31/2021

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
100 - Fire, other	2				
111 - Building fire	1	4,000	2,000	6,000	99.17%
113 - Cooking fire, confined to container	2		50	50	0.83%
114 - Chimney or flue fire, confined to chimney or flue	2	0	0	0	0%
118 - Trash or rubbish fire, contained	1				
154 - Dumpster or other outside trash receptacle fire	1	0	0	0	0%
<b>Incident Count</b>	<b>9</b>	<b>\$4,000</b>	<b>\$2,050.00</b>	<b>\$6,050.00</b>	<b>100.00%</b>

3 Rescue & Emergency Medical Service Incident	Count
311 - Medical assist, assist EMS crew	3
321 - EMS call, excluding vehicle accident with injury	313
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	6
362 - Ice rescue	1
Intrafacility Transfers	65
<b>Incident Count</b>	<b>392</b>

5 Service Call	Count
500 - Service call, other	2
522 - Water or steam leak	2
550 - Public service assistance, other	10
551 - Assist police or other governmental agency	1
553 - Public service	5
554 - Assist invalid	6
561 - Unauthorized burning	9
571 - Cover assignment, standby, moveup	1
<b>Incident Count</b>	<b>36</b>

4 Hazardous Condition	Count
412 - Gas leak (natural gas or LPG)	3
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	1
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	1
<b>Incident Count</b>	<b>7</b>

6 Good Intent Call	Count
600 - Good intent call, other	4
611 - Dispatched and cancelled en route	32
611A - Alarm: Dispatched & Cancelled Enroute	15
611E - EMS: Dispatched & Cancelled Enroute	17
611O - Other: Dispatched & Cancelled Enroute	4
611T - T/C: Dispatched & Cancelled Enroute	1
622 - No incident found on arrival at dispatch address	6
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
653 - Smoke from barbecue, tar kettle	1
661 - EMS call, party transported by non-fire agency	1
<b>Incident Count</b>	<b>84</b>

## Incident Type Report

01/01/2021 - 01/31/2021

<b>7 False Alarm &amp; False Call</b>	<b>Count</b>
700 - False alarm or false call, other	24
711 - Municipal alarm system, malicious false alarm	1
721 - Bomb scare - no bomb	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	11
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	5
746 - Carbon monoxide detector activation, no CO	2
<b>Incident Count</b>	<b>48</b>

<b>9 Special Incident Type</b>	<b>Count</b>
900 - Special type of incident, other	1
911 - Citizen complaint	1
<b>Incident Count</b>	<b>2</b>
<b>Total Incident Count</b>	<b>578</b>

# Training Summary Report

01/01/2021 - 01/31/2021

COMPANY TRAINING DOCUMENTATION	HOURS
Fire Suppression: Area familiarization, Emergency Ops, Fire Prevention, Fire Pump, Forcible Entry, Hose, Hydrants/Streets, Water Supply, Pre/Post Incident	4.50
Physical Fitness	15.00
Physical Fitness: Physical Fitness, Preventative Maintenance	18.00
SCBA: Technical Rescue	7.50
Technical Rescue	21.00
<b>TOTAL COMPANY TRAINING DOCUMENTATION HOURS</b>	<b>66.00</b>

MISCELLANEOUS	HOURS
Driver Documentation	3.00
Aerosol Transmissible Diseases	1.00
Bloodborne Pathogens	0.50
Fall Protection	39.00
Hearing Conservation	1.00
Industrial Ergonomics	39.00
Scott Airpak X3 Pro 4.5	10.00
Vital Oxide C-100 Machine	18.00
<b>TOTAL MISCELLANEOUS HOURS</b>	<b>111.50</b>

EMS	HOURS
EMS Abdominal Trauma Advanced	1.00
EMS Abdominal Trauma Basic	2.00
EMS Acute Respiratory Distress Syndrome Advanced	1.00
EMS Advanced Airways: Intubation and Beyond	4.00
EMS Airway Management Advanced (2 hours)	2.00
EMS Airway Management Basic	2.00
EMS Allergies and Anaphylaxis Advanced	2.00
EMS Allergies and Anaphylaxis Basic	1.00
EMS Altered Mental Status Advanced	1.00
EMS Altitude Emergencies	4.00

EMS (continued)	HOURS
EMS Amputation Injuries Advanced	2.00
EMS Aquatic Emergencies	4.00
EMS Assessing the Patient with Major Trauma	4.00
EMS Asthma Advanced	1.00
EMS Back Injury Prevention	1.00
EMS Bariatric Patients	2.00
EMS Behavioral Emergencies Advanced	1.00
EMS Behavioral Emergencies Basic	1.00
EMS Burn Management Advanced	2.00
EMS Burn Management Basic	1.00
EMS Capnography	1.00
EMS Carbon Monoxide Poisoning	1.00
EMS Cardiac Emergencies Advanced	1.00
EMS Cardiac Emergencies Basic	1.00
EMS CNS Injuries Advanced	1.00
EMS CNS Injuries Basic	1.00
EMS Cultural Diversity for EMS Providers	2.00
EMS Epilepsy	1.00
EMS Femur Fractures	1.00
EMS Obstetrical Emergencies Advanced (2 hour)	2.00
EMS Sudden Infant Death Syndrome (SIDS)	1.00
EMS Traumatic Injury During Pregnancy	1.00
EMS Understanding the Basics of ECGs	1.00
<b>TOTAL EMS TRAINING HOURS</b>	<b>54.00</b>

<b>TOTAL TRAINING HOURS</b>	<b>231.50</b>
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“ I wish for life going back to whatever normal is.”



Helaine Apollo of Sugarloaf said she wants to be optimistic about 2021. A retiree who has lived in Big Bear for several years, Helaine spends her time hiking and snowshoeing.

“My granddaughter graduates high school this year,” Helaine said. “My daughter has a new job. (I wish for the) COVID vaccine and the pandemic going away. I wish for life going back to whatever normal is.”

**Every Second  
COUNTS**

Care for your adopted hydrant.  
*Keep it clear of snow in the winter*

ADOPT  
-A-  
HYDRANT

BIG BEAR FIRE DEPT  
EMS  
RESCUE  
EST 2012

Register your adopted hydrant at [www.BigBearFire.org](http://www.BigBearFire.org)

January 16, 2021

Chief Jeff Willis  
Big Bear Fire Department  
P.O. Box 2830  
Big Bear Lake, CA 92315

Dear Chief Willis:

How do we say "thank you" for the incredible and successful effort by your firefighters to save our community of Forest Falls during the El Dorado Fire that was started by a gender reveal party?

*Kerry + Mary Whites*

Last September, members of your department along with other agencies protected our little mountain hamlet from fire assaulting us from both the west and the south. From the courageous stand taken at the most westward part of Forest Falls to the hose that was laid to the fire breaks cleared, our community is extremely grateful. We can't thank you enough for the training and resources that you provided to these brave firefighters that allowed them to protect our entire mountain town.

We can't help but reflect on what your firefighters saved. Our canyon is full of powerful memories for both those who come up for a brief amount of time or for those of us who live here. Especially for those of us who call this home, there have been significant emotional events, life changing decisions, friendships, proposals and weddings. Our kids have been able to go to school in the cathedral of the great outdoors developing a deep love and gratitude for the grandeur and beauty of our canyon, the Valley of the Falls. Your firefighters protected more than homes, property, and the forest for which we are so grateful. They also assured that this canyon and all that it holds will be available for generations to come and create significant milestones in their lives.

*Jeff Willis*

Also, thank you for your leadership in leading the Big Bear FD. You have set a high bar in the caliber of the firefighters you have, and we have been benefited more than you could ever imagine!

Again, with deep thankfulness and appreciation, the residents of Forest Falls,

*Manda May White*

*Jon Hays  
Kyke*

*Mark and Renata Campbell*

*Kinsley*

*FFARTFOUNDER*

*Ken Mosley  
Janylex Hants*

*Christine Roney  
Avery & Nicole*

*Patricia  
Misha*

*Elkhorn General Store - 27000*

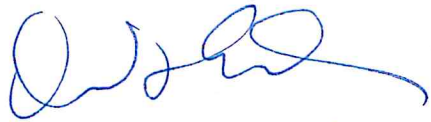
*The Duncan family*

*Ruth Grayraven & Jim Heister from Bearpaw, and the whole San Bernardino Valley Audubon Society. Rod Graham*

*MARK ANTE*

Leslie Cobb and the  
Kou/Bolitto Families

Heidi Storian  
Donna Hammer & Family  
Mt. Sarate



The Isenburghs

Thank you to Mark, Theresa & Hayley

Chi Hill

How Hill

Thanks from the Biers  
John Julie Beckman  
Dana Arzi Indito



## INTEROFFICE MEMO

### Big Bear Fire Authority

**DATE:** March 29, 2021

**TO:** Chairman and Members of the Fire Authority Board

**FROM:** Jeff Willis, Fire Chief *JW*

**PREPARED BY:** Dawn Marschinke, Board Secretary *DM*

**SUBJECT: FIRE DEPARTMENT MONTHLY ACTIVITY REPORT  
FEBRUARY 2021**

#### 1. SERVICE DELIVERY

1.1 Year-to-date Incident by Call Type percentages (see attached report).

1.2 Call Types by Month and Year-to-Date

		<b>Current Month</b>	<b>Calendar Year to Date</b>
1.2.1	Fire Calls, Hazardous Conditions, Service Calls	132	318
1.2.2	Rescue/Medical Calls	309	701
1.2.3	Medical Flight Missions	43	76
1.2.4	Training Class Summary (hours)	257	488.5
1.2.5	Plan Check/Fire Letter	7	14
1.2.6	Chipping Requests (2020 Suspended)		N/A
1.2.7	Trees Removed/Reimbursed thru Grant	0	3
1.2.8	Hazardous Tree Removal Notice to Proceed	0	3
1.2.9	1 <sup>st</sup> Abate Notice/Order	0	0
1.2.10	2 <sup>nd</sup> & Final Abate Notice/Order	0	1
1.2.11	Resolved Tree Abatement Issues	0	0
1.2.12	Hazard Abatement Notices Sent	5,701 (2020 Final)	0



## **2. COMMUNITY RELATIONS**

- 2.1 None

## **3. OPERATIONS**

- 3.1 Chief Willis, Assistant Chief Maltby, and/or Senior Finance Officer Mandolini attended the following meetings during the reporting month:
- Fire Protection District Board Meeting – February 2
  - Big Bear Fire Authority Board Meeting – February 2
  - Mountain Mutual Aid Executive Board Meeting – February 3
  - FDAC (Fire District’s Association of California) and CalChiefs Legislative Task Force Leads Meeting – February 4
  - XBO Chief’s Covid Briefing – February 4
  - CFCA-FDAC (Communications Fraud Control Association – Fire District’s Association of California) Joint Legislative Task Force Meeting – February 12
  - City Big Bear Lake/Air Methods Meeting – February 15
  - FDAC Legislation Proposal Meeting Supporting San Bernardino County – February 18
  - Big Bear Lake City Council Special Meeting – February 22
  - Big Bear Fire Department Chief’s Meeting – February 24
  - San Bernardino County Fire Chief’s Meeting – February 25
- 3.2 Battalion Chief Parham attended the following meetings/training during the reporting month.
- Feasibility Meeting to transfer Ambulance Billing to Mercy Air/Credit Billing Solutions – February 3
  - San Bernardino County EMS Officers Meeting – February 10
  - Implementation Meeting to transfer Ambulance Billing to Mercy Air/Credit Billing Solutions – February 11
  - City Big Bear Lake/Air Methods Meeting – February 15
  - Big Bear Fire Department Chief’s Meeting – February 24
  - San Bernardino County Fire Chief’s Meeting – February 25
- 3.3 Battalion Chief Wagner attended the following meetings/training during the reporting month:
- RTAC (Government Agency Regional Transportation Issues) – February 11
  - Big Bear Fire Department Chief’s Meeting – February 24
- 3.4 Battalion Ryan Harold attended the following meetings/training during the reporting month:
- Big Bear Fire Department Chief’s Meeting – February 24

#### **4. HEALTH AND SAFETY**

- 4.1 February 9 – Assistant Chief Maltby met with CalOES (California Office of Emergency Services) to discuss Federal Emergency Management Agency (FEMA) change request to the Department’s multi-jurisdictional Local Hazard Mitigation Plan.
- 4.2 February 12 – Assistant Chief Maltby participated in an Inadvertent Instrument Meteorological Conditions (IIMC) debrief meeting with Mercy Air after an incident where the flight crew lost visual of the ground and any markings due to fog.
- 4.3 February 15 – Firefighter/Paramedic Willis held Operative IQ (Operations Management Software) training for Firefighter/Paramedic Sandin.
- 4.4 February 16, 17, 18 and 21 – The Department hosted EMS (Emergency Medical Services) Airway classes for all shifts.
- 4.5 February 26 – The Department held Flight Paramedic Testing for a vacancy at station 285.
- 4.6 February – The following ad was placed:
  - “Every Second Counts” The Grizzly Big Bear Now (see attached).

#### **5. PERSONNEL**

- 5.1 February 11 – Sue McIlwain retired after 30 years with the Department.
- 5.2 February 25 - Captain Dan Rogers assumed Chief Harold’s position as Acting BC-2805. Engineer Roger LaVoire assumed Captains Rogers’ position as Acting Captain at station 283.

#### **6. ADMINISTRATIVE STAFF TRAINING/CONFERENCES/SEMINARS**

- 6.1 February 2 - Information Technology Coordinator Dickerson attended a CONFIRE Communications Support meeting.
- 6.2 February 17 – Assistant Chief Maltby attended Use of Forces Training put on by San Bernardino County Sheriff’s Department.
- 6.3 February 23 – Information Technology Coordinator Dickerson attended an Image Trend Elite Software Review meeting.

#### **7. STRIKE TEAMS & DUTY COVERAGE FOR FIRE RESPONSE**

None

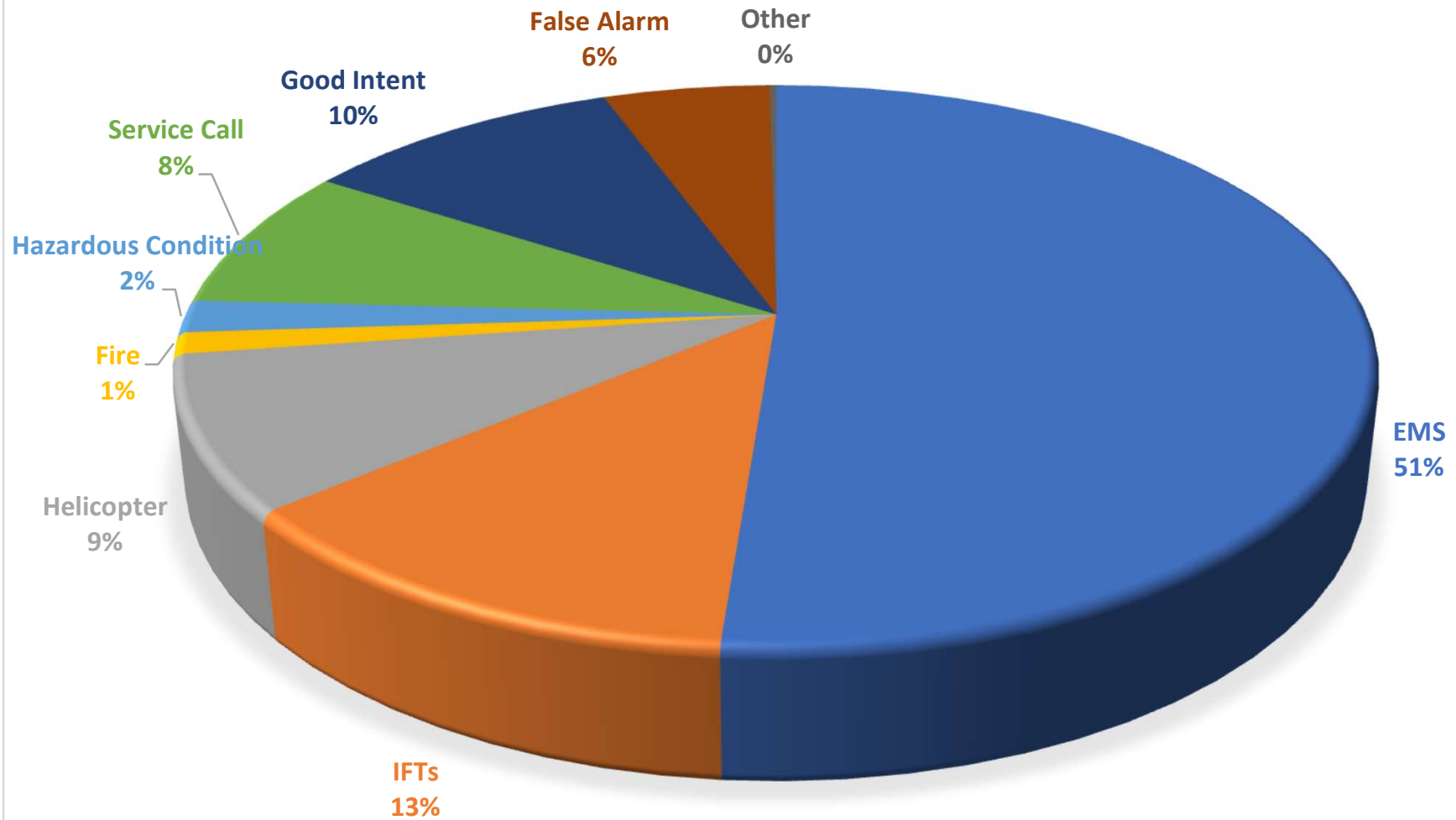
## **8. MISCELLANEOUS**

- 8.1 February 3 – Administrative Staff met with Mercy Air/Credit Billing Solutions to discuss feasibility of the Department contracting its ambulance billing to them.
- 8.2 February 11 – Administrative Staff met with Mercy Air/Credit Billing Solutions for an implementation meeting.

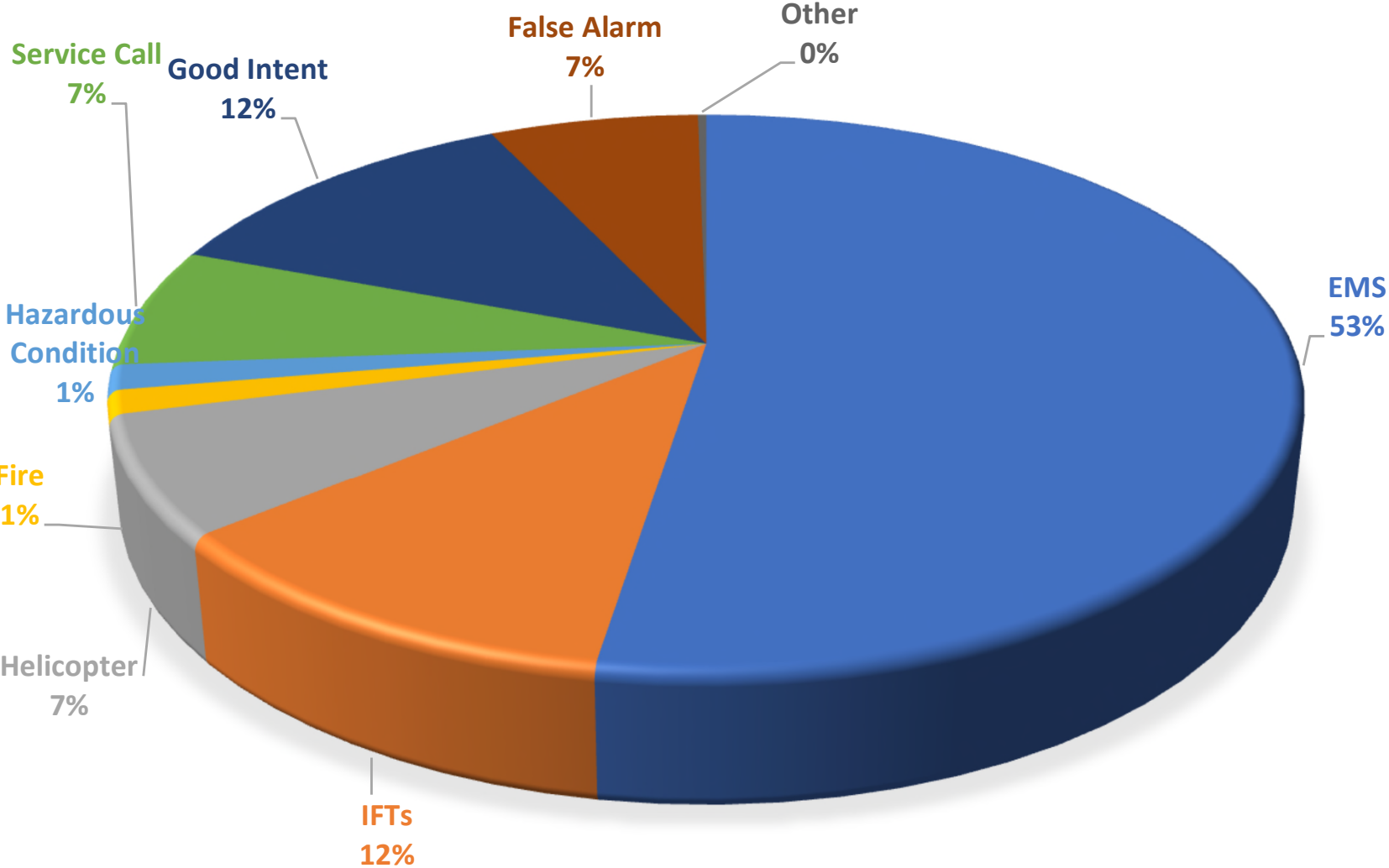
## **9. CORRESPONDENCE**

- 9.1 February – A thank-you letter was received from a patient’s husband thanking fire personnel that helped care for his wife after a sledding accident (see attached).
- 9.2 February – A thank-you letter was received from the San Bernardino County Administrative Office thanking the Department for reaching out to help with distributing Covid-19 vaccines (see attached).

## FEBRUARY 2021 INCIDENTS BY TYPE



# 2021 YTD TOTAL INCIDENTS BY TYPE



# Incident Type Report

02/01/2021 - 02/28/2021

1 Fire	Count	Est. Prop. Loss	Est. Content Loss	Total Est. Loss	%
111 - Building fire	2	60,000	10,000	70,000	1
150 - Outside rubbish fire, other	1				
154 - Dumpster or other outside trash receptacle fire	3	0	0	0	0
<b>Incident Count</b>	<b>6</b>	<b>\$60,000</b>	<b>\$10,000</b>	<b>\$70,000</b>	<b>100.00%</b>

2 Overpressure Rupture, Explosion, Overheat (No Fire)	Count
243 - Fireworks explosion (no fire)	1
<b>Incident Count</b>	<b>1</b>

3 Rescue & Emergency Medical Service Incident	Count
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	231
322 - Motor vehicle accident with injuries	9
324 - Motor vehicle accident with no injuries.	7
Intrafacility Transfers	61
<b>Incident Count</b>	<b>309</b>

5 Service Call	Count
500 - Service call, other	1
520 - Water problem, other	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	6
553 - Public service	9
554 - Assist invalid	7
561 - Unauthorized burning	11
571 - Cover assignment, standby, moveup	4
<b>Incident Count</b>	<b>40</b>
<b>Total Incident Count</b>	<b>441</b>

4 Hazardous Condition	Count
412 - Gas leak (natural gas or LPG)	6
424 - Carbon monoxide incident	3
<b>Incident Count</b>	<b>9</b>
6 Good Intent Call	Count
600 - Good intent call, other	3
611 - Dispatched and cancelled en route	18
611A - Alarm: Dispatched & Cancelled Enroute	5
611E - EMS: Dispatched & Cancelled Enroute	21
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
<b>Incident Count</b>	<b>50</b>

7 False Alarm & False Call	Count
700 - False alarm or false call, other	6
710 - Malicious, mischievous false call, other	1
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	3
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	6
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	4
746 - Carbon monoxide detector activation, no CO	1
<b>Incident Count</b>	<b>26</b>

# Training Summary Report

02/02/2021 - 02/28/2021

COMPANY TRAINING DOCUMENTATION	HOURS
Fire Pump Fire Pump,Hose	10
Fire Pump Fire Pump,Hose,Hydrants/Streets, Water Supply	15
Hydrants/Streets, Water Supply Area Familiarization,Emergency Ops,Fire Pump,Hydrants/Streets, Water Supply	9
Physical Fitness	27.5
SCBA	5
<b>TOTAL COMPANY TRAINING DOCUMENTATION HOURS</b>	<b>66.50</b>

MISCELLANEOUS	HOURS
Facility Training Documentation	4.5
Fall Protection	1
Industrial Ergonomics	1
Lock-Out / Tag-Out	1
Trenching & Shoring	34
Vital Oxide C-100 Machine	1
Working in Extreme Temperatures	33
Diet & Nutrition	1
Driver Training Documentation	30
<b>TOTAL MISCELLANEOUS HOURS</b>	<b>106.50</b>

EMS	HOURS
EMS Abdominal Trauma Advanced	1
EMS Advanced Airways: Intubation and Beyond (2 hours)	4
EMS Airway Management Advanced (2 hours)	4
EMS Airway Management Basic	1
EMS Altitude Emergencies	2
EMS Aquatic Emergencies	2
EMS Assessing the Patient with Major Trauma	2
EMS Back Injury Prevention	1

EMS (continued)	HOURS
EMS Bariatric Patients	4
EMS Bleeding and Shock Basic	1
EMS Blind Nasotracheal Intubation	1
EMS Burn Management Advanced	4
EMS Complete Resuscitation: Integrating Post-Care Ad	4
EMS Confined-Space Awareness	1
EMS Crime Scene Awareness	2
EMS Cultural Diversity for EMS Providers	4
EMS Date Rape Drugs	4
EMS Diabetic Ketoacidosis Advanced	1
EMS Epilepsy	1
EMS Femur Fractures	1
EMS Functional Communication for EMS Providers	2
EMS Fundamentals of 12 Lead ECG Operation and Inte	1
EMS Geriatric Behavioral Emergencies	2
EMS Gunshot Wounds	8
EMS Kinematics of Trauma	1
EMS Managing Multiple Casualty Incidents	1
EMS Methamphetamine	2
EMS Operating an AED	2
EMS Patient Abuse and Assault	2
EMS Pediatric Airway Management Advanced	2
EMS Pediatric Emergencies Basic	2
EMS Pediatric Shock Advanced (2 hours)	2
EMS Training Documentation	9
EMS Traumatic Head and Brain Injuries Advanced	2
EMS Workplace Stress	1
<b>TOTAL EMS TRAINING HOURS</b>	<b>84.00</b>
<b>TOTAL TRAINING HOURS</b>	<b>257.00</b>

# view from above

Snow play at Maple Hills.



**Big Bear Lake  
Snow  
play**

Sledders enjoy fresh snow on the slopes at the Maple Hills Trails complex.

Photo by Kathy Portie

**Every Second  
COUNTS**

Care for your adopted hydrant.  
*Keep it clear of snow in the winter*

ADOPT  
-A-  
HYDRANT

**BIG BEAR FIRE DEPT**  
EMERGENCY  
RESCUE  
EST 2012

Register your adopted hydrant at [www.BigBearFire.org](http://www.BigBearFire.org)



February 23, 2021

Jeff Willis, Fire Chief  
Big Bear Fire Department  
41090 Big Bear Blvd  
PO Box 2830  
Big Bear Lake, CA 92315

RE: Outstanding Service Received – Incident #21-039872

Dear Chief Willis,

I am writing to recognize the outstanding care that my wife, \_\_\_\_\_, received on February 16, 2021, and thank you and the entire team for their exemplary service.

At approximately 1:30pm, my wife was sledding down a hill with three of our young children and hit a patch of ice, sending her into the air and then landing back on the sled with significant force. She was incapacitated immediately. I was not present as I was on a hike with our 10-year-old daughter and our dog. \_\_\_\_\_ couldn't move nor summon assistance. With the help of our three children, she climbed up the hill on her hands and knees to seek help. Ultimately, my daughter and I returned to the sledding hill to find my wife on the ice and unable to move. She was in excruciating pain and was having difficulty breathing and speaking.

A member of our group called 9-1-1. Dispatcher Hannibal answered the call and despite the location access challenges and time sensitive situation, she was able to keep everyone calm and ascertain all the location and injury details. This led to a **VERY** fast and well-coordinated response from your fire department. I would first like to extend our appreciation to Dispatcher Hannibal for her professionalism and quick thinking.

The medics and all personnel that arrived on scene were simply best in show. From the moment the first medic arrived, I knew we were in great hands. They were able to start an IV immediately, despite the freezing conditions, and administer pain medication to my wife. They had to acquire special snow equipment to package her properly and transport her off the hill and they did so with total attention to her comfort and pain levels. All crews worked together seamlessly to ensure the careful transport of my wife to the emergency room. It was quite the undertaking. Thankfully, their diligence and commitment to patient care ensured her shattered T12 vertebrae (as the catscan would later reveal) did not inflict further harm to the spinal cord. Without that expert medical care provided by your department, the injuries would have been life threatening.

Unfortunately, I do not have the names of all department members involved in the rescue. I am aware that "A Shift" Medic Engine 282, Medic Truck 281 and Medical Ambulance 282 responded. I am also aware that one of the Captains on scene was Captain Dykesten from "A" Shift, who along with the other Captain were extraordinary. I also understand that while it was an "A" shift

day, there may have been some members present from other shifts that were working. I did not have time to capture all names but every member went above and beyond.

I am respectfully requesting that you pass along our thanks to Dispatcher Hannibal, Captain Dykesten and all personnel involved in my wife's rescue and care. Every single member of your department on scene showed compassion, professionalism, and without question created the best possible outcome for my wife and family. We are very grateful.

Sincerely,

/

Tustin, California

CC Mr. Art Andres, Director, CONFIRE,



## County Administrative Office

Leonard X. Hernandez  
Chief Executive Officer

March 1, 2021

TO: County Fire Chiefs

RE: Vaccination Distribution Assistance

I wanted to reach out and extend thanks for your willingness to provide vaccination assistance to our County residents. COVID-19 has further demonstrated to me how our partnership can create major benefits for our community. The fact that you were willing to work with us on short notice really speaks to your dedication to our County residents.

At this time, we have stepped back from implementing a high volume of vaccination sites while we navigate the State's changes to vaccination distribution plans due to two major factors. When the State first opened vaccination eligibility to all individuals 65 and over, this put an immediate strain on our already limited allocation of vaccines and required the team to recalibrate our strategy. Second, we are currently awaiting the State implementation of a third-party vendor as the primary provider of vaccine doses. When this occurs, distribution of vaccinations will be through the third-party vendor versus the current format of County Public Health being the primary distributor and decision maker on allocation of vaccines.

If plans from the State for vaccination distribution somehow changes, we would greatly appreciate a partnership to continue this critical effort. Until then, this does not preclude you from partnering with community providers who already have allocations of vaccines and would like your assistance with vaccination events.

Again, I want to thank you for your dedication and your partnership with us to serve the community. I look forward to future opportunities to support our constituents through the pandemic.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leonard X. Hernandez".

Leonard X. Hernandez  
Chief Executive Officer

Cc: Luther Snoke, COO  
Chief Dan Munsey, County Fire  
Tom Lynch, ICEMA  
Diane Rundles, Human Resources

### BOARD OF SUPERVISORS

COL. PAUL COOK (RET.)  
First District

JANICE RUTHERFORD  
Second District

DAWN ROWE  
Vice Chair, Third District

CURT HAGMAN  
Chairman, Fourth District

JOE BACA, JR.  
Fifth District

Leonard X. Hernandez  
Chief Executive Officer




# BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA4

**MEETING DATE:** April 6, 2021

**TO:** Chairman and Directors of the Big Bear Fire Authority

**FROM:** Jeff Willis, Fire Chief 

**PREPARED BY:** Isabel Safie, Best Best & Krieger LLP

**SUBJECT:** **WORKER CLASSIFICATION OF BOARD MEMBERS**

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## **BACKGROUND**

Historically, the Authority has classified its board members as independent contractors for federal and state tax purposes. As such, stipends paid to board members are reported on Form 1099-MISC and are not subject to payroll tax withholdings. An inquiry was recently made about whether this practice is correct or whether board members should be treated as employees for federal and state tax purposes.

## **DISCUSSION**

The IRS takes the position that all elected and appointed government officials should be treated as employees for federal tax purposes. It is my opinion that this position is incorrect as it is based on a misapplication of federal case law and that there are substantive reasons why elected officials of special purpose governmental entities, including joint powers authorities, should not be treated as employees for federal (and state) tax purposes. For example, board members are statutorily precluded from participating in CalPERS and county retirement systems, including SBCERA. In addition, unlike regular employees, the compensation that can be paid to board members is limited by statute. More pointedly, board members are not subject to the oversight and control of the public agency which they govern. In fact, it is the reverse. This last factor is one of the key hallmarks of employee status.

However, it is a virtual certainty that *if* the IRS were to audit the Authority on the worker classification of its board members, the IRS would take the position that the Authority's board members should be reclassified as employees for federal tax purposes. The Authority would have an opportunity to convince the IRS that its board members should not be treated as employees and while the likelihood of ultimately prevailing would be significant, the cost of pursuing that outcome would be high. It is this reason that compels most public agencies audited on this subject to concede to the IRS' position since the employer tax liability of reclassifying board members as employees can be fairly modest (i.e., limited to Medicare, ETT and state

unemployment taxes if social security requirements are satisfied through employee funding of an alternative retirement plan), and the IRS offers to waive prior tax liability in exchange for reclassification on a go forward basis.

It should be noted that some public agencies are able to assert what is known as Section 530 relief entitling them to continue to classify their board members as independent contractors thus avoiding the need to challenge the IRS' position. However, one of the requirements for application of Section 530 relief is that at least 25% of other similar public agencies (i.e., independent fire districts in the Authority's case) treat their board members as independent contractors. This approach is not available to the Authority because most independent fire districts in the region treat their board members as employees. Nonetheless, the substantive argument is still available to the Authority such that it would be reasonable for the Authority to continue to classify its board members as independent contractors.

If the Authority decides to reclassify its board members as employees, it is important to consider the implications of this decision. First, the stipends paid to board members will be subject to applicable tax withholdings and the Authority will incur the employer share of those taxes. As employees ineligible to enroll in SBCERA board members would be subject to mandatory social security rules. It is my understanding that the Authority participates in the Accumulation Program for Part-time and Limited-service Employees (APPLE) Plan for purposes of satisfying these rules. Under the APPLE Plan, board members would have an additional 7.5% of their stipend withheld as contributions to the APPLE Plan. The accumulated contributions, as adjusted for investment gains or losses, would be available for distribution to board members upon retirement. In addition to the preceding, further research would need to be done to determine whether other benefits would have to be provided to board members (e.g., workers compensation coverage, disability insurance, health insurance, etc.).

If the Authority decides to reclassify its board members as employees, I recommend that it do so effective as the beginning of the calendar year. If this is done retroactively to January 1, 2021, the Authority would need to correct prior payroll reporting and make arrangements with board members for payment of the employee share of retroactive withholdings and contributions to the APPLE Plan. As such, an effective date of January 1, 2022, would be less administratively burdensome and disruptive.

### **FINANCIAL IMPACT**

It depends on the decision by the Board. If the status quo is retained such that board members continue to be classified as independent contractors, there would be no financial impact. If the decision is made to reclassify board members as employees, then the Authority would incur the employer share of taxes on a go forward basis plus any employer share of costs associated with benefits that might need to be extended.

### **RECOMMENDATION**

Staff recommends that the Authority continue with the status quo such that board members continue to be classified as independent contractors.



# BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA5

**MEETING DATE:** April 6, 2021

**TO:** Chairman and Directors of the Big Bear Fire Authority

**FROM:** Jeff Willis, Fire Chief *JW*

**SUBJECT:** **REVISED 3-YEAR FLEET REPLACEMENT PLAN**

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## **BACKGROUND**

As part of the Fiscal Year 2020/2021 budget, the Board authorized an updated fleet replacement schedule that correctly aligns with current anticipated fleet replacement needs. The Board authorized the replacement and addition of specific apparatus over a three-year period. This 3-Year Fleet Replacement Schedule included partial use of fund balance as well as debt financing.

Fiscal Year 2020/2021 included the purchase of a paramedic ambulance, a type 1 structure fire engine, and a staff vehicle. All three apparatus have been successfully purchased. The paramedic ambulance was placed into service in August of 2020. The staff vehicle was placed into service in November of 2020. The financing and build contracts for a Pierce Arrow Type 1 Structure Fire Engine were approved by the Board at the February 2, 2021 meeting.

The build contract for the Pierce Arrow fire engine anticipates delivery within 14-15 months. Once the fire engine arrives, additional time will be needed to mount additional equipment and training of personnel before being placed into service. It is anticipated that this new fire engine will be placed into front-line service in the summer of 2022. Due to the extended delivery date, it is necessary to adjust the 3-Year Fleet Replacement Plan to better align with now-known delivery dates.

The Administrative Committee met on March 23, 2021. This revised 3-Year Fleet Replacement Plan was presented to the Committee. Timing of fleet replacement based on build time and delivery dates was discussed. Also discussed were now-known cost increases expected over time from various manufacturers. Of note, raw material supply and demand is pushing cost increases above 5% per annum for all manufacturers contacted. Another consideration given is current record low fleet financing options that are available from manufactures.

## **DISCUSSION**

The attached 3-Year Fleet Replacement Plan has been updated and revised by changing the year of purchase and includes anticipated annual cost increases from manufactures. In many respects, the revised plan accelerates fleet replacement into the current fiscal year, while at the same time, reduces fleet replacement needs in future fiscal years. The revised plan considers reduction of

future apparatus cost. It allows for accelerated apparatus rotation from front-line service to reserve or backup status. It allows for the discharge of worn apparatus currently placed in reserve status that are excessively expensive to maintain. The revised 3-Year Fleet Replacement Plan is as follows:

1. Move ambulance from FY 2021/2022 to current fiscal year. This provides a \$8,000 discount as compared to purchasing in the FY 2021/2022. This allows for a new paramedic ambulance to be in front-line service for the 2020 summer months, and the moving of the current front-line ambulance to reserve backup status. Current reserve ambulance MA-282B will be discharged from service.
2. Move staff vehicle replacement from FY 2022/2023 to the current fiscal year. This allows for vehicle rotation from Assistant Chief to the Air Operations at Station H-285, and discharge of three support vehicles (2) 2001 Chevrolet Tahoe (1) 2003 Chevrolet S-10.
3. Move battalion chief (B/C) vehicle from FY 2021/2022 to the current fiscal year. This accelerates replacement and creates a reserve B/C vehicle for use when the front-line B/C vehicle is out of service. There currently is no reserve B/C vehicle available.
4. Move mechanic vehicle from FY 2021/2022 to the current fiscal year. This allows for a correctly outfitted vehicle to successfully perform mobile and shop repairs. The vehicle will be equipped with a hoist crane to assist with lifting or stabilizing heavy objects, welder, and air compressor.
5. Move brush engine from FY 2022/2023 to the current fiscal year. This allows for the purchase of this apparatus at a \$40,000 discount and eliminates anticipated costly repair for the current front line brush engine BE-282, as many of the component pump repair and replacement parts are no longer manufactured. If authorized, this apparatus could be in service in October of 2021.

The revised 3-Year Fleet Replacement Plan is updated on all apparatus that best reflects current cost and anticipated future cost over a three-year period. Specific Note: ambulance purchase increased from \$180,000 to \$195,000; mechanic vehicle increased from \$110,000 to \$150,000; brush engine reduced from \$475,000 to \$450,000; ladder truck increased from \$1.5M to \$1.7M.

### **FISCAL IMPACT**

A budget adjustment in the current fiscal year is requested as follows: \$80,000 for a staff vehicle; \$130,000 for a battalion chief vehicle; \$150,000 for a mechanic vehicle; \$195,000 for an ambulance; and \$50,000 for a deposit on a brush engine with the balance of approximately \$400,000 being debt financed. The total fiscal impact for these purchases equates to \$605,000.

The benefit of the proposed 3-Year Fleet Replacement Plan is an anticipated savings in the cost of apparatus estimated at \$38,000 and a savings in interest estimated at \$28,000. The ambulance, staff vehicle, and brush engine will be purchased earlier, reducing the cost related to anticipated inflation. Additionally, interest rates are historically low at this point in time and will likely increase in the near future.

Of important note, current projections for the upcoming FY 2021/2022 budget indicate that the budget will be operationally balanced which lends support for the recommendations and justifications above.

**RECOMMENDATION**

Administrative Committee recommends the Board discuss and approve the revision of the 3-Year Fleet Replacement Plan and purchase schedule.

Staff Recommends:

1. Approve a budget adjustment for FY 2020/2021 in the amount of \$605,000 from fund balance for purpose fleet purchase
2. Approve the purchase of:
  - a. Staff Vehicle
  - b. Battalion Chief Vehicle
  - c. Mechanic Vehicle
  - d. Ambulance
3. Approve purchase of brush engine:
  - a. Authorize issuance of purchase order and down payment
  - b. Authorize staff to initiate build contracts
  - c. Authorize staff to initiate manufacture financing documents
  - d. Return financing documents to Board for approval

Attachments: 1) Revised 3-Year Fleet Replacement Plan  
2) Vehicle Replacement Schedule



## Big Bear Fire Authority 3 Year Fleet Replacement Plan

	Approved 8/4/20	Revised Pricing	
<b>Fiscal Year 20/21</b>			
Fire Engine	875,000	875,000	
Ambulance	180,000	180,000	
Staff Vehicle	80,000	80,000	
<b>Total Debt Financed</b>		<b>875,000</b>	
<b>Total Use of Fund Balance</b>		<b>260,000</b>	
<b>Fiscal Year 21/22</b>			
Ladder Truck	1,500,000	1,700,000	
Ambulance	185,000	203,000	
BC Vehicle	130,000	130,000	
Mechanic Vehicle	110,000	150,000	
<b>Total Debt Financed</b>		<b>1,700,000</b>	
<b>Total Use of Fund Balance</b>		<b>483,000</b>	
<b>Fiscal Year 22/23</b>			
Fire Engine	895,000	895,000	
Brush Engine	475,000	475,000	
Ambulance	190,000	205,000	
BC Vehicle	135,000	135,000	
Staff Vehicle	85,000	85,000	
<b>Total Debt Financed</b>		<b>1,370,000</b>	
<b>Total Use of Fund Balance</b>		<b>425,000</b>	
<b>3 Year Total</b>			
<b>Total Debt Financed</b>		<b>3,945,000</b>	
<b>Total Use of Fund Balance</b>		<b>1,168,000</b>	
<b>Total Value of Apparatus</b>		<b>5,113,000</b>	
<b>Fiscal Year 20/21</b>			
Fire Engine (Completed)			670,000
Ambulance (Completed)			180,000
Staff Vehicle (Completed)			80,000
Ambulance			195,000
Staff Vehicle			80,000
Battalion Chief Vehicle			130,000
Mechanic Vehicle			150,000
Brush Engine			450,000
<b>Adjusted Debt Financed</b>			<b>400,000</b>
<b>Adjusted Use of Fund Balance</b>			<b>605,000</b>
<b>Fiscal Year 21/22</b>			
Ladder Truck			1,700,000
Outfit 20/21 Fire Engine (Carryover)			205,000
<b>Total Debt Financed</b>			<b>1,700,000</b>
<b>Total Use of Fund Balance</b>			<b>205,000</b>
<b>Fiscal Year 22/23</b>			
Fire Engine			895,000
Ambulance			205,000
BC Vehicle			135,000
<b>Total Debt Financed</b>			<b>895,000</b>
<b>Total Use of Fund Balance</b>			<b>340,000</b>
<b>3 Year Total</b>			
<b>Total Debt Financed</b>			<b>3,665,000</b>
<b>Total Use of Fund Balance</b>			<b>1,410,000</b>
<b>Total Value of Apparatus</b>			<b>5,075,000</b>
Estimated Apparatus Savings			38,000
Estimated Interest Savings			28,000
<b>Total Estimated Savings</b>			<b>66,000</b>

<b>BIG BEAR FIRE AUTHORITY</b>						
<b>Vehicle Replacement Schedule</b>						
REPLACEMENT KEY:	FY 20/21	FY 21/22				
	Current Mileage	Unit Designator	Year Purchased	Estimated Life in years	Replacement Fiscal Year Ending	Estimated Replacement Cost
<b>Vehicles</b>						
<b>Administration</b>						
2020 Cheverolet Tahoe	5K	C-2800	2020	5	2025	80,000
2008 Cheverolet Tahoe	130K	C-2801	2008	5	2027	80,000
<b>Administration Reserve</b>						
2006 Ford Explorer	91K	N/A	2005			
2006 Ford Explorer	93K	N/A	2005			
<b>Operations-Shift Commander</b>						
2010 Dodge 2500	168K	BC-2806	2010	7	2023	135,000
2010 Ford Expedition XL	96K	BC-2805	2010	7	2021	130,000
2010 Ford F350	90K	BC-2807	2010	7	2024	135,000
<b>Shift Commander-Reserve</b>						
None						
<b>Operations Support</b>						
2004 Ford F550 Utility/Lighting	21K	S-282	2004	20	2024	96,000
2008 Dodge Pickup	58K	U-0305	2019	20	2028	55,000
2021 Dodge 5500 (Mechanic)	0		2021	10	2031	150,000
<b>Reserve</b>						
2001 Dodge Pickup	48K	U-281				
2008 Dodge Pickup	60K	U-0306				
2010 Ford F250	59K	U-281B				
2002 Ford Van	22K	N/A				
2005 Ford Expedition	103K	U-2808				
<b>Planned Discharge</b>						
2001 Chevrolet Tahoe	141K	H-285			Rotation	Discharge
2001 Chevrolet Tahoe	166K	U- 282A				Discharge
2003 Chevy S-10	71K	U-282				Discharge
<b>Ambulances</b>						
<b>Ambulances in Service</b>						
2020 Dodge 3500	14K		2020	5	2025	180,000
2016 Dodge 3500	82K	MA-282	2021	5	2021	195,000
2017 Dodge 3500	56K	MA-282A	2017	5	2022	205,000
2018 Dodge 3500	53K	MA-281	2018	5	2023	150,000
<b>Reserve Ambulances</b>						
2009 Chevrolet 3500	147K	MA-282B				Discharge
2013 Ford 350	52K	MA-282R				
<b>Planned Discharge</b>						
2006 Chevrolet Kodiak 4500	147K	MA-284				
2009 Dodge Sprinter	182K	MA-281A				
2014 Chevrolet 3500	120K	MA-282C				

# BIG BEAR FIRE AUTHORITY

## Vehicle Replacement Schedule

REPLACEMENT KEY:	FY 20/21	FY 21/22				
	Current Mileage	Unit Designator	Year Purchased	Estimated Life in years	Replacement Fiscal Year Ending	Estimated Replacement Cost
<b>Apparatus</b>						
<b>Ladder Truck</b>						
2001 E-One Ladder Truck	88K	T-281	2001	20	2022	1,700,000
<b>Type I Structure Engine</b>						
2021 Pierce Arrow	0	New	2021	15	2036	875,000
2004 KME Engine	114,000					
2004 KME Engine	72K	E-281	2004	15	2023	895,000
2011 KME Engine	82K	ME-282	2011	15	2026	875,000
<b>Type III Brush Engine</b>						
1999 Westmark Brush Engine	20K	BE-282	1999	20	2019	450,000
2003 Pierce International 7400 Engine	27K	BE-281	2003	20	2023	475,065
<b>Type VI Brush Engine</b>						
2009- Ford 550Type VI Engine	19K	BP-281			N/A	
<b>Water Tender</b>						
2005 Pierce International Water Tender	11K	WT-281	2004	25	2029	300,798
2007 KME 7600 Water Tender	12K	WT-282	2007	25	2032	300,798
1988 Oshkosh Water Tender	5K	WT-284	2016		N/A	
<b>Heavy Rescue</b>						
2006 Pierce International	44K	R-281			N/A	
<b>Service Support Equipment</b>						
<b>Snow Equipment</b>						
1976 Snow Cat		SC-291		50	2026	
2000 Polaris Sport Tour Snow Mobile		SnoMo-282	2010	25	2025	
2000 Polaris Sport Tour Snow Mobile		SnoMo-283	2010	25	2025	
<b>All Terrain Vehicles</b>						
2015 Polaris Ranger 6X			2015	15	2030	30,000
Trailer						
<b>Chipping Equipment</b>						
2001 GMC Dump Truck			2006		N/A	
2005 Bandit 250 Chipper		BC-281	2005		N/A	
2010 Bandit 1490Xp Chipper					N/A	
<b>Miscellaneous Support</b>						
2002 Sandpiper Trailer		IS-281	2009		N/A	
<b>Antique</b>						
1936 Reo Engine			1936		N/A	Antique
1950 FWD Engine		E-283A	1950		N/A	Antique



# BIG BEAR FIRE AUTHORITY AGENDA REPORT

Item No. FA6

**MEETING DATE:** April 6, 2021

**TO:** Chairman and Directors of the Big Bear Fire Authority

**FROM:** Jeff Willis, Fire Chief *JW*

**PREPARED BY:** Brian Parham, Battalion Chief/EMS Coordinator

**SUBJECT:** **CAL OES TEMPORARY VEHICULAR TRANSFER  
AGREEMENT**

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## **BACKGROUND**

On August 7, 2018, staff reported that the California Office of Emergency Service (Cal OES) was soliciting interest from fire agencies interested in becoming a Cal OES assignee. At that time, staff generated an interest letter requesting that a Cal OES engine be assigned to Big Bear Fire Authority. On April 28, 2020, staff was notified by Cal OES that Big Bear Fire Authority had been selected to become an assignee of a Type VI wildland fire engine that would be delivered in late spring of 2021.

## **DISCUSSION**

There is a growing demand for specialized wildland fire apparatus like the Type VI engine locally, as well as statewide, stemming from the increase of devastating wildland fires throughout California, dating back to 2003. Many counties like San Bernardino will receive these additional engines that will be used for local incidents, state incidents, and for pre-position resources during extreme weather events. Cal OES will deliver to the San Bernardino County Operational Area, six Type VI wildland engines. The communities strategically selected for these state-owned engines are Big Bear, Ontario, Rialto, Colton, Loma Linda, and Twentynine Palms.

The addition of a Type VI engine will increase the capability of the Fire Authority's fire fleet. This type of engine is able to maneuver into smaller spaces than a Type 1 structure engine and could be used for initial fire attack within the Big Bear Valley, county, state, and federal lands. A Type VI fire engine is built on a heavy-duty pick-up truck chassis that is mounted with an on-board 500 GPM fire pump, capable of carrying a 300-gallon water supply. Staffing for the Type VI engine will be a minimum of three firefighters with the capability to seat four firefighters, as may be necessary, depending on the mission assignment.

**FINANCIAL IMPACT**

Negligible initial expense for personnel travel and lodging to receive apparatus and unit specific training at the Cal OES headquarters, located in Sacramento, California. Negligible annual on-going expense for minor maintenance and upkeep, and liability insurance. Cost of major repair and maintenance items will be the responsibility of the State.

**RECOMMENDATION**

Authorize the Fire Chief to sign the attached Temporary Transfer of Vehicular Equipment agreement between Big Bear Fire Authority and the State of California Governor's Office of Emergency Services.

Attachment 1: Agreement for Temporary Transfer of Vehicular Equipment

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Fire and Rescue Division

**AGREEMENT FOR TEMPORARY TRANSFER OF  
VEHICULAR EQUIPMENT-TYPE VI FIRE ENGINE**

**THIS AGREEMENT**, entered into this 9<sup>th</sup> day of November, 2020 by and between the **STATE OF CALIFORNIA** acting by and between its duly appointed, qualified Director of the Governor's Office of Emergency Services (Cal OES), hereinafter called the "**STATE**," and the Big Bear Fire Authority, acting by and through its duly appointed, qualified and acting officers, hereinafter called "**TRANSFeree**",

**WITNESSETH:**

**IT IS HEREBY MUTUALLY AGREED** between the parties hereto as follows:

1. The **STATE** hereby transfers possession to **TRANSFeree** and **TRANSFeree** hereby accepts possession from **STATE** of the fire engine and equipment listed on the attached Exhibit "A" which is by this reference made a part hereof, for the period commencing November 9<sup>th</sup>, 2020 through November 9<sup>th</sup>, 2030 for the following all-hazard events, emergency incidents, civil defense, and disaster purposes, namely:

Mutual aid, multiple alarm events and emergency incidents, emergency incidents threatening properties vital to national defense or important military installations, parades and displays, training of regular, volunteer and auxiliary firefighters and temporary standby for assignee's regular fire engine and the regular fire engines of other fire departments while out of service for repairs.

- a. Vehicle Description: 2020 HME/Ahrens-Fox Type 6 Wildland Fire Engine  
Vehicle Designation: 6603  
Vehicle License Number: 1606272  
Vehicle Identification Number: 1FD0W5HT1LED22983  
Value of Vehicle: \$215,599.00  
Value of Hose and Appliances: \$41,826.00
- b. Equipment inventories (Exhibit "A") may by mutual concurrence of the **STATE** and **TRANSFeree** be changed during the term of this agreement, utilizing property accountability procedures established or approved by the **STATE**.

A. Transfer of Possession

The following outlines the steps required to complete the transfer of the fire engine from the **STATE** to the **TRANSFeree**:

- a. The **STATE** shall send two copies of the Assignment of Equipment Form and Agreement for Temporary Transfer to the **TRANSFeree** for signatures.
- b. The **TRANSFeree** shall obtain the necessary signatures from the Fire Chief.
- c. The **TRANSFeree** shall send the completed Assignment of Equipment Form and Agreement for Temporary Transfer forms back to the **STATE**.
- d. The **STATE** shall then contact the **TRANSFeree** to schedule a date for the transfer to take place.

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- e. The **TRANSFEEE** shall travel to the Cal OES Fire and Rescue Fleet Services Division, located at:  
3791 Bradview Drive  
Sacramento, California 95827
- f. **TRANSFEEE** shall be responsible for all travel expenses (to and from) including, vehicle, fuel, food, and lodging.
- g. The **STATE** shall provide the **TRANSFEEE** with a comprehensive training session specific to the operation and maintenance of the fire engine.
- h. **TRANSFEEE** shall notify the **STATE** and the appropriate CAL OES Fire and Rescue Region Assistance Chief(s), Operational Area and Region Dispatch centers of the fire engine assignment and entering the fire engine information into the resource ordering system of record.

The following outlines the steps required to complete the return of the fire engine from the **TRANSFEEE** to the **STATE**:

- a. This section does not apply to the return of the fire engine from the **TRANSFEEE** to the **STATE** when a new or replacement fire engine is assigned by the **STATE** to the **TRANSFEEE**.
- b. The **TRANSFEEE** shall notify the **STATE** of the intent to return the fire engine to the **STATE**.
- c. The **STATE** shall coordinate a pre-inspection to be performed on the fire engine to determine the condition of the fire engine and equipment inventory of equipment. This pre-inspection shall be performed by the Cal OES Fire and Region Division Assistance Chief.
- d. The **TRANSFEEE** shall return the fire engine to the Cal OES Fire and Rescue Fleet Services Division, located at:  
3791 Bradview Drive  
Sacramento, California 95827
- e. **TRANSFEEE** shall be responsible for all travel expenses (to and from) including, vehicle, fuel, food, and lodging.
- f. The **STATE** shall preform a final inspection on the fire engine and the equipment inventory.

B. Housing, Maintenance, Repair and Replacement

During the term of this transfer, **TRANSFEEE** agrees to adequately house in an enclosed secure structure, staff, operate, maintain and repair (consistent with section 2 b.) said fire engine and equipment (hereinafter collectively referred to as the "fire engine" except where it is desired to refer to equipment alone, in which case the term "equipment" will be used) at its sole cost and expense, save as otherwise expressly provided in this agreement. Fire engine shall be housed on property of the **TRANSFEEE** in a manner to provide reasonable protection against inclement weather, sabotage, theft or malicious damage. Fire engine shall be maintained in accordance with manufacturer's recommendations, and in such condition that it is available for immediate emergency use. Maintenance shall include care of hose, batteries, tires, appliances, lubrication and fuel, general cleaning and polishing, minor body repairs and periodic testing. Repairs shall include, without being limited to, motor tune-ups, pump repairs, transmission,

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differential and all running gears, brake and exhaust systems, cooling devices including radiator, pump packing, equipment assigned to apparatus and so forth.

- a. Repairs up to and including \$100.00 for each individual item of repair shall be the responsibility of **TRANSFEEE**.
- b. Repairs exceeding \$100.00 for each individual item of repair shall be the responsibility of **STATE**; however, a \$100.00 deductible shall apply, unless in the judgment of the **STATE** the repairs results from misuse or negligence on the part of **TRANSFEEE** in the maintenance or use of the fire engine, in which event the cost of each such item of repair above \$100.00 shall also be the responsibility of **TRANSFEEE**. In no event shall **TRANSFEEE** arrange for repairs costing above \$100.00 for any item of repair, whether it deems the same to be the responsibility of **STATE** or **TRANSFEEE**, without first obtaining authorization in writing from **STATE**.
- c. Notwithstanding the foregoing, replacement of hose, batteries and tires shall be the responsibility of **STATE**, save to the extent **STATE** deems damage thereto to be the result of negligence or misuse on the part of **TRANSFEEE**, in which event **TRANSFEEE** will bear such portion of the replacement cost thereof as the **STATE** deems equitable. Procurement of tires, hose and batteries is subject to State fiscal policies and procedures, and written approval must be obtained by **STATE** prior to procurement.
- d. Maintenance and repairs must be requested and authorized pursuant to Cal OES, Fire and Rescue Division Operations Bulletin # 18, which is here by incorporated into this agreement by reference.
- e. Repair or replacement of the fire engine transferred hereunder which is consumed, lost, stolen, damaged or destroyed during mutual aid operations when **STATE** has dispatched or directed the dispatch of said apparatus through Regional or Operational Area Fire and Rescue Coordinators, or when **STATE** has reassigned said apparatus pursuant to the provisions of paragraph 10 of this agreement, shall be the responsibility of **STATE** However, in the event that any such loss or damage is due to the negligence of **TRANSFEEE**, under such circumstances, **TRANSFEEE** shall be liable therefore to the extent that the **STATE** deems equitable. **TRANSFEEE** agrees that it will assume responsibility in full for the repair or replacement of equipment which has been consumed, lost, stolen, damaged or destroyed in operations other than referred to in this paragraph.

3. Inspection of Apparatus

**TRANSFEEE** agrees that representatives of **STATE** and other authorized State personnel may inspect the fire engine at any time, with or without advance notice.

4. Staffing

Reasonable and continual training shall be carried on so that trained personnel



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shall at all times be available to staff and operate said fire engine. The **TRANSFeree** shall provide personnel to staff the transferred fire engine per FIRESCOPE ICS standards with the expectation of staffing with three trained fire personnel for out of operational area assignments.

Per the California Fire Assistance Agreement, personnel under this Agreement are expected to be available for a minimum of seven (7) days (elapsed time) excluding travel, before needing replacement, regardless of the number of assignments from original dispatch. When local government personnel, staffing the fire engine, are committed to extended assignments there may be a need to replace or rotate personnel. Personnel rotation will follow the direction outlined in the California Fire Assistance Agreement when assigned to an incident within California. Crew rotation for incidents outside of California shall be consistent with the appropriate forest's agencies policy and coordinated by **STATE**.

5. Personal Protective Equipment (PPE) and Specialized Equipment

In addition to providing the standard complement of firefighting PPE, it shall be the **TRANSFeree's** responsibility to provide its personnel with all other PPE that may be required by NFPA 1901, other NFPA Standards, and 8 CA ADC § 3401 et seq. This shall include, but not be limited to, one Traffic Vest (ANSI / ISEA 207) for each seating position. In addition, we recommend chainsaw chaps be provided.

6. Training

Personnel assigned shall meet wildland fire and ICS standards established in the California Incident Command Certification System (CICCS) (January 2014 version) or NWCG 310-1 (October 2020 version). Personnel staffing **STATE** Type VI Fire Engines shall include the following qualifications: Company Officer (Engine Boss/ENGB); Apparatus Operator (engineer), and Firefighter (FFT1 or FFT2). **TRANSFeree** agrees to participate in an off-road train-the-trainer course and to adopt an off-road training program for their respective agencies.

7. Dispatching

All movement of the fire engine shall be handled through the official dispatching channels of **TRANSFeree**. **TRANSFeree** dispatchers will recognize and act on all official requests for movement of the fire engine in conformance with the Fire and Rescue Annex (California Fire and Rescue Mutual Aid System) to the State Emergency Plan and its subsequent revisions. **STATE** reserves the right to dispatch, direct the dispatch of, or temporarily reassign the said apparatus and equipment whenever, in the opinion of the Director of the Governor's Office of Emergency Services, their representatives, or Operational Area and Regional Fire

and Rescue Coordinators, such equipment and apparatus is essential to the protection of life and property in another jurisdiction or in the best interest of the **STATE**.

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8. Mutual Aid Response

Procedures for mutual aid response shall be in accordance with California Fire Service and Rescue Emergency Mutual Aid Plan.

9. Reimbursable Response

Reimbursement for mutual aid may be provided pursuant to a governor's disaster proclamation or when conditions warrant invoking the California Fire Assistance Agreement, the State of Nevada Cooperative Agreement, the Emergency Management Assistance Compact, or the Interstate Compact as appropriate. There is no other existing provision for mutual aid reimbursement.

10. Temporary Use

**TRANSFeree** shall be permitted to use the fire engine for temporary cover of fire stations when emergency conditions warrant, or when regular fire engine is out of service for repairs. In either case, the **TRANSFeree** shall immediately notify the Operational Area Dispatch Center. The **TRANSFeree** further agrees that Cover-in or Standby of the fire engine exceeding 90 days is at the discretion of the **STATE**.

11. Temporary Transfer

- a. A transfer of the fire engine or any portion thereof by **TRANSFeree** for any period not exceeding seven consecutive days within a given Operational Area may be made with the consent of the Operational Area Fire and Rescue Coordinator and the **STATE**, providing that at the time such fire engine is received, such Temporary Transferee furnish **TRANSFeree** and **STATE** a letter to the effect that Temporary Transferee assumes all obligations and criteria of **TRANSFeree** with respect to such fire engine under this agreement during the period of transfer, including insurance coverage in accordance with Paragraph 13 or 14, as appropriate, and a copy of this Agreement is provided to the Temporary Transferee. Any transfer by **TRANSFeree** for a period of more than seven consecutive days shall be subject to authorization by the **STATE** and execution of an "Agreement for the Temporary Transfer of Vehicular Equipment", with the agency requesting the transfer.
- b. Whenever fire engine is transferred in accordance with the provisions of paragraph 11.a, regular **TRANSFeree** shall be relieved of its obligations under this agreement during such period of transfer.
- c. Complete a written Temporary Cal OES Fire Engine Transfer Record, Exhibit "B". The **TRANSFeree** will retain one copy, the Temporary Transferee will retain one copy, and one copy will be forwarded to the **STATE**.

12. Reports and Records

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**TRANSFEEE** shall maintain daily and monthly reports on the details of fire engine Use on OES F-101 Form. A Smoke Opacity Test, Pump Test, and Hose Test, and Ladder Test shall be completed annually. Written results of all tests and reports shall be forwarded to the **STATE**, by the end of the calendar year. A recent copy of the tests and reports shall be maintained in the vehicle logbook.

13. Report of Accidents

**TRANSFEEE** shall immediately notify **STATE** following any and all accidents involving this fire engine. It shall be the responsibility of **TRANSFEEE** to fill out State Form 270, "Report of Automobile Accident," and file the report with the **STATE**. A copy of this report shall be retained by the **TRANSFEEE** and the original and four copies forwarded to the **STATE**.

14. Insurance Protection (Non-State Agencies)

- a. **TRANSFEEE** agrees forthwith to furnish evidence of insurance protecting the legal liability of the **TRANSFEEE** and the **STATE** for liability and/or property damage with a combined single limit of 1,000,000.00 per occurrence, by means of a Certificate of Insurance naming State of California as Additional Insured. Said certificate shall contain an agreement by the insurance company that it will not cancel said policy without 15 days prior written notice to the **STATE** and that the **STATE** is not liable for the payment of any premiums or assessments thereon. Said certificate must include the description of the fire engine including VIN, state license number and fire engine number.
- b. In the event the **TRANSFEEE** is self-insured, **TRANSFEEE** in lieu of a certificate of insurance shall furnish the **STATE** a written statement of such fact. In such event **TRANSFEEE** agrees to hold the **STATE** harmless from any personal injury or property damage claims arising out of its maintenance, use or operation of the fire engine under the terms of this agreement.
- c. Physical damage insurance, including collision coverage and comprehensive coverage, shall be obtained. The **STATE** will be named as a loss payee. The description of the vehicle and the necessary amount of insurance required is outlined in attached Exhibit "C" which is by this reference made a part hereof.

15. Insurance Protection (State Agencies)

Any insurance necessary for coverage of the fire engine shall be the sole responsibility of the department having custody of the vehicle. **TRANSFEEE** agrees to report apparatus as being under its control to the Insurance Officer, Department of General Services.

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16. Termination of Agreement

- a. Either party may terminate this agreement upon 14 days written notice to other party, or **TRANSFEEE** may relinquish or **STATE** may repossess any portion of the fire engine upon like notice to the other party, except that **STATE** may repossess any portion thereof without written notice whenever it deems the same is not being maintained in accordance with this agreement.
- b. Upon the termination of this agreement, **TRANSFEEE** agrees to return said fire engine in the same condition as received, reasonable wear and tear excepted.
- c. As inventory changes occur, or items of equipment are replaced, deleted or added by the **STATE** or replaced by **TRANSFEEE**, it is mutually agreed that no amendment to this agreement need be made at the time of the change; provided however, at the termination of this agreement a complete reconciliation of all equipment will be made. **TRANSFEEE** further agrees that all replacements for fire engine or equipment will be made with identical or substantially like items as approved by the **STATE**.
- d. Nothing in this agreement shall be construed to create a new property interest or right of action for the **TRANSFEEE**.

17. Unauthorized Use of **STATE** Fire Engine and Equipment

Use of this fire engine other than as specified in paragraph 1 will be considered a breach of this agreement.

18. Use of Radio Equipment

- a. **STATE** will furnish at **STATE's** sole cost, radio equipment installed in the fire engine to be operated on the current approved State radio load.
- b. **STATE** agrees to maintain said radio equipment without cost to **TRANSFEEE**.
- c. The **TRANSFEEE** agrees to operate said radio equipment in accordance with the Rules and Regulations of the Federal Communications Commission.
- d. Ownership of said equipment is in the **STATE**, and all applications to the Federal Communications Commission seeking authority to add, modify or replace radio equipment covered by this agreement shall be made by and in the name of the State of California. To activate this agreement and in compliance with the control requirements of the Communications Act of 1934, as amended, the **STATE** hereby deputizes the Chief of the agency of said **TRANSFEEE**, and such volunteers, regularly employed and salaried assistants as shall be designated by the Chief of the agency as his agents to operate said radio equipment as specified in paragraph "c" above.

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- e. **STATE** assumes no liability hereunder for claims or losses accruing or resulting to any person, firm or corporation furnishing or supplying work, services or material or services in connection with the performance of this agreement or for any claims and losses accruing or resulting to any person, firm or corporation injured or damaged by performance of either party hereunder.

19. Notices

All notices herein provided to be given, or which may be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the U.S. mail, registered and postage prepaid and addressed as follows: To the **TRANSFeree** at Big Bear Fire Authority, 41090 Big Bear Blvd, Big Bear Lake, CA 92315 and to the **STATE** at Governor's Office of Emergency Services, Fire and Rescue Division, 3650 Schriever Avenue, Mather, CA 95655. The address to which notices shall or may be mailed as aforesaid to either party may be changed by written notice given by such party to the other, as hereinabove provided; but nothing herein contained shall preclude the giving of any such notice by personal service.

20. Alterations and Variations

It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.

21. Waivers

The **STATE** may in its sole discretion and for such good cause as it determines waive in writing in whole or in part any requirement of this agreement that fire engine and/or equipment shall be maintained in operating condition, or repaired, or replaced, providing that any such waiver shall be applicable only to the specific fire engine or equipment to which it refers. No failure to enforce any provision of this Agreement shall be construed as a waiver of the provision. Any waiver, in order to be effective, must be in writing and shall only be effective for the instance specified in the writing.

**IN WITNESS WHEREOF** the parties hereto have executed this agreement upon the date first above written.

**TRANSFeree:**

Big Bear Fire Authority

By: \_\_\_\_\_  
Jeff Willis, Fire Chief

**STATE OF CALIFORNIA:**

Mark S. Ghilarducci  
**Director**  
**Governor's Office of Emergency Services**

By:   
**Brian S. Marshall**  
**State Fire and Rescue Chief**

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**EXHIBIT "A"**  
**EQUIPMENT INVENTORY: Type VI Fire Engine**

QUAN	DESCRIPTION	OES NUMBER	SERIAL NUMBER
<b>FIRE HOSE</b>			
3	1 ½" NH X 50', Structural Hose		
1	1 ½" NH X 35', Structural Hose		
1	1 ½" NH X 35', Wildland Hose		
1	3" NH X 15' Soft Suction Hose		
8	3" NH X 50 Structural Hose		
3	1 ½" NH X 100', Wildland Hose		
3	1" NPSH X 100', Wildland Hose		
3	5/8" GHT X 100', Wildland Hose		
<b>HOSE REEL FIRE HOSE</b>			
2	¾" NPSHX 50', Hose Reel		
<b>SUCTION HOSE</b>			
2	3" NH X 9', Suction Hose		
1	1 ½" NH X 8, Suction Hose		
<b>NOZZLES</b>			
1	1 ½" NH Nozzle Structural, 30-125 GPM, Pistol Grip		
1	1 ½" NH Nozzle, Structural, 30-125 GPM, Break-Apart		
2	1 ½" NH Nozzle, Wildland, 20-60 GPM		
1	1" NPSH Foam Nozzle, Pistol Grip		
1	¾" GHT Nozzle, Wildland		
4	1" NPSH Nozzle, Wildland, 10-23 GPM		
1	1 ½" NH Nozzle, Wildland w/ Foam Nozzle Attached		
<b>ADAPTERS AND FITTINGS</b>			
1	2 ½" NH Double Male		
1	2 ½" NH Double Female		
1	2 ½" NH-F X 1 ½" NH-M Reducer		
1	1 ½" NH Double Male		
2	1 ½" NH Double Female		
1	1" NPSH Double Male		
1	1" NPSH Double Female		
1	1 ½" NH-F X 1" NH-M Reducer		
2	1 ½" NH-F X 1" NPSH-M Reducer		
3	1" NPSH-F X ¾" GHT-M Reducer		
1	1 ½" NH-F X 2 ½" NH-M Increaser		
1	¾" GHT-F X 1" NSPH-M Increaser		
1	1" NPSF-F X 1 ½" NH-M Increaser		
1	3" NH-F X 2 ½" NH-F Adapter		
1	1 ½" NPSH-F X 1 ½" NH-M Adapter		
1	1 ½" NH-F X 1 ½" NPSH-M Adapter		
1	1" NH-F X 1" NPSH-M Reducer		
1	1 ½" NH-F X 1 ½" NH-M In-Line Shut-Off		
1	1" NPSH-F X 1" NPSH-M In-Line Shut-Off		
5	¾" GHT-F X ¾" GHT-M In-Line Shut-Off		
<b>HOSE APPLIANCES</b>			
1	2 ½" NH-F X 1 ½" NH-F X 1 ½" NH-F Gated Wye		
2	1 ½" NH-F X 1 ½" NH-M X 1 ½" NH-M Gated Wye		

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1	1" NPSH-F X 1" NPSH-M X 1" NPSH-M Gated Wye		
1	¾" GHT-F X ¾" GHT-M X ¾" GHT-M Gated Wye		
3	1 ½" NH-F X 1 ½" NH-M X 1" NPSH-M Tee		
3	1" NPSH-F X 1" NPSH-M X 1" NPSH-M Tee		
1	3" NH Suction Hose Strainer		
1	1 ½" NH Strainer/Foot Valve		
1	1 ½" NH Floating Strainer		
<b>LADDERS</b>			
1	Little Giant Ladder, 20'		
<b>HAND TOOLS</b>			
1	Pick-Head Axe, 6 LB, 36" Handle		
1	Flat-Head Axe, 6 LB, 36" Handle		
1	Pike Pole, 6'		
1	Rubbish Hook, 6'		
2	Forest Fire Shovel		
1	McLeod		
1	Pulaski		
1	Fire Rake		
1	Council Combination Tool		
2	Hay Hooks		
1	Pipe Wrench, 24"		
1	Bolt Cutters, 24"		
1	Fence Pliers		
<b>HOSE ACCESSORIES</b>			
2	Forestry Spanner Wrench, Combination		
1	Dead-Blow Hammer, 2 LB		
1	Hydrant Wrench		
2	Spanner Wrench		
1	Foam Can Wrench		
1	Hose Roller		
2	Wildland Hose Clamp		
<b>PORTABLE PUMP</b>			
1	Portable Pump, 119 GPM, 64 PSI		
2	2" NPT-F X 1 ½" NH-M Adapter		
1	Fuel Can, 2 ½ Gallon, Regular Fuel		
<b>BACKPACK PUMP</b>			
1	Backpack Pump, 5 Gallon		
<b>DRIP TORCH</b>			
1	Drip Torch		
<b>TRUCK EQUIPMENT</b>			
2	Chock Blocks		
1	Triangle Warning Reflectors		
1	Electronic Road Flare Kit		
1	Traffic Cones, Collapsible Kit,		
1	Jack, 8-Ton		
1	Tow Chain, 25' X 3/8", 6,660 LB Working Load		
<b>CHAIN SAW</b>			
1	Chain Saw, 24" Bar, Standard Chain		
1	Spark Plug, Spare		
1	Air Filter, Spare		
1	Bar, 24", Spare		

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1	Bar Oil, 1 Gallon		
1	Chain Saw Tool Kit		
<b>FIRE EXTINGUISHERS</b>			
1	30 LB BC Fire Extinguisher		
1	5 LB ABC Fire Extinguisher		
<b>EXTRICATION EQUIPMENT</b>			
1	Spreader, eDRAULIC		
1	Cutter, eDRAULIC		
1	Ram, eDRAULIC		
	Rechargeable Battery		
1	Battery Charger, Multi-Bank		
<b>MEDICAL EQUIPMENT</b>			
1	Trauma Kit		
1	Burn Kit		
<b>ROPE</b>			
1	Utility Rope, 1/2" X 100'		
1	Rope Bag		
<b>G.P.S.</b>			
1	Garmin		



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**EXHIBIT "B"**  
**RADIO INVENTORY: Type VI Fire Engine**

QUAN	DESCRIPTION	OES NUMBER	SERIAL NUMBER
<b>MOBILE RADIOS</b>			
1	Mobile Radio, Bendix-King, KNG M-150		
<b>PORTABLE RADIOS</b>			
1	Portable Radio, Bendix-King, KNG P-150		
1	Speaker Microphone		
1	Battery Holder		
1	Carrying Case, Leather		

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**EXHIBIT "C"**  
**TEMPORARY CAL OES FIRE ENGINE TRANSFER RECORD**

NO.	ARTICLE	OES DECAL	QUANTITY
1.	500 GPM Type IV Fire Engine, complete with equipment per attached Exhibit "A" of Agreement for Temporary Transfer of Vehicular Equipment.	OES - 6603	1
2.	License No: 1606272		
3.	VIN No: 1FD0W5HT1LED22983		
4.	Engine Number: 6603		
5.	Proof of Insurance:		
6.	Inventory Completed:		
7.			
8.			
9.			
10.			
11.			

REASON FOR TEMPORARY TRANSFER: \_\_\_\_\_

SIGNATURES:

\_\_\_\_\_  
PERMANENT TRANSFEREE

Date \_\_\_\_\_

\_\_\_\_\_  
TEMPORARY TRANSFEREE

Date \_\_\_\_\_

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**EXHIBIT "D"**  
**INSURANCE REQUIREMENTS**

Part of the agreement through which the **STATE** makes a temporary transfer of vehicular equipment is the agreement on the part of the **TRANSFeree** to furnish certain evidence of insurance. Your organization, as a transferee of equipment, will want to be mindful of these requirements and assure they are complied with.

**Liability Insurance**

A certificate of insurance shall be furnished to the **STATE** providing minimum limits of insurance as follows:

**BODILY INJURY and PROPERTY DAMAGE LIABILITY \$1,000,000.00 PER OCCURANCE**

A certificate of insurance will have the following provisions included:

1. The State of California shall be named Loss Payee and Additional Insured.
2. The insurance company shall agree that in the event of cancellation, 15 days prior written notice will be given to the **STATE**.
3. The **STATE** shall not be responsible for premium or assessments.
4. Certificate of Insurance must include the description of the fire engine including identification number, State license number and Cal OES unit number.

**Physical Damage Insurance**

The transfer agreements place certain responsibilities upon your organization for the safekeeping of the vehicle and equipment. The **STATE** will look to your organization for reimbursement for repair or replacement cost in the event the vehicle or equipment is damaged by misuse or negligence or by other causes, except normal wear and tear, acts of God and conditions over which your organization has no control.

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**Description of Fire Engine**

**VEHICLE**

6603

**VALUE**

\$215,599.00

License Number: 1606272  
VIN Number: 1FD0W5HT1LED22983  
Engine Number: 6603

**EQUIPMENT**

Hose and Appliance \$41,826.00

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**EXHIBIT "E"**

Original text of letter addressed to the California Fire Service outlining the specifications to be considered for a Type VI fire engine assignment:

As a result of the Governor's Blue-Ribbon Commission of the 2003 Fire Siege, the Governor's Office of Emergency Services, Fire and Rescue Division has purchased seventy-nine Type VI fire engines.

Cal OES, Fire and Rescue Division is notifying agencies that are interested in becoming a transferee of the new Type VI fire engines. These fire engines will be assigned within the Cal OES Regions. Agencies desiring to house and staff these fire engines must meet the following criteria for consideration of transfer. All these items must be addressed in your fire engine request.

**Training:**

- Personnel responding with the fire engine shall meet wildland fire and ICS training standards established in the California Incident Command Certification System (CICCS) or NWCG 310-1 (Current version) for the following positions:
  - 1 Engine Boss or Company Officer
  - 1 Apparatus Operator (Engineer)
  - 1 Firefighter (Type 1 or 2 Firefighter)
- The department has or will adopt a 4X4 Driver Training Program

**Cal OES, Fire and Rescue Division Type VI TRANSFEEE will be expected to meet and accept the following work assignments & staffing:**

- Backfire, Burnout, Holding, and Mop-Up
- Progressive Hose Lays, Hose Lays supplemented with portable pumps
- Construct Hand lines
- Mobile Pumping
- Operate in Off-Road Environment
- Meet the expected 7-Day minimum assignment period in compliance with the California Fire Assistance Agreement.
- Meet FIRESCOPE compliant 3-person staffing
- The ability to staff 3-person staffing for out of Operational Area dispatches
- The transfer agreement that transfers the fire engine requires that a fire department staff the fire engine for immediate need with 3 fully trained personnel.
- The department should assess if it has the staffing capability to send the engine out (minimum 3 fire fighters) for 7-14 days (excluding travel time)

**BIG BEAR FIRE AUTHORITY**  
**Administrative Committee Meeting of March 23, 2021**

**Staff Notes**

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**OPEN SESSION**

**MOMENT OF SILENCE**

**CALL TO ORDER**

An Administrative Committee meeting of the Big Bear Fire Authority was called to order by Chairman Caretto at 4:00 p.m., Tuesday, March 23, 2021, via Teleconference pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20.

**Committee Board Members Present:** Chairman Caretto, Vice Chairman Green, Director Herrick, and Director Ziegler.

**Staff Present:** Fire Chief Jeff Willis, Assistant Chief Mike Maltby, Sr. Finance Officer Kristin Mandolini; Administrative Assistant Chardelle Smith, and Captain Norman Dykesten

**PUBLIC COMMUNICATIONS:**

Administrative Assistant Chardelle Smith reported she received no emails before the deadline.

**DISCUSSION ITEMS**

**1. Revised 3-Year Fleet Replacement and Acquisition**

Administrative Committee discussion of revising 3-Year Fleet Replacement Schedule. The Board authorized possible revisions at the August 4, 2020 meeting to better align with known delivery dates and costs.

**Speakers:** Chief Willis and Captain Norman Dykesten

Chief Willis explained the reason for revising the 3-Year Fleet Replacement Plan stems from the approved purchase agreement with Pierce Manufacturing for the purchase of the Type 1 structure engine. Through that process, and due to high demand, staff anticipates a 14-month minimum waiting period for the apparatus to be delivered. Additional time will be required for proper operator training and fitting of tools, etc. With this process, staff has noticed inflation in the cost of materials in all sectors. Chief Willis stated there has been no additions to the 3-Year plan. The

sequence of purchase has been shuffled to better match the Department's need and time to receive the apparatus.

Captain Dykesten provided information regarding each proposed vehicle purchase change and its benefits. This included discounted pricing, guarantee of parts when needing to be fixed, and more reliable vehicles in reserve.

Discussion ensued:

#1 Ambulance from FY 2021/2022 to FY 2020/2021

- Purchasing the ambulance in the current fiscal year will result in a discount of about \$8,000.00 due to chassis and manufacture cost increasing in the upcoming fiscal year. Cost per mile will go from approximately 1.77 per mile to approximately .34 per mile. This will also place the ambulance in use now into reserve.

#2 Staff Vehicle Replacement from FY 2022/2023 to FY 2020/2021

- With this purchase, discharge of three vehicles 2003 or older, will allow the Department to update an Administration vehicle for Station 285. Chief Maltby's 2008 Chevrolet Tahoe will be passed to Station 285 and a newer vehicle will be purchased for Chief Maltby. Maintenance cost will be lowered as well.
- Chief Willis referenced the Vehicle Replacement Schedule and explained the discharge of the two 2001 Chevrolet Tahoes and a 2003 Chevrolet S-10.
- The smaller purchases will come from the fund balance. Larger purchases will use debt financing and will be placed into the operational budget.

#3 Battalion Chief Vehicle from FY 2021/2022 to FY 2020/2021

- Current in-service vehicles are 2010's. Purchasing a new vehicle now, will allow a vehicle to be in reserve when the front-line vehicle is out of service.
- Other vehicles do not work for reserve because battalion chiefs need a bigger response package for emergency response with multiple radios and multiple radio frequencies, storage for full turnouts, internet, light bars, and more.

#4 Mechanic Vehicle from FY 2021/2022 to FY 2020/2021

- At this time, the mechanic has a shop set up at Station 281. If work is needed at other stations, either apparatus' need to be moved around to replace the out-of-service vehicle at Station 281 for maintenance, or the on-duty crew assists the mechanic with loading heavy tools onto a trailer which is then transported and unloaded at a different station.

- This vehicle will have a welder, air compressor and other tools needed and ready for transport. It will also have a crane installed for heavy lifting or work product stabilization.
- 2020 trucks are still available for purchase. If the Department waits to purchase, trucks from FY 2021/2022 will be more expensive.

#5 Brush Engine from FY 2022/2023 to FY 2020/2021

- Waiting to purchase will cause a 5-6% per year increase in purchase cost.
- Due to supply and demand, delay in production and delivery is longer than anticipated.
- The current in-service engine is a 1999 model and has been out of service more than usual recently. The last out-of-service lasted three months due to issues finding the correct parts.
- The new engine can be used for daily calls if needed, but does not carry the heavy tools and has a different hose load with a smaller gallons per minute (GPM) pump.

**ACTION:** The Administrative Committee agreed to recommend to the Board, revision of the 3-Year Fleet Replacement Plan.

**ADJOURNMENT**

With no further business to come before the Administrative Committee, Chairman Caretto adjourned the meeting at 5:04 p.m.

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Chardelle Smith, as acting Secretary for Dawn E. Marschinke, Board Secretary